

**Department of Homeland Security
Federal Emergency Management Agency
U.S. Fire Administration
Board of Visitors for the National Fire Academy
April 25-26, 2012
Building H, Room 300**

Attendees:

The following Board of Visitors for the National Fire Academy (BOV NFA) members were present for the meeting:

Ms. Helen Johnson (Chairperson)
Executive Consultant (Retired)
State Firemen's and Fire Marshals'
Association
5810 Charles Schreiner Trail
Austin, TX 78749

Mr. Robert Cumberland
Director for Maryland
Cumberland Valley Volunteer
Firemen's Association
222 Shipley Avenue
Westminster, MD 21157

Dr. Sandy Bogucki
Associate Professor
Section of Emergency Medicine
Yale University School of Medicine
464 Congress Avenue
New Haven, CT 06519-1315

Mr. Randy Novak
Bureau Chief
Iowa Fire Service Training
3100 Fire Service Road
Ames, IA 50011-3100

Chief Adam Thiel
Alexandria Fire Department
900 Second Street
Alexandria, VA 22314

Mr. Chris Neal
Senior Executive Advisor
Oklahoma Council on Firefighter Training
13801 South Western
Edmond, OK 73025

Dr. Manuel Fonseca
District Chief
Nashville Fire Department
63 Hermitage Avenue
P.O. Box 196332
Nashville, TN 37210

Captain Jack Reall
President, Columbus Firefighters Union,
IAFF 67
379 West Broad Street
Columbus, OH 43215

Federal Emergency Management Agency (FEMA)/U.S. Fire Administration (USFA)/National Fire Academy (NFA) staff in attendance:

Mr. Ronald Face, Director, NETC Management, Operations and Support Services
Ms. Alex Furr, Director, National Fire Programs
Chief Glenn Gaines, Deputy Fire Administrator, U.S. Fire Administration
Mr. Ed Kaplan, Chief, Education, Training, and Partnerships Section, NFA
Ms. Terri Little, Secretary, NFA
Ms. Lisa Makar, Secretary, NFA
Mr. Mike McCabe, Education Program Specialist, NFA
Mr. Rob Neale, Deputy Superintendent, NFA
Mr. Loney Nunemaker, Response Section Chief, NFA
Dr. Denis Onieal, Superintendent, NFA

Other guests in attendance:

Mr. Robert Mayes, Columbia Southern University
Mr. William Hayes, Columbia Southern University
Mr. Michael Lambert, Distance Education Training Council
Mr. Justin Beal, Supervising Fire Inspector, City of Fresno Fire Department
Mr. Abel Fernandez, Chief Fire Officer, Miami-Dade Fire Rescue
Mr. Todd Truesdale, Fire Chief, Shawnee Township Fire Department
Mr. Christopher Armstrong, Deputy Chief of Emergency Ops, Miramar Fire-Rescue

Convene BOV Meeting/Welcome

Ms. Helen Johnson, BOV Chairperson

Chief Ernest Mitchell, Fire Administrator, USFA

Chief Glenn Gaines, Deputy Fire Administrator, USFA

Dr. Denis Onieal, Superintendent, NFA

Dr. Denis Onieal stated that he will be the designated Federal official for this meeting. The meeting is being held under the Federal Advisory Committee Act (FACA). There are a number of members of the public in attendance and on conference call. Dr. Onieal read a conflict of interest statement for FACA meetings and reviewed areas of interest including speaking and conduct from the members of the public and the General Services Administration's (GSA's) indiscriminate use of government funds.

Ms. Helen Johnson called the meeting of the Board of Visitors to order at 8:40 a.m. The only Board member missing is Dr. Sandy Bogucki, but she is en route. The Board does have a quorum. Ms. Johnson asked that all of the guests in physical attendance please introduce themselves. These guests include William Hayes, Robert Mayes, and Michael Lambert. This is the regularly scheduled April meeting. Two teleconference meetings and two face-to-face meetings are held each year. Ms. Johnson welcomed Chief Ernest Mitchell, U.S. Fire Administrator, who joined the group via teleconference.

Chief Ernest Mitchell welcomed the group and expressed his thanks to the Board for their dedication to the work they are doing for the NFA and USFA. He apologized for not being able to be there in person but offered his support to the Board.

Chief Glenn Gaines, Deputy U.S. Fire Administrator, spoke to the Board about several working items. The budget is down approximately \$6 million from 2002. The 2013 budget is projected to lose another million. There have been very difficult decisions made as far as reductions due to budget restrictions and cut backs. Chief Gaines handed out a summary of funding levels for the U.S. Fire Administration from 2002-2012. He noted that we continue to see emerging challenges for wildland urban interface (WUI) fires including putting structures into the ecosystem where these fires are an emerging event. Chief Gaines talked briefly about the election that is on the horizon. He also touched on the emerging hurricane season, the predictions that have been made. He stressed that those at high risk should be aware of these predictions. He noted that the Assistance to Firefighters Grant (AFG) program has asked for insight for the future and gaps of today, including what is the future for the fire service. They also asked if what they are doing is enough. Fire growth patterns are also a high area of interest. They currently are working with the National Institute of Standards and Technology (NIST) to look into interior furnishings and polyurethane foam. Alternative fuels continue to be a challenge for firefighters out in the field as well as in the homes and industry.

Dr. Onieal discussed several interest points including the meeting with State Fire Training Directors regarding 2-day and 6-day classes, International Fire Service Accreditation Congress (IFSAC) and ProBoard issues with whom they are going to accredit, and the NFA Alumni Association (NFAAA). There are currently 27,000 members in the NFAAA. Dr. Onieal recently met with them, and they expressed their concern about the number of classes and the amount of offerings of classes being canceled. He discussed briefly the American Council on Education (ACE) issues and Student ID number issues, which will be discussed in more detail during the NFA update section of the agenda.

Approval of February 12, 2012, Meeting Minutes

Ms. Helen Johnson asked that one change be made to the February minutes. Capt Jack Reall was on the call, and his name needed to be added to the members in attendance. Mr. Randy Novak motioned for the approval of the minutes with the amended change. Chief Adam Thiel seconded the motion. All were in favor.

National Fire Programs Division Update Ms. Alex Furr, Director, National Fire Programs

Ms. Alex Furr gave the Board a report out on the National Fire Programs Division.

Ms. Furr updated the group on the statistical reports which included the 2010 Fire Estimate Summary Series. This series has 17 summaries to date including the leading causes of fire for 2010 and trends based on 2006-2010 data. This series will be updated with each new year of data. Also mentioned was the "Civilian Fire Fatalities in Residential Buildings" report, released in March, which includes data from 2008-2010.

The Focus on Fire Safety for April is wildfires, and May will be arson awareness. The area of focus is determined by the point of interest determined for the year. There are posters, flyers,

and online downloads for personal use. There are also links available on the Web site for additional information on any of the month's points of interest.

Ms. Furr discussed the Vision 20/20 fire safety consortium using AFG grants commissioned for social marketing research to develop a theme to use nationally for a consistent safety message. The determined theme is "Fire is Everyone's Fight." The first year's focus will be on cooking fires and smoke alarms.

In the research and technology section, Ms. Furr revisited from last meeting the advanced smoke alarm research that is being done between USFA, Consumer Product Safety Commission (CPSC), and Oak Ridge Labs. The first phase of developing a device that can differentiate between nuisance smoke and actual danger has been completed. This is called "linear discrimination analysis." It also includes a carbon monoxide detector and a lower-frequency tone. They currently are working on prototypes to test. Also discussed was the unwanted alarm project. This is a partnership with the International Association of Fire Chiefs (IAFC) and the National Fire Protection Association (NFPA) Research Foundation to reduce the number of unnecessary fire alarm responses. The intent is to identify alternative strategies and develop decision support tools.

Ms. Furr also revisited the Human Trafficking Awareness Project that was mentioned at the last meeting. There were 53 toolkits sent to State training academies with a letter from Administrator Mitchell explaining the initiative and materials. The toolkits included an awareness video, sample poster, and laminated indicator cards. The materials can be customized and reproduced locally. There is a similar effort expected with a terrorism based Suspicious Activity Reporting.

The National Fire Information Council Workshop is to be held over the coming weekend at NFA. This is held biennially. The primary topic for the workshop is the new data warehouse capabilities.

Ms. Furr touched on the previously reported Firefighter Deployment Strategy. The three pieces to be included are the Emergency Support Functions (ESF) 4 elevation of USFA, the firefighter cadre recruitment, and strike teams and task forces for deployment. The recruitment information is to be distributed within the next 60 to 90 days.

Arson Awareness week is May 6-12, 2012. The theme this year is Prevent Youth Firesetting. Materials include posters, public service announcements (PSAs), and draft press releases that a community can download and promote. All of these are available online.

At this point, Chief Gaines was made the designated Federal official in Dr. Onieal's absence.

Deferred Maintenance/Capital Improvements/Budget Update Mr. Ronald Face, Director, NETC Management, Operations, and Support Services

Mr. Face provided a handout of a slide presentation to the Board members. He reviewed the 2012 enacted budget and the four business sections it is broken into. He reviewed the 2013 budget request which is \$42,520,000. The slides show the decrease in budget in the National Emergency Training Center (NETC) Management, Operations, and Support Services Division. These decreases are in FEMA funding not NETC funding.

Mr. Face stated that 4 percent of the value of the facility should be invested in the facility each year. He briefly reviewed the loss of steam to the facility that was being provided by the Daughters of Charity. The listing of 2012 repairs and capital improvements have all had contracts awarded. Some are being worked on now, and some will be completed in the near future.

Mr. Face discussed the USFA contract conversions on campus. There are 130 full time employees (FTEs) now compared to 6 months ago when there were 115 FTEs. When work is contracted out, there is a certain percentage that goes to the management of the contract. All other costs are paid for by the government. When contractors are converted, we do not have the cost of the overhead. There are 45 positions up for consideration, which is currently at the Department of Homeland Security (DHS) level, and a response regarding these positions is expected within the next 6 months.

Mr. Face stated that A Building is to be completed by August. There are four buildings that have been converted to geothermal. The rest of the buildings will be a combination of boilers and heat pumps. He stated that this facility has been recognized as one of the most efficient facilities within DHS.

Mr. Face discussed the significant improvements in the cafeteria meals. The staff has worked hard to improve the quality of the food in appearance as well as taste.

National Fire Academy Update

Mr. Rob Neale reviewed the handout that was given to all the members present. Mr. Neale stated that the date is wrong on the handout. The date should be March 31, 2012 not 2011.

FY 2012 completed projects:

- *Q228 Foundational Concepts of Chemistry*: This is an online course that provides fundamental chemistry education as precursor to the resident NFA hazardous materials course. The course went live on NFA Online March 22.
- *Emergency Medical Services Incident Operations*: This course has been piloted. The course is scenario based. There have been positive reviews in evaluation and separate emails. It should be finalized and in curriculum very soon. The 6-day course is available on and off campus.
- *Youth Firesetter Prevention and Intervention*: This 6-day on campus offering is based on the knowledge and skills necessary to identify children and adolescents involved in firesetting and how to establish programs to deter this behavior. This has replaced *Juvenile Firesetting Intervention Specialist (JFIS) I and II*, and may be offered off campus as well.
- *Cultural Competence in Risk Reduction*: This course focuses on the cultural change in the U.S. It is a foundational understanding of how cultures are different and how to deliver the messages you want to relay. This course connects the fire/EMS prevention personnel with their multicultural communities and increases the reach and effectiveness

of fire prevention in local communities. It has received very positive feedback from the first pilot.

Also on the handout is a listing of unfunded projects for members' information and review.

Mr. Neale discussed the *Fire and Life Safety Plans Review* (FLSPR) class and the issues that have arisen. He discussed the use of the plans for the different classes and the availability of copy making of the plans.

Mr. Neale asked the Board to consider performing a curriculum assessment. The Board should look at what big issues are coming within the next generation, not course titles and content. A report was distributed to all members on the future of the fire service year 2000 and beyond. Mr. Neale asked that a report be provided by the Board to give their opinions and thoughts.

Dr. Onieal stated that there are challenges with NFA courses and naming newly updated courses. There are issues with ACE accreditation. An internal policy has been developed stating if 35 percent or more of the course is redone, the course gets a new title and will keep the old course within the state training systems. We will only deliver the new titled course in NFA sponsored deliveries, and the States can deliver the older course using their resources.

Dr. Onieal discussed the fire prevention push to more off campus deliveries. An anonymous survey was sent to State and local fire marshals, government to government, asking what skills their people need, where they get the training, what training can't they get, and how many people have been sent to the Fire Academy in the last two years. Once the information from these surveys is consolidated, another survey will be sent, and this data will be combined and reviewed.

NFA Online

Mr. Ed Kaplan discussed the activities of NFA Online. We will be staying with Plateau on our own Learning Management System (LMS) after weighing options on joining in on another LMS. Plateau is being upgraded. There are two pilot courses, *Designing an Applied Research Proposal Project* and *Data Gathering Instruments to Support Applied Research Projects*, which will be part of the Executive Fire Officer (EFO) program.

The mediated instructed bachelor's course online named *Advanced Principles of Fire and Emergency Services Safety and Survival* was Alpha tested with staff members to test the mechanics. June 4 through August 26, 2012, will be the beta pilot with national recruitment.

ACE Review

Mr. Neale discussed the ACE review. There were 22 courses that went through ACE review. These courses were migrated to a graded curriculum. The challenge is some of the courses are not suitable for individual testing. The staff developed final exams or some rubric for course presentation. There will be another 22 courses reviewed this year.

FESHE/TRADE Report Out

Mr. Mike McCabe discussed the FESHE and TRADE programs.

Training Resources and Data Exchange (TRADE)

- The conference is scheduled for March 2-6, 2013. It is currently in the planning stage. There have been two Adobe Connect sessions held for the planning. The goal is to have a preliminary conference agenda completed by June 2012.
- Three quarterly meetings on Adobe Connect have been held in 2011 and one so far in 2012.
- Mr. McCabe has attended seven regional meetings. He has not been able to attend Regions III and IV.
- There are 39,728 subscribers to TRADEnet.

Fire and Emergency Services Higher Education (FESHE)

- Recognition program: The group was shown the recognition certificate that will be placed in the schools. There are over 30 applications for recognition at this time in the review process.
- Eight Adobe Connect sessions have been scheduled.
- FESHE Conference is scheduled to begin May 31, 2012, with 207 people to be in attendance and 8 on the wait list. We will have 14 workshops and 4 plenary course sessions, along with 2 exploratory learning sessions to be held off campus.

Chief Adam Thiel suggested recognizing fire departments for accreditation for implementing the national curriculum. Mr. Kaplan stated that he would like to have a discussion with Chief Thiel and Capt Jack Reall offline and discuss the possibility of this in the future.

Student Identification Number Admissions Procedure

Dr. Onieal discussed the new Student Identification Number (SIN) admissions procedure. Students have to be identified by another number other than their social security number (SSN) and two separate databases need to be maintained to produce transcripts. There will be random number generators produced by DHS/FEMA site that will be up and running November 1, 2012. This is a national database change. It is going to be an issue within the States and Dr. Onieal encourages the States to use their new identifier from FEMA within their State.

Prerequisites for Acceptance into the EFO program

Ms. Helen Johnson stated that there are many in attendance and on conference call that wish to speak on this matter, but she asks that each speaker only take five minutes.

Dr. Onieal asked to speak before the individual speakers regarding the memo that Chief Mitchell had sent to the BOV on the EFO program. He read this memo to all in attendance. Chief Mitchell stated as follows:

Background

“The National Fire Academy (NFA) has a policy in place whereby students with bachelor degrees from regionally accredited colleges and universities are considered for acceptance in the Executive Fire Officer Program (EFOP). The primary reason for the policy has been to assist in selecting students with a high probability of success in a demanding curriculum and our effort to maintain high standards in the EFOP.

In recent years an increasing number of graduates from nationally accredited schools have applied for and been denied consideration. That has led to one of the schools, with a number of fire service career graduates, to seek a change in that policy. That request has been denied twice — with the promise to review the situation further in the future. A few months ago, I began that review. The primary focus of the review was a comparison of regional and national accreditation and their respective relevance to and impact upon quality of education.

The following is an excerpt from the Council on Higher Education (CHEA), who works closely with the American Council of Education (ACE), regarding accreditation (2009):

Accreditation has a complex relationship with government, especially in relation to funding higher education. It adds value to society through assuring quality, enabling government to make sound judgments about the use of public funds, aiding the private sector in decisions about financial support and easing transfer of credit.

Recognition in the United States is about scrutiny of the quality and effectiveness of accrediting organizations. Recognition processes are similar: self-evaluation based on standards, site visit and report, award of recognition status. Recognition adds value to society as a vital part of accreditation accountability or “accrediting the accreditors.”

Situation

After a survey of the topical literature and carefully reviewing current documentation, reviewing the present work of the National Advisory Committee on Institutional Quality and Integrity (NACIQI), speaking with post secondary educators, and meetings with senior officials in the Department of Education, I found varied opinions and recommendations related to the NFA policy. I further found that the Department of Education is presently reviewing its listed accreditors and will do so periodically in the future. It is their intention to require and maintain quality in educational programs they support.

The overall tone of the findings (supported by conversations with officials of the U.S. Department of Education and accrediting agencies reviewed by the U.S. Government Accountability Office) was “to not deny the transfer of credit exclusively on the basis of a sending institution’s type of “accreditation.” Based upon this careful review and findings, I have decided that the NFA change the standing policy and process for student evaluation of acceptability into EFOP.

Action Required

After the aforementioned research and review, and in light of the NFA Board of Visitors (BOV) previous recommendation to review the admissions criteria for the Executive Fire Officer Program (EFOP), I request that the BOV appoint a subcommittee to provide revised recommendation(s) for evaluation of EFOP applications. The sub-committee should develop/revise the admissions criteria to include bachelor degree recipients from all degree programs accredited by agencies recognized by the Department of Education. I ask that these criteria be submitted and voted upon by the BOV on or before **September 1, 2012**.

Upon receipt and review of these criteria from the BOV, I will consult with NFA Superintendent and staff and finalize the revised EFOP evaluation criterion that includes bachelor degrees

awarded from all institutions accredited by an accrediting agency recognized by the Department of Education.

I thank you for your dedicated service to the United States Fire Administration through your participation with and support of the National Fire Academy.”

Ms. Johnson asked at this time for all public comments to be made.

Mr. Todd Truesdale discussed the Applied Research Projects (ARPs) and the consideration for the future for Columbia Southern University (CSU) and other nationally accredited institutions. We need to embrace the future of new technology and students. He thanked the BOV for taking this information into consideration.

Mr. Justin Beal said, speaking from personal experience, that the EFO program is a voluntary program, but now it has become almost unachievable as it has become a requirement for jobs. NFA is not for career advancement but national development.

Mr. Abel Fernandez referred to a document put out in October 2005 discussing considerations of course work not on accreditation. He discussed nationally accredited instructors. He discussed the need to stop comparing nationally versus regionally accredited because both have good and bad. Each excel in their areas. Change is part of survival, and we need to change the criteria for the EFO if we are going to meet the future demands. The words "national accreditation" is keeping him from going any further. CSU has been flexible with an impressive alumni listing.

Mr. Chris Armstrong is a student at CSU. He has completed his bachelor's degree and currently is working on a master's degree. He recently was rejected from NFA because of where his degree was obtained. He stressed the need for the promotion of professional development and education of the fire service and the professional members that are in it.

Mr. Robert Mayes (CSU) stated the current issue is the degree not their abilities. The requirements to be met at CSU are the same. He discussed the students, faculty, board of trustees, etc. CSU loves serving the military and fire community. They have over 867 learning partners within the fire community. The question shouldn't be about standards. CSU has to meet 51 standards every five years in a very rigorous review. The issue also lies with FESHE development model recognizing regional accreditation.

Mr. Mike Lambert (Distance Education Training Council) sits in judgment of all accreditors. There is no significant difference between regional and national standards. Changing to accept other accreditation is not taking a big risk. You will get, in return, a student body of driven, self-selected people. The students will come from all parts of the country. He would like to make himself available as a resource for policy statement.

Mr. Billy Hayes (CSU) is a 22 year veteran of fire service and also an EFO graduate. This issue is of interest because he still is involved in the fire service and with the NFA. He is also a CSU student. He is looking for a successful outcome from this issue.

Ms. Helen Johnson asked for a motion to establish a subcommittee to review, develop, and provide revised recommendation(s) for evaluation of the EFOP admissions criteria to include bachelor degree recipients from all degree programs accredited by agencies recognized by the

Department of Education. Mr. Bob Cumberland motioned for a subcommittee to be established which will be titled EFOP Admissions Criteria Review Subcommittee. There was a second by Chris Neal. All were in favor. Mr. Chris Neal, Capt Jack Reall, Mr. Bob Cumberland, and Dr. Manuel Fonseca will be the members of the subcommittee along with Ms. Helen Johnson. Mr. Chris Neal will chair the subcommittee. A preliminary report is to be established by summer teleconference and a final recommendation by September 1, 2012. Ms. Johnson will have all dates available before the end of this meeting. Dr. Onieal will make sure that the subcommittee is equipped with all the information necessary from the academy.

Dr. Sandy Bogucki is now in attendance.

Ms. Helen Johnson asked for a motion to have Chief Thiel give the subcommittee reports which are to be discussed later in the agenda. There was motion by Mr. Randy Novak and a second by Dr. Sandy Bogucki. All were in favor.

Subcommittee Reports

Chief Adam Thiel

Applicant Outreach

The report and memorandum both were submitted to the Board. There were a number of conference calls held. The recommendations in the memo have been solid since the second or third meeting of the committee. The staff was asked to research a number of things and get opinions from the Office of Chief Counsel. A consistent issue that arose was in regard to compelling local fire departments and state agencies to treat applications in a certain way or sign applications. All these recommendations may be subject to budget issues and requirements. We need to continue to work to diversify the student body in every way possible.

Recommendations are as follows:

- Bilingual classes and materials;
- Use of National fire service organizations for applicant recruitment;
- Additional emails announcing class vacancies;
- Newsletters (recurring advertisement or reminder);
- Mass emails/mailings to groups, councils, and entities;
- Recruiting booths at conferences (NFA "recruiting road show");
- Magazine articles;
- Presentations on application filing and processes;
- Invite a diverse pool of individuals to the NFA for a "cultural awareness weekend";
- Use of national, State, and local organizations for application and recruitment;
- Promote local and State-level mentoring to assist in the application process; and
- IAFC to identify fire chief "champions" who would enhance attendance at the NFA by women and minority applicants.

Chief Thiel stated that the report is a summary of all the research and opinions. We will need to update the tips for completing an application to include the new form number. Chief Thiel asked that as the subcommittee's work is done that the Board continue to look at this issue to do

everything it can to encourage applicants and diversity. Organizations of any size cannot be successful without being diversified.

Mr. Rob Neale discussed a new course titled *First Time Fire Chief*. This will be a new 6-day course offering with handpicked students. He stated that to every new fire chief that comes aboard, Dr. Onieal will send out a letter congratulating them on their job accomplishments.

Chief Thiel moved for the approval of the report from the Outreach Subcommittee. There was a second by Mr. Bob Cumberland. All were in favor.

FESHE/Professional Development

Chief Thiel stated that the annual committee meeting was held a few months ago. This proved to be very productive. There was a lot of conversation about the national accreditation issue. Everyone is pleased with the certificate program. The committee also looked at turning objectives into outcomes. Chief Thiel stated that it is time for us to do what we can to integrate professional development. Much more receptive audience than ever in knowing that we have to do this together, and we are all serving the same people. Need to continue to discuss EMS policy development at federal level and how it will be implemented.

By the October meeting there will be a FESHE annual report to distribute to the BOV.

April 26, 2012

Ms. Helen Johnson reconvened the Board meeting at 8:30 a.m. There is a quorum. Chief Thiel called in via teleconference. There are no others on teleconference as of the start of the meeting.

Mr. Mike McCabe brought FESHE Committee meeting minutes and was present in case anyone had any questions for him. Ms. Johnson gave the Board members a few minutes to review the minutes. After the Board's review of the minutes, they had no questions. Mr. McCabe stated that there was an offer from Buddy Hyde and Larry Collins to help create 508 compliant videos now that there is no longer a PREPNET to upload on the Web site.

Dr. Onieal stated that he will be attending an EMS meeting with Mike Stern. There was discussion among Dr. Onieal and Dr. Bogucki about EMS issues and concerns.

Ms. Johnson stated that the next item is the strategic curriculum review that Mr. Rob Neale brought to the group's attention yesterday. Mr. Neale stated that Mr. Loney Nunemaker, Mr. Ken Farmer, and he have been working on a project called NFA 2030 which is a look into the future. Mr. Neale provided a one-page condensed version of what he is expecting of the Board. It included where we are going overall, what the future looks like, and how we can be prepared. There is no set timeframe but he would like periodic reports and a final report. Mr. Neale would like this to have stakeholder and the Board input. Mr. Nunemaker discussed the merging technological advancements in the classroom. Everything is changing at a rapid pace, and we would like to see things in the future that we don't see every day. We need to be in the position to be able to deliver and have the changes that are necessary for the future. Dr. Onieal stated that he can provide any demographic data that he can get as far as gender, geography, etc.

Mr. Bob Cumberland asked about the VIP programs. Mr. Neale stated that data has been run and the number of VIP data has been steady. Mr. Terry Glunt has been told that whatever we need to do to keep the program successful needs to be done. Staff is working on keeping items and topics fresh. Dr. Onieal will send the Board the VIP data.

Ms. Johnson called for any other items. The Board had no other items for discussion. The Board will continue on the facilities tour and then call the meeting to adjournment after the tour.

Adjournment

The meeting reconvened after the lunch break. After a request for final comments, a motion was made by Bob Cumberland to adjourn and was seconded by Chris Neal.