

National Records Management Training Program

Bill Bridges

Director

HUGELY Important Training Program Info

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc dictum imperdiet nulla at congue. Ut auctor suscipit scelerisque. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Praesent eleifend, augue et volutpat rutrum, enim justo porttitor mauris, sit amet faucibus sem diam ac felis. Suspendisse ullamcorper odio placerat mi sodales rutrum. Nunc eu augue sed diam sollicitudin vehicula. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.
- Ut egestas fermentum libero, eu placerat erat commodo sed. Quisque rhoncus tortor at urna interdum tristique. Aenean volutpat mauris ac purus convallis in cursus neque vehicula. Nunc tristique tortor a arcu consectetur nec rhoncus massa ultricies. Suspendisse feugiat laoreet urna eget elementum. Suspendisse a dolor risus, non commodo nisi. Quisque scelerisque aliquet sapien non rhoncus. Nullam condimentum rutrum sapien vitae vulputate. Nam mollis venenatis risus, et pulvinar orci viverra quis. Phasellus velit neque, sagittis vel feugiat sit amet, vehicula sed velit. Duis leo nibh, auctor eget sagittis a, euismod in justo.
- Donec diam nibh, fermentum eget aliquam laoreet, tempus vitae dui. Aliquam erat volutpat. Aenean semper sagittis leo, a tincidunt elit placerat in. Pellentesque eget sapien est. Donec mattis tortor non dolor mattis mollis. Vestibulum tristique pharetra aliquam. Donec accumsan mi dolor. Aenean dui odio, lacinia id imperdiet ut, facilisis non felis. Morbi tortor metus, fringilla non imperdiet a, rhoncus at metus.
- Cras sit amet justo ut massa malesuada posuere. Suspendisse potenti. Vestibulum id ipsum mauris, id mattis quam. Integer id ligula ligula, quis sollicitudin felis. Maecenas eget risus non est viverra sodales nec in arcu. Integer neque nisl, gravida at sodales a, placerat eu est. Nulla porta elit in enim dignissim tempus. Duis at leo leo. Etiam auctor vulputate sem, sed ultricies nisi gravida at.
- Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Suspendisse quis libero lorem, a malesuada leo. Nam aliquet magna magna. Sed non metus et leo dignissim malesuada. Nam condimentum risus quis metus ullamcorper ac suscipit augue aliquet. Donec ut semper purus. Donec diam dolor, auctor sed egestas nec, volutpat sed nibh. Donec vel justo neque. Nulla facilisi.
- Ut egestas fermentum libero, eu placerat erat commodo sed. Quisque rhoncus tortor at urna interdum tristique. Aenean volutpat mauris ac purus convallis in cursus neque vehicula. Nunc tristique tortor a arcu consectetur nec rhoncus massa ultricies. Suspendisse feugiat laoreet urna eget elementum. Suspendisse a dolor risus, non commodo nisi. Quisque scelerisque aliquet sapien non rhoncus. Nullam condimentum rutrum sapien vitae vulputate. Nam mollis venenatis risus, et pulvinar orci viverra quis. Phasellus velit neque, sagittis vel feugiat sit amet, vehicula sed velit. Duis leo nibh, auctor eget sagittis a, euismod in justo.
- Ut egestas fermentum libero, eu placerat erat commodo sed. Quisque rhoncus tortor at urna interdum tristique. Aenean volutpat mauris ac purus convallis in cursus neque vehicula. Nunc tristique tortor a arcu consectetur nec rhoncus massa ultricies. Suspendisse feugiat laoreet urna eget elementum. Suspendisse a dolor risus, non commodo nisi. Quisque scelerisque aliquet sapien non rhoncus. Nullam condimentum rutrum sapien vitae vulputate. Nam mollis venenatis risus, et pulvinar orci viverra quis. Phasellus velit neque, sagittis vel feugiat sit amet, vehicula sed velit. Duis leo nibh, auctor eget sagittis a, euismod in justo.

What We Were

- Pre-Transformation
 - Four full-time employees
 - Two student part-time employees
- No staff in evaluation or content development

What We Are Now

- 17 full-time, 2 part-time employees:
 - Administration
 - Content Development and Deployment Planning
 - Performance Evaluation and Improvement

Administration

- Handles contracts
- Arranges at-agency training

Content Development and Deployment Planning

- Content
 - Updates/revises classes
 - Contributes to Webinar content
 - Will lead in developing new classes
- Deployment planning
 - Conferences, specifically RACO
 - September 25
 - Registration opens in summer
 - AAA information coming in late April (open until June)

Performance Evaluation and Improvement

- Evaluation
 - Done: New class evaluation form
 - Pending: Evaluate long-term impact of classes
 - Pending: Agency needs assessment
- Program Improvement
 - New content delivery, especially online

New Stuff!

- Monthly informational webinars
 - One a month (more or less), starting in June
 - Log into the Training Program Learning Management System for details (COMING SOON)
- Webinar classes
 - Basic Records Operations, Vital Business Information
- College Park
 - Managing the Lifecycle of National Security Information

Contact Info

- Bill Bridges
william.bridges@nara.gov
301-837-1710