

FINANCIAL MANAGEMENT CODE DIRECTORY

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CHAPTER 1

ACCOUNTING CLASSIFICATION CODE STRUCTURE

PART I - DEPARTMENT OF DEFENSE DOMESTIC ELEMENTARY AND SECONDARY SCHOOLS

Accounting support for the Department of Defense Domestic Elementary and Secondary Schools (DDESS) is provided by the Defense Finance and Accounting Service – Pensacola. The accounting system used is the Standard Accounting and Reporting System / Field Level (STARS/FL). System processing, formats and some codes are different than those used by the Department of Defense Dependents Schools (DoDDS). DoDDS processes and formats are described in Part II of this chapter. Anyone processing accounting transactions for a DDESS entity should refer to the STARS/FL Users Manual FMSO Document No. UM-OL02 for input formats and codes.

PART II – DEPARTMENT OF DEFENSE DEPENDENTS SCHOOLS

A. GENERAL

The Department of the Treasury establishes account titles and symbols for funds, appropriations, and receipts. Components of the Department of Defense (DoD) are not required to show verbal titles or abbreviations, but use approved appropriation and fund account symbols whenever an appropriation citation on accounting documents is necessary.

B. ACCOUNTING CLASSIFICATION STRUCTURE

Appropriation accounts are shown in a series of codes that constitute the accounting classification structure.

<u>Field Title</u>	<u>Example</u>
1. Department or Agency	97
2. Fiscal Year	2
3. Basic Symbol	0100
4. Limitation	6010
5. Program	P4000
6. Organization	1070
7. Object Class	210
8. Reimbursement Source	(Not always required)
9. Document Number	DECC10007
10. ACRN	Should not be left blank. Zero-fill
11. Fiscal Station Number	S49451
12. U.S. Dollar Amount (\$Amt)	951.70

The “account symbol” consists of fields 1 through 3. For example, the account symbol for DoDDE FY 2001 Operation & Maintenance (O&M) funds is 9710100.

1. Department or Agency. The first two characters of the account symbol indicate the department or agency responsible for administration of the account. As a field activity of the Office of the Secretary of Defense, the Department of Defense Dependents Education (DoDDE) always uses agency number 97.

2. Fiscal Year. The third character of the account symbol indicates the fiscal year(s) during which funds are available for obligation.

a. One Year (Annual) Accounts: Use the last digit of the fiscal year when funds are available for obligation (e.g., 1 for Fiscal Year 2001). DoDDE’s Operation and Maintenance appropriation (9710100) is an annual appropriation.

b. Multiple Year Accounts: Use the beginning and ending fiscal years of obligation authority, separated by a forward slash. For example, DoDDE Military Construction (MILCON) appropriation is 97 1/5 0500 (2001 to 2005).

3. Basic Symbol. The next four characters (positions 4 through 7) of the account symbol show the appropriation or receipt symbol established with the Treasury Department. Basic symbols for appropriations or receipts authorized are as follows:

<u>Basic Symbol</u>	<u>Title</u>
0100	O&M, Defense Agencies
0300	Procurement, Defense Agencies
0500	MILCON, Defense Agencies
0839	Quality of Life (ENH)

4. Limitation. The limitation or suffix code, follows the basic symbol and identifies components and sub-components that receive allocations under Defense Agencies appropriations. It is also used to identify accounts charged for program gains and losses related to foreign currency exchange rate fluctuations. The codes shown below apply for funds issued to DoDDE under O&M (97*0100), Procurement (97*0300), and MILCON (97*0500) appropriations for FY 2001 and subsequent years.

<u>Accounting Office</u>	<u>Fiscal Station Number</u>	<u>Limit Codes</u>	<u>Description</u>
Headquarters, DoDEA 4040 North Fairfax Drive Arlington, VA 22203-1635	S49451	.6000	DoD Dependents Education
		.6008	Cuba
		.6010	DoDEA Headquarters
		.6017	DoDEA Payroll
		.6018	PCS
		.6019	DESPO
		.6030	DDESS (Total)

		.6036 DDESS Headquarters
		.6040 Family Advocacy Program (Total)
		.6041 FAP, Army
		.6042 FAP, Air Force
		.6044 FAP, Navy
		.6045 FAP, Marine Corps
		.6046 FAP, Headquarters
		.6047 Family Assistance/Counseling
		.6050 CINQPAC
		.6080 Transition Assistance Program(Total)
		.6081 TAP, Army
		.6082 TAP, Air Force
		.6084 TAP, Navy
		.6085 TAP, Marine Corps
		.6086 TAP, Headquarters
		.6090 Relocation Assistance Program (Total)
		.6091 RAP, Army
		.6092 RAP, Air Force
		.6094 RAP, Navy
		.6096 RAP, Headquarters
Deputy Director-Europe CMR 443, Box 7100 APO AE 09096	S91573	.6021 DoDDS-Europe
		.6026 DoDDS-Europe (Payroll)
		.6005 Kaiserslautern District
		.6007 Heidelberg District
		.6009 Bavaria District
		.6014 Mediterranean District
		.6016 Isles District
Deputy Director-Pacific Unit 35007 FPO AP 96373-5007	S94390	.6022 DoDDS-Pacific
		.6027 DoDDS-Pacific (Payroll)
		.6023 Okinawa District
		.6024 Japan District
		.6025 Korea District
		.6034 DDESS (Guam)
DFAS-Pensacola Code IXB Pensacola, FL 32508-6300	S68566	.6036 DDESS ASC
		.6034 DDESS Districts

(a) **Transportation Expenditures.** Transportation expenditures processed by the DoDEA Education Supplies Procurement Office (DESPO) and by the Defense Finance and Accounting Service (DFAS) will show the Fiscal Station Numbers and account symbol/limitation codes reflected above as appropriate.

(b) Foreign Currency Fluctuation: Fiscal Station Number 666666 or S66666 along with the following limitation codes will be used for Foreign Currency Fluctuation under O&M (97*0100) and MILCON (97*0500) appropriations:

<u>Limit Code</u>	<u>Country</u>	<u>Limit Code</u>	<u>Country</u>
.6061	*Belgium (BE)	.6071	Turkey (TU)
.6063	*Germany (GE)	.6072	United Kingdom (UK)
.6064	Greece (GR)	.6073	Denmark (DE)
.6065	*Italy (IT)	.6074	France (FR)
.6066	Japan (JA)	.6075	Norway (NO)
.6067	Netherlands (NO)	.6076	South Korea (KS)
.6069	Portugal (PO)	.6077	Singapore Dollar (SD)
.6070	*Spain (SP)	.6078	EURO Dollar (ED)
		.6079	Iceland (IC)

*NOTE: FY05 and outyears use limit .6078 and FC indicator ED

5. Program. Program codes denote educational and support programs for DoDDE. (See Chapter 2.)

6. Organization. Organization codes (ORCs) display DoDDE's structure and identify where funds are expended. (See Chapter 3.)

7. Object Class. Object classes identify the types of goods and services purchased to support DoDDE's programs. (See Chapter 4.)

8. Reimbursement Source Code. This code designates the source of reimbursement. It is to be used for appropriation reimbursement transactions only. Otherwise it is not a part of the accounting classification. See Part E for valid codes.

9. Document Number. Fourteen alpha/numeric characters (including Accounting Classification Reference Number (ACRN)).

Document Number always begins with a constant *DE*, followed by a seven position locally assigned identifier, and ACRN (see below). See below for list of codes authorized for use in positions 3 and 4 of Document Number (Document Type Identifiers).

The Headquarters Accounting Branch has directed the use of the following Document Type Identifiers:

CODE	DEFINITION
AA	GSA Orders
AB	GSA Reimbursable Work Authority (HQ use only)
AC	Admin Service Requests/Contract
AF	AF ROTC
AG	DESPO

AH	Navy ROTC
AL	Miscellaneous Obligation Document
AM	MIPRs (Mixed and Direct BASOPS)
AP	Printing Requisition/Order
AR	Army ROTC
AT	Training Requests
CP	FNIH Pay
CR	Payroll Accrual
DM	DETD & Regular Student Commuting
FD	Direct Funding Document
FP	Facilities Projects MIPRs
FR	Reimbursement Fund Document
FS	Marine ROTC
LA	Local Mileage (DDO& HQ)
LB	Local Mileage Brussels
LC	Local Mileage DEPO (DoDDS-E only)
LD	Local Mileage Kaiserslauten
LE	Local Mileage Heidelberg
LF	Local Mileage DETD (DoDDS-E only)
LH	Local Mileage Hessen
LJ	Local Mileage Japan
LK	Local Mileage Korea
LM	Local Mileage Italy
LT	Local Mileage Turkey
LU	Local Mileage UK
LZ	Local Mileage Okinawa
LG	Local Mileage Guam
LN	Local National Direct Hires Payroll
LP	Local Mileage Cuba
ND	Non-DoD Schools
PA	Payroll Advance
PC	PCS Costs
PP	Actual Payroll
RD	Reimbursable Transactions
RM	Reimbursable BASOPS MIPR
SC	Other
SP	Supplemental Payroll Payment
SS	Sure Start Program MIPRs
ST	Non-Temporary Storage
TA	Travel Orders (DDO & HQ) (DoDDS-E only)
TB	Travel Orders Brussels
TC	Travel Orders DEPO (DoDDS-E only)
TD	Travel Orders Kaiserslautern
TE	Travel Orders Heidelberg
TH	Travel Orders Hessen
TJ	Travel Orders Japan
TK	Travel Orders Korea
TM	Travel Orders Italy

TP	Travel Orders Cuba
TT	Travel Orders Turkey
TU	Travel Orders UK
TW	Travel Orders Wuerzburg
TZ	Travel Orders Okinawa
TG	Travel Orders Guam
TF	TDY DETD

10. ACRN. The last five positions of the Document Number above is the Accounting Classification Reference Number (ACRN), which is either system-assigned as an alpha/numeric or set to pseudo ACRN *00000*. It should never be left blank.

11. Fiscal Station Number. See paragraph 4 above.

12. U.S. Dollar Amount (\$Amt). Enter the U.S. dollar amount of the transaction.

ACCOUNTING CLASSIFICATION STRUCTURE (DDESS)

Appropriation accounts are shown in a series of codes that constitute the accounting classification structure.

<u>Field Title</u>	<u>Example</u>
1. ACRN	AA
2. Department or Agency	97
3. Fiscal Year	6
4. Appropriation	0100
5. Sub Head	62A6 (6034)
6. Object Classification	210
7. UIC/BCN	EGAAL
8. Sub Allotment	0
9. AAA (Paying Office)	68566
10. PAA (Document Number)	000000
11. UIC/BCN	EGAAL
12. Fiscal Year	6
13. Job Order Number (Program Code & Cost Center)	33001
14. Expense Element	E

The DDESS Accounting Branch has directed the use of the following Document Type Identifiers:

CODE	DEFINITION
AS	Apportionment and Re-Apportionment Schedule
CA	Requisition for Telephone Service

CA	Communication Service Authorization
CM	Referral for Civilian Medical Care
CS	Request and Authorization for DOD Civilian Permanent Duty Travel
IP	Military Interdepartmental Purchase (MIPR) (Sent to Activity Outside DOD)
LS	Legal Services
MD	Cash Collection Voucher (NOTE 3)
MP	Military Interdepartmental Purchase Request
MS	Mail Service (NOTE 6) (MIPR) (Sent to DOD Activity)
NS	Order for Supplies or Services
PI	Purchase Order/Invoice Voucher
PO	Order for Work and Services (Project Order)
PT	Printing Requisitions/Order
PV	Public voucher for Purchases and Services Other Than Personal
RC	Request for Contractual Procurement
RQ	Requisition and Invoice/Shipping Doc
RV	Claims for Reimbursement for Expenditure On Official Business
TA	Non-Expenditure Transfer Authorization
TG	Request, Authorization, Agreement Certification of Training and Reimbursement
TO	Request and Authorization for TDY Travel of DOD Personnel
WA	Reimbursable Work Authorization
UT	Utility Invoices (NOTE 4)
WE	Order for Work and Services (Funded Reimbursable Work Estimate)
WR	Order for Work and Services (Economy Act Order)
**	Voucher for Disbursement and/or Collection (NOTE 1)
**	DOD Property Record (NOTE 1)
**	Voucher for Transfers between Appropriations and/or Funds (NOTE 1)
**	Voucher and Schedule of Withdrawals and Credits (NOTE 1)

NOTE 1. Document Type Code "***" will use an SDN from another form. As an example, repayments of overdrawn travel advances will cite the original travel order number. Cite only one contract document number per debit and credit for each form. Multiple adjustments number per debit and credit for each form. Multiple adjustments per form are permitted as long as only one document is cited.

NOTE 3. Document Type Code "MD" will be used for documents not included in the above list, but which require the assignment of a SDN in accordance with this instruction. Such a

document will be recorded on the books of the issuing activity as an initiation, commitment or obligation.

NOTE 4. As an option, the five position serial number MAY be used to distinguish the payment by type or sequence. As an example: A combination of alpha and numeric characters to provide a purpose and a sequence number as in utility bills. GS____ (natural gas), EL____(electricity), WA____ (water), PH____(telephone), SE____(sewer), TR____(trash removal), or CA____(cable tv) where the blanks represent a sequence number from 001 to 999.

NOTE 6. As an option, the five position serial number may be used to distinguish the payment by type or sequence. As an example: A combination of alpha and numeric characters to provide a purpose and sequence number as in mail service. UP____ (United Parcel Service), MP____(metered postage), FE____(Federal Express), AB____(Airborne), DH____(DHL Express) and MC____(miscellaneous not noted).

C. CUSTOMER IDENTIFICATION CODES

Personnel traveling on Air Mobility Command (AMC) and Airlift Service Industrial Fund (ASIF) aircraft must be assigned a Customer Identification Code (CIC) for ASIF billing purposes. Documents authorizing Permanent Change of Station (PCS) or Temporary Duty (TDY) travel via ASIF will include a CIC in addition to the applicable accounting classification.

The CIC is not a part of the accounting classification. ASIF billings will identify charges by CIC which can be converted to the accounting classification to be charged.

1. Structure.

The 15-character CIC coding of transactions applicable to DoDDE appropriations is structured as follows:

<u>Position</u>	<u>Description</u>	<u>Codes</u>
1	Departmental Symbol	“1” for DoDDE and all defense agencies
2	Agency to be charged	“O” (alpha) for DoDDE “A” for contractor (Costs not chargeable to DoDDE)
3	Appropriation charged	“A” for O&M (0100) “B” for Procurement (0300) “N” for MILCON (0500)
4	Agency component	See paragraph C., below

5	Fiscal Year	Last digit of FY in which travel begins
6-9	Order Number	
10-15	Fiscal Station Number	

Example: CIC for a FY 01 DoDDE transaction is as follows:

<u>CIC:</u>	<u>1/O/A/A/1/1234/S49451</u>
Defense Agency:	1
DoDDE:	O
O&M Appropriation:	A
Headquarters:	A
Fiscal Year 2002:	2
Order Number:	1234
Fiscal Station Number:	S49451

2. Component Codes.

The following component codes (4th position of CIC) are approved for use by DoDDE:

<u>Code</u>	<u>Component</u>	<u>Billing Address</u>
A	Headquarters	DoD Education Activity FSN S49451 Office of the Comptroller 4040 North Fairfax Drive Arlington VA 22203-1635
F	Europe	DoDDS-Europe FSN S91573 Accounting Branch CMR 443 Box 7100 APO AE 09096-7100
K	Pacific	DoDDS-Pacific FSN S94390 Accounting Branch Unit 35007 FPO AP 96373-5007

D. TRANSPORTATION ACCOUNT CODES

Transportation Account Codes (TAC) identify the DoD component and appropriation chargeable for movement of material through the Defense Transportation System (DTS).

1. Code

The TAC and appropriation chargeable for transactions incident to PCS movement of DoDDE employees is as follows. (For “*”, enter last digit of fiscal year.)

<u>TAC</u>	<u>Appropriation</u>	<u>Activity</u>
HE*P	97*0100.6018	DoDDE

2. Billing Address

In addition to identifying the chargeable organization and appropriation, TACs also identify the billing address; that is, the address of the organization or accounting station responsible for the appropriation to be charged. Billing address for the DoDDE TAC is shown below. (For “*”, enter last digit of fiscal year.)

<u>TAC</u>	<u>Activity and Appropriation</u>	<u>Billing Address</u>
HE*P	Headquarters 97*0100.6018	Headquarters, DoD Education Activity FSN S49451 4040 North Fairfax Drive Arlington, VA 22203-1635
HE*J	Director, DoDDS Europe	Director, DoDDS Europe FSN S91573 Unit 29649, Box 7100 APO AE 09096-7100
HE*B	Director, DoDDS Pacific	Director, DoDDS Pacific Unit 35007 APO AP 96373-5007
HE*A	Director, DDESS	Director, DDESS DDESS-Area Service Center 700 Westpark Dr., 3 rd Floor Peachtree City, GA 30269
HE*C	DDESS/Cuba	Headquarters, DoD Dependents Education FSN S49451 4040 North Fairfax Drive Arlington, VA 22203-1635
HE*D	Director, DoDDS Europe	Director, DoDDS Europe FSN S91573 Unit 29649, Box 7100 APO AE 09096-7100 POC:Alan G. Fielding

3. Second Destination Transportation, Other Cargo

Military departments responsible for funding for second destination transportation of other cargo in support of DoDDE will use their appropriate TAC as follows:

<u>Military Department</u>	<u>School Supplies</u>	<u>Texts and Periodicals</u>	<u>Equipment</u>
Air Force	FEBB	FEAB	FECB
Navy	N23K	N24K	N25K
Army	A200	A200	A200

E. REIMBURSEMENT SOURCE CODES

Financial records and reports must show the sources of reimbursement to DoDDE funds. Reimbursement Source Codes are used to capture the required information. The codes are keyed to sponsorship information found on the Student Registration Form, DS Form 2037. Reports submitted to DoDDE require consolidation of reimbursement sources into three categories. Input into the accounting system by the source code will be summarized in reports to Headquarters, DoDDE as follows:

<u>Source Code</u>	<u>Report line item title</u>
C100, C200	MAP/FMS
C300, C400, C500, C600	Other
C700, C710, C800, C810	Non-Federal

Reimbursement Sources and Codes

	<u>Source Code</u>	<u>Enrollment Code</u>
Foreign Military Sales Tuition collections for dependents of DoD sponsors assigned to the Foreign Military Sales (FMS) Program.	C100	1H
Military Assistance Program Tuition collections for dependents of DoD sponsors assigned to the Military Assistance Program (MAP).	C200	1G
Other Federal Agencies Tuition collections for dependents of U.S. Government employees covered by an Economy Act Agreement between DoD and the Department of State, other U.S. Government agencies, or major component of such an agency. The employee must be a U.S. citizen or person lawfully accorded the privilege of permanently living in the United States and entitled to Living Quarters Allowance (LQA), or has been otherwise identified by the agency as being eligible for educational benefits.	C300	2A
Other Federal Agencies Non Appropriated Funds	C400	2B

Tuition collections for dependents of employees of NAF (Non Appropriated Fund) or other U.S. instrumentalities, who are covered by either PL 99-145 or an Economy Act Agreement, and who are U.S. citizens or persons lawfully accorded the privilege of living in the United States.

Other Federal Agencies, National Interest C500 2C

Tuition collections for dependents of any other sponsor who is covered by PL 99-145 or an Economy Act Agreement with DoD. Includes other U.S. citizens or foreign nationals, if the Secretary of Defense determines that enrollment is in the national interest (usually a significant U.S. interest is served by admitting these dependents to DoD-operated schools).

Foreign Governments C600 2D

Tuition collections for dependents of any other sponsor who is covered by PL 99-145 or an Economy Act Agreement, provided that the sponsor is in a foreign military service, but assigned or attached to international military commands or DoD commands and that educational services have been requested by the commander or by the Secretary of Defense. Includes third country national military or civilian personnel serving with or accompanying U.S. Armed Forces overseas, when specifically approved by an authorized official.

Other U.S. Citizens - Contractor C700 4A

Tuition collections for dependents of U.S. citizens covered by PL 99-145 or an Economy Act Agreement. This includes U.S. Government contractor personnel whose contracts do not include authorization for dependent education in DoD schools and non-DoD U.S. Government agency personnel not entitled to LQA.

Other U.S. Citizens C710 4C

Tuition collections for dependents of U.S. citizens not otherwise covered, including retired military personnel.

Foreign National, U.S. Interest C800 4B

Tuition collections for dependents of foreign citizens who are covered by PL 99-145 or an Economy Act Agreement. The Secretary of Defense determines if enrollment is in the national interest. Applies to non-U.S. student and schools such as those in Ankara and Bahrain.

Foreign National Citizens C810 4D

Tuition collections for dependents of foreign national citizens not otherwise covered.

CHAPTER 2

PROGRAM CODE STRUCTURE, LISTING, AND DEFINITIONS

A. PURPOSE

Program codes denote educational programs and services that DoDDE provides to students and employees.

B. STRUCTURE

Program codes consist of four numeric digits used as follows:

1st Digit	--	Major Program
2nd and 3rd Digits	--	Subprogram/Subprogram Category
4th Digit	--	Labor/Non-labor Identifier

In the DoDDS Funds Control System, the four numeric digits are always preceded by the letter "P" (Example: P1100).

C. USAGE

1. **Major Programs.** The first digit of program codes shows major programs as follows:

1	Instructional Services
2	Support Services - Educational
3	Support Services - Operations
4	Support Services - Administration
5	Special Projects
6	Reserved
7	Headquarters – Other Projects-Congressional Initiatives
8	Family Support Programs
9	Reimbursable Programs

2. **Subprograms/Subprogram Category.** Combined with the first digit, the second and third digits specify the subprogram. See the list provided at paragraph C.4.

3. **Program Description.** The fourth digit identifies costs as non-labor (travel, transportation, utilities, printing, contracts, supplies and equipment) or labor as follows:

XXX0	Non-labor
XXX1	Labor
XXX2	HQ Management-Non-labor
XXX3	HQ Management-Labor
XXX4	HQ Consolidated School Support-Non-labor
XXX5	HQ Consolidated School Support-Labor

4. **Implementation.** A list of program codes is shown on the following pages.

LIST OF AUTHORIZED PROGRAM CODES

1xxx INSTRUCTIONAL SERVICES

100X	Pre-Kindergarten (DDESS)
101X	Sure Start/Preschool (DoDDS) (Name changed in FY 05)
102X	Kindergarten Program

- 103X Elementary Grades General Instructional Services
- 104X Middle Grades General Instructional Services (Out FY 06)
- 105X Secondary Grades General Instructional Services
- 106X Substitute Teachers (Salaries only)
- 107X Educational Aides/Paraprofessionals (Salaries only)
- 108X Foreign National Direct Hire – Teacher (Salaries only)
- 110X ELA-Elementary (Valid FY06) Reading Recovery (Out)
- 111X ELA-Secondary (Valid FY06) Language Arts (Out)
- 112X Fine Arts (Valid FY06) Performing Arts (Out)
- 113X Visual Arts (Out FY05)
- 114X Music
- 115X Gifted Education (formerly TAG)
- 116X Partial Immersion
- 117X Foreign Language
- 118X Social Studies & Policy
- 119X Mathematics
- 120X Science
- 121X Physical Education/Health
- 122X English as a Second Language (ESL)
- 123X Advancement Via Individual Determination (AVID)
- 124X Compensatory Education
- 125X Driver Education
- 126X Athletic Programs
- 127X Junior Reserve Officer Training Corps (JROTC)
- 128X Business/Vocational/Technical Education (Out FY 06)
Career Education (Valid FY 07)
- 129X Host Nation
- 130X Summer School
- 131X Service Learning
- 132X Extra/Co-Curricular Programs
- 133X Outdoor Education (Hinterbrand Lodge)
- 134X-14XX Reserved for Future Curriculum Program Additions
- 15XX Business & Computer Science
- 150X Educational Technology
- 151X Technology-Distance Education
- 152X Technology Initiatives (Out FY 06) Cisco Academies (Valid FY 07)
- 153X Information Technology
- 160X Special Education
- 161X Special Education (Non-DoD)
- 162X Special Education (Extended School Year)
- 163X Special Education Aide
- 17XX Reserved
- 18XX Reserved
- 190X Non-DoD Schools (Headquarters only)

2xxx SUPPORT SERVICES – EDUCATIONAL

- 200X School Level Administration

- 201X Counseling and Guidance Services (Out FY 06)
Pupil Personnel Services (Valid FY 07)
- 202X Health Services
- 203X Psychological Services
- 204X Educational Information Center Services & Automation (Out FY 06)
Information Centers (Valid FY 07)
- 205X School Improvement Program (SIP)(Out FY06) Business Office & Program
Support Operations (Valid FY07)
- 206X Site Based Management (SBM)/School Home Partnership (SHP)
- 207X Community Relations/Partnership
- 208X FRAMEWORK for School Improvement
- 209X Staff Development (Out FY06) Leadership Training (Valid FY07)
- 210X Technology Competency Training
- 211X Early Childhood Initiative (Out FY 06 has not used since 2001)
- 212X Program Evaluation (Out FY06) System Accountability (Valid FY07)
- 213X Student Assessment/Testing
- 214X Accreditation
- 215X Research and Evaluation Projects
- 216X Accountability Process
- 217X Technology-Full-School LANs
- 218X Technology-Wide Area Connectivity
- 219X Technology-Corporate
- 220X Health & PE Implementation Buy and Shipping (Valid FY06) Curriculum
Implementation (Out FY05)
- 221X London Central Dormitory
- 222X Foreign National Direct Hire – Non-Teaching Staff
- 223X School Principals/Assistant Principals (Salaries Only)
- 224X ELA Elementary Buy and Shipping
- 225X ELA Secondary Buy and Shipping
- 232X Rents (Non-GSA) (DDESS Only) (Delete FY 07)
- 233X Purchased Communications (DDESS Only) (Delete FY 07)
- 234X Postal Services (NSPS) (DDESS Only)
- 235X Purchases Utilities (DDESS Only) (Delete FY 07)
- 2510 Contract Consultants (DDESS Only) (Delete FY 07)
- 2511 Management and Professional Support Services (DDESS Only) (Delete FY 07)
- 2512 Studies, Analysis and Evaluations (DDESS Only) (Delete FY 07)
- 252X Other Contracts (DDESS Only) (Delete FY 07)
- 253X Other Intra Government Purchases (DDESS Only) (Delete FY 07)
- 257X Operation and Maintenance by Contract (DDESS Only) (Delete FY 07)

3xxx SUPPORT SERVICES – OPERATIONS

- 300X MilCon Major
- 301X MilCon Minor
- 302X Minor Construction, less than\$500K
- 303X Host Nation
- 304X MilCon Planning & Design (P&D)
- 309X Grounds Maintenance

- 310X Facilities Support
- 311X Logistical Support
- 312X Lease (Delete FY 07)
- 313X Custodial
- 314X Total Maintenance Contracts (TMC) (Delete FY 07)
- 315X Sustainment
- 316X Demolition
- 317X Recapitalization
- 318X Architectural-Engineering Services (Delete FY 07)
- 319X Non-Plant Type Equipment Repair & Maintenance
- 321X Food Service Operations (DDESS)
- 330X Regular Student Commuting
- 331X Special Education Transportation
- 332X Extra/Co-Curricular Transportation
- 333X Curricular Study Trips
- 334X Student Activities Travel-Area Events
- 335X Vehicle Operations & Maintenance
- 336X Transportation - Other
- 340X Safety and Occupational Health Program
- 341X Chemical Hygiene/Safety
- 342X Non-OSD Programmed Security/Combating Terrorism
- 343X Combating Terrorism (CbT) Program Baseline
- 344x DSO/School Closure
- 345X Annual Furniture Replacement
- 3460 Bus Security Attendant and GPS Transponder Program
- 3470 CbT Global Security Upgrades
- 3480 AT/FP Management Support
- 350X Warehouse Distribution Operations

4xxx SUPPORT SERVICES – ADMINISTRATION

- 400X DoDEA Headquarters Operations
- 4002 Assistant Associate Director
- 4009 Associate Director Travel
- 401X Advisory Committees (ACDE)
- 402X Union/Association Activities-HQ
- 403X Commercial Activities Program (A-76 Studies/Analyses-HQ)
- 404X Director's Initiatives
- 405X School to Careers
- 406X Strategic Plan
- 410X Area Office Operations
- 411X District Superintendent's Office Operations
- 412X School Boards
- 413X Union/Association Activities (DDO or DSO)
- 414X Technology-Corporate
- 415X Area Director's Initiatives
- 416X Foreign National Direct Hire –Above School Support
- 421X Community Superintendents Office Operations

- 430X Site Visits
- 431x Records Management Office
- 432x Stay-in-School Program
- 433x Summer Hire Program
- 434x GPC Rebates

5xxx SPECIAL PROGRAMS/PROJECTS

- 500X Comptroller/Fiscal-Accounting Support (DBOF / DFAS/ Other)
- 501X Comptroller/Fiscal-Strategic Budgeting
- 502X Comptroller/Fiscal-Staff Assistance Visit (SAVs)
- 503X Comptroller/Fiscal-Undistributed Funds
- 504X Comptroller/Fiscal-Foreign Currency Fluctuation Account
- 510X Personnel-DCPDS/DCPS
- 511X Personnel-Background Checks
- 512X Personnel-Arbitrator's Fees
- 513X Personnel-Local National Personnel Servicing Contracts
- 514X Personnel-Labor/Management Partnership Initiative
- 515X Personnel-Legal Fees / Settlements (Does not include EEO Actions)
- 516X Personnel-Federal Workforce Transportation Program
- 517X Personnel-National Security Personnel System (NSPS)
- 520X Information Technology-School Information System (SIS)
- 521X Information Technology-ADP Hardware/Software Maintenance
- 522X Information Technology-Communication Network
- 523X Information Technology-Personnel Information System Automation
- 524X Information Technology-Standard Software/Training
- 525X Information Technology-Video Teleconferencing Communications (VTC)
- 526X Information Technology-Web-based Supply Program
- 527X Information Technology-Library Automation
- 528X Information Technology-Defense Property Accounting System (DPAS)
- 529X Logistics Database
- 530X Information Technology-Information Assurance
- 5310 Supply System Development and Implementation
- 5320 Ecommerce Project
- 533X-539X Reserved for Automation Projects
- 540x Logistics-Facility Inventory/Condition/Utilization Program
- 541X Logistics-Hazardous Material (Out FY07)
- 542X Logistics-Radon Abatement (Out FY07)
- 543X Logistics-Lead in Drinking Water Abatement (Out FY07)
- 544X Logistics-Other Lead Abatement (Out FY07)
- 545X Hazardous Material
- 546X Logistics-Facilities Database Management Support
- 547X Logistics-Food Service Operations (DDESS)
- 548X Logistics-Student Meal Subsidies (DoDDS)
- 549X Logistics-Consolidated Containerization Point (CCP)
- 550X PCS Costs-Permanent Change of Station
- 551X PCS Costs-Renewal Agreement Travel (RAT)
- 552X PCS Costs-Educational Student Travel

- 553X PCS Costs-Storage HHG in lieu of LQA
- 554X PCS Costs-Non-Temporary Storage of HHG/Vehicles
- 555X PCS Costs-Teacher Transfer Program
- 5560 PCS Costs-New Hire
- 5570 PCS Costs-Separation
- 5580 PCS Costs-Transfer (Inter/Intra Area Transfer)
- 560X EEO Actions-Legal Fees/Settlements
- 561X EEO Actions-Investigations/EEO Complaints Processing
- 562X EEO Actions-Special Emphasis Program
- 570X Miscellaneous-Teacher Tuition Assistance
- 571X Miscellaneous-AFNORTH and SHAPE Contributions
- 572X Miscellaneous-Foreign National Indirect Hires
- 573X Miscellaneous-DoDEA Recognition Program
- 580X FDK/RPTR Implementation
- 581X Education Initiatives-Drug Awareness Resistance Education (DARE)
- 582X Education Initiatives-Jason Project
- 583X Education Initiatives-Math Skill SATS (KITS)
- 584X FDKG/RPTR
- 585X Education Initiatives- Grants
- 586X Residential Communities Initiative (RCI)

6xxx MILITARY CONSTRUCTION (MILCON)

- 6100 MILCON Construction
- 6200 Unspecified Minor Construction
- 6400 MILCON P&D
- 6600 MILCON Construction

7xxx HEADQUARTERS-OTHER PROJECTS/CONGRESSIONAL INITIATIVES

- 700X Impact Aid (Headquarters only)
- 701X Technology Innovation/Teacher Training (TITEC)
- 702X Lewis Center for Education Research
- 703X Military Funeral Honors (MC&FP only)
- 704X Special Needs-Hawaii
- 705X Galena Alaska (IDEA)
- 706X Math Skill SATS (KITS)
- 707X DoDEA Sustainment M & R
- 708X Severe Disabilities
- 709X Assistance to Local Education Activities (LEA)
- 710X SAIL
- 711X School Violence
- 712X DDESS Study
- 713X Family Support Services
- 714X Emergency Evacuation/Relocation
- 715X Central Kitsap
- 716X Victims of Domestic Violence

717X T-1 Lines
 718X Family Assistance
 719X Enhanced Morale, Communication, Education & Transition Support
 720X High School Program
 721X Special Education POM Issues
 722X i-SAFE
 723X Math Teacher Leadership (UNI Math)
 724X Technology Trng Military Schools
 725X Professional Development Project for DoDEA
 726X Emergency Visitation Travel (EVT)
 727X Call Home Support
 728X Child Care Support
 729X Severely Wounded and Injured Support Activity
 730X Counseling
 731X Counseling/Hurricane Katrina Relief
 732X Child Care/Hurricane Katrina Relief
 733X Commissary/Exchange/Hurricane Katrina Relief
 734X Mesorah Heritage Foundation Curriculum
 735X Health Care Travel
 736X JEMS (Impact Jobs/Employment for Military Spouses)
 737X Institute for Exploration (IFE)
 738X SOAR Virtual School District
 739X Cyber Curriculum for the Education of Children of the Military
 740X Public Service Advertising Campaign – FAP
 741X Community-based Mental Health Assistance to Guard & Reserve
 742X Reach Out and Read Early Literacy Program
 743X Parents as Teachers
 744X Title IX GWOT

8xxx FAMILY SUPPORT PROGRAMS

800X FAP-Personnel
 801X FAP-Prevention
 802X FAP-Research/Evaluation
 803X FAP-Direct Services
 804X FAP-Administrative Costs
 805X FAP-Training
 806X FAP-Automation
 807X FAP-Travel
 808X FAP-Family Support

 810X TAP-Personnel
 811X TAP-Job Fairs
 812X TAP-Other Employment Activities
 813X TAP-Automation
 814X TAP-Administrative Costs
 815X TAP-Training

- 816X TAP-Travel
- 820X RAP-Personnel
- 821X RAP-Financial Management
- 822X RAP-Spouse Employment
- 823X RAP-Automation
- 824X RAP-Administrative Costs
- 825X RAP-Training
- 826X RAP-Travel
- 830X TTT
- 831X Educational Opportunities Directorate (EOD)
- 832X CAPSE

9xxx REIMBURSABLE PROGRAMS

- 900X Tuition Receipts
- 901X Burden Sharing
- 9990 Pay Advance

PROGRAM CODE DEFINITIONS

**Program
Code**

1xxx INSTRUCTIONAL SERVICES

Instruction includes the teaching and learning that occurs through carefully planned activities dealing directly with the interaction between teacher and students, and some approved medium such as television, radio, telephone, or correspondence. Included here are the activities of aides or classroom assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving co-curricular activities.

NOTE: ALL STAFF SALARIES ARE TO BE RECORDED UNDER CODES 100X – 107X. NON-LABOR COSTS THAT CANNOT BE ATTRIBUTED TO A SPECIFIC CURRICULUR PROGRAM MAY ALSO BE RECORDED AGAINST THESE GENERIC CODES.

100x PRE-KINDERGARTEN (DDESS)

Pre-kindergarten: Activities that support the pre-kindergarten program which are based on developmentally appropriate practices and sound principles of child growth and development, in which a caring, stimulating, and secure environment is provided to facilitate and enrich the social, physical, aesthetic, and intellectual growth of children. Also includes Individuals with Disabilities Education Act (IDEA) which is a program mandated by Public Law for early intervention services for disabled children between

the ages of 3 and 5 in DDESS schools. This program is connected with the America 2000 goal to improve the school readiness of all young children. Costs include salaries for teachers, travel, training, supplies and equipment.

101x SURE START/PRESCHOOL (DoDDS)

Sure Start: Activities involving the Sure Start project which is based on the Head Start child development program. It serves the children of service members stationed overseas and is designed to have a positive impact on the child's physical health, cognitive ability, achievement, and educational motivation. Costs include salary, travel, training, supplies and equipment. Also includes Individuals with Disabilities Education Act (IDEA) which is a program mandated by Public Law for early intervention services for disabled children between the ages of 3 and 5 in DoDDS schools. This program is connected with the America 2000 goal to improve the school readiness of all young children. Costs include salaries for teachers, travel, training, supplies and equipment.

102x KINDERGARTEN PROGRAM

Activities that support Kindergarten programs which are based on developmentally appropriate practices and sound principles of child growth and development, in which a caring, stimulating, and secure environment is provided to facilitate and enrich the social, physical, aesthetic, and intellectual growth of children. Costs include salaries for teachers, travel, training, supplies and equipment.

103x ELEMENTARY GRADES GENERAL INSTRUCTIONAL SERVICES

Education curriculum provided to students in grades 1 through 6. Costs incurred include salaries for classroom teachers, staff travel, replacement textbooks, supplies and equipment.

104x MIDDLE GRADES GENERAL INSTRUCTIONAL SERVICES

Programs and activities for grades 6, 7, and 8 in a middle school facility, or grades 7-8, and sometimes 9 that provide instruction to the transition of students from the elementary level to the high school level. Costs include salaries for classroom teachers, staff travel, replacement textbooks, supplies and equipment.

105x SECONDARY GRADES GENERAL INSTRUCTIONAL SERVICES

Educational programs for children in grades 9-12 (high school). Costs include salaries for classroom teachers, staff travel, replacement textbooks, supplies and equipment.

106x SUBSTITUTE TEACHERS (SALARIES ONLY)

Individuals who are employed on an on-call (intermittent) basis for the purpose of filling in for a classroom teacher who is not available to teach on a given day due to absence for illness, training, etc. Substitutes may also perform Extra-Duty Assignments and AVID tutoring.

107x EDUCATIONAL AIDES/PARAPROFESSIONALS (SALARIES ONLY)

Individuals who are employed to assist teachers in pre-kindergarten, kindergarten and elementary grades (except Special Education (see 163x)) in the classroom. Duties may

include handing out papers, ensuring the classroom is tidy, and other duties to assist the teacher as necessary. Includes other employees such as lunch period monitors, bus monitors and dormitory aides.

- 108x FOREIGN NATIONAL DIRECT HIRE – TEACHERS (SALARIES ONLY)**
Local National employees who are educators and who teach in DoDDS schools.

NOTE: RECORD COSTS FOR SUPPLIES, EQUIPMENT, TRAINING, AND TDY TRAVEL UNDER THE INSTRUCTIONAL SERVICES PROGRAMS BELOW.

- 110x ELA-ELEMENTARY**
Activities to support specialized programs aimed at the acquisition of reading skills using the Reading Recovery programs for students in 1st grade and the improvement of reading skills for identified children through the reading improvement specialist. Special individualized attention is directed toward four instructional areas of decoding and phonics, comprehension and vocabulary, study skills, and language and literature.
- 111x ELA-SECONDARY**
Activities that support a comprehensive Language Arts program including all of its aspects of listening, speaking, writing, and literature.
- 112x FINE ARTS**
Activities involving primarily visual, tactile and kinesthetic expression in art such as two-dimensional forms as drawing, painting, or printmaking; the three-dimensional forms such as sculpture or pottery; other spatial concepts.
- 113x VISUAL ARTS**
Activities to support programs where there is an integrated study of history, literature, language, philosophy, visual arts, theater, dance, and music which emphasize critical thinking, creativity, and the rights and responsibilities of the individual in society.
- 114x MUSIC**
Activities and programs aimed at providing students with skills and knowledge necessary for understanding, appreciating, creating, performing, and enjoying music.
- 115x GIFTED EDUCATION**
Activities for students identified as being mentally gifted or talented, of above average ability, task commitment, and creativity that guide students by introducing them to areas not usually covered in the regular curriculum (Type I); learning how-to-skills (Type II); and completing a research or independent study (Type III).
- 116x PARTIAL IMMERSION**
Activities that support 50% of the instruction time in immersion classes teaching elementary subject matter in another language, with the other 50% done in reading/language arts.
- 117x FOREIGN LANGUAGES**

Includes the body of subject matter in this area that is comprised of a variety of foreign languages, including English as a foreign language. Classified under this heading are the various classical and modern foreign languages.

118x SOCIAL STUDIES

Social studies activities are arranged to develop world class citizens who will live in a culturally diverse global society. Course work includes world geography and cultures, U.S. and American history, world history, U.S. government, law, street law, economics, sociology, and psychology.

119x MATHEMATICS

Support for the secondary mathematics program and courses in which themes of problem-solving, communication, reasoning, and making mathematical connections, algebra, and geometry are integrated throughout the mathematics course content at all grade levels.

120x SCIENCE

Science education is offered for secondary grades in physical, earth, life, and space sciences that focus on inquiry skills and laboratory experiences for students to facilitate problem solving and thinking skills.

121x PHYSICAL EDUCATION/HEALTH

Activities that support a comprehensive and sequential curriculum for grades that focuses on the physical fitness, motor skill, and social skill learning of all students through a wide variety of developmentally appropriate physical activities.

122x ENGLISH AS A SECOND LANGUAGE (ESL)

Activities for students from homes where the English language is not the primary language spoken.

123x ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)

Program in middle and high school that prepares students in grades 6-12 who are most under represented in post-secondary education for 4-year college eligibility.

124x COMPENSATORY EDUCATION

Compensatory education provides supplementary instruction in mathematics, reading, and language arts for students working below expected achievement levels.

125x DRIVERS EDUCATION

Activities in safety and driver education are organized to develop the ability to operate a motor vehicle and to respond appropriately when driving or walking in traffic. Objectives are accomplished through subject matter and activities in safety and characteristics involved in preventing accidents and saving lives.

126x ATHLETIC PROGRAMS

Costs incurred to offer students competitive sports programs such as football, baseball, softball, track and field, basketball, tennis, golf, soccer, swimming, wrestling, etc. Includes costs for officials.

- 127x JUNIOR RESERVE OFFICER TRAINING CORPS (JROTC)**
Activities organized into programs of instruction to provide opportunities for students to prepare for and achieve career objectives in selected branches of the military service. In the instructional process various aspects of subject matter frequently are drawn from other subject-matter areas.
- 128x BUSINESS/VOCATIONAL/TECH EDUCATION**
Activities designed to develop in students the attitudes, knowledge, skills, and understanding concerned with business principles and practices for use in personal life, in the business world, or both. Includes Industrial Arts, Home Economics and Cooperative Work Experience programs.
- 129x HOST NATION**
Specialized programs and instruction that include language learning, and cross-cultural understanding relating to the nation in which the school is located. Includes salaries of any foreign national direct hire teachers who participate directly in this program. Also includes other cost elements.
- 130x SUMMER SCHOOL**
School to take place in the months of summer when students are educated in the subject matters that they failed, in the areas which require a more stable understanding than that which was acquired during the regular school term, or as enrichment.
- 131x SERVICE LEARNING**
Community service required to be performed prior to high school graduation.
- 132x EXTRA/CO-CURRICULAR PROGRAMS**
Includes extra-curricular activities such as yearbook, school newspaper, JROTC drill team, student senate, student council, National Honor Society and choral music. Also costs incurred for academic competitions such as Odyssey of the Mind, Math Olympics, debates, band competitions and concerts.
- 133x OUTDOOR EDUCATION**
Applies to activities provided by Hinterbrand Lodge.
- 134x-14xx RESERVED FOR FUTURE CURRICULUM PROGRAM ADDITIONS**
- 15xx BUSINESS & COMPUTER SCIENCE**
Includes instructional materials and equipment that are required for the Business, Computer Science, Video, Interactive Media curricular areas. May include textbooks, electronic and online curriculum subscriptions, certification vouchers and program technical support. Includes training, software, hardware, communications and travel.
- 150x EDUCATIONAL TECHNOLOGY**
Does not include computer hardware. Classroom applications of educational technology are integrated into the curricula for kindergarten through grade 12 when students are given frequent opportunities to interact successfully with technology from

the early grades, progressing toward increasingly sophisticated uses of educational technology as they advance through the school system using word processing, spreadsheets, data bases, and graphics generators, and then for some high school students, computer programming languages, and advanced operations courses. Includes Includes training, software, communications, and travel. Includes salary costs for Education Technologists.

151x TECHNOLOGY-DISTANCE LEARNING

Courses which use computer conferencing that include Pascal, Advanced Placement Pascal, Advanced Placement Calculus, Advanced Scientific Research Seminar, Economics, Physics, and AP German. Enrichment activities available through computer telecommunications include National Geographic Kids Net, Arab-Israeli Conflict simulation, Poetry Guild, AT&T Learning Circles, and CNN News room. Also activities that are in support of distance education (distributed learning). Includes training, software, communications, and travel.

152x INFORMATION TECHNOLOGY AND ENGINEERING

Includes instructional materials and equipment that are required for the Networking, Computer Service and Support (A+), and Engineering curricular programs. May include textbook, electronic and online curriculum subscriptions and materials, certification vouchers, and program technical support. Includes training, software, hardware, communications and travel.

153x INFORMATION TECHNOLOGY

Includes hardware and operating system software required for classroom, teacher, lab, and information center workstations and peripherals.

160x SPECIAL EDUCATION

Programs for students who are physically, learning, emotionally and communication impaired and developmentally delayed. Costs incurred include classroom teachers, staff travel, supplies and equipment.

161x SPECIAL EDUCATION (NON-DOD)

Costs incurred to send special education students to schools operated by a local education agency or private facility.

162x SPECIAL EDUCATION (EXTENDED SCHOOL YEAR)

Costs incurred to provide a summer program for special education students. Costs incurred include classroom teachers, staff travel, supplies and equipment.

163x SPECIAL EDUCATION AIDE

Individuals employed to assist Special Education teachers with special needs students. May be at any grade level. Costs include salaries, travel, and training.

190x NON-DOD SCHOOLS (HEADQUARTERS ONLY)

Schools that are not operated by the DODEA education program which consist of privately-owned/operated schools where authorized DoD students attend at government expense.

2xxx SUPPORT SERVICES-EDUCATIONAL

Support services provide administrative, technical (such as guidance and health), and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community service and enterprise programs, rather than as entities within themselves.

200x SCHOOL LEVEL ADMINISTRATION

Activities concerned with overall administrative responsibility for a school. Includes clerical and office automation support for school administration as well as costs for staff salaries, travel, contracts, supplies and equipment. Does not include computer hardware.

201x COUNSELING AND GUIDANCE SERVICES

Activities involving counseling with students and parents; consulting with other staff members on learning problems; evaluating the abilities of students; assisting students as they make their own educational and career plans and choices; assisting students in personal and social development; providing referral assistance; and working with other staff members in planning and conducting guidance programs for students. Includes staff salaries, travel, contracts, supplies and equipment.

202x HEALTH SERVICES

Physical and mental health services which are not direct instruction. Included are activities that provide students with appropriate medical, dental, and nursing services. Includes staff salaries, travel, contracts, supplies and equipment.

203x PSYCHOLOGICAL SERVICES

Activities concerned with administering psychological tests and interpreting the results; gathering and interpreting information about student behavior; working with other staff members in planning school programs to meet the special needs of students as indicated by psychological tests and behavioral evaluation; and planning and managing a program of psychological services, including psychological counseling for students, staff, and parents. Includes staff salaries, travel, contracts, supplies and equipment.

204x EDUCATIONAL INFORMATION CENTER SERVICES & AUTOMATION

Activities concerned with the use of the media center, including all information resources, such as books, periodicals, CD-ROMs, on-line databases, and supplies for maintaining the resources. Costs include salaries for Information Specialists and Technicians, staff travel, supplies and equipment. Also includes activities that are in support of the automation of school media centers. Includes training and software.

205x BUSINESS OFFICE & PROGRAM SUPPORT OPERATIONS

Activities in direct support of improving schools. Incorporates benchmark 9.1 (Accountability and 10.1 School Improvement Team).

206x SITE BASED MANAGEMENT/SCHOOL HOME PARTNERSHIP

Site-Based Management: A decentralized form of organization, in which local stakeholders share authority for decision making. Local stakeholders include parents, teachers, principals, students (where appropriate) and military community commanders.

School Home Partnership: This program captures costs for development, implementation, monitoring and evaluation. SHP conveys a collaborative relationship between families and school personnel to support and promote practices in the home and at school to improve children's learning and performance.

207x COMMUNITY RELATIONS/PARTNERSHIP

Planning, development, implementation, integration and evaluation of community partnerships, relations, and collaboration processes. Provides technical assistance and community relations/partnerships, and collaboration activities. Manages the DoDEA-wide Community Strategic Planning process. Researches existing and proposed partnership programs in other federal and non-federal jurisdictions.

208x FRAMEWORK FOR SCHOOL IMPROVEMENT

This program is designed to provide school support aimed at helping schools that are furthest from meeting the DoDEA performance standards and benchmarks. These benchmarks indicate how well students are mastering the knowledge and skills expected of them.

209x STAFF DEVELOPMENT

Costs related to the implementation, monitoring, and evaluation of staff development programs for teachers. Costs include staff salaries, travel, contracts, supplies and equipment.

210x TECHNOLOGY COMPETENCY TRAINING

Training and in-service activities in the area of technology. This training develops the technological competencies of educators and support staff. Includes any uniquely required hardware and/or software.

211x EARLY CHILDHOOD INITIATIVE

212x PROGRAM EVALUATION

Activities and functions relating to formal evaluation of the DoDEA system and partnerships. . Includes means of measuring the content of the programs and assessing their effectiveness.

213x STUDENT ASSESSMENT/TESTING

Testing used to gauge the level of knowledge of students in order to place them in the proper grade in a new school.

214x ACCREDITATION

Activities conducted for the North Central Association of Colleges and Schools (NCA) and all testing.

215x RESEARCH AND EVALUATION

Special projects and studies approved under the DoDEA Research & Evaluation Program to research educational issues, test new ideas or implement innovative programs on a trial basis.

216x ACCOUNTABILITY PROCESS

The cost associated with the production of the accountability report and the accountability profiles.

217x TECHNOLOGY-FULL-SCHOOL LANs

Includes hardware, operating system software, LAN cable installations, LAN site surveys and travel associated with the installation of school-wide LANs.

218x TECHNOLOGY-WIDE AREA CONNECTIVITY

Includes hardware, operating software and ISP services that are associated with the establishment of Internet connectivity.

219x TECHNOLOGY-CORPORATE

Includes hardware and office automation software to support clerical and administrative staff. Does not include special systems listed as technology programs under instructional services (1xxx) and technology projects under administrative support services (4xxx).

**220x HEALTH AND PE/FOREIGN LANGUAGE/ESL IMPLEMENTATION
BUY AND SHIPPING**

The periodic adoption of textbooks and supplementary materials related to a specific subject area as identified by the Curriculum Development Review Process. Purchase of replacement books are not charged to this program. They should be charged to the curriculum area as supply purchases.

221x LONDON CENTRAL DORMITORY

Costs associated with the operation of the London Central Dormitory.

222x FOREIGN NATIONAL DIRECT HIRE-NON-TEACHING STAFF (SALARIES ONLY)

Non-teaching local national employees working in DoDDS schools.

223x SCHOOL PRINCIPALS/ASSISTANT PRINCIPALS (SALARIES ONLY)

232x RENTS (NON-GSA) (DDESS ONLY) (VALID THRU FY 05)

Payments to a non-Federal source for rental of space, land, and structures.

233x PURCHASED COMMUNICATIONS (DDESS ONLY) (VALID THRU FY 05)

Payment for information technology, utilities and miscellaneous charges

- 234x POSTAL SERVICES (NSPS) (DDESS ONLY)**
Include postage (exclude parcel post and express mail service for freight); contractual mail (include express mail service for letters) or messenger service; and rental of post office boxes, postage meter machines, mailing machines, and teletype equipment.
- 235x PURCHASED UTILITIES (DDESS ONLY) (VALID THRU FY 05)**
Utility services, include heat, light, power, water, gas electricity, and other utility services
- 251x CONTRACT CONSULTANTS (DDESS ONLY) (VALID THRU FY 05)**
Services acquired by contract from non-Federal sources as well as from other units within the Federal Government. This includes Federally Funded Research and Development Center (FFRDCs and non-FFRDCs)
- 2511 MANAGEMENT AND PROFESSIONAL SUPPORT SERVICES (DDESS ONLY) (VALID THRU FY 05)**
Assist, advise, or train staff to achieve efficient and effective management and operation of organizations, activities, or systems.
- 2512 STUDIES, ANALYSIS, AND EVALUATIONS (DDESS ONLY) (VALID THRU FY 05)**
Provide organized analytic assessments or evaluations in support of policy development, decision-making, management or administration. Include studies in support of information technology and R&D activities, models methodologies, and related software supporting studies analyses or evaluations.
- 252x OTHER CONTRACTS (DDESS ONLY) (VALID THRU FY 05)**
Contractual services with non Federal sources.
- 253x OTHER INTRA GOVERNMENT PURCHASES (DDESS ONLY) (VALID THRU FY 05)**
Other purchases of goods and services from government accounts. Purchase from other Federal Government agencies or accounts that are not otherwise classified.
- 257x OPERATION AND MAINTENANCE BY CONTRACT (DDESS ONLY) (VALID THRU FY 05)**
- 3xxx SUPPORT SERVICES - OPERATIONS**
Support services provide administrative, technical, and logistical support to facilitate and enhance instruction. These activities exist as adjuncts for fulfilling the objectives of instruction, rather than as entitlements within themselves. Costs include staff salaries, travel, contracts, supplies and equipment.
- 300x MILCON MAJOR**
Major construction projects funded by the MILCON appropriation. Major construction consists of projects costing more than \$1.5 million. This Program Code may not be used for O&M costs.

- 301x MILCON MINOR**
Minor construction projects funded by the MILCON appropriation. Minor construction consists of projects costing \$1.5 million or less. This Program Code may not be used for O&M costs.
- 302x MINOR CONSTRUCTION LESS THAN \$500K (DO NOT USE FY 05)**
Minor construction projects costing more than \$10,000 (DoDDS) and \$25,000 (DDESS) and less than \$500,000 per project. (Projects over \$500,000 must be funded by the Military Construction)
- 303x HOST NATION**
For use in Pacific Area only.
- 304x MILCON PLANNING & DESIGN (P&D)**
Funding to obtain architectural and engineering services and/or construction design in connection with military construction projects. P&D functions are efforts necessary to develop preliminary project cost estimates. P&D funds are appropriated in a lump sum; two rules 1) must be military construction. 2) where the estimated design cost exceeds \$1,000K congressional notification is required.
- 309x GROUNDS MAINTENANCE**
Services to maintain the grounds for school facilities. DDESS: Includes salary costs.
- 310x FACILITIES OPERATIONS (FOM-excluding custodial)**
Includes all of the primary service functions in the Facilities Operations Model (FOM) except custodial (see Pcode 3130). These functions are, 1) Utilities; 2) Pavement Clearance (snow and ice removal); 3) Refuse Collections and Disposal; 4) Real Property Leases; 5) Grounds Maintenance and Landscaping; 6) Pest Control. Three functions associated with FOM are currently funded by the local military community through the inter-service support agreement -- Fire and Emergency Services; Real Property Management and Engineering Services and Readiness Engineering.
- 311x LOGISTICS SUPPORT**
Costs associated with operational support of an activity that are not directly related to the facility itself (see Pcode 310x), but are related in some way to a logistics function that may, or may not, be covered by an inter-service support agreement, such as transportation and disposal of hazardous materials and chemicals, postage, telephone service, etc.
- 312x LEASE**
Lease/rental of existing permanent or temporary facilities. Permanent facilities are defined as buildings/structures that will not be dismantled and moved at the end of the lease/rental period. Temporary facilities are those buildings/structures that will be dismantled and moved at the end of a lease/rental period e.g. portable classrooms. DOES NOT include rental/lease of conference rooms etc.
- 313x CUSTODIAL**

Services to clean offices and buildings -- include custodian salary costs.

314x TOTAL MAINTENANCE CONTRACT (TMC)

A consolidated contract providing one or more maintenance functions in place of individual contracts or inter-service support agreements (ISAs).

315x SUSTAINMENT

Maintenance and repair activities necessary to keep and inventory of facilities in good working order. Includes regularly scheduled maintenance as well as anticipated major repair or replacement of components that occur periodically over the expected service life of the facilities. Include trades personnel salary costs.

316X DEMOLITION/DISPOSAL

Demolition – the physical destruction of an asset from DoDEA’s inventory.

Disposal – the elimination or transfer of financial responsibility for a physical asset.

317X RECAPITALIZATION/MODERNIZATION

Provides resources for improving facilities. Restoration includes repair and replacement work to fix facilities damaged by inadequate sustainment, excessive age, natural disaster, fire, accident, or other causes. Modernization includes alteration of facilities solely to implement new or higher standards, to accommodate new functions, or to replace building components that typically last more than 50 years.

318x ARCHITECTURAL-ENGINEERING SERVICES

Design costs for Operations and Maintenance-funded repair, maintenance, minor construction, planning or related studies.

319x NON-PLANT TYPE EQUIPMENT REPAIR & MAINTENANCE

Repair and maintenance costs associated with non-plant equipment such as office copiers, facsimile machines, calculators, etc. ADP hardware/software maintenance is captured in program code 521x.

321x FOOD SERVICE OPERATIONS (DDESS)

To provide students with a nutritious meal each day. The program must follow state health rules and standards. Activities concerned with providing a breakfast/lunch program to students. Appropriated fund support includes director/nutritionist, cafeteria managers, and associated costs. Majority of costs are paid by student fees.

330x REGULAR STUDENT COMMUTING

Transportation for students. The regular transportation consists of the trip to and from school. Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

331x SPECIAL EDUCATION TRANSPORTATION

Transportation for students with special needs. Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

332x EXTRA/CO-CURRICULAR TRANSPORTATION

Transportation for voluntary activities and programs which meet academic and educational objectives but are not part of the formal curriculum. Includes activity buses and other transportation. Some examples are: Interscholastic athletics, social studies and government activities, speech (drama festival), science and math symposiums, music and art (inter school concerts). Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

333x CURRICULAR STUDY TRIPS

Trips that occur off the campus or school grounds, such trips must pertain to the a particular study or program stressed by the school. Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

334x STUDENT ACTIVITIES TRAVEL-AREA EVENTS

335x VEHICLE OPERATIONS AND MAINTENANCE

Activities involved in maintaining general purpose vehicles such as trucks, tractors, graders, and staff vehicles. These include such activities as: leasing, repairing vehicles, replacing vehicle parts, cleaning, painting, greasing, fueling, and inspecting vehicles for safety. Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

336x TRANSPORTATION - OTHER

Costs incurred for transportation that does not apply to other special transportation Program codes listed above. Costs may include staff salaries, travel, contracts, supplies and equipment where appropriate.

340x SAFETY AND OCCUPATIONAL HEALTH PROGRAM

The DoDEA Safety and Occupational Health Program is federally-mandated and guided by all aspects of safety and health as codified in the Code of Federal Regulations for general and permanent rules published in the Federal Registry by the Executive Departments and agencies of the Federal Government. Specifically, this encompasses fire, electrical, egress, health and environmental control, protective equipment, medical and first aid, material handling and storage, machinery and machine guarding, and chemical hygiene and laboratory safety, as found in 29 CFR 1900-1910.307. Continued program resourcing for safety and health oversight, technical assistance, emergency assistance, accountability, policy, and standards affecting students, staff, and operations is required.

341x CHEMICAL HYGIENE/SAFETY

342x NON-OSD PROGRAMMED SECURITY/COMBATING TERRORISM

The DoD Comptroller requires that all security/combating terrorism related funds expenditures be captured through an internal audit method and reported annually. The program code is assigned to any security/combating terrorism related costs funded from internally budgets funds. This program codes serves as an audit vehicle to

separately capture security related expenditures NOT directly funded through OSD(C) Comptroller Program budget Decision (PBD) 098.

343x COMBATING TERRORISM (CbT) PROGRAM BASELINE

The DoDEA Combating Terrorism (CbT) Program is mandated by the Department of Defense. DoDEA adheres to DoD Directive 2000.12, "DoD Antiterrorism/Force Protection (AT/FP) Program" guidance, DoD Instruction 2000.16, "DoD Combating Terrorism Program Standards," and applicable Department of State Diplomatic Security guidance. This program provides direct security assistance for current and emerging security concerns affecting DoDEA staff, students, and operations which are not directly supported by the Military Services. Program funding requirements are directed through Program Budget Decision (PBD) 098 from OSD(C) Comptroller with review and guidance from the Joint Staff J-34 and ASD(SOL/LIC).

344x DSO/SCHOOL CLOSURE

Program to capture all costs associated with the closure of facility, such as school, district office, annex, etc. operated by DoDEA. Costs may include staff salaries, travel, contracts, supplies and equipment.

345x ANNUAL FURNITURE REPLACEMENT

Life cycle purchase of replacement school furniture.

346x BUS SECURITY ATTENDANT AND GPS TRANSPONDER PROGRAM

Provides trained Security Attendants on overseas student transportation buses operating Off fenced and guarded military installations in countries having a history of terrorist threat to U.S. interests. Global Positioning System technology is used to continually track the location and any emergencies affecting the buses.

347x CbT GLOBAL SECURITY UPGRADES

Provides accelerated site surveys and physical security upgrades to correct school level security deficiencies in all DoDEA schools. These are O&M funds derived from the DERF Transfer Fund to enhance the existing security upgrade program, which primarily addresses schools located off fenced and guarded military installations.

348x AT/FP MANAGEMENT SUPPORT

Provides increased management work year support to address Antiterrorism/Force Protection (AT/FP) policy, monitor and report AT/FP program accountability, AT/FP Internal Program Reviews, provide technical assistance and identifies, procures and disperses AT/FP program resources for worldwide operations

350x WAREHOUSE DISTRIBUTION OPERATIONS

The activities of receiving, storing, and distributing supplies, furniture, equipment, materials, and mail at the warehouses. Costs include staff salaries, travel, contracts, supplies and equipment.

4xxx SUPPORT SERVICES - ADMINISTRATION

400x DoDEA HEADQUARTERS OPERATIONS

Costs directly associated with the operation of the Director's headquarters office. Consists of Associate Director for Education, Associate Director for Management, Chief of Staff, Technology Program Office, Comptroller, Information Technology Operations, Logistics Operations, Personnel Operations, Communications Office, General Counsel, Community Relations/Partnership Office and Equal Employment Opportunities Office. These include salaries, travel, training, contracts, supplies and equipment.

401x ADVISORY COMMITTEES (ACDE)

Costs incurred while performing actions directly related to advisory committee activities (i.e. Advisory Council on Dependents' Education).

402x UNION/ASSOCIATION ACTIVITIES (HQ)

Costs incurred while performing actions involving Union or Association activities.

403x COMMERCIAL ACTIVITY PROGRAM

Covers costs for A-76 studies and analysis. Headquarters only.

404x DIRECTOR'S INITIATIVES

Programs and projects of special interest to the Director, DoDEA.

405x SCHOOL TO CAREERS

406X STRATEGIC PLAN

410x AREA OFFICE OPERATIONS

Activities performed by the Area Director and staff in generally directing and managing all affairs of the Area Director's office. These include staff salaries, travel, training, contracts, supplies and equipment. It covers operational activities for the Fiscal, Personnel, Logistics, Procurement, Information Technology, Transportation and other related entities and requirements.

411x DISTRICT SUPERINTENDENT'S OFFICE OPERATIONS

Activities performed by the superintendent and such staff as assistant superintendents in generally directing and managing all affairs of the district office. These include staff salaries, travel, training, contracts, supplies and equipment. Activities of the assistant superintendent should be charged here, unless the activity can be placed properly against a program code. In this case, they would be charged to the program code.

412x SCHOOL BOARDS

Costs directly related to actions involving school boards.

413X UNION/ASSOCIATION ACTIVITIES (DDO, DSO OR CSO)

Costs incurred while performing actions involving Union or Association activities.

414x TECHNOLOGY-CORPORATE

Includes hardware and office automation software to support above-school-level clerical and administrative staff. Does not include special systems listed as technology

programs under instructional services (1xxx), educational support services (2xxx) or technology projects.

415x AREA DIRECTOR'S INITIATIVES

Programs and projects of special interest to the Area Directors, DoDDS Europe and Pacific and DDESS.

416x FOREIGN NATIONAL DIRECT HIRE-STAFF ABOVE SCHOOL LEVEL (SALARIES ONLY)

421x COMMUNITY SUPERINTENDENTS OFFICE OPERATIONS

Activities performed by the community superintendent and staff in generally directing and managing all affairs of the community office. These include staff salaries, travel, training, contracts, supplies and equipment. Activities of the assistant superintendent should be charged here, unless the activity can be placed properly against a program code. In this case, they would be charged to the program code.

430x SITE VISITS

Costs incurred while performing site visits to locations within DoDEA. Includes travel costs. This program should not to be confused with Staff Assistance Visits (4439).

431x RECORDS MANAGEMENT OFFICE

The DoDEA Records Center is located at Ft. Benning, GA and maintains the records from the Panama Canal Schools, the Panama Canal College, some General Counsel litigation records, and FOIA records.

434x GPC REBATES

5xxx SPECIAL PROJECTS

500x COMPTROLLER-ACCOUNTING SUPPORT (DBOF/DFAS/OTHER)

Costs incurred in conjunction with DBOF/DFAS support. Includes fee-for-service charges in support of DESPO's procurement system.

501x COMPTROLLER-STRATEGIC BUDGETING

Costs associated with design and implementation of DoDEA's strategic budgeting program.

502x COMPTROLLER-STAFF ASSISTANCE VISIT

Visits performed by personnel assigned to the service center fiscal division. Visits are conducted to assist subordinate activities in performing fiscal oriented responsibilities according to published guidance. Includes costs incurred for travel.

503x COMPTROLLER-UNDISTRIBUTED FUNDS

504x COMPTROLLER-FOREIGN CURRENCY FLUCTUATION ACCOUNT

- 510x PERSONNEL-DCPDS/DCPS**
 Communications and systems interface between the Air Force Personnel Center (AFPC) located in San Antonio, Texas, the Office of Personnel Management, the Defense Manpower Data Center, and the Defense Civilian Pay Systems located in Pensacola, Florida and Charleston, South Carolina. This code also includes costs for a reimbursable agreement between the AFPC and DoDEA which includes reimbursable charges for systems changes, and O&M costs for development and modernization support to DCPD.
- 511x PERSONNEL-BACKGROUND CHECKS**
 Costs incurred to accomplish or update criminal background checks for newly-hired or current employees working with children such as teachers, educational aides, administrators and educational technicians.
- 512x PERSONNEL-ARBITRATOR'S FEES**
 Costs incurred to represent the agency in third party hearings. This includes travel, per diem, transcripts, back pay, attorney fees and arbitrator costs.
- 513x PERSONNEL-LOCAL NATIONAL PERSONNEL SERVICING**
 Costs for reimbursable agreements between local military civilian personnel offices and DoDEA for local national support received.
- 514x PERSONNEL-LABOR/MANAGEMENT PARTNERSHIP INITIATIVE**
 Costs to support Alternate Dispute Resolution (ADR) initiatives such as training, travel, attendance at conferences between DoDEA and unions.
- 515x PERSONNEL-LEGAL FEES / SETTLEMENTS**
- 516x PERSONNEL-FEDERAL WORKFORCE TRANSPORTATION PGM**
- 517x PERSONNEL-National Security Personnel System (NSPS)**
- 520x INFORMATION TECHNOLOGY-SCHOOL INFORMATION & DATA MANAGEMENT**
 This program provides DoDEA with a set of mission-essential computer applications used in all DoDEA schools. These systems handle all information on students, teachers, sponsors, course scheduling, special education, discipline, health, attendance, and certain other functions. Nearly all school management including staffing and statistical reporting is based on SIMS reports. Equipment, travel and training supports program management.
- 521x INFORMATION TECHNOLOGY-ADP HARDWARE & SOFTWARE MAINTENANCE**
 This program provides DoDEA with contracts for services to maintain the microcomputer and minicomputer hardware and software at OCONUS and CONUS locations. These services are required to ensure that equipment is in proper working condition and to ensure that software operates properly for mission critical information

management systems. Equipment and travel are used in the management of the I.T. maintenance program.

522x INFORMATION TECHNOLOGY-COMMUNICATIONS NETWORK

The purpose of this program is to provide support and to manage the installation, implementation, operation and maintenance of wide area networks (WANS) and local area networks (LANS) within DoDEA headquarters' environment and in conjunction with DoDEA's area service centers, district superintendent's offices and school locations. The program provides reliable, dependable, and effective services to end users in the areas of telecommunications support and connectivity; Internet accessibility and services; internal network and telephone support within the headquarters' organization; Web server configuration and maintenance; system security management; HP minicomputer upgrades and operation; and the resolution of end user service calls. Equipment, travel and training supports program management.

523x INFORMATION TECHNOLOGY-PERSONNEL INFORMATION SYSTEM AUTOMATION

Costs for initiatives designed to facilitate the processing and retrieval of personnel information electronically. Program includes costs for hardware replacement to support automation initiatives such as Inquiry Tracking System (INQTRK), electronic official personnel folders, travel order processing program, etc.

524x INFORMATION TECHNOLOGY-STANDARD SOFTWARE /TRAINING

DoDEA's standard office automation software ensures compatibility between offices and schools to ensure effective communications and operations. The automated forms, anti-virus detection and eradication, electronic mail, Internet document scanning, Help Desk, course writing, CAD, and Web access. Standard Office Automation training is provided to administrative personnel at OCONUS and CONUS locations to ensure the effective implementation of software DoDEA-wide. Equipment, travel and training supports program management.

525x INFORMATION TECHNOLOGY-VIDEO TELECONFERENCING COMMUNICATIONS

This program provides for the management of video teleconferencing systems DoDEA-wide. Video teleconferencing provides DoDEA's geographically-dispersed individuals and groups the power to address issues and opportunities more quickly, to involve more people in the decision making process at a lower cost, and to foster a more open and collaborative working environment. Equipment, travel and training supports program management.

526x INFORMATION TECHNOLOGY-DEPENDENT SCHOOLS AUTOMATED MATERIAL MANGEMENT SYSTEM (DSAMMS)

Automated material management system provides requisitioning and material management.

527x INFORMATION TECHNOLOGY-LIBRARY AUTOMATION

528x INFORMATION TECHNOLOGY-DEFENSE PROPERTY ACCOUNTING SYSTEM (DPAS)

Those costs associated with converting to DPAS and the fee-for-service costs associated with maintaining the DoDEA database at the Defense MegaCenter, Dayton, Ohio.

529X LOGISTICS DATABASE

Costs associated with the creation of an electronic facility management system that will include logistical information on DoDEA's assets.

530X INFORMATION TECHNOLOGY-INFORMATION ASSURANCE

This program encompasses all information operations that protect and defend information and information systems by ensuring their availability, integrity, authentication, confidentiality, and non-repudiation. This includes providing for the restoration of information systems by incorporating protection, detection, and reaction capabilities. This includes, but is not limited to, Public Key Infrastructure, anti-virus safeguards, intrusion detection, vulnerability analysis, risk analysis, incident response, and system and network accreditation.

53XX RESERVED FOR IT PROJECTS

531X SUPPLY SYSTEM DEVELOPMENT AND IMPLEMENTATION

Funds designated for the development and implementation of new supply systems to replace DSAMMS as the DoDEA standard supply system. Includes procurement requirements such as vendor demonstrations and SOW preparation; travel related to system review and implementation; software acquisition; and other related expenses. Applies only to the supply portions of DSAMMS.

532X ECOMMERCE PROJECT

Activities involving implementation of Web-based Ecommerce throughout DoDEA; first, by procurement automation (CACI Comprizon), then by integration with Government program and financial administration systems and with Contractor supply chain systems. IAW DoD Departmental policy and the requirements of the Joint Financial Management Improvement Program.

540X LOGISTICS-FACILITY INVENTORY/CONDITION/UTILIZATION PROGRAM

Costs associated with assessing all DoDEA facilities to determine the physical condition of DoDEA's infrastructure for use in identifying military construction, repair and maintenance needs. Also includes mechanisms for tracking, updating, and management of real property inventory (RPI) data.

541X LOGISTICS-HAZARDOUS MATERIAL (HAZMAT)

Costs related to the management of DoDEA's asbestos program; i.e., AHERA-mandated triennial inspections, and suspect material testing.

542X LOGISTICS-RADON ABATEMENT

Costs directly related to lead abatement, design, and oversight.

- 543X LOGISTICS-LEAD IN DRINKING WATER ABATEMENT**
Costs directly related to radon abatement, design, and oversight.
- 544X LOGISTICS-OTHER LEAD ABATEMENT**
Costs directly related to asbestos abatement, design, and oversight.
- 545x HAZARDOUS MATERIALS**
Costs directly related to abatement, design, and oversight of hazardous materials to include lead, asbestos and indoor-air quality.
- 546X LOGISTICS-FACILITIES DATABASE MANAGEMENT SUPPORT**
Costs associated with the creation of an electronic facility management system containing information concerning DoDEA facilities (asbestos surveys, condition assessments, CAD drawings, project details and costs, Education Specifications, etc.)
- 548X STUDENT MEAL SUBSIDIES (DoDDS)**
Appropriated funds provided to the School Food Authority (SFA) as designated by the Military Services to subsidize the Student Meal Program.
- 549X CONSOLIDATED CONTAINERIZATION POINT (CCP)**
To track the coordination of freight shipments from the New Cumberland Consolidated Containerization Point (CCP) for DoDDS (Europe and Pacific). Previously, Defense Distribution Regional Center in Richmond (DDRV) performed the coordination duties.
- 550x PCS COSTS-PERMANENT CHANGE OF STATION**
Costs associated with movement of personnel from one duty station to another whether it be for movement from CONUS to overseas, overseas to CONUS, or overseas to overseas. Includes personnel, household goods and personally owned vehicles. Includes PCS travel and associated costs for separations, new hires, teacher transfer program, transfer between stations, sabbaticals, non-temporary storage, and temporary storage of household goods.
- 551x PCS COSTS-RENEWAL AGREEMENT TRAVEL (RAT)**
Costs incurred under renewal agreements for an employee's return travel to home of record.
- 552x PCS COSTS-EDUCATIONAL STUDENT TRAVEL**
Costs incurred to send and return eligible dependent children who are students to and from school.
- 553x PCS COSTS-STORAGE OF HHG IN LIEU OF LQA**
- 554x PCS COSTS-NON-TEMPORARY STORAGE OF HHG/VEHICLES**
- 555x PCS COSTS-TEACHER TRANSFER PROGRAM**

- 5560 PCS COSTS-NEW HIRE**
Movement of newly hired employees to their first duty assignment.
- 5570 PCS COSTS-SEPARATION**
Return of DoDEA employee/employee dependents to the United States because of termination of employment or termination of relationship.
- 5580 PCS COSTS-TRANSFER (INTER/INTRA AREA TRANSFER)**
Movement of current DoDEA employees (NoN-Teachers) within DoDEA.
- 560X EEO ACTIONS-LEGAL FEES/SETTLEMENTS**
- 561X EEO ACTIONS-INVESTIGATIONS/COMPLAINTS PROCESSING**
Costs associated with EEO complaints, investigations, court reporters. Covers travel, training and similar costs.
- 562X EEO ACTIONS-SPECIAL EMPHASIS PROGRAM**
Expenses relating to affirmative employment and diversity awareness. Covers travel, training and similar costs.
- 570X MISCELLANEOUS-TEACHER TUITION ASSISTANCE**
Tuition paid in connection with the Tuition Assistance program which supports teacher certification and recertification. Excludes other DoDDE personnel and other tuition payments which are charged to object class 25.x, Training.
- 571X MISCELLANEOUS-AFNORTH & SHAPE CONTRIBUTIONS**
Payments made as the United States portion of shared budgets at AFCENT and SHAPE International Schools. Applied only to DoDDS-Europe.
- 572X MISCELLANEOUS-FOREIGN NATIONAL INDIRECT HIRES**
Pay and allowances of foreign national personnel who are obtained through and are paid by the host government. DoDEA's payments are made to the host government.
- 573X MISCELLANEOUS-DoDEA RECOGNITION PROGRAM**
Funding of recognition programs such as Superintendent of the Year, Principal of the Year and Teacher of the Year.
- 580X FDK/R-PTR IMPLEMENTATION**

Cost associated with the initial startup of the program.
- 581x EDUCATION INITIATIVES-DRUG AWARENESS RESISTANCE EDUCATION (DARE)**
A campaign to alert children of school age as well as educate the public on the dangers of drugs and the use of them.
- 582X EDUCATION INITIATIVES-JASON PROJECT**

Science expedition via tele-presence and associated curriculum to excite students and educators about and engage them in science and technology. Project uses state of the art technology via satellite and internet to collect data, make inferences and encourage student collaboration on integrated projects.

583X EDUCATION INITIATIVES-MATH SKILL SATS (KITS)

584X FDKG/RPTR

Cost associated with maintaining the program.

585X EDUCATION INITIATIVES-GRANTS

Special educational initiatives funded and/or supported through community and corporate partnerships.

586X RESIDENTIAL COMMUNITIES INITIATIVE (RCI)

Cost associated with Residential Communities Initiative (RCI).

6xxx RESERVED FOR FUTURE USE

7xxx HEADQUARTERS-OTHER PROJECTS/CONGRESSIONAL INITIATIVES

700x IMPACT AID (Headquarters Only)

Support to local education agencies (LEAs) whose schools are attended by DoD dependent children (military or civilian) resident in the area by virtue of some connection to operation of a DoD facility or installation.

701x TECHNOLOGY INNOVATION/TEACHER TRAINING (TITEC)

702x LEWIS CENTER FOR EDUCATION RESEARCH

703X MILITARY FUNERAL HONORS (MCF&E Only)

704x SPECIAL NEEDS-HAWAII

705x GALENA ALASKA

706x MATH SKILL SATS (KITS)

707x DODEA SUSTAINMENT M & R

708x SEVERE DISABILITIES

709x ASSISTANCE TO LOCAL EDUCATION ACTIVITIES (LEA)

710x SAILS

711x SCHOOL VIOLENCE

712x DDESS STUDY

713x FAMILY SUPPORT SERVICES

714x EMERGENCY EVACUATION/RELOCATION

Individuals under an authorized/ordered departure include: transportation expenses and travel per diem while traveling from the evacuation site to the conus safe heaven location. This includes time spent processing through a repatriation site, if designated reimbursement is limited to allowable travel time (excludes personal travel time).

715x CENTRAL KITSAP

Provides assistance to public school systems that have unusually high concentration of special needs military dependents enrolled. Special consideration to be given to school systems in States that are considered overseas assignments.

716X VICTIMS OF DOMESTIC VIOLENCE

Cost associated with confidential assistance to victims of domestic violence at military installations,

717X T-1 LINES

Costs associated with providing high speed telecommunication capability to each school. T-1 equivalent or better--and services required for Internet access. Program includes costs for planning; designing; cable trenching; cable purchase and installation; equipment lease, purchase, installation, maintenance and end-of-life replacement; circuit activation, to include one-time and monthly recurring charges.

718X FAMILY ASSISTANCE

Cost associated with returning troops, and families of those returning from deployment. Services will include family/personal/marriage counseling via the internet, in-person, and telephone and for emergency victim advocates and safe houses.

719X ENHANCED MORALE, COMMUNICATION, EDUCATION & TRANSITION SUPPORT

Cost associated with additional child care, compensation software, and outreach and transition support for returning reserve troops.

720X HIGH SCHOOL PROGRAM

721x SPECIAL EDUCATION POM INITIATIVES

722x i-SAFE

Cost associated to provide a K-12 Internet safety curriculum to educate students on safe and responsible use of the Internet. i-SAFE products include electronic multi-media professional development materials for the teachers, grade-appropriate curriculum materials for students, student expendables and pre/post assessment materials.

723x MATH TEACHER LEADERSHIP (UNI MATH)

Cost associated with the collaborative efforts with the University of Northern Iowa for professional development for mathematics teachers (Grades 8-12).

724x TECHNOLOGY TRAINING IN MILITARY SCHOOLS

Cost associated with providing DoDEA teachers and administrator's professional training in classroom technology.

725x PROFESSIONAL DEVELOPMENT

Cost associated collaborating efforts with the Middle Tennessee State University for professional development to improve instruction for students with dyslexia.

726x EMERGENCY VISITATION TRAVEL (EVT)

A DOD component may pay, or an eligible individual may be reimbursed for the transportation cost from the airport serving the employee's Permanent Duty Station (PDS) to the airport serving the destination authorized for EVT and return; and airport taxes and transportation between airports. Per Diem, and excess baggage or unaccompanied baggage charges are not payable or reimbursable.

727x CALL HOME

Reduces cost of personal telecommunications between deployed forces and their families.

728x CHILD CARE SUPPORT

Provides respite care and reduces the cost of child care for parents whose spouses are deployed. For Active Duty and Reserve Components.

729x SEVERELY WOUNDED AND INJURED SUPPORT ACTIVITY

Support for central office to manage injured services members' cases and assist families of injured service members.

730x COUNSELING

On-demand, non-medical counseling to help Active, Guard and Reserve families adjust to the stresses of deployment. Also provides counseling and services for pre-deployment, mid-point, and Reunion and Reintegration after deployment.

731x COUNSELIN/HURRICANE KATRINA RELIEF

732x CHILD CARE/HURRICANE KATRINA RELIEF

733x COMMISSARY/EXCHANGE/HURRICANE KATRINA RELIEF

734x MESORAH HERTIAGE FOUNDATION CURRICULUM

735x HEALTH CARE TRAVEL

Health Care Travel and transportation allowances for employees assigned at a foreign OCONUS PDS. Health care travel may be authorized IAW JTR C6600 when the Authorizing Official, based on the advice of an appropriated professional certifying official, determines that local medical facilities at a foreign OCONUS area are not able to accommodate an employee's or dependent's needs.

736x IMPACT JEMS

Jobs/Employment for Military Spouses

737x INSTITUTE FOR EXPLORATION (IFE)

IFE and Mystic Aquarium provides a variety of educational programming on aquatic animals and state-of-the-art oceanic archaeology.

738x SOAR VIRTUAL SCHOOL DISTRICT

SOAR (Student Online Achievement Resources)

Addresses the educational needs of students who change schools and who have special education needs (IEP and gifted). It provides individualized instruction to increase their overall academic achievement.

739x CYBER CURRICULUM FOR THE EDUCATION OF CHILDREN OF THE MILITARY

Provides online instruction to DoDEA students that will complement and supplement the DoDEA curricula. It will cover the entire cost of the coursework, including, but not limited to, online course tuition, related textbooks and instructional materials, computers/printers, and related internet connection costs.

8xxx FAMILY SUPPORT PROGRAMS

800x FAMILY ADVOCACY PROGRAM-PERSONNEL

Professional labor categories. Personnel in this category do not provide direct services, prevention activities, research/evaluation activities, or clerical functions.

801x FAMILY ADVOCACY PROGRAM-PREVENTION

Costs associated with the prevention of child and spouse abuse, such as prevention packets, directly related to prevention activities and programs.

- 802x FAMILY ADVOCACY PROGRAM-RESEARCH/EVALUATION**
Needs assessments, evaluations, research, and similar activities related to child and spouse abuse.
- 803x FAMILY ADVOCACY PROGRAM-DIRECT SERVICES**
Costs of identification, diagnosis, treatment, counseling, rehabilitation, follow-up, and other services directed toward victims and perpetrators of child and spouse abuse.
- 804x FAMILY ADVOCACY PROGRAM-ADMINISTRATIVE COSTS**
Rent, communication, postage, equipment (other than computers, printers, modems, CD readers, etc.), supplies, clerical support, etc.
- 805x FAMILY ADVOCACY PROGRAM-TRAINING**
Purchased formal training, conference fees, education services and materials related to child and spouse abuse.
- 806x FAMILY ADVOCACY PROGRAM-AUTOMATION**
Computer hardware and software, maintenance of computer systems, training of staff on use of computer systems.
- 807x FAMILY ADVOCACY PROGRAM-TRAVEL**
Travel and per diem costs related to child and spouse abuse.
- 808x FAMILY ADVOCACY PROGRAM-FAMILY SUPPORT**
- 810x TRANSITION ASSISTANCE PROGRAM-PERSONNEL**
Professional labor categories. Clerical support is coded as an Administrative Cost.
- 811x TRANSITION ASSISTANCE PROGRAM-JOB FAIRS**
Activities held to bring prospective employers together with service members leaving active duty in search of job opportunities.
- 812x TRANSITION ASSISTANCE PROGRAM-OTHER EMPLOYMENT ACTIVITIES**
One-time employment activities for active duty personnel that are conducted in specifically designated geographical areas.
- 813x TRANSITION ASSISTANCE PROGRAM-AUTOMATION**
Computer hardware and software, maintenance of computer systems, etc.
- 814x TRANSITION ASSISTANCE PROGRAM-ADMINISTRATIVE COSTS**
Rent, supplies, postage, equipment (other than computers, printers, modems, CD readers, etc.), brochures, other educational materials, printing, clerical support, etc.
- 815x TRANSITION ASSISTANCE PROGRAM-TRAINING**

Purchased formal training, conferences, education services and materials related to transition assistance and other employment activities.

816x TRANSITION ASSISTANCE PROGRAM-TRAVEL

Travel and per diem costs related to transition assistance and other employment activities.

820x RELOCATION ASSISTANCE PROGRAM-PERSONNEL

Professional labor categories. Clerical support is coded as an administrative cost.

821x RELOCATION ASSISTANCE PROGRAM-FINANCIAL MANAGEMENT

All financial initiatives associated with active duty personnel.

822x RELOCATION ASSISTANCE PROGRAM-SPOUSE EMPLOYMENT

All initiatives associated with employment for spouses and other family members.

823x RELOCATION ASSISTANCE PROGRAM-AUTOMATION

Computer hardware and software, maintenance of computer systems, and training of staff to use computer systems.

824x RELOCATION ASSISTANCE PROGRAM-ADMINISTRATIVE COSTS

Rent, supplies, postage, equipment (other than computers, printers, modems, CD readers, etc.), brochures, other educational materials, printing.

825x RELOCATION ASSISTANCE PROGRAM-TRAINING

Purchased formal training, conferences, education services and materials related to relocation assistance, financial management, and spouse employment.

826x RELOCATION ASSISTANCE PROGRAM-TRAVEL

Travel and per diem costs related to relocation assistance, financial management, and spouse employment.

830x TROOPS TO TEACHERS (TTT)

The transition of service members, DoD civilians, Department of Energy civilians and qualifying Defense contractor employees into teaching positions to relieve shortages of elementary and secondary school teachers and teacher's aides. Includes program management, administration, and grants. Program is administered by the Transition Assistance Program (FY96 and later).

831x EDUCATIONAL OPPORTUNITIES DIRECTORATE (EOD)

832x CAPSE

9xxx REIMBURSABLE PROGRAMS

900x TUITION RECEIPTS

Monies collected from students enrolling in DoDDS and DDESS that are required to pay tuition.

901x BURDENSARING

Moneys involved with contributions made by the host government in support of DoDDS schools in that foreign country.

CHAPTER 3

ORGANIZATION CODES STRUCTURE AND LISTING

A. PURPOSE.

Organization Codes (ORCs) display DoDDE's structure and identify where funds are expended.

B. STRUCTURE.

Only four digit ORCs are used in accounting applications. At the Headquarters and Deputy Directors' levels, obligating documents will be entered at the division level and higher.

First Digit – Identifies a major organizational element:

- 1 Headquarters
- 2 Europe
- 3 Pacific/Cuba
- 4 DDESS
- 5 Family Support Programs
- 6 Non-DoD Schools

Second Digit – Identifies organizational levels within the major organizational elements:

Headquarters

- 0 Director, DoDEA
- 1 Associate Director, Education
- 2 Associate Director, Management
- 3 Logistics Division
- 4 Procurement Division
- 5 Personnel Division
- 6 Information Technology Division

Europe

- 0 Above District Level
- 1 Brussels District
- 2 Heidelberg District
- 3 Hessen District

- 4 Italy District
- 5 Kaiserslautern District
- 6 Turkey District
- 7 Wuerzburg District
- 8 United Kingdom District

Pacific

- 0 Above District Level
- 1 Japan District
- 2 Korea District
- 3 Okinawa District

DDESS

- 0 Above District Level
- 1 Virginia/New York Schools
- 2 South Carolina/Fort Stewart Schools
- 3 Alabama Schools (Not used in FY 05)
- 4 Georgia/Alabama Schools
- 5 North Carolina Schools
- 6 Kentucky Schools
- 7 Non-CONUS Schools

Family Support Programs

- 0 Headquarters
- 1 Family Advocacy Program
- 2 Relocation Assistance Program
- 3 Transition Assistance Program
- 4 ODASD(MC&FP)
- 5 Troops to Teachers

Third and Fourth Digit – Identifies elements that are at a lower level within the organization. See the list of authorized codes for details.

Fifth and Sixth Digit

DoDDS: These numbers define organizational elements by designating the branch, section, unit, or team. These codes will only be used in the Defense Civilian Pay System (DCPS) to facilitate distribution of automated time and attendance records to timekeepers at various levels within DoDEA Headquarters and in the field. These codes will also determine distribution of reports that are printed from DCPS. The structure for the first four positions of the ORC remain as described above.

DDESS: The fifth position will identify the employee type as follows:

- 1 Senior Executive Service

- 2 GS or equivalent
- 3 Teacher (Bargaining Unit Member covered by the Master Labor Agreement only)
- 4 Substitute Teachers
- 5 Education Aides or equivalent
- 6 Wage Board or equivalent
- 7 Principals/Asst Principals/ISS's

The sixth position will relate to a program code which will be part of the Standard Leave Job Order Numbers for the ORC. The code in the sixth position will pertain to programs at the particular district/school and will not necessarily be the same from one school or district to the next.

C. USAGE

Authorized Organization Codes are shown below.

AUTHORIZED ORGANIZATION CODES

Four Digit Code	Six Digit Code	Description
<u>HEADQUARTERS</u>		
Director, DoDEA		
1000	100000	Office of Director, DoDEA
1000	100001	Chief of Staff
1000	100010	Policy and Legislation Branch
1000	100020	Executive Services Office
1010	101000	Reserved
1020	102000	Equal Employment Opportunity
1030	103000	Communications
1050	105000	General Counsel
1210	121000	Office of Review and Compliance
1220	122000	Competitive Sourcing Program Office (CSPO)

Associate Director, Education

1100	110000	HQ, Associate Director for Education, Office of the Associate Director (Valid FY 08 Oct 1 - Mar 20 and Prior)
1100	11000A	ADE, Program Support Branch (Valid FY 08 (Oct 1 - Mar 19 and Prior)
1100	11000B	ADE, Professional Development Branch (Valid FY 05 and Prior)

1110	111000	ADE, Office of the Business Manager (Valid FY 08 (Oct 1 – Mar 19 and Prior)
1120	112000	ADE, Office of the Assistant Associate Director (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1121	112100	N/A FY 05
1121	112100	Professional Development (Valid FY 06 and Later)
1122	112200	ADE, SS/Policy Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1122	112200	Social Studies & Policy Branch (Valid FY 06 and Later)
1123	112300	ADE, Curriculum Branch (English/Language Arts, Fine Arts, ECE Branch) (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1123	112300	ELA (Valid FY 06 and Later)
1124	112400	ADE, Distance Learning Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1124	112400	Foreign Language (Valid FY 06 and Later)
1125	112500	ADE, Curriculum Branch (Sciences) (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1126	112600	ADE, Student Services Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1130	113000	ADE, Office of System Accountability and Research (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1130	11300A	Accountability Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1131	113100	N/A FY 05
1131	113100	Business Office and Program Support (Valid FY 06 and Later)
1132	113200	N/A FY 05
1132	113200	System Accountability (Valid FY 06 and Later)
1133	113300	ADE, Assessment Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1134	113400	ADE, Research and Evaluation Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1135	113500	N/A
1135	113500	Student Services (Valid FY 06 and Later)
1136	113600	ADE, Office of Educational Technology (Valid FY 08 Oct 1 – Mar 19) and Prior)
1136	11360A	ADE, Educational Technology Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1136	11360B	ADE, Professional Development Branch (Valid FY 08 (Oct 1 – Mar 19) and Prior)
1137	113700	Online Learning Academy, HQ Unit (Valid FY 08 Oct 1 – Mar 19) and Prior)
1137	113700	Distance Education (Valid FY 06 and Later)
1138	113800	Accountability
1139	113900	ADE, School Information Systems Branch
1140	114000	Office of the Assistant Associate Director - FY 08

		(Effective Mar 20)
1141	114100	Administrative Branch - FY 08 (Effective Mar 20)
1150	115000	Office of the Associate Director, Office of Systems Accountability - FY 08 (Effective Mar 20)
1151	115100	Assessment Branch - FY 08 (Effective Mar 20)
1152	115200	Accountability Branch - FY 08 (Effective Mar 20)
1153	115300	Research and Evaluation Branch - FY 08 (Effective Mar 20)
1160	116000	Office of the Associate Director, Office of Curriculum FY 08 (Effective Mar 20)
1161	116100	Curriculum Branch (Humanities) – FY 08 (Effective Mar 20)
1162	116200	Curriculum Branch (Science) – FY 08 (Effective Mar 20)
1163	116300	Curriculum Branch (Math) – FY 08 (Effective Mar 20)
1164	116400	Student Services Branch – FY 08 (Effective Mar 20)
1165	116500	Professional Development Branch FY 08 (Effective Mar 20)
1170	117000	Office of Curriculum, Office of Educational Technology – FY 08 (Effective Mar 20)
1171	117100	Data Management Branch – FY 08 (Effective Mar 20)
1172	117200	Education Technology Branch FY 08 (Effective Mar 20)
1173	117300	Distance Learning Branch – FY 08 (Effective Mar 20)
1174	117400	Online Learning Academy, HQ Unit - FY 08 (Effective Mar 20)

Human Resource Office

1500	150000	Office of the Human Resources Director
1501	150100	Program Evaluation & Strategic Initiatives Branch
1502	150200	Services & Information Branch
1502	150210	Functional Automation & Information Mgmt Sec
1502	150230	Program Management Section B
1502	150240	Program Management Section D
1502	150250	Program Management Section E
1502	150260	Grievances Review Evaluation Adjudication Team
1502	150270	Benefits Unit
1503	150300	Human Capital Branch
1503	150310	MER/Labor & Training Section
1503	150330	Classification And Compensation Section
1503	150350	Staffing Section
1503	150351	Recruitment & Staffing Unit
1503	150355	Licensure Unit
1503	150360	

Chief, Financial Officer

1200	120000	Chief Financial Officer
1070	107000	Resource Management Division
1070	107010	Budget Program/Formulation Branch
1070	107020	Budget Execution Branch
1070	107030	Manpower/Management Analysis Branch
1070	107040	Accounting Branch
1230	123000	Office of Safety and Security (FY04)

Logistics Division

1300	130000	Chief, Logistics
1300	130010	Supply & Services Branch (Valid FY 07 and Prior)
1300	130020	Facilities Branch
1300	130030	Safety & Security Branch (Remove FY04)
1300	130040	Anti-Terrorism (Remove FY04)
1300	130050	Operations Support Branch (Valid FY 07 and Prior)
1300	130060	Supply Policy Branch
1300	130070	HQ Support Branch
1300	130080	Support Services Branch

Procurement Division

1400	140000	Chief, Procurement
1400	140010	Policy & Compliance Branch
1400	140020	Contracts Branch
1400	140030	Administration & Analysis Branch
1400	140040	MIS/Ecommerce Branch
1600	160000	Information Management and Technology Division
1600	160010	Information Resource Management Branch
1600	160020	Information Management Policy and Strategic Planning Branch
1600	160021	Configuration Management Section (Delete FY 06)
1600	160030	Information Technology Support Branch (Delete FY 06)
1600	160030	Information Technology Operations Branch (Valid FY 06)
1600	160031	Infrastructure Section (Delete FY 06)
1600	160032	Applications Section (Delete FY 06)
1600	160033	(Deleted FY 2006)
1600	160040	Information Assurance Branch
1600	160050	Educational Liaison (Delete FY 06)
1600	160050	Information Mgmt Applications Branch (Valid FY 06)

Educational Partnership Directorate (EPD)

1700	170000	Director, Educational Partnership Directorate (EPD)
1710	171000	Partnership Development Office
1711	171100	Best Practices Collaboration Branch
1712	171200	Student Support Services
1713	171300	Accountability/Evaluation Branch
1720	172000	Legislation/Policy Office
1721	172100	Impact, Institutions Communities
1722	172200	Best Practices (Model Legislation) and Correspondence
1723	172300	Gov't & Non Gov't Organizations, Agencies & Grants
1730	173000	Extended Learning Office
1731	173100	Model Development Branch
1732	173200	On-Line Administration Branch

EUROPE

Deputy Director, DoDEA For DoDDS Europe

2000	200000	Office of Deputy Director, DoDEA for DoDDS Europe
2010	201000	Education Division
2020	202000	Management Services
2030	203000	Fiscal Division
2030	203010	Financial Management Branch
2030	203020	Accounting Branch
2030	203030	Budget Branch
2030	203040	Non-DoDDS-Europe
2040	204010	Logistics Division
2050	205000	Information Technology Division
2050	205010	Systems Integration Branch
2050	205020	Customer Support Branch
2050	205030	Network Administration Branch
2050	205040	Systems Administration Branch
2050	205050	Information Assurance Branch
2050	205060	Network Services Branch
2050	205070	Technical Services Implementation Branch
2070	207000	Personnel Division
2080	208000	Procurement Division
2281	228100	Hinterbrand Lodge

Heidelberg District

2200	220000	District Superintendent's Office
2201		DSO DESPO Variance Acct
2202	220200	Transportation Management Office
2210		Heidelberg Complex
2211	221100	Heidelberg MS
2212	221200	Heidelberg HS

2213	221300	Mark Twain ES
2214	221400	Patrick Henry ES
2220		Mannheim Complex
2221	222100	Mannheim ES
2222	222200	Mannheim MS
2223	222300	Mannheim HS
2230		Darmstadt Complex
2231	223100	Babenhause ES (Closure SY 06/07)
2232	223200	Darmstadt ES
2233	223300	Darmstadt MS
2234	223400	Darmstadt ES/MS
2240		Giessen Complex
2241	224100	Bad Nauheim ES (Closure SY 06/07)
2242	224200	Butzbach ES
2243	224300	Geissen ES
2244	224400	Giessen JHS/HS
2250		Hanau Complex
2251	225100	Argonner ES
2252	225200	Gelnhausen ES (Closure SY 06/07)
2253	225300	Hanau MS (Closure SY 06/07)
2254	225400	Hanau HS (Closure SY 06/07)
2255	225500	Sportfield ES (Closure SY 06/07)
2256	225600	Hanau MS/HS (Eff. SY 06/07)
2260	226000	Wiesbaden Complex
2261	226100	Aukamm ES
2262	226200	Hainerberg ES
2263	226300	Wiesbaden MS
2264	226400	Wiesbaden HS (HH Arnold HS)
2265	226500	Dexheim ES
2282	228200	Larissa ES
2283	228300	Halvorsen/Tunner Es/Ms

Mediterranean District

2400	240000	District Superintendent's Office
2401		DSO DESPO Variance Acct
2402	240200	Transportation Management Office
2410		Aviano Complex
2411	241100	Aviano ES
2412	241200	Aviano JHS/HS
2413	241300	Pordonone ES
2414	241400	Vajont ES
2415	241500	Aviano MS
2416	241600	Aviano HS
2420		Naples Complex
2421	242100	Gaeta ES (K-6) (SY 06/07)
2422	242200	Naples ES

2423	242300	Naples HS
2430		Vicenza Complex
2431	243100	Verona ES
2432	243200	Vicenza ES
2433	243300	Vicenza JHS/HS
2434	243400	Vicenza MS (SY 07)
2440	244000	La Maddalena ES
2441	244100	Livorno ES/HS (Valid FY 07 and Prior)
		Livorno ES/MS (FY 08)
2442	244200	Sigonella ES
2443	244300	Sigonella MS/HS (Reserved for FY2003)
2444	244400	Sigonella Complex
2450	245000	Incirlik Complex (Close effective SY 06/07)
2451	245100	Incirlik ES (Close effective SY 06/07)
2452	245200	Incirlik JHS/HS (Do not use)
2453	245300	Incirlik ES/HS (Valid SY 06-07)
2458	245800	Sevilla ES
2460	246000	Ankara ES/HS
2461	246100	Izmir ES/HS
2470	247000	Rota Complex
2471	247100	Rota ES
2472	247200	Rota JHS/HS

Kaiserslautern District

2110		AFNORTH Complex
2130		Spangdahlem Complex
2131	213100	Bitburg ES
2133	213300	Bitburg HS
2135	213500	Spangdahlem MS
2143	214300	Volkel ES (Closure SY 06/07)
2152(old 2112)	215200	AFNORTH JHS/HS
2154(old 2132)	215400	Bitburg MS
2155(old 2134)	215500	Spandahlem ES
2156(old 2141)	215600	Geilenkirchen ES (JV Dierdendonck)
2157(old 2142)	215700	Kleine Brogel ES
2158(old 2111)	215800	AFNORTH ES
2500	250000	District Superintendent's Office
2501	250100	DSO DESPO Variance Acct
2502	250200	Transportation Management Office
2520		Baumholder Complex
2521	252100	Baumholder JHS/HS
2522	252200	Neubruecke ES
2523	252300	Smith ES
2524	252400	Wetzel ES
2530		Ramstein Complex
2531	253100	Kaiserslautern ES
2532	253200	Kaiserslauther MS

2533	253300	Kaiserslautern HS
2534	253400	Landstuhl ES/MS
2535	253500	Ramstein ES
2536	253600	Ramstein IS
2537	253700	Ramstein JHS
2538	253800	Ramstein HS
2539	253900	Sembach ES
2540	254000	Sembach MS
2541	254100	Vogelweh ES

Bavaria District

2280	228000	Bad Aibling ES/HS
2701	270100	DSO DESPO Variance Acct
2702	270200	Transportation Management Office
2710		Ansbach Complex
2713	271300	Illsheim ES/MS
2714	271400	Rainbow ES/MS
2720		Bamberg Complex
2723	272300	Bamberg ES
2724	272400	Bamberg JHS/HS
2730	273000	Hohenfels/Vilseck Complex
2731	273100	Amberg ES
2732	273200	Grafenwoehr ES (SY 06/07)
2733	273300	Hohenfels ES
2734	273400	Hohenfels JHS/HS
2735	273500	Vilseck ES
2736	273600	Vilseck JHS/HS (SY 06/07 change to HS)
2737	273700	Netzaberg ES (SY 06/07)
2738	273800	Netzaberg MS
		Grafenwoehr MS (SY 06/07)
2740	274000	Kitzingen Complex(Closure SY 05/06)
2741	274100	Kitzingen PS (SY03/04) (Closure SY 05/06)
2742	274200	Wuerzburg ES
2743	274300	Wuerzburg MS
2744	274400	Wuerzburg HS
2745	274500	Kitzingen IS (SY03/04)
2746	274600	Wuerzburg ES/MS
2750		Schweinfurt Complex
2751	275100	Bad Kissingen ES
2752	275200	Schweinfurt ES
2753	275300	Schweinfurt MS
2760		Stuttgart Complex
2762	276200	Patch ES (K-5) (SY 06/07)
2763	276300	Patch JHS/HS (9-12) (SY 06/07)
2764	276400	Robinson Barracks ES/MS (K-8) (SY 06/07)
2765	276500	Boeblingen ES/MS (K-8) (SY 06/07)
2770	277000	Garmisch ES/MS

2782(old 2721)278200		Ansbach JHS/HS
2783(old 2711)278300		Ansbach ES
2790(old 2700)279000		District Superintendent's Office

Isles District

2120		SHAPE COMPLEX
2121	212100	SHAPE ES
2122	212200	SHAPE HS
2140	214000	Brussels ES/HS
2153(old 2122)215300		SHAPE JHS/HS
2800	280000	District Superintendent's Office
2801		DSO DESPO Variance Acct
2802	280200	Transportation Management Office
2810		Alconbury Complex
2812	281200	Alconbury HS
2820		Iceland Complex
2822	282200	A T Mahan HS
2831(old 2811)283100		Alconbury ES
2832(old 2821)283200		A T Mahan ES
2833(old 2861)283300		Menwith Hill ES/HS
2840		Lakenheath Complex
2841	284100	Feltwell ES
2842	284200	Lakenheath ES
2843	284300	Lakenheath MS
2844	284400	Lakenheath HS
2845	284500	Liberty IS
2850	285000	London Central Complex
2851	285100	London Central Dormitory
2852	285200	London Central ES/HS (Effective SY 06/07)
2853	285300	West Ruislip ES (Closure SY 06/07)
2860	286000	Croughton ES/MS
2870		Lajes Complex
2871	287100	Lajes ES (Delete SY 06/07)
2872	287200	Lajes HS (Delete SY 06/07)
2873	287300	Lajes ES/HS (K-5) (Eff. SY 06/07)
2880	288000	Bahrain ES/HS

PACIFIC

Deputy Director, DoDEA for DoDDS Pacific

3000	300000	Office of Deputy Director, DoDEA for DoDDS Pacific
3010	301000	Education Division
3010	301010	Integrated Curriculum Branch I
3010	301020	Integrated Curriculum Branch II

3010	301030	Special Education Support Services
3020	302000	Reserved
3030	303000	Fiscal Division
3030	303010	Financial Management Branch
3030	303020	Accounting Branch
3040	304000	Logistics Division
3050	305000	Information Technology Division
3060	306000	Transportation Management Office
3070	307000	Personnel Division
3080	308000	Procurement Division

Japan District

3100	310000	District Superintendent's Office
3101		DSO DESPO Variance Acct
3102	310200	Transportation Mgt Office
3103	310300	Japan Film Library (Delete FY06)
3110		Iwakuni Complex
3112	311200	Perry JHS/HS
3120		Misawa Complex
3123	312300	Sollars ES
3130		Sasebo Complex
3140		Yokosuka Complex
3142	314200	Ikego ES
3143	314300	Kinnick MS/HS
3144	314400	Sullivans ES
3145	314500	Yokosuka MS
3150		Yokota Complex
3153	315300	Yokota MS
3154	315400	Yokota HS
3160		Zama Complex
3162	316200	Lanham ES
3163	316300	Zama JHS/HS (Valid SY 06/07, HS Only)
3173(old 3122)	317300	Edgren JHS/HS
3174(old 3131)	313100	Darby ES
3175(old 3132)	317500	E. J. King HS (SY03/04)
3176(old 3141)	317600	Byrd ES
3177(old 3151)	317700	Yokota East ES
3178(old 3152)	317800	Yokota West ES
3179(old 3111)	317900	Perry ES
3181(old 3121)	318100	Cummings ES
3182(old 3161)	318200	Arnn ES
3183	318300	Sasebo ES (SY03/04)
3193	319300	Zama Middle School (Valid SY 06/07)

Korea District

3200	320000	District Superintendent's Office
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3201		DSO DESPO Variance Acct
3202	320200	Transportation Management Office
3210		Osan Complex
3211	321100	Osan ES
3212	321200	Osan JHS/HS
3220		Seoul Complex
3221	322100	Seoul ES
3222	322200	Seoul MS
3223	322300	Seoul HS
3230	323000	Joy ES
3232	323200	Taegu ES/HS
3241(old 3231)	324100	Pusan ES/HS (Closure SY 05/06)
3242	324200	Camp Humphrey's American Elementary School (HAES)

Okinawa District

3300	330000	District Superintendent's Office
3301		DSO Despo Variance Acct
3302	330200	Transportation Management Office
3310		Okinawa North Complex
3313	331300	Kadena ES
3314	331400	Kadena MS
3315	331500	Kadena HS
3316	331600	Stearley Heights ES
3317	331700	Ryukyu MS
3320		Okinawa South Complex
3322	332200	Killin ES
3323	332300	Kinser ES
3326	332600	Zukeran ES
3331(old 3311)	333100	Earhart IS
3332(old 3312)	333200	Hope PS
3334(old 3324)	333400	Kubasaki HS
3335(old 3325)	333500	Lester MS
3336(old 3321)	332100	Bechtel ES

DDESS/CUBA

Deputy Director, DoDEA for DDESS/Cuba

4000	400000	Deputy Director, DoDEA & Director, DDESS/DoDDS-Cuba
4010	401000	Deputy Director, DDESS/DoDDS-Cuba (Valid FY 05 & Prior)
4010	401000	Fiscal Division (Valid FY 06 & Later)
4020	402000	Education Division (Valid FY 05 & Prior)
4020	402000	Human Resources Division (Valid FY 06 & Later)
4021	402100	Labor & Employee Relations Branch (Valid FY 06 & Later)

4022	402200	Recruitment Branch (Valid FY 06 & Later)
4023	402300	Benefits & Compensation Branch (Valid FY 06 & Later)
4030	403000	Fiscal Division (Valid FY 05 & Prior)
4030	403000	Procurement Division (Valid FY 06 & Later)
4040	404000	Logistics Division (Valid FY 05 & Prior)
4040	404000	Records Management Division (Valid FY 06 & Later)
4050	405000	Information Technology Division (Valid FY 05 & Prior)
4050	405000	Education Division (Valid FY 06 & Later)
4060	406000	Information Technology Division (Valid FY 06 & Later)
4061	406100	Information Technology Field Ops Branch (Valid FY 06 & Later)
4070	407000	Personnel Division (Valid FY 05 & Prior)
4070	407000	Logistics Division (Valid FY 06 & Later)
4080	408000	Procurement Division (Valid FY 05 & Prior)
4080	408000	Manpower & Non DoD Schools Program Division (Valid FY 06 & Later)
4090	409000	Security & Safety Division (Valid FY 06 & Later)

DDESS-Virginia/New York (Inc Dahlgren, Quantico and West Point)

4110	411000	Virginia/New York School District
411A	411A10	DSO Managed Positions-Quantico
411B	411B10	DSO Managed Positions-Dahlgren
411C	411C10	DSO Managed Positions-West Point
4111	411100	Ashurst ES
4112	411200	Burrows ES
4113	411300	Russell ES
4114	411400	Quantico MS/HS
4115	411500	Dahlgren Dependent School
4116	411600	West Point ES
4117	411700	West Point MS

South Carolina/Ft. Stewart School District (Incl Ft. Stewart, Ft. Jackson, and Beaufort MCB)

4210	421000	South Carolina/Fort Stewart School District
421A	421A10	DSO Managed Positions-Stewart
421B	421B10	DSO Managed Positions-Jackson
421C	421C10	DSO Managed Positions-Laurel Bay
4211	421100	Brittin ES
4212	421200	Diamond ES
4213	421300	Hood Street ES (Closed July 2007)
4214	421400	Pierce Terrace ES
4215	421500	Pinckney ES
4216	421600	Bolden ES
4217	421700	Galer ES
4218	421800	Elliott ES
4219	421900	Kessler ES

Georgia/Alabama School District (Incl Ft Benning, Ft. Rucker, Maxwell AFB & Robins AFB)

4420	442000	Georgia/Alabama School District
442A	442A10	DSO Managed Positions-Benning
442B	442B10	DSO Managed Positions-Rucker
442C	442C10	DSO Managed Positions-Maxwell
442D	442D10	DSO Managed Positions-Robins
4421	442100	Dexter ES
4422	442200	Loyd ES
4423	442300	McBride ES
4424	442400	Stowers ES
4425	442500	White ES
4426	442600	Wilson ES
4427	442700	Faith MS
4428	442800	Ft Rucker ES
4429	442900	Ft Rucker PS
442R	442R00	Robins ES
442S	442S00	Maxwell AFB ES

North Carolina Schools (Incl Ft Bragg & Camp Lejeune)

4500	450000	North Carolina School District (Valid FY 06 & Later)
4510	451000	Ft Bragg Community Office (Valid FY 05 & Prior)
451A	451A10	Community Managed Positions-Bragg (Valid FY 05 & Prior)
451C	451C00	Ft Bragg Community Office
451D	451D10	Community Managed Positions-Bragg
451E	451E00	Albritton JHS
451F	451F00	Bowley ES
451G	451G00	Butner ES
451H	451H00	Holbrook ES
451J	451J00	Devers ES
451K	451K00	Irwin MS
451M	451M00	Murry ES
451N	451N00	McNair ES
451P	451P00	Pope ES
4511	451100	Dever ES (Valid FY 05 & Prior)
4512	451200	Albritton Junior HS (Valid FY 05 & Prior)
4513	451300	Bowley ES (Valid FY 05 & Prior)
4514	451400	Butner ES (Valid FY 05 & Prior)
4515	451500	Holbrook ES (Valid FY 05 & Prior)
4516	451600	Irwin MS (Valid FY 05 & Prior); MILCON ONLY
4517	451700	Murray ES (Valid FY 05 & Prior)
4518	451800	McNair ES (Valid FY 05 & Prior)
4519	451900	Pope ES (Valid FY 05 & Prior)
4521	452100	(Carla) Johnson PS

452A	452A00	Camp Lejeune Community Office
452A	452A10	Community Managed Positions-Lejeune (Valid FY 05 & Prior)
452B	452B10	Community Managed Positions-Lejeune (Valid FY 05 & Prior)
4522	452200	Camp Lejuene HS
4523	452300	Brewster MS
4524	452400	Berkeley Manor ES (Closure SY 05/06)
4525	452500	Delalio ES
4526	452600	Stone Street ES (Blitz IS FY 06)
4527	452700	Tarawa Terrace 1 PS
4528	452800	Tarawa Terrace 2 ES
4529	452900	Russell ES (Closure SY 05/06)
4530	453000	Bitz IS (3-5) SY 06/07)

Kentucky Schools District (Incl Ft Campbell & Ft Knox)

4600	460000	Kentucky School District
4610	461000	Ft Campbell Community Office (Valid FY 05 & Prior)
461A	461A10	Community Managed Positions-Campbell (Valid FY 05 & Prior)
461C	461C00	Ft Campbell Community Office
461D	461D10	Community Managed Positions-Campbell
461E	461E00	Mahaffey MS
461F	461F00	Wassom MS
461G	461G00	Ft Campbell HS
461H	461H00	Barkley ES
461J	461J00	Jackson ES
461K	461K00	Lincoln ES
461L	461L00	Andre Lucas ES
461M	461M00	Marshall ES
4611	461100	Barkley ES (Valid FY 05 & Prior)
4612	461200	Jackson ES (Valid FY 05 & Prior)
4613	461300	Lincoln ES (Valid FY 05 & Prior)
4614	461400	Marshall ES (Valid FY 05 & Prior)
4615	461500	Mahaffey MS (Valid FY 05 & Prior)
4616	461600	Wassom MS (Valid FY 05 & Prior)
4617	461700	Ft Campbell HS (Valid FY 05 & Prior)
4618	461800	Andre Lucas ES (Valid FY 05 & Prior)
4620	462000	Ft Knox Commuuty Office (Valid FY 05 & Prior)
462A	462A00	Ft Knox Community Office
462A	462A10	Community Managed Positions-Knox (Valid FY 05 & Prior)
462B	462B10	Community Managed Positions-Knox
4621	462100	Walker IS
4622	462200	Ft Knox HS
4623	462300	Kingsolver ES
4624	462400	MacDonald IS

4625	462500	Mudge ES
4626	462600	Pierce ES
4627	462700	Scott MS
4629	462900	Van Voorhis ES

DDESS-Puerto Rico/DoDDS-Cuba District

4710	471000	Puerto Rico School District
471A	471A10	DSO Managed Positions-Puerto Rico
4711	471100	Antilles ES
4712	471200	Antilles IS
4713	471300	Antilles MS
4714	471400	Antilles HS
4715	471500	Roosevelt Roads ES (Closed June 04)
4716	471600	Roosevelt Roads MS/HS (Closed June 04)
4717	471700	Ramey ES/HS

Guam District

4720	472000	District Superintendent's Office
472A	472A10	DSO Managed Positions
4721	472100	Andersen ES (K-5)
4722	472200	Andersen MS (6-8)
4723	472300	Cdr William C. McCool ES/MS
4724	472400	Guam HS (9-12)

Cuba

2881	288100	W.T. Sampson School
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Family Support

Headquarters

5000	500000	DoDDE
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Family Advocacy Program (FAP)

5100	510000	FAP, DoDEA
5110	511000	FAP, Army
5120	512000	FAP, Air Force
5130	513000	FAP, Navy
5140	514000	FAP, Marine Corps

Relocation Assistance Program (RAP)

5200	520000	RAP, P&R/DoDEA
5210	521000	RAP, Army
5220	522000	RAP, Air Force

5230	523000	RAP, Navy
5240	524000	RAP, Marine Corps

Transition Assistance Program (TAP)

5300	530000	TAP, P&R/DoDEA
5310	531000	TAP, Army
5320	532000	TAP, Air Force
5330	533000	TAP, Navy
5340	534000	TAP, Marine Corps

EDUCATION OPPORTUNITIES DIRECTORATE

5400	540000	EOD
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ODASD(MILITARY COMMUNITIES & FAMILY POLICY)

5500	550000	ODASD(MC&FP)
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TROOPS TO TEACHERS

5600	560000	TROOPS TO TEACHERS
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FAMILY ASSISTANCE/COUNSELING

5700	570000	FAMILY ASSISTANCE/COUNSELING
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NON-DoD SCHOOLS

Europe

6001	Armenia
6002	Austria
6003	Azerbaijan
6004	Belarus
6005	Botswana
6006	Bulgaria
6007	Cameroon
6008	Canada
6009	Croatia
6010	Cyprus
6011	Czech Republic
6012	Denmark
6013	Egypt
6014	Estonia
6015	Ethiopia

6016	Finland
6017	France
6018	Georgia
6019	Germany
6020	Ghana
6021	Gibraltar
6022	Greece
6023	Guinea
6024	Hungary
6025	Ireland
6026	Israel
6027	Italy
6028	Ivory Coast
6029	Jordan
6030	Kenya
6031	Kuwait
6032	Lithuania
6033	Luxembourg
6034	Macedonia
6035	Mali
6036	Malta
6037	Morocco
6038	Mozambique
6039	Netherlands
6040	Niger
6041	Nigeria
6042	Norway
6043	Oman
6044	Pakistan
6045	Poland
6046	Portugal
6047	Qatar
6048	Romania
6049	Russia
6050	Saudi Arabia
6051	Senegal
6052	Slovenia
6053	South Africa
6054	Spain
6055	Sweden
6056	Switzerland
6057	Syria
6058	Tanzania
6059	Tunisia
6060	Turkmenistan
6061	Uganda
6062	Ukraine
6063	United Arab Emirates

6064	United Kingdom
6065	United States
6066	Yemen
6067	Zambia
6068	Zimbabwe
6069	Chad
6070	Kazakhstan
6071	Kyrgyzstan
6072	Latvia
6073	Togo
6074	Madagascar
6075	Eritrea
6076	Belgium
6077	Turkey
6078	Moldova
6079	Uzbekistan
6080	Namibia
6081	Yugoslavia
6082	Slovakia
6083	Albania
6084	Bahrain
6085	Congo
6086	Djibouti
6087	Gabon
6088	Mauritania
6089	Democratic Republic of Congo
6090	Angola
6091	Libya
6092	Bosnia

6100-6199	Europe continued if necessary
6199	Other Europe/Middle East/Africa

Pacific

6201	Australia
6202	Bangladesh
6203	Burma
6204	Cambodia
6205	China
6206	Fiji
6207	Hong Kong
6208	India
6209	Indonesia
6210	Japan
6211	South Korea
6212	Malaysia
6213	Nepal

6214	New Zealand
6215	Philippines
6216	Singapore
6217	Sri Lanka
6218	Thailand
6219	Vietnam
6220	Mongolia
6221	Taiwan
6222	Laos
6223	Republic of Palau
6224	Kwajalein

Americas

6301	Andros Island
6302	Argentina
6303	Bahamas, Nassau
6304	Barbados
6305	Bolivia
6306	Brazil
6307	Chile
6308	Colombia
6309	Costa Rica
6310	Cuba
6311	Dominican Republic
6312	Ecuador
6313	El Salvador
6314	Guatemala
6315	Haiti
6316	Honduras
6317	Jamaica
6318	Mexico
6319	Netherlands Antilles
6320	Nicaragua
6321	Panama
6322	Paraguay
6323	Peru
6324	Trinidad and Tobago
6325	Puerto Rico
6326	Suriname
6327	Uruguay
6328	Venezuela
6329	Guyona

CHAPTER 4

OBJECT CLASS STRUCTURE AND LISTING

A. PURPOSE.

Object classes identify the types of goods and services purchased to support DoDDE's programs.

B. STRUCTURE.

Object classes consist of four digits that are used as follows:

1. First and Second Digits. The first and second digits identify general categories of cost. They are designated by the Office of Management & Budget (OMB) Circular No. A-11:

11	Personnel Salaries and Allowances
12	Personnel Benefits
13	Severance Pay
21	Travel and Transportation of Persons
22	Transportation of Things
23	Rents, Communications, and Utilities
24	Printing and Reproduction
25	Other Contractual Services
26	Supplies and Materials
31	Equipment
41	Grants, Subsidies, and Contributions
43	Penalty Payment (Late Payment)
50	Direct Funding
60	Reimbursable Funding
91	Special

2. Third Digit. The third digit of the Object Class is a division of the major object classes and is provided in OMB Circular A-11.

3. Fourth Digit. The fourth position of the Object Class may be used by the local fiscal office (e.g. DoDDS-Europe and DoDDS-Pacific.) but, to ensure standard practices DoDEA-wide, must be approved by the Office of the Comptroller before implementation of a new code. Only the first three positions will be reported to Office of the Comptroller at Headquarters.

C. USAGE.

Authorized Object Class codes are provided on the following pages.

LIST OF AUTHORIZED OBJECT CLASS CODES

OBJECT CLASS 11 - PERSONNEL COMPENSATION

1111	Full-time Permanent Salaries, USDH
1112	Full-time Temporary Salaries, USDH
1113	Other Salaries, USDH
1115	Terminal Leave
1117	Full-time Permanent Salaries, FNDH
1118	Full-time Temporary Salaries, FNDH
1151	Overtime
1152	Holiday Pay
1153	Sunday Pay
1154	Night Differential
1155	Cash Awards
1156	Area/Post Differential
1157	Extra Duty Pay
1158	Danger Pay
1159	Supervisory Differential
1161	Interest Payments
1181	Special Personal Service Payments (Reemployed Annuitants Offset)

OBJECT CLASS 12 – PERSONNEL BENEFITS

1211	Federal Employees Group Life Insurance (FEGLI)
1212	Civil Service Retirement System (CSRS)
1213	Federal Employees Health Benefits (FEHB)
1214	Federal Insurance Contribution Act (FICA)
1215	Federal Employees Compensation Act (FECA)
1216	Non Appropriated Funds Retirement - Gov't Contribution
1217	Non Appropriated Funds 401K Savings Plan - Gov't Contribution
1218	Thrift Plan Contributions
1219	Federal Employees Retirement System (FERS)
1221	Overseas Living Quarters Allowance (LQA)
1222	Overseas Cost of Living Allowance (COLA)
1223	Non Foreign Cost of Living Allowance (COLA)
1224	Transportation Subsidy
1225	Costs associated with PCS
1226	Foreign National Benefits
1227	Recruitment/Relocation Bonus
1228	Retention Allowance

OBJECT CLASS 13 – BENEFITS FOR FORMER PERSONNEL

1304	VERA/VSIP
1305	OPM Surcharge
1309	Severance Pay, U.S. Direct Hire

1310 Severance Pay, Foreign Nationals

OBJECT CLASS 21 – TRAVEL AND TRANSPORTATION OF PERSONS

21.0 Travel and Transportation of Persons

(DoDDS Extensions)

2104 Far East TDY Travel (FY07)

2105 Area Directed Travel

2106 Administrative Travel

2107 HQ Directed Travel

2108 Programmatic Travel

2109 Travel Advances

21.1 Transportation of Students

(DoDDS Extensions)

2111 Student Commute-Contract Bus

2112 Student Commute-Government Bus

2113 Student Commute-Other Transportation

2114 Student Activities Travel

2115 Far East Student Activities Travel

21.2 Permanent Change of Station (PCS)

(DoDDS Extensions)

2121 Contract Transport

2122 Incidental Travel Expenses

2123 Programmatic Travel

OBJECT CLASS 22 – TRANSPORTATION OF THINGS

22.0 Transportation of Things

(DoDDS Extensions)

2201 Freight and Express Charges

2202 Trucking and other Transportation Charges

2203 Mail Transportation Charges

2204 Transportation of HHG (PCS)

22.1 Transportation of Things via Military Transportation and Movement Command.

(DoDDS Extensions)

2211 MAC

2212 Other Air

2213 Trucking

2214 MTMC Port

2215 Second Destination Transportation-Trucking

OBJECT CLASS 23 – RENT, COMMUNICATIONS, AND UTILITIES

- 23.0 Miscellaneous charges
- 23.1 Rental payments to GSA

(DoDDS Extensions)

- 2300 Un-Itemized Utilities
- 2301 Electricity
- 2302 Gas
- 2303 Fuel Oil
- 2304 Water
- 2305 Sewage
- 2311 Standard Level User Charge (SLUC)
- 2312 GSA Lease of Permanent Facilities
- 2313 GSA Lease of Temporary Facilities
- 2314 Vehicle Rental
- 2315 Miscellaneous Rentals

- 23.2 Rental payments to others

(DoDDS Extensions)

- 2321 Lease of Permanent Facilities
- 2322 Lease of Temporary Facilities
- 2323 Miscellaneous Rentals (Conference Rooms, etc.)
- 2324 Non-IT Equipment Rental
- 2325 Vehicle Rental
- 2326 Information Technology Equipment Rental

- 23.3 Communications charges

(DoDDS Extensions)

- 2330 Other Communications
- 2331 Data Communications
- 2332 Video Communications
- 2333 Telephone Communications

- 23.4 Postal charges

(DoDDS Extensions)

- 2341 U.S. Postage & Postage Meters
- 2342 Commercial Mail

- 23.5 Utility charges

(DoDDS Extensions)

- 2350 Utilities (Un-itemized) (Delete FY 07)
- 2351 Electricity (Delete FY 07)
- 2352 Gas (Delete FY 07)

- 2353 Fuel Oil (Delete FY 07)
- 2354 Water (Delete FY 07)
- 2355 Sewage (Delete FY 07)

OBJECT CLASS 24 – PRINTING AND REPRODUCTION

24.0 Printing and Reproduction

OBJECT CLASS 25 – OTHER CONTRACTUAL SERVICES

25.1 Advisory and assistance services

(DoDDS Extensions)

- 2511 Management and professional support services (Non-FFRDC)
- 2512 Studies, analyses, and evaluations (Non-FFRDC)
- 2513 Engineering and technical services (Non-FFRDC)
- 2514 Management and professional support services (FFRDC)
- 2515 Studies, analyses, and evaluations (FFRDC)
- 2516 Engineering and technical services (FFRDC)

25.2 Other services

(DoDDS Extensions)

- 2520 Other Contracts
- 2521 Testing
- 2522 Correspondence Courses
- 2523 Security Attendants
- 2524 Lunch Monitors
- 2525 Training
- 2526 FN Indirect Hires (DoDDS) – Custodial Maintenance (DDESS)
- 2527 Advertising
- 2528 Athletic Officials
- 2529 Non-DoD Schools Contribution Costs

25.3 Purchase of goods and services from Government accounts

(DoDDS Extensions)

- 2530 Other Base Support
- 2531 Entomology
- 2532 Grounds Maintenance
- 2533 Ice and Snow Removal
- 2534 Refuse Collection
- 2535 Purchasing/Contracting Support
- 2536 CPO Support (LNs only)
- 2537 Accounting/Civilian Pay Services
- 2538 Temporary/Non-temporary Storage of HHG/Vehicles (EUR/PAC/HQ)
- 2539 ADP Services (EUR/PAC/HQ)

25.4 Operations and maintenance of facilities

(DoDDS Extensions)

- 2540 MILCON
- 2541 Government Furnished Materials (Pacific Only)
- 2542 N/A FY 05
- 2543 Minor Construction < \$750K
- 2544 N/A FY 05
- 2545 Repair & Maintenance (any cost)
- 2546 Recurring Repair and Maintenance
- 2547 Design and Engineering Services
- 2548 Custodial Maintenance

25.5 Research and development contracts

25.6 Medical care

25.7 Operation and maintenance of equipment

(DoDDS Extensions)

- 2570 Maintenance & Repair of Equipment
- 2571 ADP Hardware Maintenance
- 2572 ADP Software Maintenance

25.8 Subsistence and support of persons

(DoDDS Extensions)

- 2581 Student Meals

OBJECT CLASS 26 – SUPPLIES AND MATERIALS

26.0 Supplies and materials - Commercial sources

(DoDDS Extensions)

- 2600 Other Supplies
- 2601 Classroom Furniture
- 2602 ADP Software < \$25K
- 2603 ADP Supplies
- 2604 Custodial Supplies
- 2605 Subscriptions
- 2606 Library Books
- 2607 Textbooks
- 2608 School Level Furniture
- 2609 Above School Level Furniture

26.1 Supplies and materials - Stock Fund (Army, Navy, Marines and Air Force Stock Funds)

(DoDDS Extensions)

- 2610 Other Supplies

- 2611 ADP Supplies
- 2612 Custodial Supplies
- 2613 Video Supplies

OBJECT CLASS 31 – EQUIPMENT

31.0 Equipment - Commercial sources

(DoDDS Extensions)

- 3100 Other Equipment
- 3101 ADP Software >\$25K
- 3102 ADP Equipment
- 3103 Custodial Equipment
- 3104 Audiovisual Equipment
- 3105 LAN Equipment
- 3106 Video Equipment

31.1 Equipment - Stock Fund (Army, Navy, Marines and Air Force Stock Funds)

(DoDDS Extensions)

- 3110 Other Equipment
- 3111 Custodial Equipment
- 3112 Audiovisual Equipment
- 3113 LAN Equipment
- 3114 Video Equipment

OBJECT CLASS 41- -GRANTS, SUBSIDIES, AND CONTRIBUTIONS

41.0 Grants, subsidies and contributions

OBJECT CLASS 43 – INTEREST AND DIVIDENDS

43.0 Interest and dividends

OBJECT CLASS 91 - UNVOUCHERED

- 91.0 Unvouchered
- 91.1 Tuition Receipts
- 91.2 Foreign Currency Fluctuation

AUTHORIZED OBJECT CLASS CODES/DEFINITIONS

OC TITLE

OBJECT CLASS 11 - PERSONNEL COMPENSATION

Compensation directly related to duties performed for the Government by Federal civilian employees. Detailed cost breakouts are available from the Defense Civilian Pay System (DCPS).

11.1 Full-time Permanent, Civilian Employees

Regular salaries and wages paid to full-time permanent USDH and FNDH employees. Includes regular salaries and wages paid, other payments that become part of basic pay (example: geographic differentials and critical position pay), regular salaries and wages paid while employees are on paid leave, i.e. annual, sick or compensatory leave and lump sum payments for annual leave upon separation (also known as terminal leave payment).

11.3 Other Than Full-time Permanent, Civilian Employees

Regular salaries and wages paid to USDH and FNDH civilian employees for part-time, temporary or intermittent employment. Costs include other payments that become part of the employee's basic rate of pay. Includes salaries and wages paid while employees are taking compensatory time or are on annual, sick, or other paid leave. Excludes other direct payments itemized below.

11.5 Other Personnel Compensation

Compensation above the basic rates paid directly to civilian employees. Includes: **Overtime**, which is pay for services in excess of the established work period as defined in 5 U.S.C. 5542, **Holiday Pay** as defined in 5 U.S.C 5546(b), **Night work differential**, which is pay above the basic rate for regularly scheduled night work, **Post differentials**, which are authorized under 5 U.S.C. 5925 above the basic rate for service at hardship posts abroad that are based upon conditions of environment substantially different from those in the continental U.S. and warrant additional pay as a recruitment and retention incentive (includes **Danger pay** when properly authorized by the SecDef), **Hazardous duty pay**, which is pay above the basic rate because of assignments involving performance of duties that subject the employee to hazards or physical hardships, **Supervisory differential**, which is pay above the basic rate to adjust the compensation of a supervisor to a level greater than the highest paid subordinate (applies to GS employees who supervise one or more employee not covered by the General Schedule), **Cash incentive awards**, which are payments for cash awards that do not become part of the employee's basic rate of pay, such as those authorized under 5 U.S.C. 4503, 4504, 4505a, 4507, and 5384, **Other payments above basic rates**, which are payments for other premium pay, such as stand-by pay and premium pay in lieu of overtime and special pay that is paid periodically during the

year in the same manner and at the same time as regular salaries and wages are paid (includes **extra-curricular/extra-duty pay** for DDESS and DoDDS teachers).

11.8 Special Personal Services Payments

Payments for personal services that do not represent salaries or wages paid directly to employees. Includes: Reemployed annuitants, that is, payments by an agency employing an annuitant to reimburse the Civil Service retirement and disability fund for the annuity paid to that employee under 5 U.S.C. 8339-8344, Reimbursable details, that is, payments to other accounts for services of employees on reimbursable detail (both compensation and personnel benefits).

OBJECT CLASS 12 – PERSONNEL BENEFITS

12.1 Personnel Benefits

Payments (from the employing agency) made to other Government funds for the benefit of currently employed Federal civilian personnel or direct payments to these employees. Civilian personnel benefits *include*:

- Insurance and annuities, which are the employer's share of payments for life insurance, health insurance, employee retirement (including payments to finance fiduciary insurance costs of the Thrift Board), work injury disabilities or death.
- Recruitment, retention, and other incentives, such as: Payments above the basic rate for recruitment bonuses, relocation bonuses, and retention allowances authorized by 5 U.S.C 5753 and 5754; Relocation and other expenses related to permanent change of station (PCS), except expenses for travel and transportation and the storage and care of vehicles and household goods; Cash allowances for separate maintenance, education for dependents, transfers for employees stationed abroad, and personal allowances based upon assignment or position, and overseas differentials; cost-of-living allowances (COLAs) as authorized under 5 U.S.C. 5924 and 5941 and other laws.
- Other allowances and payments such as special pay that is paid in a lump sum (such as compensatory damages or employee settlements), reimbursements for notary public expenses, and subsidies for commuting costs, that is, payments to subsidize the costs of civilian employees in commuting by public transportation.

Include:

The employer's share for **Federal Employees' Group Life Insurance (FEGLI), Civil Service Retirement System (CSRS), Federal Employees' Health Benefits (FEHB), Federal Insurance Contribution Act (FICA), Federal Employees' Compensation Act (FECA), Thrift Savings Plan (TSP), Federal Employees' Retirement System (FERS), Non-appropriated Funds (NAF) Retirement and NAF 401K Savings Plan**. Also include **Living Quarters Allowance (LQA), Cost of Living Allowances as authorized under 5 U.S.C. 5924 and 5941, and Non-Foreign COLA (DDESS-Guam)**. Also include cost associated with **Permanent Change of Station** which encompasses expenses incurred for **sale of residence, settlement of unexpired lease, subsistence while occupying temporary quarters, advance of pay, miscellaneous moving expenses, overseas transfer allowances as authorized by 5 U.S.C. 5724a, separate maintenance allowance and education of dependents**. All benefits for foreign national employees. **Recruitment Bonus and Retention Allowance** are also included here.

Detailed cost breakouts are available from the Defense Civilian Pay System (DCPS).

OBJECT CLASS 13 – BENEFITS FOR FORMER PERSONNEL

13.0 Benefits for Former Personnel (U. S. Direct Hires)

Benefits due to former employees or their survivors, based in part on length of service to the Federal Government. *Includes*

- **Retirement Benefits** in the form of pensions, annuities, or other retirement benefits paid to a certain civilian Government personnel or to their survivors, exclusive of payments from retirement trust funds.
- **Separation Pay**, which are severance payments to former employees who were involuntarily separated through no fault of their own and voluntary separation incentive (VSI) payments to employees who voluntarily separate from Federal service. Also Office of Personnel Management surcharge.
- **Payments to other funds** for ex-Federal employees; e.g. agency payments to the unemployment trust fund for ex-employees and one-time agency payments of final basic pay to the civil service retirement fund for employees who took the early-out under buy-out authority. Also, other benefits paid directly to the beneficiary and Government payment to the employees' health benefits fund for annuitants.

Excludes benefits provided directly, such as medical care, which are charged to the object class representing the items purchased.

13.1 Benefits for Former Personnel (Foreign Nationals)

OBJECT CLASS 21 – TRAVEL AND TRANSPORTATION OF PERSONS

21.0 Travel and Transportation of Persons

(DoDDS Extensions)

2104 Far East TDY Travel

Travel and transportation cost while in an authorized travel status as an officially selected participant in an approved Far East Activity.

2105 Area Directed Travel

2106 Administrative Travel

2107 HQ Directed Travel

2108 Programmatic Travel

2109 Travel Advances

21.1 Transportation of Students

(DoDDS Extensions)

2111 Student Commute – Contract Bus

2112 Student Commute – Government Bus

2113 Student Commute – Other Transportation

2114 Student Activities Travel

2115 Far East Student Activities Travel
Travel and transportation cost while in an authorized travel status as an officially selected participant in an approved Far East Activity.

21.2 Permanent Change of Station (PCS)

Travel and Transportation costs of Government employees and other persons, while in an authorized travel status, that are to be paid by the Government either directly or by reimbursing the traveler. Consists of both travel away from official stations, subject to regulations governing civilian travel, and local travel and transportation of persons in and around the official station of an employee. **Includes:**

- **Contracts to transport people from place to place**, by land, air, or water; rental or lease of passenger cars; charter of trains, buses, vessels or airplanes; ambulance service or hearse service; and expenses incident to the operation of rented or chartered conveyances. (Rental or lease of all passenger-carrying vehicles is to be charged to this object class, even though such vehicles may be used incidentally for transportation of things.)
- **Incidental travel expenses** which are other expenses directly related to official travel, such as baggage transfer, telephone and telegraph expense, as authorized by travel regulations.
- **Programmatic travel** should be charged to the appropriate Program Code.

(DoDDS Extensions)

2121 Contract Transport

2122 Incidental Travel Expenses

2123 Programmatic Travel

OBJECT CLASS 22 – TRANSPORTATION OF THINGS

22.0 Transportation of Things

Transportation of things (*including* animals), the care of such things while in process of being transported, and other services incident to the transportation of things. (**Exclude** transportation paid by a vendor, regardless of whether the cost is itemized on the bill for the commodities purchased by the Government.). **Include:**

- Freight and express charges by common carrier and contract carrier, including freight and express, switching, crating, refrigerating, and other incidental expenses.
- Trucking and other local transportation charges for hauling, handling, and other services incident to local transportation, including contractual transfers of supplies and equipment.
- Mail transportation charges to express package services (i.e. charges for transporting freight) and postage used in parcel post. **Exclude** other postage and charges that are classified under object class 23.3
- Transportation of household goods related to permanent change of station (PCS).
- Non-temporary storage of household goods

(DoDDS Extensions)

2201 Freight and Express Charges

- 2202 **Trucking and Other Transportation Charges**
- 2203 **Mail Transportation Charges**
- 2204 **Transportation of HHG (PCS)**

22.1 Transportation of Things via Military Transportation and Movement Command.

(DoDDS Extensions)

- 2211 **MAC**
- 2212 **Other Air**
- 2213 **Trucking**
- 2214 **MTMC Port**
- 2215 **Second Destination Trans - Trucking**

OBJECT CLASS 23 – RENT, COMMUNICATIONS, AND UTILITIES

Payments for the use of land, structures, or equipment owned by others and charges for communications and utility services. Exclude payments for rental of transportation equipment, which are classified under object class 21.0 or 22.0

23.0 Miscellaneous charges

Miscellaneous charges, for example, periodic charges under purchase rental agreements for equipment. Include charges for items not specified below.

23.1 Rental payments to GSA

Payments to the General Services Administration (GSA) for rental of space and rent related services. (*Exclude* payments to non-Federal sources, agencies other than GSA, and related services provided by GSA in addition to services provided under rental payments, e.g. extra protection or extra cleaning.)

(DoDDS Extensions)

- 2311 **Standard Level User Charge**
- 2312 **GSA Lease of Permanent Buildings**
- 2313 **GSA Lease of Temporary Buildings**
- 2314 **Vehicle Rental**
- 2315 **Miscellaneous Rentals**

23.2 Rental payments to others

Payments to a non-Federal source for rental of space, land and structure.

(DoDDS Extensions)

- 2321 **Lease of Permanent Buildings**
- 2322 **Lease of Temporary Buildings**
- 2323 **Miscellaneous Rentals**
- 2324 **Non-IT Equipment Rental**
- 2325 **Vehicle Rental**
- 2326 **Information Technology Equipment Rental**

23.3 Communications charges

Include:

- Rental or lease of information technology equipment, include any hardware or software, or equipment or interconnected system or subsystem of equipment that is used in the automatic acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission or reception of data or information, such as mainframe, mid-tier, and workstation computers. (***Exclude*** contractual services involving the use of equipment in the possession of others, such a computer time-sharing or data center outsourcing.)
- Information technology services, include data, voice, and wireless communication services, such as long-distance telephone services from other Federal agencies or accounts. (***Exclude*** charges for maintenance of information technology and related training and technical assistance, when significant and readily identifiable in the contract or billing.)

(DoDDS Extensions)

- 2330 Other Communications**
- 2331 Data Communications**
- 2332 Video Communications**
- 2333 Telephone Communications**

23.4 Postal charges

Postal services and rentals, include postage (***exclude*** parcel post and express mail service for freight); contractual mail (***include*** express mail service for letters) or messenger service; and rental of post office boxes, postage meter machines, mailing machines, and teletype equipment.

(DoDDS Extensions)

- 2341 U.S. Postage & Postage Meters**
- 2342 Commercial Mail**

23.5 Utility charges

Utility services, include heat, light, power, water, gas, electricity, and other utility services.

(***Exclude*** payments under lease-purchase contracts for construction of buildings classified in object class 32.0, and for lease-purchase contracts for information technology and telecommunications equipment classified under object class 31.0.)

(DoDDS Extensions)

- 2350 Utilities (Un-itemized)**
- 2351 Electricity**
- 2352 Gas**
- 2353 Fuel Oil**
- 2354 Water**
- 2355 Sewage**

OBJECT CLASS 24 – PRINTING AND REPRODUCTION

24.0 Printing and Reproduction

Printing and reproduction obtained from the private sector or from other Federal entities:

- Typesetting and lithography
- Duplicating
- Standard forms when specially printed or assembled to order and printed envelopes and letterheads.
- Publications of notices, advertising, radio and television time.
- Photo composition, photography, blueprinting, Photostatting, and microfilming.
- The related composition and binding operations performed by the Government Printing Office, other agencies or other units of the same agency on a reimbursable basis, and commercial printers or photographers.

OBJECT CLASS 25 – OTHER CONTRACTUAL SERVICES

25.1 Advisory and assistance services

Services acquired by contract from non-Federal sources as well as from other units within the Federal Government. This includes Federally Funded Research and Development Centers (FFRDCs and non-FFRDCs). Consists of three types of services:

- ***Management and professional support services***, that:
 - Assist, advise, or train staff to achieve efficient and effective management and operation of organizations, activities, or systems (***including*** management and professional support services for information technology and R&D activities).
 - Are normally closely related to the basic responsibilities and mission of the agency contracting for the services and
 - Support or contribute to improved organization of program management, logistics, management, project monitoring and reporting, data collection, budgeting, accounting, performance auditing, and administrative/technical support for conferences and training programs.
- ***Studies, analyses, and evaluations***:
 - Provide organized analytic assessments or evaluations in support of policy development, decision-making, management or administration.
 - Include studies in support of information technology and R&D activities, models, methodologies, and related software supporting studies, analyses, or evaluations.
- ***Engineering and technical services (excluding routine engineering services and operation and maintenance of information technology and data communications services)*** that:
 - Support the program office during the acquisition cycle by providing such services as information technology architecture development, systems engineering, and technical direction (FAR9.505-1(b)).
 - Ensure the effective acquisition, operation, and maintenance of a major system, as defined in OMB Circular No. A-109 and in OMB Circular No. A-11's supplement, Capital Programming Guide.
 - Provide direct support of a major acquisition that is essential to planning, R&D, production, or maintenance of the acquisition system.

- Include information technology consulting services, such as information technology architecture design and capital programming, and investment control support services.
- Include software services such as implementing a web-based, commercial off-the-shelf software product that is an integral part of a consulting services contract.

Exclude:

- Information technology consulting services, which have large scale systems acquisition and integration or large scale software development as their primary focus.
- Personnel appointments and advisory committees.
- Contracts with the private sector for operation and maintenance of information technology and telecommunications.
- Architectural and engineering services as defined in the Federal Acquisition Regulations (FAR) 36.102 (40 U.S.C. 541).
- Research on theoretical mathematics and basic medical, biological, physical, social, psychological, or other phenomena.
- Auditing of financial statements.
- Other contractual services classified in object classes 25.2, through 25.8 and 26.0.

(DoDDS Extensions)

2511 Management and professional support services (Non-FFRDC)

2512 Studies, analyses, and evaluations (Non-FFRDC)

2513 Engineering and technical services (Non-FFRDC)

2514 Management and professional support services (FFRDC)

2515 Studies, analyses, and evaluations (FFRDC)

2516 Engineering and technical services (FFRDC)

2517 Major Construction (HQ MILCON ONLY)

2518 Planning and Design (HQ MILCON ONLY)

25.2 Other services

Includes contractual services with non-Federal sources that are not otherwise classified under object class 25. For example:

- Auditing of financial statements when done by contract with the private sector. (***Exclude*** performance auditing by contract with the private sector; and auditing of financial statements when done by contract with another Federal Government entity.)
- Typing and stenographic service contracts with the private sector.
- Tuition for the general education of employees (e.g. for courses for credit leading to a college or post graduate degrees). (***Exclude*** tuition for training closely-related to the basic responsibilities and mission of the agency.)
- Fees and other charges for abstracting land titles, premiums on insurance (other than payments to OPM), and surety bonds.

Exclude:

- Advisory and assistance services classified under 25.1.

- Contractual services reported in other object classes 21.0,22.0, 23.1-23.3, 24.0, 25.1, 25.3-25.8, and 26.0.
- Services in connection with the initial installation of equipment, when performed by the vendor classified under 31.0.
- Expenditure transfers between Federal accounts classified under 25.3 and 92.0.
- Repair, maintenance, and storage of vehicles and storage of household goods classified under 25.7.
- Repairs and alterations to buildings classified under 25.4 and 32.0.
- Subsistence and support of persons classified under 25.8.
- Research and development contracts classified under 25.4 and 25.5.

(DoDDS Extensions)

2520 Other Contracts

2521 Testing

2522 Correspondence Courses

2523 Safety & Security Attendants

2524 Lunch Monitors

2525 Training

2526 FN Indirect Hires

2527 Advertising

2528 Athletic Officials

2529 Non-DoD Schools Contribution Costs

25.3 Purchase of goods and services from Government accounts

Purchases from other Federal Government agencies or accounts that are not otherwise classified. ***Include:***

- Rental payments to Federal Government accounts other than the GSA Federal Buildings Fund.
- Interagency agreements for contractual services (including the Economy Act) for the purchase of goods and services, except as described below.
- Expenditure transfers between Federal Government accounts for jointly-funded grants or projects.

Exclude:

- Purchases from State and local governments, the private sector, and Government sponsored enterprises classified in 25.2.
- Data communication services (voice, data, and wireless) from other agencies or accounts classified in 23.3.
- Agreements with other agencies to make repairs and alterations to buildings classified in 25.4 or 32.0.
- Storage and maintenance of vehicles and household goods classified in 25.7.
- Subsistence and support of persons classified in 25.8.
- Development of software, or for software or hardware maintenance classified in 31.0 and 25.7.
- Advisory and assistance services classified in 25.1.
- Payments made to other agencies for services of civilian employees on reimbursable detail classified in 11.8.

- Contractual services classified under object classes 21.0, 22.0, 23.1-23.3, 24.0, 25.2, 25.4-25.8, and 26.0.

(DoDDS Extensions)

- 2530 Other Base Support**
- 2531 Entomology**
- 2532 Grounds Maintenance**
- 2533 Ice & Snow Removal**
- 2534 Refuse Collection**
- 2535 Purchasing/Contracting Support**
- 2536 CPO Support – LNs Only**
- 2537 Accounting/Civilian Pay Services**
- 2538 Temporary/Non-temporary Storage HHG/Vehicles**

- 2539 ADP Services**

ADP Services include services such as computer leasing; software design, development, testing, integration and installation; web design and hosting; analysis of IT-type data; information assurance, IT security and disaster recovery; router, system and network design and installation; CAD; Enterprise Resource Planning; IT Capital Planning; but **excludes** services such as telephone, data and video/other telecommunications; and hardware and software maintenance.

25.4 Operations and maintenance of facilities

Operations and maintenance of facilities when done by contract with the private sector or another Federal Government account. **Include:**

- Government-owned contractor-operated facilities (GOCOs).
- Service contracts and routine repair of facilities and upkeep of land.
- Operation of facilities engaged in research and development.

(DoDDS Extensions)

- 2540 MILCON (Major & Minor)**
Military construction provides a complete and useable facility capable of serving the purposes for which it was designed. Construction costs include pilings, foundations, all interior and exterior walls and doors, the roof, utilities up to the 5-foot line, all built-in plumbing and lighting fixtures, security and fire protection systems, electrical distribution, wall and floor coverings, heating and air conditioning systems, and elevators. **Not included** are items generally termed personal property such as computer systems, telephone instruments, furniture and project costs such as design, supporting facility costs, equipment acquired with other funding sources (e.g. mission-funded range targets), contingency costs, and supervision, inspection, and overhead (SIOH).
- 2541 Government Furnished Materials (Pac Only)**
Costs associated with Government-Furnished Material (GFM) required for sustainment projects. Examples are carpet, sheet rubber flooring, water coolers, etc.
- 2542 N/A FY 05**
- 2543 Minor Construction less than \$750K**

2544 N/A FY 05

2545 Repair and Maintenance (any cost range)

Replaces existing infrastructure to meet current codes and standards and restores real property to such a condition that it may be used for its designated purpose. This includes repair or replacement work to restore facilities damaged by inadequate sustainment, excessive age, natural disaster, fire, accident, or other causes. Additionally, the alteration or replacement of facilities solely to implement new or higher standards, to accommodate new functions, or to replace building components that typically last more than 67 years (such as the framework or foundation). Also would include increased output or service capacity e.g., replacement of waterlines with larger pipe sizes; projects which extend useful life of facility

2546 Recurring Repair & Maintenance

2547 Design and Engineering Services

Design and oversight costs for operations and maintenance-funded repair, maintenance, minor construction, planning or related support. Also design costs for new construction, planning or related studies.

2548 Custodial Maintenance

25.5 Research and development contracts

Contracts for the conduct of basic and applied research and development.

Excludes:

- Advisory and assistance services for research and development classified in 25.1.
- Operation and maintenance of R&D facilities classified in 25.4.

25.6 Medical care

Payments to contractors for medical care. ***Include*** payments to:

- Medicare contractors
- Private hospitals
- Nursing homes
- Group health organizations for medical care services provided to veterans.
- Carriers by the Employees and retired employee health benefits fund and CHAMPUS.

Exclude:

- Contracts with individuals who are reportable under OPM regulation as Federal employees classified in 11.3 or 11.5.
- Payments to compensate casual workers and patient help classified in 11.8.

25.7 Operation and maintenance of equipment

Operation, maintenance, repair, and storage of equipment, when done by contract with the private sector or another Federal Government account. ***Include:***

- Storage and care of vehicles and storage of household goods, including those associated with a PCS.
- Operation and maintenance of information technology systems, including maintenance that is part of a rental contract, when significant and readily identifiable in the contract or billing.

Exclude:

- Rental of information technology systems, services and other rentals classified in 23.3.
- Contracts where the principal purpose is to develop or modernize software classified in 31.0.

(DoDDS Extensions)

2570 Maintenance and Repair of Equipment

2571 ADP Hardware Maintenance

2572 ADP Software Maintenance

25.8 Subsistence and support of persons

Contractual services with public or another Federal Government account for the board, lodging, and care of persons, including prisoners (*except* travel items classified in 21.0 and hospital care classified in 25.6).

(DoDDS Extensions)

2581 Student Meals

OBJECT CLASS 26 – SUPPLIES AND MATERIALS

26.0 Supplies and materials - commercial sources

(DoDDS Extensions)

2600 Other Supplies

2601 Classroom Furniture

2602 ADP Software <\$25K

2603 ADP Supplies – Other

2604 Custodial Supplies – Other

2605 Subscriptions

2606 Library Books

2607 Textbooks

26.1 Supplies and materials - Stock Fund (Army, Navy, Marines and Air Force Stock Funds)

Commodities that are:

- Ordinarily consumed or expended within one year after they are put into use.
- Converted in the process of construction or manufacture.
- Used to form a minor part of equipment or fixed property.
- Other property of little monetary value that does not meet any of the three criteria listed above, at the option of the agency.

Include:

- Office supplies, such as pencils, paper, calendar pads, notebooks, standard forms (*except* when specially printed or assembled to order), unprinted envelopes, other office supplies, and property of little monetary value, such as desk trays, pen sets, and calendar stands.

- Publications, such as pamphlets, documents, books, newspapers, periodicals, records, cassettes, or other publications whether printed, microfilmed, photocopied, or otherwise recorded for auditory or visual use that are off-the-shelf rather than specially ordered by or at the request of the agency. (*Exclude* publications acquired for permanent collections classified in 31.0.)
- Information technology supplies and materials, such as manuals, data storage media (CD-ROM, diskettes, digital tape), and toner cartridges for laser printers or fax machines. (*Exclude* purchases of software classified in 25.1 or 31.0.)
- Chemicals, surgical and medical supplies.
- Fuel used in cooking, heating, generating power, making artificial gas, and operating motor vehicles, trains, aircraft, and vessels.
- Clothing and clothing supplies, such as materials and sewing supplies used in manufacture of wearing apparel.
- Provisions such as food and beverages.
- Cleaning and toilet supplies.
- Materials and parts used in the construction, repair, or production of supplies, equipment, machinery, buildings, and other structures.

Exclude charges for off-the-shelf software purchases classified in 25.1, if the purchase is an integral part of a consulting services contract, or 31.0, if the purchase is considered equipment.

(DoDDS Extensions)

2610 Other Supplies

2611 ADP Supplies

2612 Custodial Supplies

2613 Video Supplies

OBJECT CLASS 31 – EQUIPMENT

Use object classes as follows:

31.0 Equipment - commercial sources

(DoDDS Extensions)

3100 Other Equipment

3101 ADP Software >\$25K

3102 ADP Equipment

3103 Custodial Equipment

3104 Audiovisual Equipment

3105 LAN Equipment

3106 Video Equipment

31.1 Equipment - Stock Fund (Army, Navy, Marines and Air Force Stock Funds)

Purchases of:

- Personal property of a durable nature, that is, property that normally may be expected to have a period of service of a year or more after being put into use without material impairment of its physical condition or functional capacity.
- The initial installation of equipment when performed under contract.

Includes:

- Transportation equipment.
- Furniture and fixtures.
- Publications for permanent collections.
- Tools and implements.
- Machinery including construction machinery.
- Instruments and apparatus.
- Information technology hardware or software, custom and commercial off-the-shelf software, regardless of cost, such as central processing units, modems, signaling equipment, telephone and telegraph equipment, and large scale system integration services. (***Exclude*** software that is an integral part of consulting services contracts classified in 25.1. Also ***exclude*** rental of information technology systems and services classified in 23.3).

Exclude supplies and materials classified in 26.0 and maintenance and repair of equipment classified in 25.7.

(DoDDS Extensions)

3110 Other Equipment

3111 Custodial Equipment

3112 Audiovisual Equipment

3113 LAN Equipment

3114 Video Equipment

OBJECT CLASS 41- -GRANTS, SUBSIDIES, AND CONTRIBUTIONS

41.0 Grants, subsidies and contributions

Cash payments to States, other political subdivisions, corporations, associations, and individuals for:

- Grants (***including*** revenue sharing).
- Subsidies.
- Gratuities and other aid.

Contributions to foreign countries, international societies, commissions, proceedings, or projects that are:

- Lump sum or quota of expenses.
- Fixed by treaty.
- Discretionary grants.

Taxes imposed by State and local taxing authorities where the Federal Government has consented to taxation (***excluding*** the employer's share of FICA taxes) and payments in lieu of taxes.

NOTE: Obligations under grant programs that involve the furnishings of services, supplies, materials, and the like, by the Federal Government, rather than cash are not charged to this object class, but to the object class representing the nature of the services, articles, or other items that are purchased.

OBJECT CLASS 43 – INTEREST AND DIVIDENDS

43.0 Interest and dividends

Includes:

- Payments to creditors for the use of moneys loaned, deposited, overpaid, or otherwise made available.
- Distribution of earnings to owners of trust or other funds.
- Interest payments under lease-purchase contracts for construction of buildings.
- Interest penalty payments for late payment of vendor invoices (Prompt Payment Act).

OBJECT CLASS 50 – DIRECT FUNDS

50.0 Direct funding

OBJECT CLASS 60 – REIMBURSABLE FUNDS

60.0 Reimbursable funds

OBJECT CLASS 91 - UNVOUCHERED

91.0 Unvouchered

Charges that may be incurred lawfully for confidential purposes and are not subject to detailed vouchering or reporting. *Includes:*

- All amounts which are not recorded as obligations (Off Budget Costs) or are offsets to obligations (tuition collections or appropriation reimbursements).
Reimbursements are reported as negative amounts to offset obligations incurred in other object classes.

91.1 Tuition Receipts

Tuition payments received from non-DoD students who attend DoDDS schools.

91.2 Foreign Currency Fluctuation

Funds provided by OSD Comptroller for foreign currency variances. For HQ. DoDDE use only.

APPENDIX A

PROGRAM CODES STRUCTURE, LISTING, AND DEFINITION **(NON-LABOR PRIOR TO FY 1999 AND** **LABOR FOR DoDDS THROUGH FY 2000)**

A. PURPOSE

Program codes denote educational programs and other services that DoDDE provides to students and employees.

B. STRUCTURE

Program codes consist of four numeric digits used as follows:

1st Digit	--	Major Program
2nd Digit	--	Subprogram
3rd and 4th Digits	--	Labor Category/Program Identifier

The four numeric digits are always preceded by an UPPER CASE letter "P" as in this example (P1100).

C. USAGE

1. Major Programs. The first digit of program codes shows major programs as follows:

1	Regular Education
2	Special Education
3	Supplementary Education
4	Co-curricular Programs
5	Instructional Support
6	School Support
7	Above School Level Support
8	DoDDE Unique Programs
9	Special Projects

2. Subprograms. Combined with the first digit, the second digit specifies subprograms within the major program:

11	Regular Education
21	Self-Contained Special Education
22	Non Self-Contained Special Education
31	Compensatory Education
32	English as a Second Language (ESL)
33	Talented & Gifted (TAG)
34	Vocational Education

35	Cooperative Work Experience (CWE)
36	Reading Improvement/Reading Recovery
37	Driver Education
38	Computer Education
39	Distance Education
41	Co-curricular Programs
42	Advancement via Individual Determination (AVID)
51	School Level Instructional Support
52	Curriculum Review and Development
53	Evaluation
54	Research & Innovation
55	In-service Training
56	Staff Development
57	School Improvement
58	Burden-Sharing Reimbursements
59	Other Instructional Support
61	Facility Leases & Services
62	Facility Repair & Maintenance
63	Regular Student Commuting Transportation
64	Special Education Transportation
65	Curricular Transportation
66	Co-curricular Transportation
68	Other School Support
69	Draw Down
71	District Office Support
72	Advanced Research Projects Agency (ARPA) Projects (BOSS USE ONLY)
73	Headquarters Support
74	Transition Assistance Program (TAP)
75	Relocation Assistance Program (RAP)
76	Family Advocacy Program (FAP)
77	Teacher and Teachers Aide Placement Assistance Program (TATAPAP)
81	Dormitories
82	Panama Canal College
83	Central and Latin American School Program (CLASP)
84	Host Nation
85	Junior Reserve Officer Training Corps (JROTC)
86	Pre-kindergarten/Sure Start
87	Summer School
88	Non-DoD Schools
89	PCS
91	Special Projects - Office of the Director
92	Special Projects - Office of the Associate Director
93	Special Projects - Personnel Division
94	Special Projects - MIS Division
95	Special Projects - Logistics and Procurement Divisions
96-98	Special Projects - Education Division
99	Special Projects - Fiscal Division

3. Labor Category. For programs 1 through 8, non-labor costs have program codes ending in “00”. For labor costs, the third and fourth digits show the type of labor applied, as follows:

SES Personnel:	11	Directors/Deputy Directors/Associate Directors
GM Personnel:	21	Directors/Deputy Directors/Associate Directors
		Area Superintendents
	22	Principals
	24	District Superintendents
	29	Other GM Personnel (GS-13 through GS-15)
GS Personnel:	33	Clerical Staff (GS-08 and below)
	34	Bus Monitors
	35	Safety Attendants
	36	Paraprofessionals
	37	Counselors
	38	Education Specialists/Coordinators
	39	Other GS Personnel (GS-07 with a target grade of GS-09 or above; GS-09 through GS-12)
WB Personnel:	49	All WB Personnel
TP Personnel:	52	Principals
	56	Assistant Principals
	57	Education Program Managers
	58	Dormitory Supervisors
	64	Classroom Teachers
	65	Specialist Teachers
	66	Reading Recovery Teachers
	69	Substitutes
	76	Education Specialists/Coordinators
	77	Counselors
	78	Prescriptionists
	86	Psychologists and Social Workers
	87	Nurses
	88	Librarians
	89	Other TP Personnel
FN Personnel:	93	Clerical Staff
	94	Classroom Teachers
	95	Specialist Teachers
	96	Education Specialists/Coordinators
	97	Substitutes
	98	Librarians
	99	Other FN personnel

4. Program Identifier. For Program 9, the third and fourth digits of the program code are a serial listing. All codes must be individually approved by the Chief, Fiscal Division, DoDDE.

5. Implementation. A complete list of approved program codes is shown on the following pages.

AUTHORIZED PROGRAM CODES

<u>CODE</u>	<u>TITLE</u>
**	Regular Education
1100	Regular Education (Non-Labor Costs)
1101	Achievement in Reading, Language Arts, and Social Studies (Non-Labor)
1102	Achievement Gap in Math and Science (Non-Labor Costs)
1103	Achievement in Math and Science (Non-Labor Costs)
1104	Media Centers (Technology)
1110	Regular Education Implementations
1124	FLES (Foreign Language Elem. School)
1136	Regular Education Aides
1137	GS Guidance Counselors and Supervisory Counselors
1139	Other Regular Education GS Personnel
1164	Regular Education TP Classroom Teachers
1165	Regular Education TP Specialist Teachers
1169	Substitutes
1177	TP Guidance Counselors
1178	Education Prescriptionists
1186	School Psychologists and Social Workers
1187	School Nurses
1188	TP Library and Media Specialists (TP)
1194	FN Regular Education Classroom Teachers
1195	FN Specialist Teacher
1197	FN Substitutes
1198	FN Library and Media Specialists
**	Self-Contained Special Education
2100	Self-Contained Special Education (Non-Labor Costs)
2135	Special Education Transportation Safety Attendants
2136	Self-Contained Special Education Aides
2165	Self-Contained Special Education Teachers
2176	Self-Contained Special Education Specialists
2189	Other Self-Contained Special Education TP Personnel
**	Non Self-Contained Special Education
2200	Non Self-Contained Special Education (Non-Labor Costs)
2236	Non Self-Contained Special Education Aides
2264	Non Self-Contained Classroom Teacher
2265	Non Self-Contained Special Education Specialist Teacher
2289	Other Non Self-Contained Special Education TP Personnel
**	Compensatory Education

	3100	Compensatory Education (Non-Labor Costs)
	3133	Compensatory Education GS Clerical Personnel
	3136	Compensatory Education Aides
	3165	Compensatory Education Teachers
	3176	Compensatory Education Specialists
**		English as a Second Language (ESL)
	3200	ESL (Non-Labor Costs)
	3265	ESL Teachers
**		Talented & Gifted (TAG)
	3300	TAG (Non-Labor Costs)
	3365	TAG Teacher
**		Vocational Education
	3400	Vocational Education (Non-Labor Costs)
	3465	Vocational Education Training Instructor
	3476	Vocational Education TP Coordinators
**		Cooperative Work Experience (CWE)
	3500	CWE (Non-Labor Costs)
	3576	CWE Coordinators
**		Reading Improvement/Reading Recovery
	3600	Reading Improvement (Non-Labor Costs)
	3665	Reading Improvement Teachers
	3666	Reading Recovery Teacher
**		Driver Education
	3700	Driver Education (Non-Labor Costs)
	3765	Driver Education Teachers
**		Computer Education
	3800	Computer Education (Non-Labor Costs)
	3833	Computer Assistants
	3838	Computer Education Specialists (GS)
	3865	Computer Education Teachers
	3876	Complex Computer Coordinators
**		Distance Education

3900	Distance Education (Non-Labor Costs)
3939	Distance Education - Other GS Personnel (Technicians)
3952	Distance Education - Principal
3965	Distance Education - Specialist Teachers
**	Co-curricular Programs
4100	Co-curricular Programs (Non-Labor Costs)
4189	Extra Duty Pay
**	Advancement Via Individual Determination (AVID)
4200	AVID (Non-Labor Costs)
4236	AVID Tutors
4264	AVID Teachers
4265	AVID Specialist
**	School Level Instructional Support
5100	School Level Instructional Support (Non-Labor Costs)
5110	Personnel Pupil Services (PPS) Implementation
5122	Director/Assistant Director AFCENT International
5133	School GS Clerical Staff
5134	Bus Monitors
5136	Lunch Period Monitor
5138	School Level GS Education Specialists
5139	Other School Level GS Personnel
5149	School Level WB Personnel
5152	TP Principals
5156	TP Assistant Principals
5157	School Level Education Program Managers
5176	School Level TP Education Specialists
5193	School FN Clerical Staff
5199	Other School Level FN Personnel
**	Curriculum Review & Development
5200	Curriculum Review & Development (Non-Labor Costs)
**	Evaluation/Accreditation
5300	Evaluation and Accreditation (Non-Labor Costs)
**	In-service Training
5500	In-service Training (Non-Labor Costs)

**	Staff Development (Professional Development)
	5600 Staff Development - (Non-Labor Costs)
	5633 Staff Development GS Clerical Staff
	5665 Staff Development - Specialists Teachers
**	School Improvement
	5700 School Improvement (Non-Labor Costs)
	5701 Accountability Process (Non-Labor Costs)
	5702 Formal School Improvement Team (Non-Labor Costs)
	5703 Site Based Management Functions (Non-Labor Costs)
	5733 GS Clerical Staff
	5776 School Improvement Program Specialist
**	Burden Sharing Reimbursements
	5800 Burden Sharing Reimbursements (Non-Labor Costs)
	5899 Burden Sharing Reimbursements - FN Personnel
**	Other Instructional Support
	5900 Other Instructional Support/ACDE Non-Labor Costs
	5939 Other GS Personnel - ACDE
	5989 TP Union Representatives
**	School Support
	6100 Facility Leases & Services
	6200 Facility Repair & Maintenance
	6300 Regular Student Commuting Transportation
	6400 Special Education Transportation
	6510 Curricular Transportation Study Trips
	6520 Other Curricular Transportation
	6610 Cocurricular Activity Buses
	6620 Other Cocurricular Transportation
	6800 Other School Support Non-labor Costs
**	Draw Down
	6900 Draw Down Non-Labor Costs
**	District Office Support
	7100 District Office Non-labor Costs
	7124 District Superintendents and Assistants
	7133 District Office GS Clerical Staff
	7138 District Office GS Education Specialists

7139 District Office Business Managers/Admin Officers/Budget Officers
7176 District Office TP Education Specialists/Generalists
7193 District Office FN Clerical Staff
7199 District Office FN Personnel

** Advanced Research Projects Agency (ARPA) Projects (BOSS USE ONLY)

7200 ARPA Projects

** Headquarters Support

7300 Headquarters (Non-Labor Costs)
7311 Headquarters SES Personnel
7329 Headquarters GS Professional Staff (GS-13 through GS-15)
7333 Headquarters GS Clerical Staff (GS-8 and below)
7339 Headquarters GS Professional Staff
(GS-7 with a target grade of GS-09 or above; GS-09 through GS-12)
7349 Headquarters Wage Board Personnel
7393 Headquarters FN Clerical Staff
7399 Headquarters FN Personnel

** Transition Assistance Program (TAP)

7410 TAP Personnel Costs Rollup (*)
7420 TAP Travel
7429 TAP GM Personnel Costs*
7430 TAP Support
7433 TAP GS Clerical Support Personnel Costs*
7439 TAP GS Professional Staff Personnel Costs*
7440 TAP Training
7450 TAP Automation Support

** Relocation Assistance Program (RAP)

7510 RAP Personnel Costs Rollup (*)
7520 RAP Travel
7529 RAP GM Personnel Costs*
7530 RAP Support
7533 RAP GS Clerical Support Personnel Costs*
7539 RAP GS Professional Staff Personnel Costs*
7540 RAP Training
7550 RAP Automation

** Family Advocacy Program (FAP)

7610 FAP Administration & Associated Activities
7620 FAP Prevention
7629 FAP GM Personnel Costs

7630 FAP Direct Services
7639 FAP GS Personnel Costs
7640 FAP Evaluation
7650 FAP Training

** Troops to Teachers Management and Administration (TATAPAP)

7710 TATAPAP/(Now under Transition Assistance Program)
7720 TATAPAP/Grants (Prior to FY 1996)

** DDESS Programs

7810 IMPACT AID
7820 R&M Federally Owned Schools (Sec. 10)
7830 Harnett County Schools

** Dormitories

8100 Dormitory Non-Labor Costs
8122 Dormitory Principals
8133 Dormitory Clerks (GS)
8136 Dormitory Aides
8158 Dormitory Supervisors
8170 Dormitory 7-Day Transportation
8177 Dormitory Counselors
8189 Dormitory Extra Duty

** Panama Canal College (PCC)

8200 PCC Non-Labor Costs Other than PCS
8220 PCC Permanent Change of Station (PCS)
8233 PCC Clerical Staff
8236 PCC Paraprofessionals
8237 PCC Supervisory Guidance Counselors (GS)
8239 PCC Other GS Personnel
8249 PCC WB Personnel
8252 PCC Dean
8256 PCC Assistant Dean
8264 PCC Instructors
8277 PCC TP Counselors
8288 PCC Media Specialist (Librarian)
8289 PCC Extra Duty Pay
8293 PCC FN Clerical Staff
8294 PCC FN Classroom Teachers
8299 PCC Other FN Personnel

** Central and Latin American School Program (CLASP)
(Previously known as English Language Training Institute (ELTI))

	8300	CLASP (Non-Labor Costs)
	8364	CLASP Labor
**	Host Nation	
	8400	Host Nation Program (Non-Labor Costs)
	8438	Host Nation GS Coordinators
	8439	Host Nation GS Teachers
	8465	Host Nation TP Instructors and Advisors
	8495	Host Nation FN Teachers
	8496	Host Nation FN Advisors
**	Junior Reserve Officer Training Corps (JROTC)	
	8500	JROTC (Non-Labor Costs)
	8565	JROTC TP Instructors
**	Pre-kindergarten/Sure Start	
	8600	Pre-kindergarten/Sure Start Non-Labor Costs
	8636	Pre-kindergarten/Sure Start Aides
	8639	Pre-kindergarten/Sure Start GS Classroom Teachers
	8664	Pre-kindergarten/Sure Start Classroom Teachers
	8669	Pre-kindergarten/Sure Start Substitutes
**	Summer School	
	8700	Summer School (Non-Labor Costs)
	8765	Summer School TP Teachers
**	Non-DoD Schools	
	8800	Non-DoD Schools
**	Permanent Change of Station (PCS)	
	8910	PCS Return to CONUS
	8920	PCS CONUS Hire
	8930	PCS Inter-regional Transfer Program
	8940	PCS Intra-regional Transfer Program
	8950	Other Inter-regional PCS Transfers
	8960	Other Intra-regional PCS Transfers
	8970	Renewal Agreement Travel (RAT)
	8980	Educational Travel
	8990	Other PCS
**	Special Projects	

91**	Office of the Director/Executive Services
9101	Reserve
9102	Research and Evaluation Initiatives
9103	Assessments (Test Development)
9104	DoDEA Publicity
92**	Associate Director
9201	DoDDE Automated Manpower Management System (DAMMS)
9202	Area Superintendent Staff and Student Miscellaneous Functions
9203	Staffing Studies
9204	21st Century Schools
93**	Personnel Division
9301	Administrators Academies
9302	Investigations/EEO Complaints
9303	DCPDS/CCPS
9305	Background Checks
9306	Arbitrator's Fees
9307	Court Reporters/EEO Investigators
9308	EEO Settlements
9309	Labor-Management Partnership Initiative
94**	MIS Division
9401	SIMS Operations/Data Management
9402	ADP Hardware/Software Maintenance
9403	DLA Inter-service Support Agreement
9404	Communication Networks - Worldwide LANS
9407	Technology Plan Support
9413	Standard Software/Training
9415	NOMAD Teacher Recruitment
9416	Automated Procurement System (PAI)
9417	LAN/WAN Infrastructure
9418	BUS-TRACK (LOG)
9420	Video Teleconferencing Communications
9421	Personnel Information System Automation
9422	DoDDE Accounts Receivable Management System (DARMS)
9423	DoDDE Financial Document Automation
95**	Logistics Division
9501	Asbestos
9502	DESPO ISA
9503	DoDDS Automated Material Management System (DSAMMS)
9504	DESPO Relocation

9506 Supply Training Videos
 9507 Webb Building Renovations
 9508 Inter-service Support Training
 9509 Chemical Hygiene/Safety Program
 9510 Defense Mega Center (Ogden) ISA
 9511 DoDDE Accountable Property Inventory/Bar Coding
 9512 Optical Disk Filing System
 9513 Improved School Supply Catalog
 9514 MILCON Database Reprogramming
 9515 Security and Anti-Terrorism

96**/97**/98** Education Division

9601 National Advisory Panel
 9602 SEDCOMM
 9604 Humanities (Read, Language, SS, Art, Music, Drama, TAG, Sec. Lang)
 9605 Instructional Support (Early Child Ed, PPS, English as 2nd Language)
 9606 Other Curricular Areas (Health/PE, Library/Media, Career Ed.)
 9610 IDEA (Individual Disabilities Education Act)
 9614 Computer Based Instruction
 9620 Drug Awareness Resistance Education (DARE)
 9630 Street Law
 9640 Child Abuse Intervention
 9650 Curriculum Improvement
 9670 Evaluation/Accreditation
 9680 Reading Recovery (Non-Labor Costs)
 9751 Guidance/College Admissions
 9811 Library Automation
 9852 Math - National Education Goals
 9853 Science - National Education Goals
 9871 Parental Involvement - Education Division (School/Home Partnership)

99** Fiscal Division

9901 DoDDE Corporate Information Management System (DCIMS)
 9902 Centralized Payroll Office
 9903 DoDDE Budget System (DBS)
 9904 DoDDE Accounting System (NOMAD)
 9905 Student Meal Subsidies
 9906 Defense Civilian Pay System (DCPS)
 9907 DBOF/DFAS
 9908 DoDDE Integrated Strategic Planning System
 9909 Funds Control System

** Reimbursements

9999 Reimbursements (Does not include Burden Sharing Reimbursements)

PROGRAM CODE DEFINITIONS
(NON-LABOR PRIOR TO FY 1999 AND
LABOR FOR DoDDS THROUGH FY 2000)

A. MAJOR PROGRAM AND SUBPROGRAM

Major Programs are general categories which classify the services within DoDDE's mission. Subprograms provide more specific information on the educational and logistics activities provided for students, employees, and schools.

Program 1: Regular Education.

11 Regular Education

Basic classroom educational programs. At the elementary level, it includes specialist instruction which the whole class attends (for example, art, music, and physical education). At secondary level, it consists of course offerings open to all students. It also includes school wide educational resources (e.g. libraries) and non instructional services open to all students (e.g. counseling). Does not include the DoDDE-sponsored library automation project.

Program 2: Special Education.

All services provided in response to legislation requiring programs for individuals with special physical or educational needs. Includes safety attendants routinely assigned to ensure the transportation services (DoD 4500.36R, 6-13.a).

21 Self-Contained Special Education

Includes education of moderately to severely impaired students who receive instruction from a Special Education teacher at least 60 percent of the day. When a teacher is responsible for Self-Contained and Non Self-Contained students, the Self-Contained program shall be charged.

22 Non Self-Contained Special Education

Includes Special Education resource classrooms where students are mainstreamed with non-Special Education students for most of the school day. Students may spend as much as 40 percent of their school day in a resource room.

Program 3: Supplementary Education.

Instruction provided within the school day in addition to the basic curriculum. Supplementary Education enlarges the DoDDE program and assists disadvantaged or especially vulnerable students. Subprograms are as follows:

31 Compensatory Education

Programs designed to assist students who have no impairment or handicap but are performing below grade level for background, environmental, social, or other reasons.

32 English as a Second Language (ESL)

Programs to assist students whose primary language is not English. Instruction is normally provided as a separate course.

33 Talented & Gifted (TAG)

Activities, pull-out programs, and classes provided in addition to the regular curriculum, for students designated as Talented & Gifted. Includes advanced placement courses.

34 Vocational Education

Instruction which provides practical job skills. Includes automotive technology, graphics, communication, and cosmetology. Does not include Career Education courses such as business education and home economics.

35 Cooperative Work Experience (CWE)

Programs which provide students with actual work experience.

36 Reading Improvement/Reading Recovery

Programs designed to improve reading and associated verbal skills. Instruction is normally provided as a separate course.

37 Driver Education

Instruction on driving vehicles, safety, and applicable laws, with or without road experience.

38 Computer Education

Computer based instruction, implementations, special classes, and other activities relating to computers, when added to the basic curriculum and distinguishable from it.

39 Distance Education

Programs which allow students the opportunity to interact with others through the use of electronic mail and computer conferencing.

Program 4: Co-curricular Programs.

41 Co-curricular Programs

Activities, clubs, and voluntary programs which are normally scheduled outside school hours. They are school-sponsored and contribute to education but are not required.

42 Advancement Via Individuals With Determination (AVID)

Activities, programs and classes provided in addition to the regular curriculum, for students designated as most underrepresented in post secondary education for four-year college eligibility.

Program 5: Instructional Support.

School level administration and other activities with direct impact on instruction. Includes support provided by above school level personnel when in direct support of school operations.

51 School Level Instructional Support

School level activities in direct support of educational programs. Includes:

- a. School clerical and administrative functions, including principals and assistant principals.
- b. Education specialists working in schools and education resource centers.
- c. Specialists who are based in a district office but who normally travel to schools and work with school personnel on the individual schools' issues.
- d. Bus monitors and safety attendants for regular student commuting. Bus monitors are responsible for control of student conduct and discipline on school buses. These services are authorized only when required by host nation statute (DoD 4500.36R, 6-13.b).

Safety attendants ensure that younger students enter and exit school buses safely and conduct themselves in a safe manner while on the bus. These services are normally restricted to school bus services transporting only kindergarten through second grade students (DoD 4500.36R, 6-13.a)

52 Curriculum Review & Development

All activities and functions relating to the review of current educational programs and the development and implementation of new ones. Includes activities undertaken with the DoDDS Educational Program Development Plan. Does not include curriculum implementation buys.

53 Evaluation/Accreditation

Activities and functions relating to formal evaluation of the DoDDS system. Includes accreditation activities conducted for the North Central Association of Colleges and Schools (NCA) and all testing. Includes school improvement programs. Includes assessment center costs (Germany)

54 Research & Innovation

Special projects and studies approved under the DoDDS Research & Innovation Program to research educational issues, test new ideas, or implement innovative programs on a trial basis.

55 In-service Training

Workshops, symposiums, and other professional training for teachers. Does not include training for other employees or training for teachers in non-educational subjects; e.g., word processing.

56 Staff Development

All costs related to the implementation, monitoring, and evaluation of staff development programs for teachers.

57 School Improvement

Activities in direct support of improving the schools, and Site-Based Management Functions. Incorporate Benchmark 9.1 (Accountability Process) and Benchmark 10.1 (Formal School Improvement Team).

58 Burden Sharing Reimbursements

All reimbursements made by, or on behalf of, host nation countries to offset incurred costs including, but not limited to, utilities and foreign national salaries.

59 Other Instructional Support

Activities in direct support of school level programs and educational personnel but not attributable to a particular school or a specific program. Includes union activities, advisory committees and recognition improvement.

Program 6: School Support.

Facilities, transportation, and other services which provide the setting and physical requirements for instructional programs.

61 Facility Leases & Services

Lease and rental arrangements which provide buildings and the services which make them satisfactory school facilities; e.g., utilities and custodial services.

62 Facility Repair & Maintenance

Minor construction, renovation, remodeling, repair, and maintenance of buildings and other structures.

63 Regular Student Commuting Transportation

Transportation of students to and from school. Does not include transportation used exclusively by special education students or transportation for cocurricular activities.

64 Special Education Transportation

All transportation services provided exclusively for special education students

65 Curricular Transportation

Transportation services in direct support of the school curriculum and school events within the normal school day. Includes study trips and other curricular transportation.

Study trips meet, or are required, for specific learning objectives in self-contained classrooms or departmentalized courses normally within the instructional day. Study trips differ from co-curricular trips in that participation of all students is expected and is considered in determining students' grades.

Examples of curricular transportation other than study trips are as follows:

- a. Between remote annexes and the main school.
- b. Between the school and off-campus athletic facilities.

- c. Between one school and another for instructional programs not available in the home school.
- d. To and from Cooperative Work Experience (CWE) sites not otherwise accessible.

66 Co-curricular Transportation

Transportation for voluntary activities and programs which meet DoDDE academic and educational objectives but are not part of the formal curriculum. Includes activity buses and other co-curricular transportation. Activity Buses are an optional service which is provided to encourage broader student participation in high school co-curricular activity programs. Departing the school at the end of the activity period, this service delivers students to a limited number of central locations.

Other Co-curricular Transportation includes all other transportation services required in support of school co-curricular activities. These include, but are not limited to, travel for the following:

- a. Interscholastic athletics
- b. Social Studies and Government activities; e.g., Model United Nations, Model U.S. Senate
- c. Speech; e.g. Drama Festival
- d. Science and Mathematics; e.g., Junior Science and Humanities Symposium, Math Counts
- e. Music and Art; e.g., interschool concerts, Creative Connections.

68 Other School Support

Other logistics support of school operations. Includes transportation of materials, communications, equipment repair, personnel support services, and ADP support.

69 Draw Down

Activities directly related to the draw down of US Forces overseas. Non-labor costs included facility modifications, packing, crating, and shipping costs, costs associated with liquidation of contracts, and TDY for personnel who assist with school closures. Labor costs are for personnel hired specifically for school closures. Labor costs also include severance pay associated with draw down RIFs. PCS costs are the return of employees to CONUS due to draw down.

Program 7: Above School Level Support.

Headquarters, area, and district office activities, administration, and other functions which contribute to instructional programs indirectly. Does not include school level instructional support provided by above school level personnel.

71 District Office Support

District Superintendents, business managers, and other personnel and activities which affect administration at the district level. Includes education specialists working in district offices whose function is primarily to assist in management of the district as a

whole. Does not include program specialists, such as computer and special education specialists who operate from the District Office but provide support directly to the schools.

**72 Defense Advanced Research Projects Agency (DARPA) Projects
(BOSS USE ONLY)**

73 Headquarters Support

Programs associated with general administration at the Department of Defense Dependents Education (DoDDE) including Service Centers and Area Superintendent Offices. Excludes support provided by DoDDE which are part of school level programs; e.g., research and innovation, accreditation, and in-service.

74 Transition Assistance Program (TAP)

Assisting the transition of Service members, from military to civilian employment, who are separated from active duty as a result of the draw down. Includes program management and administration, community/command education and awareness, direct services, training, and automation support.

75 Relocation Assistance Program (RAP)

Assisting the relocation of Service members who are separated from active duty as a result of the draw down. Includes program management and administration, community/command education and awareness, direct services, training, and automation support.

76 Family Advocacy Program (FAP)

A program designed to address prevention, identification, evaluation, treatment, rehabilitation, follow-up, and reporting of family violence; consists of coordinated efforts designed to prevent and intervene in cases of family distress, and to promote healthy family life.

77 Teachers and Teachers Aide Placement Assistance Program (TATAPAP)

The transition of Service members, DoD civilians, Department of Energy civilians and qualifying Defense contractor employees into teaching positions to relieve shortages of elementary and secondary school teachers and teacher's aides. Includes program management, administration, and grants. Program is administered by the Transition Assistance Program (FY 96 and later).

Program 8: Other DoDDE Unique Programs.

DoDDE programs not comparable to, or not included in, typical stateside programs. Subprograms are as follows:

81 Dormitories

All activities of DoDDS operated dormitories, including services, transportation, facilities, supplies and equipment. **Used exclusively by HQ, ESC and DSO United Kingdom. Must be used in conjunction with Dormitory ORCs only.**

82 Panama Canal College

All activities of the Panama Canal College, including services, transportation, facilities, supplies and equipment. **Used exclusively by HQ and DSO Panama.**

83 Central and Latin American School Program (CLASP)

All programs and activities of the Central and Latin American School Program (CLASP), including personnel, transportation, facilities, supplies, equipment, and services. **Used exclusively by HQ and DSO Panama.**

84 Host Nation

Educational programs unique to DoDDE which supplement the basic curriculum and provide students with language skills, intercultural activities, and other instruction relating to the nation in which their school is located.

85 JROTC

Junior Reserve Officer Training Corps (JROTC) programs provided within the DoDDS and DoD DDESS school systems.

86 Pre-kindergarten

Instruction and programs provided for regular students below kindergarten age. Does not include prekindergarten programs provided as a part of special education.

87 Summer School

Instruction and programs provided for students in either remedial or supplementary summer school. Does not include summer school provided as a part of special education.

88 Non-DoD Schools

All costs and programs attributable to DoD students whose sponsors are assigned overseas but who are placed in non-DoDDS schools.

89 PCS

All costs and activities associated with Permanent Change of Station (PCS) moves of DoDDE employees. PCS is subdivided as follows:

8910 Return to CONUS. PCS of overseas DoDDE employees back to the continental United States (CONUS) upon retirement or other termination of overseas employment.

8920 CONUS Hire. Movement of newly hired employees to their first duty assignment.

8930 Inter-Area Transfer Program. Teacher PCS between areas under the DoDDS Teacher Transfer Program.

8940 Intra-Area Transfer Program. Teacher PCS within the same area under the DoDDS Teacher Transfer Program.

8950 Other Inter-Area Transfers. Transfers of teachers between areas for reasons other than the Teacher Transfer Program, and all inter-area transfers of employees other than teachers.

8960 Other Intra-Area Transfers. Transfers of teachers within the same area for reasons other than the Teacher Transfer program, and all intra-area transfers of employees other than teachers.

8970 Renewal Agreement Travel (RAT). Travel of employees entitled to renewal agreement travel under the terms of their transportation agreement.

8980 Educational Travel. Includes travel of college-age students to sponsor's place of assignment as authorized under the Joint Travel Regulations.

8990 Other PCS. All PCS costs and entitlements other than those specified above. Includes return of employees to CONUS as a result of the drawdown of U.S. Forces overseas.

Program 9: Special Projects.

Program 9 includes on-time projects, special interest items, or centrally managed initiatives which are not yet part of the standard DoDDS program.

Program Code 9999 shows reimbursements. Reimbursements are receipts for tuition and dormitory fees paid for non-DoD students attending DoDDS schools. Fees are paid by other Federal agencies, Foreign Military Sales (FMS), Military Assistance Program (MAP), private United States citizens, and foreign nationals. Includes advance collections and earnings for all tuition-paying enrollment categories which have been credited to the operating account.

B. LABOR CATEGORIES

Labor categories show types of DoDDS employees. Labor categories are coordinated with the Manpower Voucher System examples of the labor categories falling under those digits are shown on the following pages and are defined by the last two digits of the Program Code. The last two Program Code digits and examples of the labor categories falling under those digits are shown on the following pages.

LABOR CATEGORIES & VOUCHER LINES

LABOR CATEGORY/VOUCHER LINE ITEM

** 11 - SES Directors/Deputy Directors/Associate Directors

Directors/Deputy Directors/Associate Directors

** 21 - GM Directors/Deputy Directors/Associate Directors

Deputy Directors
Associate Directors
Area Superintendents

** 22 - GM Principals

Principals
Director/Assistant Director AFCENT International
Assistant Principals

** 24 - GM District Superintendents

District Superintendent (GM)
Assistant Superintendent (GM)

** 29 - Other GM Personnel

Area Superintendent Professional Staff (GM-13 and above)
Headquarters Professional Staff (GM-13 and above)

** 33 - GS Clerical Staff

Clerk Steno (GS)
Clerk Typist (GS)
Clerk/Film Library (GS)
Computer Assistant (GS)
Computer Assistant (Typing) (GS)
Data Processing Clerk (GS)
Data Processing Clerk/Transcriber (GS)
IMC/Language Lab Technician (GS)
Library/Media Clerk/Technician (GS)
School Clerk (GS)
School Secretary (GS)
Student Assistant (GS)
Supply Clerk (GS)
Supply Specialist/Technician (GS)
Tuition Clerk (GS)
Secretary (DSO) (GS)
Area Superintendent Clerical Staff (GS)
Headquarters Clerical Staff (GS)
Resident Hall Clerk (GS)
Panama Canal College Clerical Staff (GS)
District Office Clerical Staff (GS)

** 34 - GS Bus Monitors

Bus Monitors

- ** 35 - GS Safety Attendants
 - Special Education Safety Attendants
 - Regular Student Commuting Safety Attendants
- ** 36 - GS Paraprofessionals
 - Educational Aide
 - General Aide
 - Health Aide
 - Kindergarten Aide
 - Teacher Technician (GS)
- ** 36 - GS Paraprofessionals (Cont'd)
 - Preschool Handicapped Aide (Self-Contained)
 - Special Ed Aide (Self-Contained)
 - Preschool Handicapped Aide (Non Self-Contained)
 - Special Ed Aide (Non Self-Contained)
 - Compensatory Ed Aide
 - Compensatory Ed Technician
 - TAG Aide
 - Lunch Period Monitor
 - Pre-Kindergarten Aide
 - AVID Tutors
- ** 37 - GS Counselors
 - Guidance Counselor (GS)
 - Guidance Director/Counselor (GS)
 - Supervisory Guidance Counselor (GS)
- ** 38 - GS Education Specialists/Coordinators
 - Computer Coordinator (DSO)
 - Computer Specialist
 - Education Specialist, Computers (GS)
 - Education Specialist (GS)
 - Advisor, Secondary Host Nation/Intercultural (GS)
 - Advisor, Elementary Host Nation/Intercultural (GS)
 - Host Nation Coordinator (GS)
- ** 39 - Other GS Personnel
 - Media Specialist (Librarian) (GS)
 - Psychologist (GS)
 - Assistant Principal (GS)

Coordinating Principal (GS)
Motor Vehicle Operator (GS)
Principal (GS)
Recreation Assistant (GS)
Recreation Director (GS)
Recreation Specialist (GS)
Repairman (GS)
Teacher/Librarian/Clerk (GS)

** 39 - Other GS Personnel (Cont'd)

Teacher/Supply Admin. Clerk (GS)
Budget Officer (DSO)
Business Manager (DSO)
Business Manager/Admin Officer
Area Superintendent Office Professional Staff (GS)
Area Service Center Professional Staff (GS)
Headquarters Professional Staff (GS)
Teacher, Host Nation/Intercultural (GS)
Teacher, JH/HS Host Nation Language (GS)
Consultants, ACDE

** 49 - All WB Personnel

Purchasing Agent (WB)
Repairman (WB)
Repairman/Laborer (WB)
Driver (Dorm)
Recreation Director (Dorm) (WB)

** 52 - TP Principals

Principal (TP)
Teacher Principal
Panama Canal College Dean

** 56 - TP Assistant Principals

Assistant Principal (TP)

** 57 - TP Education Program Managers

Education Program Manager

** 58 - TP Dormitory Supervisors

Dormitory Supervisor
Resident Hall Program Specialist (TP)

** 64 - TP Classroom Teachers

Teacher, Elementary
Teacher, Kindergarten
Teacher, Middle School Teacher, Middle/Secondary
Teacher, Secondary School
College Instructor
Teacher, Prekindergarten

** 65 - TP Specialist Teachers

Teacher, Career Ed
Teacher, Elementary Art
Teacher, Elementary Music
Teacher, Elementary P.E.
Speech Therapist (Self-Contained)
Speech Therapist (Non Self-Contained)
Teacher, Communication Impaired (Self-Contained)
Teacher, Emotionally Handicapped (Self-Contained)
Teacher, Emotionally Impaired (Self-Contained)
Teacher, Hearing Impaired (Self-Contained)
Teacher, Learning Impaired Mild (Self-Contained)
Teacher, Learning Impaired Mild/Moderate (Self-Contained)
Teacher, Learning Impaired Mild/Moderate (Self-Contained)
Teacher, Learning Impaired Mild/Moderate/Severe(Self-Contained)
Teacher, Mentally Handicapped Educable (Self-Contained)
Teacher, Mildly Handicapped/Learning Disabled (Self- Contained)
Teacher, Mildly Learning Impaired (Self-Contained)
Teacher, Multiply Handicapped (Self-Contained)
Teacher, Physical Handicapped (Self-Contained)
Teacher, Preschool Handicapped (Self-Contained)
Teacher, Severely Learning Impaired (Self-Contained)
Teacher, Speech Impaired (Self-Contained)
Teacher, Visually Handicapped (Self-Contained)
Teacher, Visually Impaired (Self-Contained)
Teacher, Communication Impaired (Non Self-Contained)
Teacher, Emotionally Handicapped (Non Self-Contained)
Teacher, Emotionally Impaired (Non Self-Contained)

** 65 - TP Specialist Teachers (Cont'd)

Teacher, Hearing Impaired (Non Self-Contained)
Teacher, Learning Impaired Mild (Non Self-Contained)
Teacher, Learning Impaired Mild/Moderate (Non Self-Contained)
Teacher, Learning Impaired Mild/Moderate/Severe(Non Self-Contained)
Teacher, Mentally Handicapped Educable (Non Self-Contained)
Teacher, Mildly Handicapped/Learn Disabled (Non Self-Contained)

Teacher, Multiply Handicapped (Non Self-Contained)
Teacher, Physically Handicapped (Non Self-Contained)
Teacher, Preschool Handicapped (Non Self-Contained)
Teacher, Severely Learning Impaired (Non Self-Contained)
Teacher , Speech Impaired (Non Self-Contained)
Teacher, Visually Handicapped (Non Self-Contained)
Teacher, Visually Impaired (Non Self-Contained) Compensatory Ed Specialist
Teacher, Compensatory Ed
Teacher, ESL
Teacher, Talented & Gifted
Teacher, Vocational Ed
Training Instructor (Vocational Ed)
Reading Improvement Specialist
Teacher, Driver Education
Teacher, Computer Pilot
Athletic Coach
Coach (Pilot)
Host Nation Instructor/Advisor (TP)
JROTC Instructor (Army/Air Force)
Summer School TP Teachers

** 66 - TP Reading Recovery Teachers

** 69 - TP Substitute Teachers

Substitute

** 76 - Education Specialists/Coordinators

DSO Special Ed Specialist (TP)
Teacher-Coordinator (Work Experience)
Work Experience Coordinator
Complex Computer Coordinator
School Computer Coordinator (TP)

** 76 - Education Specialists/Coordinators (Cont'd)

Audiovisual Specialist
Complex Career Education Coordinator
Education Specialist (TP)
Education Specialist (DSO) (TP)
Education Specialist Generalist (DSO) (TP)
Guidance Counselor (TP)
Dormitory Counselor

** 78 - TP Prescriptionists

Education Prescriptionist

** 86 - TP Psychologists/Social Workers

School Psychologist
Social Worker

** 87 - TP Nurses

School Nurse

** 88 - TP Media Specialist (Librarian) (TP)

Media Specialist (Librarian) (TP)

** 89 - Other TP Personnel

Occupational Therapist (Self-Contained)
Physical Therapist (Self-Contained)
Occupational Therapist (Non Self-Contained)
Physical Therapist (Non Self-Contained)
Education Theory Into Practice (ETIP)
Scholar in Residence (SIR)
OEA Representative
Union Representative (PL)
Extra Duty Pay

** 93 - FN Clerical Staff

Clerk Steno (FN)
Clerk Typist (FN)
Data Processing Clerk (FN)
Data Processing Clerk/Transcriber (FN)
IMC/Language Lab Technician (FN)
Aides, Student Assistants and Technicians (Panama) (FN)
Library/Media Clerk/Technician (FN)
School Clerk (FN)
School Secretary (FN)
Supply Clerk (FN)
Teacher/Librarian/Clerk (FN)
Tuition Clerk (FN)
Area Superintendent Office Clerical Staff (FN)
Resident Hall Clerk (FN)

** 94 - FN Classroom Teachers

Teacher (British) (FN)

** 95 - FN Specialist Teachers

Teacher, Host Nation/Intercultural (FN)
Teacher, Host Nation/Supply/School Clerk (FN)
Teacher, JH/HS Host Nation Language (FN)

** 96 - FN Education Specialists/Coordinators

Advisor, Secondary Host Nation/Intercultural (FN)
Advisor, Elementary Host Nation/Intercultural (FN)
Advisor, Host Nation/Intercultural (FN)
Host Nation Coordinator (FN)

** 97 - FN Substitute Teachers

Substitute Teachers (FN)

** 98 - FN Media Specialist (Librarians)

Media Specialist (Librarian) (FN)

** 99 - Other FN Personnel

Assistant Principal (FN)
Repairman (FN)

APPENDIX B

PROGRAM CODES STRUCTURE AND LISTING **(NON-LABOR AND DDESS LABOR FOR FY 1999 AND FORWARD)**

A. PURPOSE

Program codes denote educational programs and other services that DoDDE provides to students and employees.

B. STRUCTURE

Program codes consist of four numeric digits used as follows:

1st Digit	--	Major Program
2nd and 3rd Digits	--	Subprogram/Subprogram Category
4th Digit	--	Program Description

The four numeric digits are always preceded by an UPPER CASE letter "P" (Example: P1100).

C. USAGE

1. Major Programs. The first digit of program codes shows major programs as follows:

1	Instruction Services
2	Support Services - Educational
3	Support Services - Operations
4	Support Services - Administration
5	Reserved
6	Support Programs
7	Reserved
8	Reserved
9	Reimbursable Programs

2. Subprograms/Subprogram Category. Combined with the first digit, the second and third digits specify the subprogram and subprogram category within the major program. See the list provided at paragraph C.4. of this section:

3. Program Description. The fourth digit identifies costs as non-labor or labor as follows:

XXX0	Non-Labor
XXX1	Senior Executive Service
XXX2	GS or Equivalent
XXX3	TP or Equivalent
XXX4	Substitutes

XXX5	Ed Aides or Equivalent
XXX6	Wage Board or Equivalent
XXX7	Foreign National - TP
XXX8	Foreign National - CL
XXX9	Special Projects

4. **Implementation**. A list of program codes is shown on the following pages. The fourth digit is shown as an 'X' unless the code identifies a specific program (example: code 1894 pertains to substitutes).

AUTHORIZED PROGRAM CODES

1xxx INSTRUCTIONAL SERVICES

110X Pre-Kindergarten/SURE START

111X Pre-Kindergarten

112X Sure Start

120X Elementary School

121X Kindergarten

122X Elementary Grades

123X Reading Improvement/Reading Recovery

124X Partial Immersion

129X Textbook Implementation (Elementary)

130X Middle School

131X Middle School Grades

139X Textbook Implementation (Middle)

140X Ungraded Classes (1- 8)

141X Art

142X Music

143X Physical Education/Health

144X Foreign Languages

145X Drug Awareness Resistance Education (DARE)

150X Secondary School (9-12)

151X Language Arts

152X Mathematics

153X Science

154X Social Studies

155X Foreign Languages

156X Fine Arts

157X Physical Education/Health

158X Business/VocEd

159X Textbook Implementation (Secondary)

160X Special Education Programs

161X Special Education

162X Special Ed (Physically Impaired)

163X Special Ed (Learning Impaired)

164X Special Ed (Emotionally Impaired)

165X Special Ed (Communication Impaired)

166X Special Ed (Developmentally Delayed)

167X Special Education (Non-DoD)

168X Special Education (Extended School Year)

169X Individual Disabilities Education Act (IDEA)

170X Other Instructional Programs

171X Computer Education

172X Distance Education

173X Industrial Arts

174X Home Economics

175X Cooperative Work Experience (CWE)

- 176X Service Learning
- 177X Advancement Via Individual Determination (AVID)
- 178X Driver Education
- 179X Junior Reserve Officer Training Course (JROTC)
- 180X Other Instructional Programs (Continued)**
- 181X Talented and Gifted (TAG)
- 182X English as a Second Language (ESL)
- 183X Compensatory Education
- 184X Non-DoD Schools (Headquarters only)
- 185X Athletic Program
- 186X Other Extra/Co-curricular Programs
- 187X Street Law
- 188X Host Nation
- 189X Summer School
- 1894 Substitutes
- 1899 Jason Project
- 190X Other Instructional Programs (Continued)**
- 191X Technology Initiatives
- 192X Technology-Computer Labs
- 193X Technology-Classroom Computers
- 194X Technology-Distance Learning
- 195X Technology-School-wide LANs
- 196X Technology-Wide Area Connectivity
- 197X Technology-Teachers Computers
- 198X President's Technology Initiatives (PTI)

2xxx SUPPORT SERVICES – EDUCATIONAL

- 210X Student Support Services**
- 211X Attendance
- 212X Counseling and Guidance Services
- 213X Health Services
- 214X Psychological Services
- 220X Instructional Support Services**
- 221X Educational Media Services
- 222X Technology-Media Center Automation
- 230X Staff Development**
- 231X Staff Development
- 232X Technology Competency Training
- 240X Instructional Support-Curriculum**
- 241X Curriculum Review, Development, Improvement
- 242X Program Evaluation
- 243X Student Assessment/Testing
- 244X Accreditation
- 245X Research and Evaluation
- 246X Accountability Process
- 250X Instructional Support Other**
- 251X School Level Administration

- 252X Principal (Salary only)
- 253X Ass't Principal / ED. Program Manager (Salary only)
- 254X School Improvement Program (SIP)
- 255X Technology-Administrative
- 256X Site Based Management (SBM)
- 257X School Home Partnership (SHP)
- 258X FRAMEWORK for School Improvement

3xxx SUPPORT SERVICES – OPERATIONS

310X Facilities/Logistical Support

- 311X Facilities/Logistical Support
- 312X Minor Construction
- 313X Facility Leases
- 314X Custodial
- 315X Total Maintenance Contracts
- 316X Recurring Real Property Maintenance & Repair
- 317X Repair & Maintenance PROJECTS < \$10k DoDDS/\$25k DDESS
- 318X Repair & Maintenance PROJECTS > \$10k DoDDS/\$25k DDESS
- 319X Non-Plant Type Equipment Repair & Maintenance

320X Food Service

- 321X Food Service Operations (DDESS)
- 322X Student Meal Subsidies (DoDDS)

330X Transportation Services

- 331X Regular Student Commuting
- 332X Special Education Transportation
- 333X Extra/Co-Curricular Transportation
- 334X Curricular Study Trips
- 335X Vehicle Operations & Maintenance

340X Special Programs/Projects

- 3419 Asbestos
- 3429 Chemical Hygiene/Safety Program
- 3439 RADON
- 344X Panama Canal College
- 345X Security/Anti-terrorism
- 346X Dormitories
- 347X DSO/School Closure

350X Warehouse Distribution

- 351X Warehouse Distribution Operations

360X Procurement

- 361X Procurement Operations
- 362X Procurement ADP Support

370X Fiscal

- 371X Fiscal Operations

4xxx SUPPORT SERVICES – ADMINISTRATION

410X DoDEA Headquarters Admin

- 411X DoDEA Headquarters Operations
- 412X Advisory Committees (ACDE)
- 413X Union/Association Activities (HQS)
- 414X Management Headquarters (Salary Only)
- 419X Director's Initiatives
- 420X District Superintendent's Office**
 - 421X DSO Operations
 - 422X School Boards
 - 423X Union/Association Activities
 - 424X Administrative Technology
- 43XX Permanent Change of Station (PCS)**
 - 431X Separations
 - 432X New Hires
 - 433X Teacher Transfer Program
 - 434X Transfer between Stations
 - 435X Sabbaticals
 - 436X Renewal Agreement Travel (RAT)
 - 437X Educational student Travel
 - 439X Storage of Household Goods in lieu of Living Quarters Allowance
- 44XX Special Projects - Fiscal**
 - 4419 Accounting Support (DBOF / DFAS/ Other)
 - 4429 Strategic Budgeting
 - 4439 Staff Assistance Visit (SAVs)
- 45XX Special Projects - Personnel**
 - 4519 DCPDS/DCPS
 - 4529 Background Checks
 - 4539 Arbitrator's Fees
 - 4549 Local National Personnel Servicing
 - 4559 Labor-Management Partnership Initiative
 - 4569 Legal Fees / Settlements
 - 4579 EEO Actions
- 46XX Special Projects - Management Information Systems**
 - 4619 Student Information/Data Management
 - 4629 ADP Hardware/Software Maintenance
 - 4639 Communication Network
 - 4649 Personnel Information System Automation
 - 4659 Standard Software/Training
 - 4669 Video Conferencing Communications (VTC)
 - 4679 DoDDS Automated Material Management System (DSAMMS)
- 47XX Special Projects - Other**
 - 4719 Site Visits
 - 4729 Impact Aid
 - 4739 Strategic Planning
 - 4749 Federally-Owned Schools Maintenance and Repair Real Property
 - 4759 Hurricane Georges
 - 4769 Desiccant Demo

6xxx FAMILY SUPPORT PROGRAMS

6100 Family Advocacy Personnel

- 611X Prevention
- 612X Research/Evaluation
- 613X Direct Services
- 614X Administrative Costs
- 615X Training
- 616X Automation

6200 Transition Assistance Personnel

- 621X Job Fairs Other Employment Activities
- 622X Other Employment Activities
- 623X Automation
- 624X Administrative Costs
- 625X Training

6300

Relocation Assistance Personnel

- 631X Financial Management Activities
- 632X Spouse Employment Activities
- 633X Automation
- 634X Administrative Costs
- 635X Training

6400 TATAPAP

9xxx REIMBURSABLE PROGRAMS

9100 Tuition Receipts

9200 Burden Sharing

PROGRAM CODE DEFINITIONS
(NON-LABOR AND DDESS LABOR FOR FY 1999 AND FORWARD)

A. MAJOR PROGRAM, SUBPROGRAM AND SUBPROGRAM CATEGORIES

Major Programs are general categories which classify the services within DoDDE's mission. Subprograms and Subprogram Categories provide more specific information on the educational and logistics activities provided for students, employees, and schools.

B. LABOR CATEGORIES

Labor categories, as shown in Section 6B, identify types of DoDDS employees. Labor categories are coordinated with the Manpower Voucher System.

**Program
Code**

- | | |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1xxx | INSTRUCTIONAL SERVICES.
Instruction includes the teaching and learning that occurs through carefully planned activities dealing directly with the interaction between teacher and students, and some approved medium such as television, radio, telephone, and correspondence. Included here are the activities of aides or classroom assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving co-curricular activities. |
| 110x | PRE-KINDERGARTEN/SURE START.
Activities involving the Sure Start program which is based on the Head Start child development program and serves the children of service members stationed overseas to have a positive impact on the child's physical health, cognitive ability, achievement, and educational motivation. |
| 111x | PRE-KINDERGARTEN
Activities that support the pre-kindergarten program which are based on developmentally appropriate practices and sound principles of child growth and development, in which a caring, stimulating, and secure environment is provided to facilitate and enrich the social, physical, aesthetic, and intellectual growth of children. Costs include salary, travel, training, supplies and equipment. |
| 112x | SURE START
Activities involving the Sure Start project which is based on the Head Start child development program and serves the children of service members stationed overseas to have a positive impact on the child's physical health, cognitive ability, achievement, and educational motivation. Costs include salary, travel, training, supplies and equipment. |

- 120x** **ELEMENTARY SCHOOL PROGRAM.**
Activities and programs that provide instruction and learning experiences for regular education students in grades K-6.
- 121x** **KINDERGARTEN PROGRAM.**
Activities that support Kindergarten programs which are based on developmentally appropriate practices and sound principles of child growth and development, in which a caring, stimulating, and secure environment is provided to facilitate and enrich the social, physical, aesthetic, and intellectual growth of children. Costs include salary, travel, training, supplies and equipment.
- 122x** **ELEMENTARY GRADES**
Education curriculum provided to students in grades 1 through 6. Costs incurred include classroom teachers, staff travel, replacement textbooks, supplies and equipment. Do not include those costs for ungraded subjects in the program code 1400 series or for grade 6 when using program code 1300 series.
- 1230** **READING IMPROVEMENT/READING RECOVERY**
Activities to support specialized programs aimed at the acquisition of reading skills using the Reading Recovery programs for students in 1st grade and the improvement of reading skills for identified children through the reading improvement specialist. Special individualized attention is directed toward four instructional areas of decoding and phonics, comprehension and vocabulary, study skills, and language and literature.
- 124x** **PARTIAL IMMERSION**
Activities that support 50% of the instruction time in immersion classes teaching elementary subject matter in another language, with the other 50% done in reading/language arts.
- 129x** **TEXTBOOK IMPLEMENTATION (ELEMENTARY)**
The periodic adoption of textbooks and supplementary materials related to a specific subject area as identified by the Curriculum Development Review Process. Purchase of replacement books are not charged to this program. They should be charged to the curriculum area as supply purchases.
- 130x** **MIDDLE SCHOOL PROGRAM.**
Programs and activities for grades 6, 7, and 8 in a middle school facility, or grades 7-8, and sometimes 9 that provide instruction to the transition of students from the elementary level to the high school level. Costs incurred include classroom teachers, staff travel, replacement textbooks, supplies and equipment. Do not include those costs for ungraded subjects in the program code 1400 series or for grade 6 when using program code 1200 series.
- 131x** **MIDDLE SCHOOL GRADES**

Programs and activities for grades 6, 7, and 8 in a middle school facility, or grades 7-8, and sometimes 9 that provide instruction to the transition of students from the elementary level to the high school level.

- 139x** **TEXTBOOK IMPLEMENTATION (MIDDLE SCHOOL)**
The periodic adoption of textbooks and supplementary materials related to a specific subject area as identified by the Curriculum Development Review Process. Purchase of replacement books are not charged to this program. They should be charged to the curriculum area as supply purchases.
- 140x** **UNGRADED CLASSES (Grades 1 – 8)**
Education for grades 1 through middle school. Costs incurred include classroom teachers, staff travel, replacement textbooks, supplies and equipment. Do not include those costs for graded subjects in the program code 1200 and 1300 series.
- 141x** **ART**
Activities involving primarily visual, tactile and kinesthetic expression in art such as two-dimensional forms as drawing, painting, or printmaking; the three-dimensional forms such as sculpture or pottery; other spatial concepts.
- 142x** **MUSIC**
Activities and programs aimed at providing students with skills and knowledge necessary for understanding, appreciating, creating, performing, and enjoying music.
- 143x** **PHYSICAL EDUCATION/HEALTH**
Activities that support a comprehensive and sequential curriculum for grades which focuses on the physical fitness, motor skill, and social skill learning of all students through a wide variety of developmentally appropriate physical activities.
- 144x** **FOREIGN LANGUAGES**
Includes the body of subject matter in this area that is comprised of a variety of foreign languages, including English as a foreign language. Classified under this heading are the various classical and modern foreign languages.
- 145x** **DRUG AWARENESS RESISTANCE EDUCATION (DARE)**
A campaign to alert children of school age as well as educate the public on the dangers of drugs and the use of them.
- 150x** **SECONDARY SCHOOL PROGRAM (9-12)**
Educational programs for children in grades 9-12 (high school). Costs incurred include classroom teachers, staff travel, replacement textbooks, supplies and equipment.

- 151x** **LANGUAGE ARTS**
Activities that support a comprehensive Language Arts program including all of its aspects of listening, speaking, writing, and literature.
- 152x** **MATHEMATICS**
Support for the secondary mathematics program and courses in which themes of problem-solving, communication, reasoning, and making mathematical connections, algebra, and geometry are been integrated throughout the mathematics course content at all grade levels.
- 153x** **SCIENCE**
Science education is offered from secondary grades in physical, earth, life, and space sciences that focus on inquiry skills and laboratory experiences for students to facilitate problem solving and thinking skills.
- 154x** **SOCIAL STUDIES**
Social studies activities arranged to make world class citizens living in a culturally diverse global society through course work including world geography and cultures, U.S. and American history, world history, U.S. government, law, economics, sociology, and psychology.
- 155x** **FOREIGN LANGUAGES**
Activities directed at the teaching and learning of a second or foreign language where students gain practice communicating in another language since the study and use of a variety of languages broadens a student's perspective and understanding of humanity both locally and globally.
- 156x** **FINE ARTS**
Activities to support programs where there is an integrated study of history, literature, language, philosophy, visual arts, theater, dance, and language, philosophy, visual arts, theater, dance and music which emphasize critical thinking, creativity, and the rights and responsibilities of the individual in society.
- 157x** **PHYSICAL EDUCATION/HEALTH**
Activities that support a comprehensive and sequential curriculum for secondary grades which focuses on the physical fitness, motor skill, and social skill learning of all students through a wide variety of developmentally appropriate physical activities, and provides students with the necessary knowledge and skills in mental health, growth and development, nutrition, disease, personal health, fitness, drugs, and safety to recognize and practice behaviors which optimize health.
- 158x** **BUSINESS/VOCATIONAL EDUCATION**
Activities designed to develop in students the attitudes, knowledge, skills, and understanding concerned with business principles and practices for use in personal life, in the business world, or both.

- 159x** **TEXTBOOK IMPLEMENTATION (SECONDARY)**
The periodic adoption of textbooks and supplementary materials related to a specific subject area as identified by the Curriculum Development Review Process.
- 160x** **SPECIAL EDUCATION PROGRAMS**
Programs for students who are physically, learning, emotionally and communication impaired and developmentally delayed. Costs incurred include classroom teachers, Director staff travel, replacement textbooks, supplies and equipment.
- 161x** **SPECIAL EDUCATION**
Programs for students who are physically, learning, emotionally and communication impaired and developmentally delayed.
- 162x** **SPECIAL EDUCATION (PHYSICALLY IMPAIRED)**
Programs for students who are hearing impaired, visually impaired, autistic, orthopedic impaired, and other health impairments, such as attention deficit hyperactive disorder.
- 163x** **SPECIAL EDUCATION (LEARNING IMPAIRED)**
Activities for students identified as having an information processing deficit which impacts on their educational performance or students having an intellectual deficit with accompanied adaptive behavior needs.
- 164x** **SPECIAL EDUCATION (EMOTIONALLY IMPAIRED)**
Activities for students who exhibit an emotional handicap of such a nature and severity as to require specialized services.
- 165x** **SPECIAL EDUCATION (COMMUNICATION IMPAIRED)**
Activities for students whose speech and language deficits include articulations, fluency, language development or voice disorder.
- 166x** **SPECIAL EDUCATION (DEVELOPMENTALLY DELAYED)**
Activities for youngsters (age 3-5) with developmental delays in the following areas: motor, language, cognition, daily living skills, and/or social / emotional needs.
- 167x** **SPECIAL EDUCATION (NON-DOD)**
Costs incurred to send special education students to schools operated by a local education agency or private facility.
- 168x** **SPECIAL EDUCATION (EXTENDED SCHOOL YEAR)**
Cost incurred to provide a summer program for special education students.
- 169x** **INDIVIDUAL DISABILITIES EDUCATION ACT (IDEA)**
Program mandated by Public Law for early intervention services for disabled children between the ages of 3 and 5 in DoDDS and DDESS schools. This

program is connected with the America 2000 goal to improve the school readiness of all young children.

170x

OTHER INSTRUCTIONAL PROGRAMS

Activities that provide students in grades K-12 with learning experiences not included in the program codes 1100 through 1500. Costs incurred include classroom teachers, staff travel, replacement textbooks, supplies and equipment.

171x

COMPUTER EDUCATION

Classroom applications of computer technology are integrated into the curricula for kindergarten through grade 12 when students are given frequent opportunities to interact successfully with computers from the early grades, progressing toward increasingly sophisticated uses of computers as they advance through the school system using word processing, spreadsheets, data based, and graphics generators, and then for some high school students, computer programming languages, and advanced operations courses.

172x

DISTANCE EDUCATION

Courses which use computer conferencing that include Pascal, Advanced Placement Pascal, Advanced Placement Calculus, Advanced Scientific Research Seminar, Economics, Physics, and AP German. Enrichment activities available through computer telecommunications include National Geographic Kids Net, Arab-Israeli Conflict simulation, Poetry Guild, AT&T Learning Circles, and CNN News room.

173x

INDUSTRIAL ARTS

Activities organized to develop understanding about the technical, consumer, occupational, recreational, organizational, managerial, social, historical, and cultural aspects of industry and technology which involve learning experiences involve activities such as experimenting, designing, constructing, evaluating, and using tools, machines, materials, and processes that provide opportunities for creativity and problem solving.

174x

HOME ECONOMICS

Activities organized to enable students to acquire knowledge and develop understanding, attitudes, and skills relevant to (a) personal, home, and family like, and (b) occupational preparation using the knowledge and skills of home economics.

175x

COOPERATIVE WORK EXPERIENCE (CWE)

Experiences provided for students in the place of work outside of the school, when time spent in the work field is considered to be time accounted for instead of class time and performance is graded as would school work or home work if the student were in the class room.

- 176x** **SERVICE LEARNING**
Community service required to be performed prior to high school graduation.
- 177x** **ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)**
Program in middle and high school that prepares students in grades 6-12 who are most under represented in post-secondary education for 4-year college eligibility.
- 178x** **DRIVERS EDUCATION**
Activities in safety and driver education are organized to develop the ability to operate a motor vehicle and to respond appropriately when driving or walking in traffic through subject matter and activities in safety and characteristics involved in preventing accidents and saving lives.
- 179x** **JUNIOR RESERVE OFFICER TRAINING COURSE (JROTC)**
Activities organized into programs of instruction to provide opportunities for students to prepare for and achieve career objectives in selected branches of the military service. In the instructional process various aspects of subject matter frequently are drawn from other subject-matter areas.
- 180x** **OTHER INSTRUCTIONAL PROGRAMS (CONTINUED)**
- 181x** **TALENTED and GIFTED**
Activities for students identified as being mentally gifted or talented, of above average ability, task commitment, and creativity that guide students by introducing them to areas not usually covered in the regular curriculum (Type I); learning how-to-skills (Type II); and completing a research or independent study (Type III).
- 182x** **ENGLISH AS A SECOND LANGUAGE (ESL)**
Activities for students from homes where the English language is not the primary language spoken.
- 183x** **COMPENSATORY EDUCATION**
Compensatory education provides supplementary instruction in mathematics, reading, and language arts for students working below expected achievement levels.
- 184x** **NON-DOD SCHOOLS (HEADQUARTERS ONLY)**
Schools that are not operated by the DODEA education program which consists of privately owned/operated schools where authorized DoD students attend at government expense.
- 185x** **ATHLETIC PROGRAM**
Costs incurred to offer students competitive sports programs such as football, baseball, softball, track and field, basketball, tennis, golf, soccer, swimming, wrestling, etc. Includes costs for officials.

- 186x** **OTHER EXTRA/CO-CURRICULAR PROGRAMS**
 Costs incurred for academic competitions such as Odyssey of the Mind, Math Olympics, debates, band competitions and concerts.
- 187x** **STREET LAW**
 A course designed to teach students about law which is of practical use in the everyday lives. Students receive an introduction to law and the legal system, criminal law, torts, consumer law, family law, housing and individual rights responsibilities.
- 188x** **HOST NATION**
 Specialized programs and instruction that includes language learning, and cross-cultural understanding relating to the nation in which the school is located.
- 189x** **SUMMER SCHOOL**
 School to take place in the months of summer when students are educated in the subject matters that they failed, in the areas which require a more stable understanding than that which was acquired during the regular school term, or as enrichment.
- 1894** **SUBSTITUTES**
 Individuals selected to provide adult guidance/supervision to students in a classroom environment while the permanent teacher is away from the classroom.
- 1899** **JASON PROJECT**
 Science expedition via tele-presence and associated curriculum to excite students and educators about and engage them in science and technology. Project uses state of the art technology via satellite and internet to collect data, make inferences and encourage student collaboration on integrated projects.
- 190x** **OTHER INSTRUCTIONAL PROGRAMS (CONTINUED)**
- 191x** **TECHNOLOGY INITIATIVES**
 Activities that support new technology initiatives. Theses are generally curriculum based activities that are performed in testbed schools and later considered for DoDEA-wide implementation. Includes any uniquely required hardware and/or software.
- 192x** **TECHNOLOGY - COMPUTER LABS**
 Includes hardware, operating system software, LAN components and LAN installations associated with standalone computer labs.
- 193x** **TECHNOLOGY - CLASSROOM COMPUTERS**
 Includes hardware and operating system software required for classroom standalone workstations and peripherals.

- 194x** **TECHNOLOGY-DISTANCE LEARNING**
Activities that are in support of distance education (distributed learning).
Includes training, hardware, software, communications, and travel.
- 195x** **TECHNOLOGY-SCHOOL-WIDE-LANs**
Includes hardware, operating system software, LAN cable installations, LAN
site surveys and travel associated with the installation of school-wide LANs.
- 196x** **TECHNOLOGY-WIDE AREA CONNECTIVITY**
Includes hardware, operating software and POP services that are associated
with the establishment of Internet connectivity.
- 197x** **TECHNOLOGY - TEACHER COMPUTERS**
Includes computer hardware, software and peripheral devices to support the
teacher working in the classroom particularly classroom management and
planning technology-based lessons.
- 198x** **PRESIDENT’S TECHNOLOGY INITIATIVE (PTI)**
Activities in direct support of new technologies directly related to the
President’s initiative to improve student technological abilities. Special funds
are appropriated for this program. These are generally activities that are
performed in test-bed schools and later considered for DoDEA-wide
implementation.
- 2xxx** **SUPPORT SERVICES-EDUCATIONAL**
Support services provide administrative, technical (such as guidance and
health), and logistical support to facilitate and enhance instruction. These
services exist as adjuncts for fulfilling the objectives of instructions, community
services and enterprise programs, rather than as entities within themselves
- 210x** **STUDENT SUPPORT SERVICES**
Activities designed to assess and improve the well-being of students and to
supplement the teaching process. Costs include staff salaries, travel, contracts,
supplies and equipment.
- 211x** **ATTENDANCE**
Activities designed to improve student attendance at school and which attempt
to prevent or solve student problems involving the home, the school, and the
community.
- 212x** **COUNSELING AND GUIDANCE SERVICES**
Activities involving counseling with students and parents; consulting with other
staff members on learning problems; evaluating the abilities of students;
assisting students as they make their own educational and career plans and
choices; assisting students in personal and social development; providing
referral assistance; and working with other staff members in planning and
conducting guidance programs for students.

- 213x HEALTH SERVICES**
Physical and mental health services which are not direct instruction. Included are activities that provide students with appropriate medical, dental, and nursing services.
- 214x PSYCHOLOGICAL SERVICES**
Activities concerned with administering psychological tests and interpreting the results; gathering and interpreting information about student behavior; working with other staff members in planning school programs to meet the special needs of students as indicated by psychological tests and behavioral evaluation; and planning and managing a program of psychological services, including psychological counseling for students, staff, and parents.
- 220x INSTRUCTIONAL SUPPORT SERVICES**
Activities associated with assisting the instructional staff with the content and process of providing learning experiences for students. Costs include staff salaries, travel, contracts, supplies and equipment.
- 221x EDUCATIONAL MEDIA SERVICES**
Activities concerned with the use of the media center, including all information resources, such as books, periodicals, CD-ROMs, on-line databases, and supplies for maintaining the resources.
- 222x TECHNOLOGY - MEDIA CENTER AUTOMATION**
Activities that are in support of the automation of school media centers. Includes training, hardware, software, LAN installations.
- 230x STAFF DEVELOPMENT**
Training given to those who work with and in the area of curriculum so as to understand it better. The training allows the teachers to better understand the curriculum as it changes with technology and becomes geared more to the field of high tech. It enables the teachers to teach more effectively. Activities that contribute to the professional or occupational growth and competence of members of the instructional staff during the time of their service to the school system or school. Among these activities are workshops, demonstrations, school visits, courses for college credit, sabbatical leaves, and travel leaves. Teaches the development of leadership skills.
- 231x STAFF DEVELOPMENT**
Costs related to the implementation, monitoring, and evaluation of staff development programs for teachers. Costs include staff salaries, travel, contracts, supplies and equipment.
- 232x TECHNOLOGY COMPETENCY TRAINING**
Training and in-service activities in the area of technology. This training develops the technological competencies of educators and support staff. Includes any uniquely required hardware and/or software.

- 240x** **INSTRUCTIONAL SUPPORT CURRICULUM**
 Activities that aid teachers in developing the curriculum, preparing and utilizing special curriculum materials, and understanding and appreciating the various techniques which stimulate and motivate students. Costs include staff salaries, travel, contracts, supplies and equipment.
- 241x** **CURRICULUM REVIEW, DEVELOPMENT, AND IMPROVEMENT**
 Activities and functions relating to the review of current educational programs and the development and implementation of new ones. Includes activities undertaken with the DoDDS Educational Program Development Plan.
- 242x** **PROGRAM EVALUATION**
 Activities and functions relating to formal evaluation of the DoDDS system. Includes means of measuring the content of the programs and assessing their effectiveness.
- 243x** **STUDENT ASSESSMENT/TESTING**
 Testing used to gauge the level of knowledge of students in order to place them in the proper grade in a new school.
- 244x** **ACCREDITATION**
 Activities conducted for the North Central Association of Colleges and Schools (NCA) and all testing.
- 245x** **RESEARCH AND EVALUATION**
 Special projects and studies approved under the DoDDS Research & Evaluation Program to research educational issues, test new ideas or implement innovative programs on a trial basis.
- 246x** **ACCOUNTABILITY PROCESS**
 The cost associated with the production of the accountability report and the accountability profiles.
- 250x** **INSTRUCTIONAL SUPPORT OTHER**
 Activities associated with assisting the instructional staff with the content and process of providing learning experiences for students. Costs include staff salaries, travel, contracts, supplies and equipment.
- 251x** **SCHOOL LEVEL ADMINISTRATION**
 Activities concerned with overall administrative responsibility for a school. Includes clerical support for school administration.
- 252x** **PRINCIPAL (SALARY ONLY)**
 Program to capture salaries paid to school principals.
- 253x** **ASSISTANT PRINCIPAL/EDUCATION PROGRAM MANAGER
 (SALARY ONLY)**

Program to capture salaries paid to assistant principals and education program managers.

- 254x SCHOOL IMPROVEMENT PROGRAM (SIP)**
Activities in direct support of improving schools. Incorporates benchmark 9.1 (Accountability and 10.1 School Improvement Team).
- 255x TECHNOLOGY-ADMINISTRATIVE**
Includes hardware and office automation software to support clerical and administrative staff. Does not include special systems listed under 1900 and 4500 series.
- 256x SITE BASED MANAGEMENT**
A decentralized form of organization, in which local stakeholders share authority for decision making. Local stakeholders include parents, teachers, principals, students (where appropriate) and military community commanders.
- 257x SCHOOL HOME PARTNERSHIP**
This program captures costs for development, implementation, monitoring and evaluation. SHP conveys a collaborative relationship between families and school personnel to support and promote practices in the home and at school to improve children's learning and performance.
- 258x FRAMEWORK FOR SCHOOL IMPROVEMENT**
This program is designed to provide school support aimed at helping schools that are furthest from meeting the DoDEA performance standards and benchmarks. These benchmarks indicate how well students are mastering the knowledge and skills expected of them. Costs associated with this program are salary, travel, training, supplies and equipment.
- 3xxx SUPPORT SERVICES - OPERATIONS**
Support services provide administrative, technical, and logistical support to facilitate and enhance instruction. These activities exist as adjuncts for fulfilling the objectives of instruction, rather than as entities within themselves. Costs include staff salaries, travel, contracts, supplies and equipment.
- 311x FACILITIES/LOGISTICS SUPPORT**
Activities concerned with acquiring land and buildings; remodeling buildings; constructing buildings and additions to buildings; initially installing or extending service systems and other built-in equipment and improving sites. Includes recurring costs such as utilities, communications, and postage.
- 312x MINOR CONSTRUCTION**
Costs related to construction of new facilities or additions to existing facilities, totaling less than \$500,000 per project.
- 313x FACILITY LEASES**
Lease/rental of existing permanent or temporary facilities. Permanent facilities are defined as buildings/structures that will not be dismantled and moved at the

end of the lease/rental period. Temporary facilities are those buildings/structures that will be dismantled and moved at the end of a lease/rental period e.g. portable classrooms. DOES NOT include rental/lease of conference rooms etc.

- 314x CUSTODIAL**
Services to clean offices and school buildings. DDESS: Includes custodian salary costs.
- 315x TOTAL MAINTENANCE CONTRACT (TMC)**
A consolidated contract providing one or more maintenance functions in place of individual contracts or inter-service support agreements (ISSAs).
- 316x RECURRING REAL PROPERTY MAINTENANCE AND REPAIR**
Repair and maintenance actions accomplished on a scheduled basis. DDESS: Includes trades personnel.
- 317x REPAIR AND MAINTENANCE PROJECTS LESS THAN \$10,000 DODDS/\$25,000 - DDESS**
Repair and maintenance costs funded by the districts.
- 318x REPAIR AND MAINTENANCE PROJECTS GREATER THAN \$10,000 DODDS/\$25,000 - DDESS**
Repair and maintenance costs centrally managed by headquarters.
- 319x NON-PLANT TYPE EQUIPMENT REPAIR & MAINTENANCE**
Repair and maintenance costs associated with non-plant equipment such as office copiers, facsimile machines, calculators, etc. ADP hardware/software maintenance is captured in program code 4529.
- 320x FOOD SERVICE**
DDESS: Appropriated fund support includes director/nutritionist, cafeteria managers, and associated costs. Majority of costs are paid by student fees.
DoDDS: Appropriated funds support provided to AAFES. Majority of costs are paid by student fees.
- 321x FOOD SERVICE OPERATIONS (DDESS)**
To provide students with a nutritious meal daily. The program must follow state health rules and standards. Activities concerned with providing a breakfast/lunch program to students
- 322x STUDENT MEAL SUBSIDIES (DoDDS)**
Appropriated funds support provided to AAFES.
- 330x TRANSPORTATION SERVICES**
Activities concerned with conveying students to and from school, as provided by State and Federal law. This includes trips between home and school, and

trips to school activities. Expenditures for transporting children to and from school and other activities. Includes second destination transportation (SDT) funding for the movement of supplies and equipment by surface or air for DoDEA activities for whom SDT is not covered by one of the military services. Costs include staff salaries, travel, contracts, supplies and equipment.

- 331x** **REGULAR STUDENT COMMUTING**
Transportation for students. The regular transportation consists of the trip to and from school.
- 332x** **SPECIAL EDUCATION TRANSPORTATION**
Transportation for students with special needs.
- 333x** **EXTRA/CO-CURRICULAR TRANSPORTATION**
Transportation for voluntary activities and programs which meet academic and educational objectives but are not part of the formal curriculum. Includes activity buses and other co-curricular transportation. Some examples are: Interscholastic athletics, social studies and government activities, speech (drama festival), science and math symposiums, music and art (inter school concerts).
- 334x** **CURRICULAR STUDY TRIPS**
Trips that occur off the campus or school grounds, such trips must pertain to the a particular study or program stressed by the school.
- 335x** **VEHICLE OPERATIONS AND MAINTENANCE**
Activities involved in maintaining general purpose vehicles such as trucks, tractors, graders, and staff vehicles. These include such activities as: leasing, repairing vehicles, replacing vehicle parts, cleaning, painting, greasing, fueling, and inspecting vehicles for safety.
- 3360** **TRANSPORTATION OTHER**
Costs incurred for transportation that does not apply to other special transportation Program codes listed above.
- 340x** **SPECIAL PROGRAMS/ PROJECTS**
Programs and projects not covered in other areas of this structure. Programs/projects may be of special interest, funded by fenced funding or of short duration.
- 3419** **ASBESTOS**
Asbestos abatement, abatement design, oversight and monitoring and sampling and testing of suspect materials. Management of in-place asbestos containing building materials is required by law, and scheduled construction projects cannot be completed until asbestos containing materials are removed.
- 3429** **CHEMICAL HYGIENE/SAFETY PROGRAM**

Continue implementation of the chemical hygiene plan and hazard communications standard in secondary schools. Identify hazardous substances, dispose of chemicals excess to the science curricula and properly label, store and handle those chemicals maintained in the schools. Provide chemical safety aides, reference materials and emergency protective safety devices and equipment when necessary. Provide program compliance and assistance visits to the schools. Federally mandated through 29CFR part 1910, "Hazard Communication Standard: and part 1910, 1450, "Occupational Exposure to Hazardous Chemicals in Laboratories" and chemical hygiene planning for the Laboratory Safety Standard.

3439

RADON

This program is of special interest concerning safety of students. It deals with the detection and elimination of RADON gases found in the ground.

344x

PANAMA CANAL COLLEGE

A college operated by DoDDS in Panama to provide access to college level curriculum dependents of U.S. military and civilian dependents assigned to Panama. All activities of the Panama Canal College, including services, transportation, facilities, supplies and equipment. Used exclusively by HQ and DSO Panama.

345x

SECURITY/ANTI-TERRORISM

Provides direct security assistance for current and emerging security concerns affecting DoDEA staff, students, resources and operations, which are not directly supported by the Military Services. Provides timely corrective action and security services for DoDEA worldwide operations.

346x

DORMITORIES

Dormitories operated by DoDDS in England. After FY 1998 only one dormitory remains open and is operated by the DSO United Kingdom. That dorm is located at London Central.

347x

DSO/SCHOOL CLOSURE

Program to capture all costs associated with the closure of facilities e.g. annexes, schools, district offices etc. operated by DoDEA.

348x

ANNUAL FURNITURE REPLACEMENT

Purchase of school and administrative furniture only.

350x

WAREHOUSE DISTRIBUTION

The activities of receiving, storing, and distributing supplies, furniture, equipment, materials, and mail. Costs include staff salaries, travel, contracts, supplies and equipment.

351x

WAREHOUSE DISTRIBUTION OPERATIONS

The activities of receiving, storing, and distributing supplies, furniture, equipment, materials, and mail. They include picking up and transporting cash from school facilities to the central administration office or bank for control, deposit or both. Costs include staff salaries, travel, contracts, supplies and equipment.

- 360x PROCUREMENT**
Activities concerned with purchasing supplies, furniture, equipment, and materials used in schools or school system operations. Costs include staff salaries, travel, contracts, supplies and equipment.
- 361x PROCUREMENT OPERATIONS**
Activities concerned with purchasing supplies, furniture, equipment, and materials used in schools or school system operations. Costs include staff salaries, travel, contracts, supplies and equipment.
- 362x PROCUREMENT ADP SUPPORT**
- 370x FISCAL**
Activities concerned with the fiscal operations of the school system. This function includes budgeting, receiving and disbursing, financial and property accounting, payroll, inventory control, internal auditing and managing funds. Costs include staff salaries, travel, contracts, supplies and equipment.
- 371x FISCAL OPERATIONS**
Activities concerned with the fiscal operations of the school system. This function includes budgeting, receiving and disbursing, financial and property accounting, payroll, inventory control, internal auditing and managing funds. Costs include staff salaries, travel, contracts, supplies and equipment.
- 4xxx SUPPORT SERVICES - ADMINISTRATION**
- 410x DoDEA HEADQUARTERS**
Costs directly associated with the operation of the DoDEA headquarters office.
- 411x DoDEA HEADQUARTERS OPERATIONS**
Costs directly associated with the operation of the Director's headquarters office. Includes staff salaries, travel, supplies, equipment, training etc. Includes MIS, Personnel, Public Affairs, General Counsel, EEO, Manpower and Accountability.
- 412x ADVISORY COUNCIL on DEPENDENTS' EDUCATION (ACDE)**
Costs incurred while performing actions directly related to ACDE activities. Includes travel, training, supplies and equipment.
- 413x UNION/ASSOCIATION ACTIVITIES**
Costs incurred while performing actions involving Union or Association activities. Includes travel, training, supplies and equipment.

- 414x MANAGEMENT HEADQUARTERS (SALARY ONLY)**
This program is used to capture the costs (salary only) for operation of the DoDEA headquarters.
- 419x DIRECTOR'S INITIATIVES**
Programs and projects of special interest to the Director, DoDEA
- 420x DISTRICT SUPERINTENDENT'S OFFICE**
Activities performed by the superintendent and such assistants as deputy, associate, and assistant superintendents in generally directing and managing all affairs of the LEA. These include all personnel and materials in the office of the chief executive officer. Activities of the offices of the deputy superintendents should be charged here, unless the activities can be placed properly into a service area. In this case, they would be charged to service area direction in that service area.
- 421x DISTRICT SUPERINTENDENT'S OFFICE OPERATIONS**
Activities performed by the superintendent and such assistants as deputy, associate, and assistant superintendents in generally directing and managing all affairs of the LEA. These include all personnel and materials in the office of the chief executive officer. Activities of the offices of the deputy superintendents should be charged here, unless the activities can be placed properly into a service area. In this case, they would be charged to service area direction in that service area. Costs include staff salaries, travel, contracts, supplies and equipment.
- 422x SCHOOL BOARDS**
Costs directly related actions involving school boards.
- 423x UNION/ASSOCIATION ACTIVITIES**
Costs incurred while performing actions involving Union or Association activities. Includes travel, training, supplies and equipment.
- 424x ADMINISTRATIVE TECHNOLOGY**
Costs associated with administrative technology to include staff salaries, travel, contracts and supplies and equipment.
- 430x PERMANENT CHANGE OF STATION**
Costs associated with movement of personnel from one duty station to another whether between OVERSEAS and CONUS or OVERSEAS to OVERSEAS. Includes personnel, household goods and personal owned vehicles. Also includes temporary and non-temporary storage of household goods. A specific definition for each program listed below is not provided since they are self-explanatory.
- 431x SEPARATIONS**

- 432x NEW HIRES**
- 433x TEACHER TRANSFER PROGRAM**
- 434x TRANSFER BETWEEN STATIONS**
- 435x SABBATICALS**
- 436x RENEWAL AGREEMENT TRAVEL (RAT)**
- 437x EDUCATIONAL STUDENT TRAVEL**
- 438x NON-TEMPORARY STORAGE**
 Cost of storage of an employee's household goods or POV not transported to the overseas residence. The storage location is usually in the States, but can be overseas. The entitlement is reissued by the Personnel Division annually.
- 439x STORAGE OF HOUSEHOLD GOODS IN LIEU OF LIVING**
QUARTERS ALLOWANCE
- 440x SPECIAL PROJECTS-FISCAL**
- 4419 ACCOUNTING SUPPORT (DBOF/DFAS/OTHER)**
 Costs incurred in conjunction with DBOF/DFAS support. Includes MIPR issued.
- 4429 STRATEGIC BUDGETING**
 Costs associated with design and implementation of DoDEA's strategic budgeting program.
- 4439 STAFF ASSISTANCE VISIT**
 Visits performed by personnel assigned to the service center fiscal division. its are conducted to assist subordinate activities in performing fiscal oriented responsibilities according to published guidance. Includes costs incurred for travel.
- 450x SPECIAL PROJECTS-PERSONNEL**
- 4519 DCPDS/DCPS**
 Communications and systems interface between the Air Force Personnel Center (AFPC) located in San Antonio, Texas, the Office of Personnel Management, the Defense Manpower Data Center, and the Defense Civilian Pay Systems located in Pensacola, Florida and Charleston, South Carolina. This code also includes costs for a reimbursable agreement between the AFPC and DoDEA which includes reimbursable charges for systems changes, O&M costs for development and modernization support to DCPD.
- 4529 BACKGROUND CHECKS**

Costs incurred to accomplish or update criminal background checks for newly-hired or current employees working with children such as teachers, educational aides, administrators and educational technicians.

- 4539** **ARBITRATOR’S FEES**
Costs incurred to represent the agency in third party hearings. This includes travel, per diem, transcripts, back pay, attorney fees and arbitrator costs.
- 4549** **LOCAL NATIONAL PERSONNEL SERVICING**
Costs for a reimbursable agreement between local military civilian personnel offices and DoDEA for local national support received.
- 4559** **LABOR/MANAGEMENT PARTNERSHIP INITIATIVE**
Costs to support Alternate Dispute Resolution (ADR) initiatives such as training, travel, attendance at conferences between DoDEA and unions.
- 4569** **LEGAL FEES/SETTLEMENTS**
- 4579** **EEO**
Costs associated with EEO complaints, investigations, court reporters. Does not include settlements. Covers travel, training and similar costs.
- 460x** **SPECIAL PROJECTS-MANAGEMENT INFORMATION SYSTEMS**
This special projects is used to support contracts for transcripts management, furniture, lease of copying equipment, computer equipment, peripherals and software, travel and training not related to a special project.
- 4619** **STUDENT INFORMATION/DATA MANAGEMENT**
This program provides DoDEA with a set of mission-essential computer applications used in all DoDEA schools. These systems handle all information on student, teacher, sponsors, course scheduling, special education, discipline, health, attendance, and certain other functions. Nearly all school management including staffing and statistical reporting is based on SIMS reports. Equipment, travel and training supports program management.
- 4629** **ADP HARDWARE/SOFTWARE MAINTENANCE**
This program provides DoDEA with contracts for services to maintain the microcomputer and minicomputer hardware and software at OCONUS and CONUS locations. These services are required to ensure that equipment is in proper working condition and to ensure that software operates properly for mission critical information management systems. Equipment and travel are used in the management of the I.T. maintenance program.
- 4639** **COMMUNICATIONS NETWORK**
The purpose of this program is to provide support and to manage the installation, implementation, operation and maintenance of wide area networks

(WANS) and local area networks (LANS) within DoDEA headquarters' environment and in conjunction with DoDEA's area service centers, district superintendent's offices and school locations. The program provides reliable, dependable, and effective services to end users in the areas of telecommunications support and connectivity; Internet accessibility and services; internal network and telephone support within the headquarters' organization; Web server configuration and maintenance; system security management; HP minicomputer upgrades and operation; and the resolution of end user service calls. Equipment, travel and training supports program management.

- 4649 PERSONNEL INFORMATION SYSTEM AUTOMATION**
Costs for initiatives designed to facilitate the processing and retrieval of personnel information electronically. Program includes costs for hardware replacement to support automation initiatives such as Inquiry Tracking System (INQTRK), electronic official personnel folders, travel order processing program, etc.
- 4659 STANDARD SOFTWARE /TRAINING**
DoDEA's standard office automation software ensures compatibility between offices and schools to ensure effective communications and operations. The automated forms, anti-virus detection and eradication, electronic mail, Internet document scanning, Help Desk, course writing, CAD, and Web access. Standard Office Automation training is provided to administrative personnel at OCONUS and CONUS locations to ensure the effective implementation of software, DoDEA-wide. Equipment, travel and training supports program management.
- 4669 VIDEO TELECONFERENCING COMMUNICATIONS**
This program provides for the management of video teleconferencing systems, DoDEA-wide. Video Teleconferencing provides DoDEA's geographically-dispersed individuals and groups the power to address issues and opportunities more quickly, to involve more people in the decision making process at a lower cost, and to foster a more open and collaborative working environment. Equipment, travel and training supports program management.
- 4679 DoDDS MATERIAL MANAGEMENT SYSTEM (DSAMMS)**
- 470X SPECIAL PROJECTS-OTHER**
- 4719 SITE VISITS**
Costs incurred while performing site visits to locations within DoDEA. Includes travel costs. This program should not to be confused with Staff Assistance Visits as described in Fiscal program.
- 4729 IMPACT AID**

Support to local education agencies (LEA) by the federal government whose schools are attended by children resident in the area by virtue of some connection to federal government operations. Nearly half of such children and DoD-connected.

4739 STRATEGIC PLANNING

4749 FEDERALLY OWNED SCHOOLS MAINTENANCE AND REPAIR REAL PROPERTY (MRRP)

Maintenance and repair of Federally-Owned (Section 10) schools.

4759 HURRICANE GEORGE

Costs incurred for repair of roofs and interior structural systems in the Antilles that were required due to damage that resulted from Hurricane George.

4769 DESICCANT DEMONSTRATION PROJECT

Mold and Mildew cost associated with Antilles.

4779 MILITARY FUNERAL HONORS

(For use by PSF&E only)

6xxx FAMILY SUPPORT PROGRAMS

610x FAMILY ADVOCACY PROGRAM

A program designed to address prevention, identification, evaluation, treatment, rehabilitation, follow-up, and reporting of family violence, consisting of coordinated efforts designed to prevent and intervene in cases of family distress, and to promote healthy family life.

610x FAMILY ADVOCACY PERSONNEL

Professional labor categories. Clerical support is coded as an Administrative Cost. Personnel in this category do not provide direct services, prevention activities, research/evaluation activities, or clerical functions.

611x PREVENTION

Costs associated with the prevention of child and spouse abuse, such as prevention packets, directly related to prevention activities and programs.

612x RESEARCH/EVALUATION

Needs assessments, evaluations, research, and similar activities related to child and spouse abuse.

613x DIRECT SERVICES

Costs of identification, diagnosis, treatment, counseling, rehabilitation, follow-up, and other services directed toward victims and perpetrators of child and spouse abuse.

- 614x ADMINISTRATIVE COSTS**
Rent, communication, postage, equipment (other than computers, printers, modems, CD readers, etc.), supplies, etc.
- 615x TRAINING**
Purchased formal training, conference fees, education services and ,materials related to child and spouse abuse.
- 616x AUTOMATION**
Computer hardware and software, maintenance of computer systems, training of staff on use of computer systems.
- 617x TRAVEL**
Travel and per diem costs related to child and spouse abuse.
- 620x TRANSITION ASSISTANCE**
Assisting the transition of Service members, from military to civilian employment, who are separated from active duty as a result of the draw-down. Includes program management and administration, community/command education and awareness, direct services, training and automation support.
- 620x TRANSITION ASSISTANCE PERSONNEL**
Professional labor categories. Clerical support is coded as an Administrative Cost.
- 621x JOB FAIRS**
Activities held to bring perspective employers together with service members leaving active duty in search of job opportunities.
- 622x OTHER EMPLOYMENT ACTIVITIES**
One-time employment activities for active duty personnel that are conducted in specifically designated geographical areas.
- 623x AUTOMATION**
Computer hardware and software, maintenance of computer systems, etc.
- 624x ADMINISTRATIVE COSTS**
Rent, supplies, postage, equipment (other than computers, printers, modems, CD readers, etc.), brochures, other educational materials, printing, etc.
- 625x TRAINING**
Purchased formal training, conferences, education services and materials related to transition assistance and other employment activities.
- 626x TRAVEL**
Travel and per diem costs related to transition assistance and other employment activities.

- 630x RELOCATION ASSISTANCE**
Assisting the relocation of Service members who are separated from active duty as a result of the draw-down. Includes program management and administration, community/command education and awareness, direct services, training and automation support.
- 630x RELOCATION ASSISTANCE PERSONNEL**
Professional labor categories. Clerical support is coded as an Administrative cost.
- 631x FINANCIAL MANAGEMENT ACTIVITIES**
All financial initiatives associated with active duty personnel.
- 632x SPOUSE EMPLOYMENT ACTIVITIES**
All initiatives associated with employment for spouses and other family members.
- 633x AUTOMATION**
Computer hardware and software, maintenance of computer systems, and training of staff to use computer systems.
- 634x ADMINISTRATIVE COSTS**
Rent, supplies, postage, equipment (other than computers, printers, modems, CD readers, etc.), brochures, other educational materials, printing.
- 635x TRAINING**
Purchased formal training, conferences, education services and materials related to relocation assistance, financial management, and spouse employment.
- 636x TRAVEL**
Travel and per diem costs related to relocation assistance, financial management, and spouse employment.
- 640x TEACHERS and TEACHERS AIDES PLACEMENT ASSISTANCE PROGRAM (TATAPAP)**
The transition of service members, DoD civilians, Department of energy civilians and qualifying Defense contractor employees into teaching positions to relieve shortages of elementary and secondary school teachers and teacher's aides. Includes program management, administration, and grants. Program is administered by the Transition Assistance Program (FY96 and later).
- 9xxx REIMBURSABLE PROGRAM**
- 910x TUITION RECEIPTS**
Moneys collected from students enrolling in DoDDS and DDESS that are required to pay tuition.

920x

BURDENSARING

Moneys involved with contributions made by the host government in support of DoDDS schools in that foreign country.

APPENDIX C

ORGANIZATION CODES BY LOCATION (USED PRIOR TO FY 1997 FOR LABOR AND NONLABOR COSTS AND AFTER FY1997 FOR NONLABOR COSTS)

HEADQUARTERS ORGANIZATION CODES:

1001 Office of the Director/Deputy Director/ Executive Services

1001[10]	Office of the Director/Deputy Director
1001[20]	Executive Services
1221	Public Affairs
1231	General Counsel
1241	Equal Employment Opportunity
1251	School-Home Partnership and School-Based Management
1261	Internal Review Office
1271	Technology Program Office
1601	Area Superintendent, Europe
1701	Area Superintendent, Pacific
1801	Area Superintendent, Americas

1002 Office of the Associate Director for Management Services

1602[10]	Chief, European Service Center
1602[20]	Manpower Staff, European Service Center
1702[10]	Chief, Pacific Service Center
1702[20]	Manpower, Pacific Service Center
1802	Manpower Staff, Americas

1003 Personnel Division

1003[10]	Position Management Branch
1203[11]	Classification Section
1203[113]	European Unit
1203[114]	Headquarters, Pacific, Panama Unit
1203[12]	Compensation Section
1203[13]	Standards and Appeals Section
1003[20]	Staffing Branch
1203[22]	Placement Section
1203[221]	Recruitment Unit
1203[2211]	Recruitment Unit, Secondary Education Team
1203[2212]	Recruitment Unit, Elementary Education Team
1203[2213]	Recruitment Unit, Education Support Team
1203[2214]	Recruitment Unit, Noneducation Team
1203[2215]	Recruitment Unit, GE/PA/PI Noneducation Team
1203[222]	Assignment Unit
1203[223]	Certification Unit

1203[23]	Employment Services Section
1203[231]	Employee Services Operations Unit
1203[232]	Processing Services Unit
1203[233]	Technical Services Unit
1203[234]	Entitlements Unit
1003[30]	Plans and Systems Branch
1003[31]	Planning Section
1003[32]	Systems Section
1003[33]	Evaluation Section
1003[34]	Interservice Support Section
1003[40]	Management and Employee Relations Branch
1003[41]	Quality Management Section
1203[42]	Employee Relations Section
1203[421]	Training Unit
1203[43]	Employee Benefits Section
1203[44]	Labor Relations Section
1213	Management and Employee Relations
1603	Personnel Division, European Service Center
1703	Personnel Division, Pacific Service Center
1803	Personnel Division, Americas
1681	DSO Belgium Personnelists
1682	DSO Heidelberg Personnelist
1683	DSO Hessen Personnelists
1784	DSO Japan Personnelists
1685	DSO Kaiserslautern Personnelists
1786	DSO Korea Personnelists
1687	DSO Mediterranean Personnelists
1788	DSO Okinawa Personnelists
1889	DSO Panama Personnelists
1690	DSO Turkey Personnelists
1691	DSO United Kingdom Personnelists
1692	DSO Wuerzburg Personnelist

1004 Fiscal Division

1004[10]	Budget Branch
1004[20]	Accounting Branch
1004[30]	Financial Systems Branch
1004[40]	Financial Management Branch
1204[21]	Departmental Accounting Section
1204[22]	Headquarters Accounting Section
1204[23]	Schools Accounting Section
1604	Fiscal Division, European Service Center
1704	Fiscal Division, Pacific Service Center
1804	Fiscal Division, Americas

1005 Logistics Division

1005[10]	Supply/Services Branch
1005[20]	Facilities Branch
1005[30]	Transportation, Safety & Security Branch
1005[40]	Operations Support Branch
1205[60]	DESPO Liaison Office
1299	DESPO Transportation
1615	European Transportation Management Office
1715	Pacific Transportation Office
1605	Logistics Division, European Service Center
1705	Logistics Division, Pacific Service Center
1805	Logistics Division, Americas
1815	Americas Transportation Management Office

1006 Education Division

1216	Office of Accountability
1226	Education Equity
1236	Education Division (Pay)
1606	Distance Learning Center

1007 Management Information Systems Division

1007[10]	Information Resource Management Branch
1207[20]	Business Systems Branch
1207[30]	Operations and Telecommunications Branch
1207[40]	School Systems Branch
1207[50]	Human Resource Systems Branch
1607	MIS Division, European Service Center
1707	MIS Division, Pacific Service Center
1807	MIS Division, Americas

1008 Procurement Division

1008[10]	Procurement Policy Branch
1208[40]	ODE Procurement Operations
1218	DoDEA Education Supplies Procurement Office (DESPO)
1608	European Procurement Operations
1708	Pacific Procurement Operations
1808	Americas Procurement Operations

1009 HQ. DoDDE Complex

ORGANIZATION CODES, EUROPE:

ASG & BSB

3390	6 th ASG
3490	26 th ASG
3491	Darmstadt & 233 rd BSB
3492	Mannheim & 293 rd BSB
3493	Heidelberg & 411 th BSB
3494	Kaiserslautern & 415 th BSB
3590	98 th ASG
3591	Ansbach & 235 th BSB
3592	Bamberg & 279 th BSB
3593	Schweinfurt & 280 th BSB
3594	Kitzingen & 417 th BSB
3690	100 th ASG
3691	Hohenfels & 282 nd BSB
3692	Vilseck & 409 th BSB
3790	104 th ASG
3791	Wiesbaden & 221 st BSB
3792	Baumholder & 222 nd BSB
3793	Giessen & 284 th BSB
3794	Bad Krueznach & 410 th BSB
3795	Hanau & 414 th BSB

UK District

2100	UK District Office DESPO Variance Account
2109	UK District Office
2099	UK District Office Warehouse
2012	Alconbury Complex
2016	London Central Complex
2021	Alconbury ES
2025	West Ruislip ES
2061	Alconbury HS
2063	London Central HS
2081	Croughton ES/HS
2094	London Central Dormitory
2111	Edzell Complex
2112	Lakenheath Complex
2113	Menwith Hill Complex
2122	Feltwell ES
2132	Lakenheath ES

2134	Liberty Intermediate ES
2141	Edzell ES
2142	Menwith Hill ES/MS
2151	Lakenheath MS
2171	Lakenheath HS
2175	Menwith Hill HS
2195	Lakenheath Dormitory
2611	Iceland Complex
2621	A T Mahan ES (Iceland)
2661	A T Mahan HS (Iceland)

Brussels District

2700	Brussels District Office DESPO Variance Account
2709	Brussels District Office
2711	Kleine Brogel Complex
2712	SHAPE Complex
2721	Klein Brogel ES
2722	SHAPE ES
2761	SHAPE JHS/HS
2781	Brussels ES/HS
2811	AFCENT Complex
2821	AFCENT ES
2824	Volkel ES
2861	AFCENT JHS/HS
3113	Spangdahlem Complex
3114	Bitburg Complex
3132	Bitburg ES
3133	Buechel ES
3135	Spandahlem ES
3141	Bitburg MS
3152	Spangdahlem MS
3171	Bitburg HS
3213	Netherlands ASG
3214	Bonn Complex
3215	Geilenkirchen Complex
3224	Geilenkirchen ES
3231	Bonn ES
3262	Bonn HS

Kaiserslautern District

3400	Kaiserslautern District Office DESPO Variance Account
3409	Kaiserslautern District Office
3111	Bad Krueznach ASG
3121	Bad Krueznach ES

3122	Dexheim ES
3161	Bad Krueznach JHS/HS
3311	Hanau ASG – Kaiserslautern District Support
3413	Ramstein Complex
3422	Kaiserslautern ES
3424	Neubruecke ES
3425	Westpfalz ASG
3426	Smith ES (Baumholder)
3427	Vogelweh ES (Kaiserslautern)
3428	Wetzel ES (Baumholder)
3431	Ramstein Intermediate ES
3432	Ramstein ES
3441	Landstuhl ES/MS
3442	Pirmasens ES/MS
3451	Kaiserslautern MS
3452	Ramstein JHS
3461	Baumholder JHS/HS
3471	Kaiserslautern HS
3472	Ramstein HS
3491	Staff Development Center
3494	Kaiserslautern & 415 th BSB
3512	Sembach Complex
3544	Sembach ES/MS
3792	Baumholder & 222 nd BSB
3794	Bad Krueznach & 410 th BSB

Heidelberg District

3492	Mannheim & 293 rd BSB
3493	Heidelberg & 411 th BSB
3500	Heidelberg District Office DESPO Variance Account
3509	Heidelberg District Office
3511	Heidelberg ASG – Heidelberg District Support
3512	Heidelberg ASG – Hessen District Support
3525	Worms ES
3532	Mark Twain ES (Heidelberg)
3534	Mannheim ES
3535	Patrick Henry ES (Heidelberg)
3552	Mannheim MS
3553	Heidelberg MS
3571	Heidelberg HS
3572	Mannheim HS
3812	Stuttgart ASG
3813	Bad Aibling Complex
3821	Augsburg ES
3827	Boeblingen ES/MS
3828	Robinson Barracks ES

3829	Patch ES (Stuttgart)
3843	Garmisch ES
3861	Augsburg JHS/HS
3864	Patch JHS/HS
3881	Bad Aibling ES/HS
3893	Hinterbrand Lodge

Wuerzburg District

3591	Ansbach & 235 th BSB
3592	Bamberg & 279 th BSB
3593	Schweinfurt & 280 th BSB
3594	Kitzingen & 417 th BSB
3600	Wuerzburg District Office DESPO Variance Account
3609	Wuerzburg District Office
3611	Wuerzburg ASG
3623	Bad Kissingen ES
3626	Schweinfurt ES
3631	Kitzingen ES
3633	Wuerzburg ES
3646	Wuerzburg MS
3651	Schweinfurt MS (Kessler)
3672	Wuerzburg HS
3691	Hohenfels & 282 nd BSB
3692	Vilseck & 409 th BSB
3711	7th ATC ASG
3712	Nuernburg ASG
3721	Amberg ES
3724	Grafenwoehr ES
3725	Hohenfels ES
3726	Vilseck ES
3731	Ansbach ES
3732	Bamberg ES
3741	Rainbow ES/MS (Ansbach)
3743	Illesheim ES/MS
3762	Bamberg JHS/HS
3763	Vilseck JHS/HS
3765	Hohenfels JHS/HS
3771	Ansbach JHS/HS

Hessen District

3791	Wiesbaden & 221 st BSB
3793	Giessen & 284 th BSB
3800	Hessen District Office DESPO Variance Account
3809	Hessen District Office

3131	Aukamm ES
3134	Hainerberg ES (Wiesbaden)
3151	Wiesbaden MS
3172	Wiesbaden HS (HH Arnold)
3198	Mainz-Kastel Warehouse
3312	Hanau ASG – Hessen District Support
3321	Giessen ES
3324	Bad Nauheim ES
3325	Butzbach ES
3330	Argonner ES (Hanau)
3333	Gelnhausen ES
3339	Sportfield ES (Hanau)
3341	Halvorsen/Tunner ES/MS
3354	Hanau MS
3361	Giessen JHS/HS
3373	Hanau HS
3491	Darmstadt & 233 rd BSB
3526	Babenhausen ES
3533	Darmstadt ES
3551	Darmstadt MS
3795	Hanau & 414 th BSB

Turkey District

4300	Turkey District Office DESPO Variance Account
4309	Turkey District Office
4012	Rota Complex
4021	Rota ES
4041	Sevilla ES
4061	Rota JHS/HS
4111	Lajes Complex
4121	Lajes ES
4161	Lajes HS
4311	Incirlik Complex
4321	Incirlik ES
4361	Incirlik JHS/HS
4381	Ankara ES/HS
4382	Izmir ES/HS
4481	Bahrain ES/HS

Italy District

4500	Italy District Office DESPO Variance Account
4509	Italy District Office
4591	Italy District Computer Repair Facility
4599	Italy District Warehouse

4511	Aviano Complex
4512	Vicenza Complex
4513	Livorno Complex
4514	Naples Complex
4521	Aviano ES
4524	Naples ES
4526	Vicenza ES
4527	Vajont ES
4528	Pordenone ES
4542	Gaeta ES
4543	La Maddalena ES
4545	Verona ES
4561	Aviano JHS/HS
4564	Naples HS
4565	Vicenza JHS/HS
4582	Sigonella ES/HS
4583	Livorno ES/HS

Non-DoD Schools

29XX	Non-DoD Schools, Europe (Section 10 identifies the last two digits)
39XX	
49XX	

ORGANIZATION CODES, PACIFIC:

Okinawa District

5000	Okinawa District Office DESPO Variance Account
5009	Okinawa District Office
5011	Okinawa North Complex
5012	Okinawa South Complex
5021	Bechtel ES (McTureous)
5022	Kadena ES
5023	Kinser ES
5024	Stearley Heights ES (Kadena)
5025	Zukeran ES
5026	Killin ES
5031	Earhart IS (Kadena)
5032	Hope ES (Kadena)
5051	Kadena MS
5052	Lester MS
5071	Kadena HS
5072	Kubasaki HS (Zukeran)

Japan District

5100	Japan District Office DESPO Variance Account
5109	Japan District Office
5199	Japan Film Library
5111	Misawa Complex
5112	Yokota Complex
5113	Zama Complex
5115	Yokosuka-Yokohama Complex
5116	Iwakuni Complex
5117	Sasebo Complex
5120	Darby ES (Sasebo)
5121	Arnn ES (Zama)
5122	Byrd ES (Yokohama)
5123	Cummings ES (Misawa)
5124	Lanham ES (Atsugi)
5125	Perry ES (Iwakuni)
5126	Sollars ES (Misawa)
5127	Sullivans ES (Yokosuka)
5128	Yokota East ES
5129	Yokota West ES
5141	Yokota MS
5151	Yokosuka MS
5161	Edgren JHS/HS (Misawa)
5162	Kinnick MS/HS (Yokosuka)

5163	Perry JHS/HS (Iwakuni)
5164	Yokota JHS/HS
5165	Zama JHS/HS
5181	E. J. King ES/HS (Sasebo)

Korea District

5200	Korea District Office DESPO Variance Account
5209	Korea District Office
5211	Seoul Complex
5212	Osan Complex
5221	Joy ES (Chinhae)
5222	Osan ES
5223	Seoul ES
5261	Seoul JHS/HS
5262	Osan JHS/HS
5281	Pusan ES/HS
5282	Taegu ES/HS

Non-DoD Schools

59**	Pacific Non-DoD Schools (Section 10 identifies the last two digits)
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ORGANIZATION CODES, PANAMA/ISLANDS:

6000	Panama District Office DESPO Variance Account
6011	Panama Complex
6109	DSO Panama District Office
6021	Balboa ES
6022	Curundu ES
6024	Fort Clayton ES
6027	Fort Kobbe ES
6028	Howard ES
6051	Curundu MS
6071	Balboa HS
6511	Cuba Complex
6521	Cuba ES (WT Sampson)
6561	Cuba HS (WT Sampson)
6091	Panama Canal College

NOTE: For all Panama, organizational shreds of [10] following the organization code represents U.S. Labor; [20] represents Foreign National Labor.

Non-DoD Schools

69** Panama/Islands Non-DoD Schools (Attachment 10 identifies the last two digits)

ORGANIZATION CODES DoD DEPENDENTS EDUCATION:

<u>ORC</u>	<u>ORGANIZATIONAL UNIT</u>
7000	DoD Dependents Education Organizational Unit
7010	Family Advocacy Program, DoDEA
7110	Family Advocacy Program, Army
7210	Family Advocacy Program, Air Force
7410	Family Advocacy Program, Navy
7510	Family Advocacy Program, Marine Corps
7020	Relocation Assistance Program, P&R/DoDEA
7120	Relocation Assistance Program, Army
7220	Relocation Assistance Program, Air Force
7420	Relocation Assistance Program, Navy
7520	Relocation Assistance Program, Marine Corps
7030	Transition Assistance Program, P&R/DoDEA
7130	Transition Assistance Program, Army
7230	Transition Assistance Program, Air Force
7430	Transition Assistance Program, Navy
7530	Transition Assistance Program, Marine Corps
7040	CAPSE
7050	ODASD (Personnel Support, Families, and Education)
7060	Troops to Teachers
8000	DoD DDESS, DoDDE
8001	DDESS
8055	Guam ES #2
8056	Guam ES #1
8057	Guam MS
8058	Guam HS
8059	Guam Dependent Schools (FY97 Non-Pay)
8060	Guam DSO
8100	DoD DDESS, Army
8101	Fort McClellan ES
8102	Fort Rucker PS
8103	Fort Rucker ES
8105	Morris R. McBride School
8106	Frank R. Loyd School
8107	Freddie Stowers School
8108	Edward A. White School

8109	Herbert J. Dexter School
8110	Don C. Faith School
8111	Richard G. Wilson School
8112	Brittin ES
8113	Diamond ES
8116	Barkley ES
8117	Jackson ES
8118	Lincoln ES
8119	Marshall ES
8120	Wasson MS
8121	Mahaffey MS
8122	Fort Campbell HS
8123	Fort Knox HS
8124	Walker ES
8125	MacDonald IS
8126	Van Voohis ES
8127	Mudge ES
8128	Crittenberger ES
8129	Kingsolver ES
8130	Pierce ES
8131	Scott MS
8132	West Point ES
8141	Bowley ES
8142	Butner ES
8143	Holbrook ES
8144	McNair ES
8145	Murray ES
8146	Pope ES
8147	Albritton MS
8148	Irwin MS
8157	Pierce Terrace ES
8158	Hood Street ES
8159	Charles Cotesworth Pinchney ES
8170	Fort Polk
8174	Lucas ES Ft. Campbell
8200	DoD DDESS, Air Force
8204	Maxwell ES
8214	Linwood ES
8215	Robins ES
8400	DoD DDESS, Navy
8449	Antilles PS
8450	Antilles ES
8451	Antilles MS
8452	Antilles HS
8453	Roosevelt Roads ES
8454	Roosevelt Roads M/HS

8455	Ramey
8456	Antilles IS
8462	Dahlgren ES
8500	DoD DDESS, Marines Corps
8533	LeJeune HS
8534	Brewster MS
8535	DeLalio ES
8536	Russell ES
8537	Stone Street ES
8538	Tarawa Terrace I ES
8539	Tarawa Terrace II ES
8540	Berkeley Manor ES
8560	Laurel Bay PS
8561	Laurel Bay IS
8563	Ashurst ES
8564	Burrows ES
8565	Russell ES
8566	Quantico MS
8567	Quantico HS
8801	McClellan District Office
8802	Maxwell District Office
8803	Rucker District Office
8804	Benning District Office
8805	Robins District Office
8806	Stewart District Office
8807	Campbell District Office
8808	Knox District Office
8809	Bragg District Office
8810	LeJeune District Office
8811	West Point District Office
8812	Antilles District Office
8813	Jackson Bay District Office
8814	Laurel Bay District Office
8815	Dahlgren District Office
8816	Quantico District Office
8888	Undistributed

APPENDIX D

ORGANIZATION CODES BY LOCATION (USED FOR LABOR COSTS FROM FY 1997 THROUGH 2000)

HEADQUARTERS ORGANIZATION CODES:

1001 Office Of The Director/Deputy Director/ Chief of Staff

100100 Director DoDEA
100110 Chief Of Staff
122100 Communications
123100 General Counsel
124100 Education Support Policy & Legislation
124110 Equal Employment Opportunity Office
125100 School Based Management
127100 Technology Program Office
160100 Area Superintendent, Europe
170100 Area Superintendent, Pacific

1002 Office Of The Associate Director For Management Services

100200 Office of the Associate Director, Management
Manpower Management Analysis
160210 Chief, Area Service Center, Europe
160220 Manpower Management Analysis, Europe
170210 Chief, Area Service Center, Pacific
170220 Manpower Management Analysis, Pacific
126100 Review and Compliance Office

1003 Personnel Division

100300 Personnel Center Director
100300 Quality Assurance & Evaluation Branch
100300 Programs Branch
100300 Human Resource Development (Training Team)
120380 Staffing Section
120382 Professional Recruitment Office
12038A Recruitment Team A
12038B Recruitment Team B
120382 Certification
DDESS Recruitment Team
DDESS Team (Field Offices)
190100 Alabama District Field Office(McClellan/Maxwell/Rucker)
190200 Ft Benning District Field Office
190300 Robins AFB District Field Office

190400	Ft Stewart District Field Office
190500	Ft Campbell District Field Office
190600	Ft Knox District Field Office
190700	Ft Bragg District Field Office
190800	Camp Lejeune District Field Office
190900	West Point District Field Office
191000	Antilles District Field Office
191100	Ft Jackson District Field Office
191200	Laurel Bay District Field Office
191300	Virginia District Field Office (Dahlgren/Quantico)
100370	Classification & Compensation
12037A	Team A
12037B	Team B
12039A	Employee Relations Section
12039B	Labor Relation Section
100300	Operations Branch
120310	Management Team A
120320	Management Team B
120330	Management Team C
120340	Management Team D
120370	Management Team E
120350	Records Unit
120360	Personnel Systems Management Section
188920	HQ Other Staff (FN) (Panama)
160300	Personnel Chief, Europe
168100	Brussels District Field Office
168200	Heidelberg District Field Office
168300	Hessen District Field Office
168500	Kaiserslautern District Field Office
168700	Italy District Field Office
169000	Turkey District Field Office
169100	U. K. District Field Office
169200	Wuerzburg District Field Office
170300	Personnel Chief, Pacific
178800	Okinawa District Field Office
178400	Japan District Field Office
178600	Korea District Field Office

1004 Fiscal Division

100400	Fiscal Division/Comptroller
100410	Budget Execution Branch
100420	Accounting Branch
	Departmental Accounting Section
	Commercial Accounts Section
	HQ Travel Report Analysis Section
100430	Policy and Integration Branch

100440 Program and Budget Formulation Branch
160400 Fiscal Division, Area Service Center, Europe
170400 Fiscal Division, Area Service Center, Pacific

1005 Logistics Division

100500 Logistics Division
100510 Supply & Services Branch
100520 Facilities Branch
100530 Safety & Security Branch
100540 Operations Support Branch
160500 Logistics Division, Area Service Center, Europe
170500 Logistics Division, Area Service Center, Pacific
161500 Transportation Management Office (TMO), European
161510 Brussels District TMO
161530 Heidelberg District TMO
161540 Hessen District TMO
161550 Italy District TMO
161560 Kaiserslautern District TMO
161580 Turkey District TMO
161570 U.K. District TMO
161520 Wuerzburg District - TMO
171500 Transportation Management Office (TMO), Pacific
171510 Okinawa District TMO
171520 Japan District TMO
171530 Korea District TMO
181510 Office Of Americas TMO
181520 Drivers – TMO

1006 Office Of The Associate Director, Education

100600 Office of the Associate Director, Education
122600 Professional Development and Education Equity Division
123600 Education Division
 Humanities
 Math/Science
 Instructional Student Support Services
 Special Education
 Education Technology
 President's Technology Initiative
 HQ Managed Positions, School Level
 Middle School/Distance Education Coordinator
 School-Home Partnership
121600 Assessment and School Improvement Branch
121600 Research & Evaluation
160600 Distance Learning Center

FOR FISCAL YEAR 2000

100600 Associate Director for Education
101600 Deputy for Curriculum
101610 Special Education
101620 Math/Science
101630 Humanities
101640 ISS
102600 Deputy for Accountability
102610 Research and Evaluation
102620 Accountability Assessment SIP
102630 Professional Development
102640 Education Technology

1007 Information Technology Systems (IT) Division

100700 Information Technology Division
100710 Information Resource Management Branch
100730 Information Center Team
100740 Educational Liaison Team
100750 Applications Branch
100770 Operations Branch
160700 Information Technology Division, Area Service Center, Europe
170700 Information Technology Division, Area Service Center, Pacific
170710 Information Technology Division, Area Service Center, Okinawa DSO
170720 Information Technology Division, Area Service Center, Japan DSO
170730 Information Technology Division, Area Service Center, Korea DSO

1008 Procurement Division

100800 Procurement Division
100810 Procurement & Policy Branch
100840 HQ Procurement Branch
121800 DoDEA Education Supplies Procurement Office (DESPO)
121810 Post Award Section
121820 Contracts - Section A
121830 Contracts - Section B
121840 Supply Management Section
Customer Support Unit
Catalog and Technical Unit
121850 System Support Section
160800 European Procurement Operations, Area Service Center, Europe
170800 Pacific Procurement Operations, Area Service Center, Pacific

7000 DoD Dependents Education Organizational Units

701000 Family Advocacy Program
702000 Relocation Assistance Program

703000 Transition Assistance Program
704000 CAPSE
705000 ODASD (Personnel Support, Families and Education)

8000 Domestic Dependent Elementary and Secondary Schools DDESS) and Area
Superintendent, Panama/Cuba

800000 DDESS

ORGANIZATION CODES EUROPE:

Brussels District

270900	Brussels District Superintendent's Office
272100	Klein Brogel ES
272200	Shape ES
276100	Shape JHS/HS
278100	Brussels ES/HS
282100	Afcent ES
282400	Volkel ES
286100	Afcent JHS/HS
313200	Bitburg ES
313300	Buechel ES
313500	Spangdahlem ES
314100	Bitburg MS
315200	Spangdahlem MS
317100	Bitburg HS
322400	Geilenkirchen ES

Heidelberg District

350900	Heidelberg District Superintendent's Office
352500	Worms ES
353200	Mark Twain ES
353400	Mannheim ES
353500	Patrick Henry ES
355200	Mannheim MS
355300	Heidelberg MS
357100	Heidelberg HS
357200	Mannheim HS
382100	Augsburg ES
382700	Boeblingen ES/MS
382800	Robinson Barracks ES
382900	Patch ES
384300	Garmisch ES
386100	Augsburg JHS/HS
386400	Patch JHS/HS
388100	Bad Aibling ES/HS
389300	Hinterbrand Lodge

Hessen District

380900	Hessen District Superintendent's Office
313100	Aukamm ES
313400	Hainerberg ES
315100	Wiesbaden MS

317200	Arnold HS
332100	Giessen ES
332400	Bad Nauheim ES
332500	Butzbach ES
333000	Argonner ES
333300	Gelnhausen ES
333900	Sportsfield ES
334100	Halvorsen/Tunner ES/MS
335400	Hanau MS
336100	Giessen JHS/HS
337300	Hanau HS
352600	Babenhausen ES
353300	Darmstadt ES
355100	Darmstadt MS

Italy District

450900	Italy District Superintendent's Office
452100	Aviano ES
452400	Naples ES
452600	Vicenza ES
452700	Vajont ES
452800	Pordenone Es
454200	Gaeta ES/MS
454300	La Maddalena MS/ES
454500	Verona ES
456100	Aviano JHS/HS
456400	Naples JHS/HS
456500	Vicenza JHS/HS
458200	Decatur ES/HS
458300	Livorno ES/HS

Kaiserslautern District

340900	Kaiserslautern District Superintendent's Office
312100	Bad Krueznach ES
312200	Dexheim ES
316100	Bad Krueznach JHS/HS
342200	Kaiserslautern ES
342400	Neubruechke ES
342600	Smith ES
342700	Vogelweh ES
342800	Wetzel ES
343100	Ramstein Interm School
343200	Ramstein ES
344100	Landstuhl ES/MS
344200	Pirmasens ES/MS
345100	Kaiserslautern MS

345200 Ramstein JHS
346100 Baumholder JHS/HS
347100 Kaiserslautern HS
347200 Ramstein HS
353100 Sembach ES
354400 Sembach MS

Turkey District

430900 Turkey District Superintendent's Office
402100 Farragut ES (Rota ES)
404100 Sevilla MS/ES
406100 Farragut JHS/HS
412100 Lajes ES
416100 Lajes JHS/HS
432100 Incirlik ES
436100 Incirlik JHS/HS
438100 Ankara ES/HS
438200 Izmir ES/HS
448100 Bahrain ES

UK District

210900 United Kingdom District Superintendent's Office
202100 Alconbury ES
202500 West Ruislip ES
206100 Alconbury HS
206300 London Central HS
208100 Croughton ES/HS
209400 London Central Dorm
212200 Feltwell ES
213400 Liberty Intermediate School
213200 Lakenheath ES
214100 Halsey ES/MS (Feltwell)
214200 Menwith Hill ES/MS
215100 Lakenheath MS
217100 Lakenheath HS
219500 Lakenheath HS Dorm
262100 A T Mahan ES
266100 A T Mahan HS

Wuerzburg District

360900 Wuerzburg District Superintendent's Office
362300 Bad Kissingen ES
362600 Schweinfurt ES
363100 Kitzingen ES
363300 Wuerzburg ES

364600	Wuerzbrug MS
365100	Schweinfurt MS
367200	Wuerzburg HS
372100	Amberg ES
372400	Grafenwoehr ES
372500	Hohenfels ES
372600	Vilseck ES
373100	Ansbach ES
373200	Bamberg ES
374100	Rainbow ES/MS
374300	Illesheim ES/MS
376200	Bamberg JHS/HS
376300	Vilseck JHS/HS
376500	Hohenfels JHS/HS
377100	Ansbach JHS/HS

ORGANIZATION CODES – PACIFIC:

Okinawa District

500900 Okinawa District Superintendent's Office
502100 Bechtel (Mctureous) ES
502200 Kadena ES
502300 Kinser ES
502400 Stearley Heights (Kadena) ES
502500 Zukeran ES
502600 Killin ES
503100 Earhart (Kadena(Is)
503200 Hope (Kadena) Ps
505100 Kadena MS
505200 Lester MS
507100 Kadena HS
507200 Kubasaki (Zukeran) HS

Japan District

510900 Japan District Superintendent's Office
512000 Darby ES
512100 Arnn ES
512200 Byrd ES
512300 Cummings ES
512400 Lanham ES
512500 Perry ES
512600 Sollars ES
512700 Sullivans ES
512800 Yokota East ES
512900 Yokota West ES
513000 Ikego ES
515100 Yokosuka MS
516100 Edgren HS
516200 Kinnick HS
516300 Perry HS
516400 Yokota HS
516500 Zama HS
518100 E. J. King ES/HS

Korea District

520900 Korea District Superintendent's Office
522100 Joy ES
522200 Osan ES
522300 Seoul ES
526100 Seoul HS
526200 Osan MS/HS

528100 Pusan ES/HS
528200 Taegu ES/HS

ORGANIZATION CODES - DDESS

8000 DoD DDESS, DoDDE
8001 DDESS

Guam District

8055 Guam ES #2
8056 Guam ES #1
8057 Guam MS
8058 Guam HS
8059 Guam Dependent Schools (FY97 Non-Pay)
8060 Guam DSO

8100 DoD DDESS, Army
8101 Fort McClellan ES
8102 Fort Rucker PS
8103 Fort Rucker ES
8105 Morris R. McBride School
8106 Frank R. Loyd School
8107 Freddie Stowers School
8108 Edward A. White School
8109 Herbert J. Dexter School
8110 Don C. Faith School
8111 Richard G. Wilson School
8112 Brittin ES
8113 Diamond ES
8116 Barkley ES
8117 Jackson ES
8118 Lincoln ES
8119 Marshall ES
8120 Wasson MS
8121 Mahaffey MS
8122 Fort Campbell HS
8123 Fort Knox HS
8124 Walker ES
8125 MacDonald IS
8126 Van Voohis ES
8127 Mudge ES
8128 Crittenberger ES
8129 Kingsolver ES
8130 Pierce ES
8131 Scott MS
8132 West Point ES
8141 Bowley ES
8142 Butner ES
8143 Holbrook ES
8144 McNair ES

8145	Murray ES
8146	Pope ES
8147	Albritton MS
8148	Irwin MS
8157	Pierce Terrace ES
8158	Hood Street ES
8159	Charles Cotesworth Pinchney ES
8171	Fort Polk
8174	Lucas ES Ft. Campbell
8200	DoD DDESS, Air Force
8204	Maxwell ES
8214	Linwood ES
8215	Robins ES
8400	DoD DDESS, Navy
8449	Antilles PS
8450	Antilles ES
8451	Antilles MS
8452	Antilles HS
8453	Roosevelt Roads ES
8454	Roosevelt Roads M/HS
8455	Ramey
8456	Antilles IS
8462	Dahlgren ES
8500	DoD DDESS, Marines Corps
8533	LeJeune HS
8534	Brewster MS
8535	DeLalio ES
8536	Russell ES
8537	Stone Street ES
8538	Tarawa Terrace I ES
8539	Tarawa Terrace II ES
8540	Berkeley Manor ES
8560	Laurel Bay PS
8561	Laurel Bay IS
8563	Ashurst ES
8564	Burrows ES
8565	Russell ES
8566	Quantico MS
8567	Quantico HS
8801	McClellan District Office
8802	Maxwell District Office
8803	Rucker District Office
8804	Benning District Office
8805	Robins District Office

8806	Stewart District Office
8807	Campbell District Office
8808	Knox District Office
8809	Bragg District Office
8810	LeJeune District Office
8811	West Point District Office
8812	Antilles District Office
8813	Jackson Bay District Office
8814	Laurel Bay District Office
8815	Dahlgren District Office
8816	Quantico District Office
8888	Undistributed