UNCLASSIFIED//NONE//NONE NATIONAL GEOSPATIAL-INTELLIGENCE AGENCY

Report ID: NIHR148 Report Date: 04/29/2009

Database:

WORK ROLE: 04AM

WORKROLE TITLE: Information Assurance Officer

### WORKROLE DESCRIPTION:

Information Assurance Officers ensure the confidentiality, integrity, availability, authentication, and non-repudiation of NGA; s information and information systems. They apply technical expertise from a variety of backgrounds to provide a multi-layered Defense-in-Depth approach to protection of NGA¿s critical infrastructure and production capabilities. They monitor information systems and networks to strengthen access controls, detect unauthorized access attempts, and ensure compliance with national, IC, and Agency Automated Information System security policy and directives.

#### COMPETENCIES/KNOWLEDGES:

#### <u>Skills</u> Access Control

Creative Thinking Ethics Information Assurance Interpersonal Skills Multi-media Communication Process Analysis & Improvement Research/Information Gathering Security Information Mgt Synthesis

<u>Knowledges</u>

Anti-virus (AV) Computer sys & netwk security Information sys security (ISS) NGA internet architecture NGA policies & procedures Perimeter defense (PD) State-of-the-art computer tech Utilities software application Adaptability Customer Service Exploring Alternatives Information Dissemination Investigation & Inquiries Oral Communication Quality Assurance Resource Management Situational Awareness System Measurement

Communications Securty -COMSEC Computer testing Intrusion detection (IDS) NGA mission, vision, etc. NGA security plcy & prcds Public key infrastructur (PKI) System testing principles

Vulnerability assessment (VA)

Engaging and Collaborating Influencing Initiative Learning Organizational Representation Records Management Risk Management Standards/Policies Management Written Communication

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Comp opr sys-capab & concepts Desktop systems NGA int coord&approval process NGA organizational structure Online search techniques Security class and control Telecommunications equipment

# EDUCATION/LICENSES/CERTIFICATIONS:

Information Assurance Certifications in accordance with DoD Directive 8570.1.

## ENVIRONMENTAL/PHYSICAL REQUIREMENTS: