

UNCLASSIFIED//NONE//NONE
NATIONAL GEOSPATIAL-INTELLIGENCE AGENCY

WORK ROLE: 08AA

WORK ROLE TITLE: Financial/Budget Analyst

WORK ROLE DESCRIPTION:

Financial/Budget Analysts formulate, analyze, present, defend, communicate, and execute NGA's financial program. They provide financial analysis, guidance, and advice to customers.

COMPETENCIES:

Skills

Adaptability	Interpersonal Skills	Customer Service
Building Professional/ Technical Networks	Multi-media Communication	Data Analysis
Continual Learning	Oral Communication	Financial & Wrkyr Info Advocacy
Creative Thinking	Policy and Directives	Financial Policy
Enterprise Perspective	Synthesis	Financial/Technical Info Prep
Exploring Alternatives	Resource Management	Organizational Representation
Influencing/Negotiating	Situational Awareness	Process Analysis & Improvement
Information Sharing	Written Communication	Resource Defense
	Budget & Wrkyr/Manpower Requirements Form	

Knowledges

NGA Organization, Missions, and Vision	Contracting regulations, policy & procedures	MIP & NIP budget process
NGA Products and Services	Credit card policies & procedures	NGA budget process
Accounting	DoD fin/budget directive regulations	NGA budget structure
classification structure	External financial report requirements	NGA financial policy & procedures
Appropriations law	Financial Mgmt Info Systems	NGA operations & capabilities
Budget execution & funds control	Legislative financial process	NGA personnel policy & procedures OMB circulars and guidance
Budget principles & practices Business writing	Measurement concept/principles (metrics)	Reimbursable procedures
Congressional budget process	MIP & NIP appropriated funds	

EDUCATION/LICENSES/CERTIFICATIONS:

LICENSES/CERTIFICATIONS: