TOPIC	CONTACT	TYPE OF ACTION OR INFORMATION REQUEST
Administrative Functions	Office of Mortgage-Backed Securities 451 7 <sup>th</sup> Street, S.W. B-133 Washington, D.C. 20410-9000  Single Family Division (202) 708-1535 Multifamily Division (202) 708-2043	<ul> <li>Inquiries concerning mortgage-backed securities</li> <li>Submit application for commitment authority or pool numbers</li> <li>Request IPMS statements</li> <li>Submit questions about mortgage eligibility or pool or loan package issuance</li> <li>Submit requests to replace or purchase defective loans</li> <li>Submit requests to terminate pool</li> <li>Report change of Issuer's business status, name or address</li> <li>Submit requests for recertification extension</li> <li>Submit request for approval of pledge of servicing</li> <li>Request forbearance approval and submit notices of liquidation</li> <li>Request copies of pool advance agreement</li> <li>Submit certificates of insurance, notices of cancellation, notices of embezzlement</li> <li>Submit questions about net worth calculation</li> <li>Submit notices of adverse agency action</li> <li>Request approval of press release or advertising</li> <li>Submit notice of document inventory issues</li> <li>Submit remaining funds in P&amp;I account on termination</li> </ul>
Applications (New Issuers)	New Issuer Applications require overnight delivery to the following address:  Ginnie Mae Attn: Mortgage-Backed Securities 550 12th Street SW, 3rd Floor Washington, DC 20024	Submit application for approval as an Issuer
Central Paying and Transfer Agent (Remaining Principal Balances)	Ginnie Mae Relationship Services ATTN: Remaining Principal Balances c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662 www.ginnienet.net	<ul> <li>Questions regarding reporting instructions</li> <li>Obtain information on reporting media</li> <li>Obtain RPB Report Identification Number</li> <li>Concerns regarding RPB reporting and/or RPB corrections</li> </ul>

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Compliance Review Agent (Scheduling)	Ginnie Mae c/o Deloitte & Touche LLP 4301 N. Fairfax Drive, Suite 210 Arlington, VA 22203 Phone: (703) 310-2655 Fax: (866) 903-5388	Scheduling compliance review
Compliance Review Follow-up	Ginnie Mae c/o Deloitte & Touche LLP 4301 N. Fairfax Drive, Suite 210 Arlington, VA 22203 Phone: 703-310-2838	Send compliance review follow up information
Disaster Assistance	Ginnie Mae Sr. Vice President Office of Mortgage-Backed Securities ATTN: Disaster Assistance 451 7 <sup>th</sup> Street, S.W. B-133 Washington, D.C. 20410-9000 Phone: (202) 708-1535	Submit request for disaster assistance
Document Custodian	Ginnie Mae Sr. Vice President Office of Mortgage-Backed Securities 451 7 <sup>th</sup> Street, S.W. B-133 Washington, D.C. 20410-9000 Phone: (202) 708-1535	Submit requests for reinstatement as document custodian
Employer Identification Number	Internal Revenue Service Center Entity Control Office The appropriate IRS Service Center is based on state in which Issuer is located. (See Appendix III-8 for information on obtaining an EIN address.)	Request for employer identification numbers (EIN) for pools or loan packages

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Ginnie Mae's Enterprise Portal (GMEP)	Ginnie Mae Relationship Services c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-46624662 Option 1	<ul> <li>Requests for login and password</li> <li>Submit portal registration forms</li> <li>Questions regarding portal</li> </ul>
Ginnie <i>NET</i>	Ginnie NET Customer Service c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-Option 1	<ul> <li>Ginnie NET software, hardware, and information</li> <li>Report monthly aggregate guaranty fee notification Submission of EDI Agreements and Enrollment Administrator and Ginnie NET Authorized Signatories forms</li> <li>ACH Debits</li> </ul>
Fidelity Bond and Errors &Omission Insurance Renewal	Ginnie Mae Financial Report Review Agent Special Projects Group 4201 Wilson Boulevard, #110-#368 Arlington, VA 22203	Submit Fidelity Bond and Errors & Omission Insurance renewals
Payment to security holders	Ginnie Mae Relationship Services c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662 Option 1	<ul> <li>Questions regarding electronic reporting of form HUD 11714 information</li> <li>Concerns regarding payment to security holders</li> </ul>
Letters of Credit	Ginnie Mae Relationship Services ATTN: Letters of Credit c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662	Submit Letters of Credit for pools past due for final certification or recertification
Lost Instrument Bond	Ginnie Mae Relationship Services c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662 Option 4	<ul> <li>Transfer advice questions</li> <li>Undelivered security holder payments, returned payments, and checks not presented</li> </ul>
Monthly Reporting Issuer Assistance (RFS Monthly Report of Pool and Loan Data)	Ginnie Mae Data Collection Agent c/o Lockheed Martin IT One Currie Court Rockville, MD 20850-4310	<ul> <li>Monthly RFS Reporting Problems</li> <li>Request assistance from Issuer Support Group</li> </ul>

TOPIC	CONTACT	TYPE OF ACTION OR INFORMATION REQUEST
New Pool Issuance	1-888-446-6434 Option 6 Issuer Support Group 2605 Meridian Parkway Suite 100 Durham, NC 27713 Phone: (919)425-3101 Ginnie Mae Relationship Services	Submit corrected pool and loan package documents
	c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662	
Pool Processing Agent (Pool and loan package documents)	Ginnie Mae Relationship Services ATTN: Pool Processing Unit c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662	<ul> <li>Submission of pool and loan package documents, agreements and certifications</li> <li>Transmit or submit pool and loan package documents, including documents for immediate pool or loan package transfer</li> <li>Update and annual changes to the Resolution of Board of Directors and Certification of Authorized Signatures, form HUD 11702</li> <li>Request pre-programmed computer diskette for recertification extension request</li> <li>Submit Master Agreements for servicing, P&amp; I and escrow custodial accounts, and document custodian responsibilities</li> <li>Request to convert a Ginnie Mae I pool to a Ginnie Mae II pool</li> <li>Submit final certification and recertifications</li> <li>Submit requests for transfer of P&amp;I or escrow custodial accounts, document custodian responsibility, and servicing</li> </ul>
Pool Transfers	Ginnie Mae Relationship Services ATTN: Pool Transfer c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662	Requests for transfer of Issuer responsibility, including Pool Transfer System diskette

TOPIC	CONTACT	TYPE OF ACTION OR INFORMATION REQUEST
Quarterly Financial Reports	Mortgage Bankers Financial Reporting Form (MBFRF) www.mbfrf.org via e-mail: administrator@mbfrf.org	<ul> <li>Submit quarterly financial reports</li> <li>Request information</li> </ul>
Review Agent (Annual Financial Reports)	Ginnie Mae - Special Projects Group 4201 Wilson Boulevard, #110-#368 Arlington, VA 22203	Submit annual financial reports
Securities (lost or transfers)	Ginnie Mae Customer Service c/o The Bank of New York 101 Barclay Street – 8 East New York, NY 10286 Phone: 1-800-234-4662 Option 4	<ul> <li>Issuance and transfer of certificated securities</li> <li>Lost, damaged, or stolen securities</li> </ul>
Securities (early pool terminations)	Ginnie Mae Office of Program Operations 451-7 <sup>th</sup> St., SW, 3 <sup>rd</sup> Floor Washington, DC 20410 Phone: (202) 708-2884	Early pool terminations
Servicemember Civil Relief Act	Deloitte & Touche, LLP ATTN: Ginnie Mae – SCRA 4301 N. Fairfax Drive, Suite 210 Arlington, VA 22203 Phone: 1-888-446-6434	<ul> <li>Submit SCRA mortgage eligibility information</li> <li>Submit Requests for Reimbursement</li> <li>Inquiries concerning SCRA requirements</li> </ul>
Transfers of Servicing(MERS)	Ginnie Mae Office of Program Operations 451 7 <sup>th</sup> Street, S.W. B-133 Washington, D.C. 20410 Phone: (202) 708-2884	Questions related to MERS transfers (TOB/TOS)