

Postage Statement—Priority Mail—Permit Imprint

Post Office: Note Mail Arrival Date & Time
(Do Not Round-Stamp)

Use this form for Priority Mail.

Mailer	Permit Holder's Name and Address and Email Address, if Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (If other than permit holder)
	CAPS Cust. Ref. No. _____				
	CRID _____		CRID _____		CRID _____

Mailing	Post Office of Mailing	Processing Category <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Parcels	Priority Mail Open and Distribute (PMOD) <input type="checkbox"/>	Mailer's Mailing Date	Federal Agency Cost Code	Statement Seq. No.	No. & Type of Containers
	Hold For Pickup (HFPU)			Weight of a Single Piece		Total Pieces	____ Sacks
	# of pieces _____			_____ pounds			____ 1 ft. Letter Trays
	Permit #	For Mail Enclosed Within Another Class <input type="checkbox"/> Standard Mail <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail			Total Weight		____ 2 ft. Letter Trays
	Customer Generated Electronic Labels <input type="checkbox"/> DelCon <input type="checkbox"/> SigCon		<input type="checkbox"/> First-Class Mail <input type="checkbox"/> First-Class Package Services <input type="checkbox"/> Parcel Select <input type="checkbox"/> Parcel Select Lightweight				____ EMM Letter Trays
Postage	Parts Completed (Select all that apply)			<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S			____ Pallets
				<input type="checkbox"/> Commercial Base <input type="checkbox"/> Commercial Plus			____ Other
Total Postage (Add parts Totals)							

USPS Use	Additional Postage Payment (State reason)	
	Postmaster: Report Total Postage in AIC 237	Total Adjusted Postage Permit Imprint

Certification	Incentive/Discount Claimed: _____	Type of Fee: _____
	<p>The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.</p> <p style="text-align: center;"><i>Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.</i></p>	
	Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form

USPS Use Only To be completed in non-Postal/One! sites	Weight of a Single Piece	Are postage figures at left adjusted from mailer's entries? If yes, reason:	USPS Use Only To be completed in non-Postal/One! sites	
	_____ pound	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Total Pieces	Total Weight		Round Stamp (Required) Payment Date
	Total Postage	Date Mailer Notified		
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No (Check one)	Contact		By (Initials)
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)	Time		
USPS Employee's Signature	Print USPS Employee's Name			

Priority Mail—Permit Imprint

Part A
Priority Mail

Check box at left if prices are populated in this section.

Flat Rate & Commercial Prices		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
A1	Flat Rate Envelopes (EP 14 B,F,H,GT)						
A2	Padded Flat Rate Envelope						
A3	Legal Flat Rate Envelope						
A4	Small Flat Rate Box						
A5	Medium Flat Rate Box						
A6	Large Flat Rate Box						
A7	Large Flat Rate Box APO/FPO/DPO						
A8	Critical Mail - Letter *						
A9	Critical Mail - Letter with Signature *						
A10	Critical Mail - Flat *						
A11	Critical Mail - Flat with Signature *						
A12	Local, Zones 1 & 2						
A13	Zone 3						
A14	Zone 4						
A15	Zone 5						
A16	Zone 6						
A17	Zone 7						
A18	Zone 8						
A19	Pieces from Standard Mail						

Permit Reply Mail		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
A20	Flats						

Dimensional and Balloon Prices		Dim-Weight Price	Balloon Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
A21	Local, Zones 1 & 2							
A22	Zone 3							
A23	Zone 4							
A24	Zone 5							
A25	Zone 6							
A26	Zone 7							
A27	Zone 8							

Part A Total (Add lines A1-A27)

* A8-A11 for Commercial Plus eligible mailers only. USPS-produced Critical Mail packaging required.

Priority Mail—Permit Imprint—Com. Base/Com. Plus - Regional Rate Box

Part B

Check box at left if prices are populated in this section.

Priority Mail - Regional Rate Box *

Box A (Maximum Weight 15 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B1	Local, Zones 1 & 2						
B2	Zone 3						
B3	Zone 4						
B4	Zone 5						
B5	Zone 6						
B6	Zone 7						
B7	Zone 8						

Box B (Maximum Weight 20 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B8	Local, Zones 1 & 2						
B9	Zone 3						
B10	Zone 4						
B11	Zone 5						
B12	Zone 6						
B13	Zone 7						
B14	Zone 8						

Box C (Maximum Weight 25 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B15	Local, Zones 1 & 2						
B16	Zone 3						
B17	Zone 4						
B18	Zone 5						
B19	Zone 6						
B20	Zone 7						
B21	Zone 8						

* USPS-produced Regional Rate Box packaging required.

Part B Total (Add lines B1-B21)

Priority Mail—Permit Imprint—Commercial Plus—Cubic

Part C
Priority Mail - Cubic*

Check box at left if prices are populated in this section.

Tier 1 (Up to .10)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C1	Local, Zones 1 & 2						
C2	Zone 3						
C3	Zone 4						
C4	Zone 5						
C5	Zone 6						
C6	Zone 7						
C7	Zone 8						

Tier 2 (Up to .20)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C8	Local, Zones 1 & 2						
C9	Zone 3						
C10	Zone 4						
C11	Zone 5						
C12	Zone 6						
C13	Zone 7						
C14	Zone 8						

Tier 3 (Up to .30)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C15	Local, Zones 1 & 2						
C16	Zone 3						
C17	Zone 4						
C18	Zone 5						
C19	Zone 6						
C20	Zone 7						
C21	Zone 8						

Tier 4 (Up to .40)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C22	Local, Zones 1 & 2						
C23	Zone 3						
C24	Zone 4						
C25	Zone 5						
C26	Zone 6						
C27	Zone 7						
C28	Zone 8						

Tier 5 (Up to .50)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C29	Local, Zones 1 & 2						
C30	Zone 3						
C31	Zone 4						
C32	Zone 5						
C33	Zone 6						
C34	Zone 7						
C35	Zone 8						

* C1 - C35 for Commercial Plus Cubic eligible mailers only.

Part C Total (Add lines C1-C35)

Priority Mail—Permit Imprint—Negotiated Service Agreement (NSA)

Part D
Priority Mail

Check box at left if prices are populated in this section.

Flat Rate & Commercial Prices - NSA		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D1	Flat Rate Envelopes (EP 14 B,F,H,GT)						
D2	Padded Flat Rate Envelope						
D3	Legal Flat Rate Envelope						
D4	Small Flat Rate Box						
D5	Medium Flat Rate Box						
D6	Large Flat Rate Box						
D7	Large Flat Rate Box APO/FPO/DPO						
D8	Critical Mail - Letter *						
D9	Critical Mail - Letter with Signature *						
D10	Critical Mail - Flat *						
D11	Critical Mail - Flat with Signature *						
D12	Local, Zones 1 & 2						
D13	Zone 3						
D14	Zone 4						
D15	Zone 5						
D16	Zone 6						
D17	Zone 7						
D18	Zone 8						
D19	Pieces from Standard Mail						

Dimensional and Balloon Prices - NSA		Dim-Weight Price	Balloon Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D20	Local, Zones 1 & 2							
D21	Zone 3							
D22	Zone 4							
D23	Zone 5							
D24	Zone 6							
D25	Zone 7							
D26	Zone 8							

D27	Part D Subtotal (Add lines D1-D26)						
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* USPS-produced Critical Mail packaging required.

Part D continued on next page

Priority Mail—Permit Imprint—Negotiated Service Agreement (NSA)

Part D Continued

Check box at left if prices are populated in this section.

Priority Mail - Cubic*

Tier 1 (Up to .10)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D28	Local, Zones 1 & 2						
D29	Zone 3						
D30	Zone 4						
D31	Zone 5						
D32	Zone 6						
D33	Zone 7						
D34	Zone 8						

Tier 2 (Up to .20)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D35	Local, Zones 1 & 2						
D36	Zone 3						
D37	Zone 4						
D38	Zone 5						
D39	Zone 6						
D40	Zone 7						
D41	Zone 8						

Tier 3 (Up to .30)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D42	Local, Zones 1 & 2						
D43	Zone 3						
D44	Zone 4						
D45	Zone 5						
D46	Zone 6						
D47	Zone 7						
D48	Zone 8						

Tier 4 (Up to .40)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D49	Local, Zones 1 & 2						
D50	Zone 3						
D51	Zone 4						
D52	Zone 5						
D53	Zone 6						
D54	Zone 7						
D55	Zone 8						

Tier 5 (Up to .50)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D56	Local, Zones 1 & 2						
D57	Zone 3						
D58	Zone 4						
D59	Zone 5						
D60	Zone 6						
D61	Zone 7						
D62	Zone 8						

* D28-D62 for NSA Commercial Plus Cubic eligible mailers only.

D63	Part D Cubic Subtotal (Add lines D28-D62)
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Part D continued on next page

Priority Mail—Permit Imprint—Negotiated Service Agreement (NSA)

Part D Continued
Priority Mail - Regional Rate Box *

Check box at left if prices are populated in this section.

Box A (Maximum Weight 15 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D64	Local, Zones 1 & 2						
D65	Zone 3						
D66	Zone 4						
D67	Zone 5						
D68	Zone 6						
D69	Zone 7						
D70	Zone 8						

Box B (Maximum Weight 20 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D71	Local, Zones 1 & 2						
D72	Zone 3						
D73	Zone 4						
D74	Zone 5						
D75	Zone 6						
D76	Zone 7						
D77	Zone 8						

Box C (Maximum Weight 25 lbs.)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
D78	Local, Zones 1 & 2						
D79	Zone 3						
D80	Zone 4						
D81	Zone 5						
D82	Zone 6						
D83	Zone 7						
D84	Zone 8						

* USPS-produced Regional Rate Box packaging required.

D85	Part D Regional Rate Box Subtotal (Add lines D64-D84)
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Part D Total (Add lines D27, D63, D85)

Priority Mail—Open and Distribute—Negotiated Service Agreement (NSA)

Part E *Check box at left if prices are populated in this section.*
 Priority Mail - Open and Distribute - NSA

Half Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E1	Local, Zones 1 & 2						
E2	Zone 3						
E3	Zone 4						
E4	Zone 5						
E5	Zone 6						
E6	Zone 7						
E7	Zone 8						

Half Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E8	Local, Zones 1 & 2						
E9	Zone 3						
E10	Zone 4						
E11	Zone 5						
E12	Zone 6						
E13	Zone 7						
E14	Zone 8						

Full Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E15	Local, Zones 1 & 2						
E16	Zone 3						
E17	Zone 4						
E18	Zone 5						
E19	Zone 6						
E20	Zone 7						
E21	Zone 8						

Full Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E22	Local, Zones 1 & 2						
E23	Zone 3						
E24	Zone 4						
E25	Zone 5						
E26	Zone 6						
E27	Zone 7						
E28	Zone 8						

EMM Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E29	Local, Zones 1 & 2						
E30	Zone 3						
E31	Zone 4						
E32	Zone 5						
E33	Zone 6						
E34	Zone 7						
E35	Zone 8						

Part E continued on next page

Priority Mail—Open and Distribute—Negotiated Service Agreement (NSA)

Part E Continued
Priority Mail - Open and Distribute - NSA

Check box at left if prices are populated in this section.

EMM Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E36	Local, Zones 1 & 2						
E37	Zone 3						
E38	Zone 4						
E39	Zone 5						
E40	Zone 6						
E41	Zone 7						
E42	Zone 8						

Flat Tub Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E43	Local, Zones 1 & 2						
E44	Zone 3						
E45	Zone 4						
E46	Zone 5						
E47	Zone 6						
E48	Zone 7						
E49	Zone 8						

Flat Tub Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E50	Local, Zones 1 & 2						
E51	Zone 3						
E52	Zone 4						
E53	Zone 5						
E54	Zone 6						
E55	Zone 7						
E56	Zone 8						

Pallets (Surface Only)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E57	Local, Zones 1 & 2						
E58	Zone 3						
E59	Zone 4						
E60	Zone 5						

Half Pallet Box (Surface Only)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E61	Local, Zones 1 & 2						
E62	Zone 3						
E63	Zone 4						
E64	Zone 5						

Full Pallet Box (Surface Only)		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E65	Local, Zones 1 & 2						
E66	Zone 3						
E67	Zone 4						
E68	Zone 5						

Part E Total (Add lines E1 - E68)

Priority Mail—Open and Distribute—Commercial Plus

Part F
Priority Mail - Open and Distribute

Check box at left if prices are populated in this section.

Half Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F1	Local, Zones 1 & 2						
F2	Zone 3						
F3	Zone 4						
F4	Zone 5						
F5	Zone 6						
F6	Zone 7						
F7	Zone 8						

Half Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F8	Local, Zones 1 & 2						
F9	Zone 3						
F10	Zone 4						
F11	Zone 5						
F12	Zone 6						
F13	Zone 7						
F14	Zone 8						

Full Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F15	Local, Zones 1 & 2						
F16	Zone 3						
F17	Zone 4						
F18	Zone 5						
F19	Zone 6						
F20	Zone 7						
F21	Zone 8						

Full Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F22	Local, Zones 1 & 2						
F23	Zone 3						
F24	Zone 4						
F25	Zone 5						
F26	Zone 6						
F27	Zone 7						
F28	Zone 8						

EMM Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F29	Local, Zones 1 & 2						
F30	Zone 3						
F31	Zone 4						
F32	Zone 5						
F33	Zone 6						
F34	Zone 7						
F35	Zone 8						

Part F continued on next page

Priority Mail—Open and Distribute—Commercial Plus



Part F Continued

Priority Mail - Open and Distribute

Check box at left if prices are populated in this section.

EMM Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F36	Local, Zones 1 & 2						
F37	Zone 3						
F38	Zone 4						
F39	Zone 5						
F40	Zone 6						
F41	Zone 7						
F42	Zone 8						

Flat Tub Tray Box - DDU Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F43	Local, Zones 1 & 2						
F44	Zone 3						
F45	Zone 4						
F46	Zone 5						
F47	Zone 6						
F48	Zone 7						
F49	Zone 8						

Flat Tub Tray Box - All Other Entry		Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F50	Local, Zones 1 & 2						
F51	Zone 3						
F52	Zone 4						
F53	Zone 5						
F54	Zone 6						
F55	Zone 7						
F56	Zone 8						

Part F Total (Add lines F1 - F56)

Extra Services and Fees

Part S
Extra Services

Check box at left if prices are populated in this section.

Items mailed with Extra Services must meet the mailing standards for the extra service.

		Fee	No. of Pieces	Total Postage
S1	Certificate of Mailing (3 or more - Form 3877)	\$0.44		
S2	Certified Mail	3.10		
S3	Collect on Delivery (COD)			
S4	USPS Tracking/Delivery Confirmation			
S5	Insurance			
S6	Registered Mail			
S7	Restricted Delivery	4.75		
S8	Return Receipt (Electronic)	1.25		
S9	Return Receipt (Form 3811)	2.55		
S10	Return Receipt for Merchandise	4.10		
S11	Signature Confirmation			
S13	Special Handling			
S15	Adult Signature Required	4.95		
S16	Adult Signature Restricted Delivery	5.15		
S17	Picture Permit Imprint			
S18	Day Certain Delivery			
S19	Certificate of Bulk Mailing (Form 3606)			

Part S Total (Add lines S1 - S19)

Priority Mail - Instructions

Use this form for Priority Mail.

Priority Mail must use either Commercial Base or Commercial Plus prices. Do not combine both on one form.

Step 1: Complete Mailer and Mailing sections on page 1.

Step 2: Before you complete the Postage section, go to parts A through F and S. Complete the part(s) that pertain to your mailing. The following information will help you determine which parts to complete:

Part A: Priority Mail - Enter total in Part A Total box.

Part B: Priority Mail - Regional Rate Box - Commercial Base/Commercial Plus - Enter total in Part B Total box.

Part C: Priority Mail - Commercial Plus Cubic - Enter total in Part C Total box.

Part D: Priority Mail - NSA - Enter total in Part D Total box.

Part E: Priority Mail - Open and Distribute - NSA - Enter total in Part E Total box.

Part F: Priority Mail - Open and Distribute - Commercial Plus - Enter total in Part F Total box.

Part S: Extra Services - Enter total in Part S Total box.

Step 3: Complete only applicable part(s), as follows:

1. Determine the per-piece price based on the zone and actual weight or dim weight of a single piece.
2. Multiply the number of addressed pieces by corresponding postage price. Do not round.
3. Include all surcharges that apply.
4. In Part/Total box for each completed part, enter sum of the (unrounded) postage amounts for that part.

Step 4: Go to Postage section on page 1.

1. Place a check mark in the applicable box(es) to show which part(s) you have completed.
2. Add postage from Part/Total box for each completed part; enter that sum in Total Postage, rounded off to nearest whole cent (two decimal places).

Step 5: Read and sign the Certification section, including your telephone number. Attach all completed pages together to submit with the mailing. (Do not include blank pages.)

Information: For more information on mailing standards, prices, and fees please go to Postal Explorer at pe.usps.com.