

PART I - FACE SHEET

<h1 style="margin: 0;">APPLICATION FOR FEDERAL ASSISTANCE</h1> <p style="margin: 0;">Modified Standard Form 424 (Rev.02/07 to conform to the Corporation's eGrants System)</p>		1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Non-Construction														
2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS): 01/22/11	3. DATE RECEIVED BY STATE:	STATE APPLICATION IDENTIFIER: 941477040														
2b. APPLICATION ID: 11TN124734	4. DATE RECEIVED BY FEDERAL AGENCY: 01/22/11	FEDERAL IDENTIFIER: 11TNHCA002														
5. APPLICATION INFORMATION																
LEGAL NAME: Hoopa Valley Tribe and Hoopa Forestry Division DUNS NUMBER: 074647165 ADDRESS (give street address, city, state, zip code and county): P.O. Box 606 143 Campbell Field Road Hoopa CA 95546 - 0606 County: Humboldt	NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes): NAME: Tahsanchat Ferris-Wilson TELEPHONE NUMBER: (530) 625-5223 21 FAX NUMBER: (530) 625-5144 INTERNET E-MAIL ADDRESS: tahsanchat@yahoo.com															
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 941477040	7. TYPE OF APPLICANT: 7a. Indian Tribe 7b. Tribal Government Entity															
8. TYPE OF APPLICATION (Check appropriate box). <input type="checkbox"/> NEW <input checked="" type="checkbox"/> NEW/PREVIOUS GRANTEE <input type="checkbox"/> CONTINUATION <input type="checkbox"/> AMENDMENT If Amendment, enter appropriate letter(s) in box(es): <input type="text"/> <input type="text"/> A. AUGMENTATION B. BUDGET REVISION C. NO COST EXTENSION D. OTHER (specify below):		9. NAME OF FEDERAL AGENCY: <p style="text-align: center;">Corporation for National and Community Service</p>														
10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.006 10b. TITLE: AmeriCorps Indian Tribes	11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Hoopa AmeriCorps on Native Lands Program 11.b. CNCS PROGRAM INITIATIVE (IF ANY):															
12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc): Hoopa Valley Indian Reservation-Humboldt County, Hoopa, California and surrounding rural or wilderness & isolated areas.		13. PROPOSED PROJECT: START DATE: 07/15/11 END DATE: 07/14/14														
15. ESTIMATED FUNDING: Year #: <input type="text" value="1"/> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;">a. FEDERAL</td> <td style="text-align: right;">\$ 153,407.00</td> </tr> <tr> <td>b. APPLICANT</td> <td style="text-align: right;">\$ 156,910.00</td> </tr> <tr> <td>c. STATE</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>d. LOCAL</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>e. OTHER</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>f. PROGRAM INCOME</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>g. TOTAL</td> <td style="text-align: right;">\$ 310,317.00</td> </tr> </table>		a. FEDERAL	\$ 153,407.00	b. APPLICANT	\$ 156,910.00	c. STATE	\$ 0.00	d. LOCAL	\$ 0.00	e. OTHER	\$ 0.00	f. PROGRAM INCOME	\$ 0.00	g. TOTAL	\$ 310,317.00	14. CONGRESSIONAL DISTRICT OF: a.Applicant <input type="text" value="CA 001"/> b.Program <input type="text" value="CA 001"/>
a. FEDERAL	\$ 153,407.00															
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d. LOCAL	\$ 0.00															
e. OTHER	\$ 0.00															
f. PROGRAM INCOME	\$ 0.00															
g. TOTAL	\$ 310,317.00															
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.		16. IS A APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? <input type="checkbox"/> YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: <input checked="" type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372														
a. TYPED NAME OF AUTHORIZED REPRESENTATIVE: Tahsanchat Ferris-Wilson		b. TITLE: Assistant Director														
d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:		c. TELEPHONE NUMBER: (530) 625-5223 21														
e. DATE SIGNED: 01/21/11																

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Executive Summary

Members complete 1700 hours in exchange for the experience and an educational award. The program focuses on providing services to older adults at their homes so that they can live longer independently. Although not formally identified as a Performance Measurement, the Hoopa AmeriCorps program also supports Member Intervention, especially education & training that promote members' preparation for postsecondary education, as well as participation in disaster relief, environmental preservation, & other community needs project.

Rationale and Approach

The Hoopa Valley Tribe has a strong infrastructure with sound programmatic and fiscal oversight and has demonstrated its capacity to manage Corporation for National and Community Service grants and contracts throughout their past 12 years of ANL grants management.

COMPELLING COMMUNITY NEED. The Hoopa Valley Indian reservation is plagued with the significant issues and problems that face many Indian Tribes and reservations such low educational attainment (69% high school graduation rate) and high rates of unemployment (24%), both of which lead to an ever-increasing prison population. Many of these youth are males who have no leadership or role models in their families.

The ANL will conduct service projects within the Hoopa Indian Reservation. Service projects will consist of Honoring our Elders (otherwise known as Older Adults) within our community. The ANL program will work with different departments within the Hoopa Valley Tribe and other organizations that work closely with the Elder population. Because the members are of native descent, the ANL program is uniquely sensitive to the cultural-based needs of the elders in the community. Elders are held in very high esteem within native communities as they are the ones who teach and preserve our

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culture. They are the healers and spiritual guides in most ceremonies within native communities.

DESCRIPTION OF ACTIVITIES AND MEMBER ROLES. The ANL will be addressing the needs of elders 62 and older for the next three years. Members will begin this process by contacting elders in the community by a needs assessment survey. They will meet with each elder and see what their individual needs are. Whether it's a load of wood, or minimal repairs or beautifications to their homes, elders will receive the much needed services through AmeriCorps members so that they can live independently. Elders may also call the ANL program and request needed services as well.

Service projects will consist of project outreach activities that allow for community elders to complete a telephone application for assistance that describes needs to be addressed, the activities that will help address the needs, and the benefits to the elder as well as to the member.

Outreach will be conducted on the Hoopa Valley Indian Reservation. Recruitment materials and survey information will be distributed to all local organizations that involve the elder population. These organizations consist of the Senior Nutrition program, Diabetic Program, Kimaw Medical Center, the Archives Department and various other smaller departments and entities within the Hoopa Valley Tribe.

The goal of the Hoopa ANL program is to honor the elders of our community by providing them with assistance from a group of dedicated and caring individuals. Secondly the members themselves will be trained and educated to serve as role models and home health providers. The projects completed will meet the goals of the community and address the needs of the elders.

Each day, 12 FULL-TIME members will begin with a daily orientation to the goals and project tasks

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at hand, a "Briefing". Next the members are organized at the site to effectively accomplish all of the tasks necessary for project completion. At the end of the day the members begin to clean-up the site and put away tools. The last task of the day is to have a "debriefing" where members have the opportunity to voice any safety issues or concerns, recognize accomplishments, offer ideas to make the project better for the next day, and fill out their service hour log sheets to accurately reflect the total amount of service hours performed. A member will spend 34 hours per week in direct service activities and approximately 6 hours per week in training.

The AmeriCorps Supervisor is responsible to ensure that all staff are properly trained regarding the prohibited activities and ensuring that members and staff comply with the provisions of the grant.

The program Director keeps the Hoopa Valley Tribal Council informed of these requirements and ensures that they are current on changing policies and OMB circulars.

The Hoopa ANL program staff will conduct an orientation on prohibited service activities during the first month of a member's term of service. These prohibited activities in addition to other program requirements are included in the "Hoopa AmeriCorps on Native Lands Member Handbook" that will be distributed to each member to utilize throughout the year. The list of prohibited activities will be documented within the "member contract" and will be signed by both the member and Program Director on the first day of the member's term of service.

MEASURABLE OUPUTS AND OUTCOMES. ANL will have 12 members that will be divided among the Districts that the Hoopa Community has already established. Members within these teams will perform direct service such as wood cutting, stacking, kindling/kitchen wood cut, establishing small gardens for them to nurture, fire reduction around their homes, socializing, minor home repair, companionship, and beautification around their homes.

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PLANS FOR SELF ASSESSMENT AND IMPROVEMENT. The Hoopa ANL program has contacted and agreed to contract with an independent evaluator, Tribal Management Consultant Suzanne M. Burcell, MBA, MA Education, who is employed at Humboldt State University as Director of the Indian Teacher & Educational Personnel Program. Ms. Burcell will help the Hoopa ANL staff and the Hoopa Valley Tribe to identify strengths and weaknesses within the program, as well as to identify obstacles and remedies for overcoming them. She has served as the external evaluator of the Hoopa-Yurok Vocational-Technical Education Program for the past five years. Additionally, Hoopa ANL has worked with Project STAR in performance measurement, which has led to the development of tools that will allow for both the members and project partners to provide feedback that will benefit the member, community, and Hoopa ANL.

The Hoopa community has a vital role in identifying needs and service activities, beginning with the Hoopa Valley Tribal Council, the largest employer in the Hoopa Valley Indian Reservation. They are responsible for ensuring that all individuals are represented by the Tribe and through council area meetings.

COMMUNITY INVOLVEMENT. Community partners and stakeholders will continue to be utilized throughout the three-year program period, as they are responsible for written surveys and other reports that identify program weaknesses and strengths.

RELATIONSHIP TO OTHER NATIONAL AND COMMUNITY SERVICE PROGRAMS. Hoopa ANL prides itself in collaborating with other Corporation-supported programs and utilizes the CNCS database of programs to identify potential programs to collaborate with for training of members and meeting community needs through the direct local service projects. The Volunteer Center of the

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Redwoods (VCOR) is a local non-profit organization that recruits volunteers and supports volunteer recruitment activities throughout Northern California. VCOR also is a corporation-sponsored AmeriCorps, VISTA, and Senior Corps Programs. Hoopa ANL is affiliated with this organization and has utilized this partnership to enhance the services provided to include the Hoopa Valley Indian reservation and AmeriCorps Program. Additionally, the Hoopa ANL and the Hoopa Tribal Civilian Community Corps collaborate daily to meet the needs of the local Indian reservation and surrounding Native communities.

The Hoopa ANL program performs service activities unique only to Native Communities. The members perform culturally sensitive service projects that were developed as a result of the personal relationships that have been developed throughout the past years. These types of projects can be replicated by other CNCS programs that develop the same type of relationships with the sponsoring organizations that the Hoopa ANL has with its people.

Organizational Capability

The primary contact for the grant application is Leonard Masten, Chairman of the Hoopa Valley Tribe. The secondary contact is Tahsanchat Ferris-Wilson, Program Director the Hoopa AmeriCorps program.

ABILITY TO PROVIDE SOUND PROGRAMMATIC AND FISCAL OVERSIGHT: The Hoopa Valley Tribe is located in Northwest California. The Hoopa Valley Indian Reservation is the largest reservation in California and was established in 1864. The Tribe has been managing grants and contracts under Public Law 93-638 for over 38 years. Since 1988, the Hoopa Valley Tribe has been at the forefront of the Self-Governance movement. The Tribe was one of the original five tribes to takeover the management of Bureau of Indian Affairs activities under a Compact of Self Governance.

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The Tribe was the first tribe in the Nation to enter into a Self Governance agreement with the Department of Health and Human Services and Indian Health Services. The Hoopa Valley Tribe currently manages most of its programs under a Compact of Self Governance with both the Department of the Interior and the Department of Health and Human Services. The Tribe has an annual funding agreement under Title IV with the Bureau of Indian Affairs and Title V with Indian Health Services of P.L. 93-638, as amended, with the Bureau of Reclamation to manage fisheries activities on the Trinity River both on and off the reservation. The Tribe also has grants and contracts with the Environmental Protection Agency, U.S. Department of Education, U.S. Department of Agriculture, Corporation for National and Community Service and numerous other Federal and State agencies. The Hoopa Valley Tribe is in the 12th year of managing the Hoopa AmeriCorps grant and in the 10th year of managing another AmeriCorps Residential program (Hoopa Tribal Civilian Community Corps). Both of these programs are grant funded National Tribal programs funded by the Corporation for National and Community Service.

BOARD OF DIRECTORS, ADMINISTRATORS AND STAFF

The AmeriCorps Program has had success at obtaining full Tribal Council and community support. The Hoopa Tribal Chairman has presented awards of appreciation to the Hoopa AmeriCorps Program. The Hoopa Valley Tribe submits annual organizational wide audits as required by OMB Circular A-133. There have been no significant audit deficiencies. The Hoopa Valley Tribe has established a complete administrative infrastructure that includes (1) Chairman, (7) Tribal Council, Personnel Department, Fiscal Department and Office of Tribal Attorney. These departments provide essential support services for the proper management of grants and contracts. Hoopa AmeriCorps only has 2 ½ years to report on as they are currently still active in their third year grant. Hoopa AmeriCorps has a diverse group of staff, which has been a proven tool success of the program. Hoopa AmeriCorps

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has one FTE key staff position known as the AmeriCorps Supervisor ; and two oversight positions known as the Program Director and Recruiting Officer.

The AmeriCorps program will be under the direction and guidance of Tahsanchat Ferris-Wilson, Program Director whom has been in this position since February of 2010 but has been the Assistant Director to the previous Program Director since 2000. She manages AmeriCorps activities relating to personnel, fiscal; community resources: public relations; emergency operations, program development, budget and grant writing & compliance. She spends 124 hours of her time annually, monitoring the Hoopa AmeriCorps Program as outlined in the budget narrative and her remaining time overseeing another AmeriCorps Residential program. Tahsanchat has been committed to working with the Hoopa AmeriCorps Program since late 2003 and with Hoopa Tribal Civilian Community Corps since late 2000. Tahsanchat is a Hoopa Tribal Member who grew up of the reservation in Santa Rosa, California, but returned to the reservation in 1997. She attended Empire Business College of California Superior Courts and College of the Redwoods. Some of her past experience included Marketing, Working for Fresno County, Hoopa Tribal Administration, Hoopa Development Fund Department, Hoopa Fisheries and K'ima:w Medical Center. She is also involved with community as she has served on the Headstart Parent Policy Council, Hoopa Housing Board of Commissioners, Hoopa Development Fund Board, Mad River Youth Soccer Board, Hoopa Recreation Committee, Hoopa High School Site Council, Klamath Trinity Joint Unified School District Advisory Council, Trinity Valley Elementary Site Council, Associate Student Body Class Advisor, CNCS EGRANTS Planning Committee & AmeriCorps TTA Planning Group. She has also provided technical assistance on Conference Calls to Tribal AmeriCorps Programs. The AmeriCorps Supervisor, Timothy Kyle FTE 100% of this grant is responsible for monitoring the daily program functions, daily projects, immediate supervisor to members, collects data, trains and provides instruction to 12 members daily,

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enforces tool use and safety procedures. He reports directly to the Program Director. Tim grew up off the reservation in Eureka, California but returned in 2009. He is a Hoopa Tribal Member. Some of his past experience includes working for Simpson Timber Company for over 20 years. He also attended the local, College of Redwoods to earn his degree as a Certified Substance Abuse Counselor. He has volunteered his time toward Pop Warner Youth Football and hosting Traditional Ceremonial Sweats. The Recruitment Officer, spends 111 hours per year on recruitment, selection, maintaining member files for Grant compliance and prepares payroll. Leslie is an AmeriCorps alumni and previously served two years at the Hoopa TCCC program. Leslie grew up in Carson City, Nevada and is a member of the Washoe Tribe. Some of past experience include: attending College of the Redwoods, working for the Bureau of Indian Affairs, volunteering time for Hoopa Youth Soccer and Hoopa Headstart. All Hoopa AmeriCorps program Staff maintain current certification in First Aid and CPR and job description that reflects minimum qualifications to each of their positions. The program is well established and staff keep abreast of new trainings in technology and education to keep up with the changing times

In 2005, the Hoopa AmeriCorps office located on Pine Creek Road had caught on fire due to old wiring. Since then, Hoopa AmeriCorps has been utilizing office space at the Hoopa Tribal Civilian Community Corps located in Hoopa, CA. The designated area is on a prime real estate located near the Trinity River with (1) office building located on it. for Hoopa AmeriCorps. The program receives the use of this office space as an Inkind donation from the Hoopa Valley Tribe as a courtesy from Hoopa TCCC. This office space is approximately 1600 square feet. This building is equipped with a conference room, restroom and office spaces. Hoopa AmeriCorps is utilizing the once known "Conference Room" for their office. This office is used for staff to perform the general duties of AmeriCorps and conducts daily meetings with the members. AmeriCorps has a storage unit which

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holds all work tools and a work yard that holds all wood for elders in need. The Hoopa Tribal Insurance Department has passed and approved all buildings to ensure safety and fire codes.

RAISING FUNDS TO SUPPORT SERVICE ACTIVITIES AND INITIATIVES.

In this grant application: Inkind is from Hoopa Forest Industries, Hoopa Tribal Employment Rights office, Hoopa Tribal Insurance, Kimaw Medical Center, Department of Public Health & Planned Parenthood from Eureka and Willow Creek, CA, Humboldt County American Red Cross, Redding Indian Health Service, Hoopa Forestry Department, Hoopa Yurok Vocational Training Education Program, Hoopa Museum, Elders, Tribal Historians and Traditional dance people from Hoopa, College of the Redwoods, Western Community Policing Institute, Office of Emergency Services and the Northern California Carpenters Union, Northern California Indian Development Council, Humboldt County Dept of Public Health, Hoopa Human Services, Community Prevention Initiative and the Hoopa Valley Tribe is providing the cash match.

In the past 5 years, AmeriCorps has received the following funding:

June 15, 2010

CNCS \$155,968 Applicant \$181,052 Total \$337,020

May 2009

CNCS \$148,772 Applicant \$119,607 Total \$268,379

April 2008

CNCS \$181,233 Applicant \$74,386 Total \$255,619

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2007 and 2006 unavailable in EGRANTS it was in the old WBRS database that is no longer used.

ORGANIZATIONAL AND COMMUNITY LEADERSHIP

Hoopla AmeriCorps has received awards of appreciation and Thank you letters from Hoopa Tribal Council, Various Community Elders, Tribal Assistance for Needy Families, Yurok Tribal Council, Kimaw Medical Center/Diabetic Program, Spay and Neuter Volunteer Clinic, California State Parks, Hoopa Tribal Grants Department and Hoopa Elementary School. They have been honored in the Hoopa People Newspaper, Eureka Times Standard and KIDE Radio Station.

SPECIAL CIRCUMSTANCES

The Hoopa Tribe has an extremely high fringe benefit rate. Reportedly due to insurance companies have found the tribe to be "sickly," which causes the health insurance to be an average of 45% of salaries and wages. Depending on an employee choosing or being entitled to 401 k or family health insurance packages determine the rate calculation up to 45% in certain cases.

The costs of the program have increased for members to live on their own on the Hoopa Indian Reservation which a rural area. This is not a residential program. The funding for the Hoopa Tribe to provide a supplemental cash match is not readily available. This program has been limited in its collaboration of federal and state partners due to a decrease in their federal, state, or private funding cutbacks. Therefore this places a heavy burden on this much needed program for elders and members living on the Indian Reservation.

Recruitment: The program has successfully recruited over 110% for YEAR ONE and TWO.

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Retention: Currently, in YEAR TWO, the retention rate is 92.3%. During YEAR TWO, there were two members still serving from YEAR ONE. Of those, 1 member is scheduled to graduate and the other died during off time.

Successful retention strategies: In an effort to identify and respond to the educational, emotional, physical, and other needs of members, the program provides personal journals, as well as training in journaling techniques, to all members. By performing periodic reviews of members' journal entries, staff have been able to identify and address a number of personal risk indicators, including anger, anxiety, cultural alienation, depression, low self esteem, post traumatic stress, profound grief, alcohol and substance abuse, and limited communication skills. They have used these identified risk indicators to inform decisions about members' needs for specific kinds of support and training, as well as utilize wrap around services with TANF or referrals to behavioral health to Hoopa Human Services for counseling. The staff recognize that 75% to 90% of Hoopa AmeriCorps members are uniquely "at risk", which means they could be struggling to maintain sufficient emotional, physical and/or psychological health to participate fully in the educational and employment development opportunities offered.

Members partake in a monthly "Success Day" with the Hoopa Tribal CCC program. Together members partake in team building activities, members are recognized for hours served, hours donated to the community after scheduled work hours, and trainings certified in. This has created a positive atmosphere and reminds the members of their personal goals they have set for themselves.

TRAINING SUCCESSES The program offers a wide variety of educational, emergency response, personal growth, and skill building opportunities for members. More than three dozen training

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sessions were offered, ranging from one hour to 64 hour trainings. Intensive disaster related training also was offered such as fire fighting, over the bank ropes rescue, CERT training, carpentry training, chainsaw use and homeland security. Considerable time was devoted to health education (e.g., birth control, diet, STDs, substance abuse, tobacco cessation, and managing conflict/emotions.), as well as personal finances. A detailed list is in the budget narrative.

Cost Effectiveness and Budget Adequacy

The Hoopa Valley Tribe and government infrastructure support the Hoopa AmeriCorps Program. COST PER MEMBER. ANL's cost per members does not exceed the requirement of no more than \$13,200 as outlined in the AmeriCorps Provisions. The Hoopa Valley Tribe provides the required match of over 50 %.

DIVERSE NON-FEDERAL SUPPORT AND DECREASE RELIANCE ON FEDERAL SUPPORT AND BUDGET ADEQUACY: Each year the Hoopa AmeriCorps Program decreases the amount of federal funding with Cash Match and In-kind Support from the Hoopa Valley Tribe (HVT) and other local organizations. Hoopa AmeriCorps will continue to utilize departments whose mission support the service projects that AmeriCorps addresses. These In-kind Free contributions begin with the Tribal Employment Rights Office that will be providing training on sexual harassment. Tribal Insurance will be providing training on workers compensation compliance, Motor Vehicle Policies. Ki'ma:w Medical Center will be providing training in substance abuse prevention and policies, teen pregnancy prevention, dietary awareness and home health care. They will also be providing members with dental and medical services, prescriptions filled, transportation to these appointments and drug and alcohol testing while enrolled into the program. The Department of Public Health located in Eureka and Willow Creek, CA will be providing training in STD awareness, tobacco cessation, personal health and hygiene and dietary awareness. American Red Cross will be providing training in mass care and

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natural disaster preparedness. The Indian Health Service located in Redding and Trinidad, CA will be providing training in Food Handling and Conflict Resolution. Community Prevention Initiative will provide conflict Resolution, Team Building & Leadership Skills. Hoopa Wildland Fire provides training and instruction in Basic Firefighter instruction and upon passing the pack test certifies the member with their red card to fight fire. The Hoopa Forestry Department will be providing training in small engine maintenance and repairs for chainsaws. Hoopa Career and Technical Education and Training Program will be assisting members with classroom instruction on Home Health Care, how to fill out a college applications and other necessary forms. The Hoopa Museum will be providing training in cultural awareness, respecting our elders and sensitivity. Service Project sites, will be providing materials, cultural awareness, instruction, on site supervision and some minor hand tools while members are working at each elders home site. Suzanne Burcell, the Director of Indian Teacher and Educational Personnel Program at Humboldt State University will conduct an evaluation of the program to ensure quality of services. Hoopa AmeriCorps has made the commitment to build a stronger community with a smaller group of AmeriCorps members. They believe that the impact will be stronger with a smaller group of AmeriCorps members. Staff have become more familiar with AmeriCorps Provisions, Tribal Policies and certain trainings that they are confident in saving the program money by training the members themselves. These trainings include Personal Income Tax Preparation; How to Manage Conflict, Anger and Emotion; Civic Engagement, Tribal Policies and Team Building, etc.

NEED. The program need was determined by the Hoopa Valley Tribe, Hoopa AmeriCorps Office and several agencies on the Hoopa Valley Reservation. These agencies identified that Elders are neglected and need the basic day to day assistance with living in order sustain their lives. These agencies held meetings with AmeriCorps; wrote letters to AmeriCorps requesting assistance for elders; filled out

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numerous service project requests for AmeriCorps' Assistance; called AmeriCorps on the telephone; published articles in the newspaper requesting volunteers; elders expressed their need for assistance by coming into the AmeriCorps office & calling AmeriCorps on the telephone; family members of elders requested AmeriCorps' assistance by telephone or in person at the AmeriCorps office. The AmeriCorps office was only able to complete 40-50% of all requests from elders. The agencies identifying elders in need are 1. Kimaw Medical Center 2. Office of Emergency Services 3. Hoopa Forestry 4. Citizens on Patrol 5. Hoopa Tribal Administration 4. Volunteer Fire 5. Senior Nutrition 6. Diabetes Awareness Program 7. Human Services 8. Ambulance Station 9. Hoopa Law Enforcement 9. Hoopa Yurok Vocational Training Program 10. Hoopa Valley Tribal Council 11. Hoopa Grant writer 12. Tribal Planner 13. Tribal Recreation and 14. Vocational Rehabilitation.

AmeriCorps has been focusing on environmental projects for several years. One of the service projects AmeriCorps' performed was cutting wood for elders. While performing this service project, AmeriCorps noted that elders need much more than wood. Most elders in Hoopa already live in a isolated rural area. Most times, AmeriCorps is the only person an elders sees for weeks or even months. Elders need companionship, gardens, brushing hazardous fuels around their home site and much more. Since this is only one of many service projects, AmeriCorps has been unsuccessfully in assisting all elders in need. More importantly, most elders get one load of wood and a box full of kindling cut one time per year from AmeriCorps. Other elders get brush removed around their home site one time per year. AmeriCorps is proposing to give elders 20 hours of their time broken up through out the year. One 8 hour day may consist of wood cutting, the next 8 hour day may consist of creating a small garden or cutting kindling, or cooking meals together, or brushing hazardous fuels from around the home site or while creating companionship with elder. AmeriCorps would not be doing the work for the elder but rather with them.

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Evaluation Summary or Plan

As required by the Corporation for National and Community Service, the Hoopa ANL will engage Tribal Management Consultant Suzanne M. Burcell, MBA, MA Education, to assist staff in performing program evaluations. Ms. Burcell has more than 25 years' experience in Tribal community/economic development and 6 years' experience in American Indian higher education. She has performed as the external evaluator for the Hoopa-Yurok Vocational-Technical Education Program and for the Hoopa Tribal Assistance for Needy Programs. She also provides technical assistance to applicants for grants from the Administration for Native Americans through ACKCO, Inc.

The program also will be evaluated continuously by internal staff, community partners, and members; and data will be collected for use in mid-year and annual evaluations facilitated by Ms. Burcell. These evaluations will include formative (progress-oriented) and summative (impact-oriented) components. To ensure its effectiveness, the evaluation plan will be outlined in staff orientation programs at the beginning of each grant year. All persons involved in the ANL will be afforded opportunities to provide verbal and written feedback and recommend improvements in project design, including community-oriented and member-development objectives, criteria for measuring program progress and ultimate success, evaluation instruments and reporting methods. In addition to providing feedback and recommendations directly to staff, members will be provided a "suggestion box."

At the beginning of each project year, the Program Director will convene orientation meetings with ANL staff and crew members. Following an overview of the year's objectives, performance measures, and data collection methods, the Director will delineate the specific milestones to be achieved monthly and/or quarterly. A program progress report format will be provided to each member of the staff with

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instructions for completion and return to the Program Director. Staff reports will be submitted on a monthly basis. A feedback survey instrument will be provided to crew members so that they will be oriented to the areas of inquiry to be addressed in mid-year and year-end evaluations. Their early familiarization with the survey instrument will improve both the number and accuracy of responses to later interviews and surveys.

Program progress reports will include staff-identified impediments to progress and recommended strategies for overcoming them. They also will recommend program and budget modifications should they be deemed necessary. The Director will synthesize staff and faculty reports into monthly and quarterly reports for dissemination at periodic meetings of the staff, members, and Tribal Council. The compiled reports will be incorporated into required Grant Performance Reports to the Corporation for National and Community Service, which also will include pertinent information about program data collection and recordkeeping methods, policies and procedures developed to improve programmatic performance, overall program enrollments, projects completed, needed program/budget modifications and member socio-demographics. These Grant Performance Reports will follow the format recommended by the CNCS.

Included in Ms. Burcell's evaluation will be:

Descriptions and analyses of accuracy of records and the validity of measures used to establish and report on member development; Progress in achieving objectives delineated in the grant application as approved and/or modified; Actions taken to address significant barriers impeding progress; Effectiveness of the project in achieving desired outcomes and impacts; Coordination of individual members' development and personal services; Retention/completion rates of crew

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members; Overall impacts on members' community engagement, educational attainment, employability, and quality of life.

Ms. Burcell will employ the following methodology for program evaluation:

- (1) Review of prior year's program evaluation (if any).
- (2) Review of approved funding application for current program.
- (3) Review of prior Grant Performance Reports (if any).
- (4) Review of position descriptions for all program staff.
- (5) Interviews of all program staff utilizing a standardized questionnaire.
- (6) Interviews of a sample of community partners and sponsoring organizations.
- (7) Review of available data bases and sampling of reports generated.
- (8) Review of member feedback instruments; and interviews or surveys of program participants utilizing a standardized questionnaire.
- (9) Preparation of Draft Report for Exit Interview with key program personnel.
- (10) Preparation of Final Report.

Amendment Justification

N/A

Clarification Summary

Clarification Items requested 04/25/11.

Section I:

B. Personnel Fringe Benefits: In the previous years of employment with the Hoopa Valley Tribe; the maximum amount at that time was 45%. Although the Hoopa tribe is self funded and they set rates in accordance with claim history. Therefore rate structure is based on the number of claims the

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Hoopla Tribe pays out. The Tribe pays 100% of the premium in accordance with their rules in place.

Acronyms: FICA - Federal Insurance Contributions Act, FMED- Medicare, SUI -State

Unemployment, SDI - State Disability Insurance, RET- Retirement, Workers Compensation- State required Workers Compensation, TERO Tax- Tribal Employment Rights Office Tax.

G. Staff and member training: Any trainings listed that have a zero balance cannot be counted in the budget because they are considered to be covered as a part of our indirect negotiated contract with the US Dept of Interior or they are inhouse trainings provided by staff.

I Other Program Operating Costs: Transportation costs are budgeted at 55 cents/mile (above the federal rate) because the Hoopa Valley Tribes Travel ordinance has a mileage rate of 55 cents/mile that governs the program.

The budget does include cost for criminal background checks on members or staff. This process will be done by the local sheriff's department located over an hour from the facility where members and staff will be fingerprinted for a DOJ and FBI check to be in compliance with the requirements found at www.nationalservicesources.org/criminal-history. Background checks (criminal for members) Average based on prior years. the Hoopa tribe will provide this cashmatch.

Section I I

Health Insurance: Kimaw Medical Center is providing medical and dental services to the AmeriCorps members based on their status as enrolled AmeriCorps members. The state of California is providing medical services to the AmeriCorps members based on their residency of California.

Narratives

Member Recruitment: The program utilizes local media and outreach to recruit its members into program. The Recruitment Officer that is shared between TCCC and Hoopa AmeriCorps creates flyers and advertisements in the local newspaper and for the 60 different tribal departments. These flyers are posted at the local highschools, colleges, grocery stores, gas stations, laundromats and eating places or social hangouts. Recruitment booths and showcases are done at the three local highschools, at career days, local pow wows, local social events such as Sovereigns day and the Kimaw Health Fair and Spring Fling...Two different members are selected to assist in recruiting for each of these events and are required to post recruitment flyers all year long. Members carry flyers and applications to join the program each day in their vehicle. This program does not utilize the AmeriCorps portal because the Tribal Employment Rights Office requires that the members go through the Tribes personnel department and advertise and select members.

Volunteer Generation: 12 members in the program will rotate and assist in the office to recruit volunteers. Members will call family members to assist when working with their older adults. The program is also very creative in honoring annual service dates such as Earth Day, Martin Luther King Day, make a Difference Day and other CNCS service initiative days; the program has been successful in recruiting volunteers, tracking volunteers and coordinating the volunteers while doing service initiatives such as Highway clean up, downtown beautification, planting trees, etc. These service initiatives are created by collaborating monthly by members attending community collaboration meetings sponsored by the local Positive Indian Families Network.

Performance Measures:

Opportunity: The program does a great deal of intervention training to support the members needs in

Narratives

order to deal with everyday obstacles. Although the performance measures listed in opportunity cannot measure what needs to be measured.

Continuation Changes

N/A

Performance Measures

SAA Characteristics

- AmeriCorps Member Population - None c Geographic Focus - Rural
 Geographic Focus - Urban Encore Program

Priority Areas

- | | |
|---|--|
| <input checked="" type="checkbox"/> Economic Opportunity | <input type="checkbox"/> Environmental Stewardship |
| <i>Selected for National Measure</i> <input type="checkbox"/> | <i>Selected for National Measure</i> <input type="checkbox"/> |
| <input type="checkbox"/> Education | <input checked="" type="checkbox"/> Healthy Futures |
| <i>Selected for National Measure</i> <input type="checkbox"/> | <i>Selected for National Measure</i> <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Veterans and Military Families | <input type="checkbox"/> Other |
| <i>Selected for National Measure</i> <input type="checkbox"/> | <i>Selected for National Measure</i> <input type="checkbox"/> |

Grand Total of all MSYs entered for all Priority Areas 12

Service Categories

- Other Environment
- Other Human Needs

National Performance Measures

Priority Area: Healthy Futures

Strategy to Achieve Results

Briefly describe how you will achieve this result (Max 4,000 chars.)

12 Members will provide 20 hrs of services to 90 different older adults aged 62 or older or disabled individuals aged 59 and older (with proof of 75% disabled) residing on the Hoopa Indian Reservation. These support services will include: creating gardens, planting seedlings or pruning vegetation with elders at their home, minor outside home repair for basic home safety such as: cleaning out rain gutters, cleaning wood stoves, fixing minor damage to porch, stairs, railings, pot holes in driveway, clear a pathway from their parking area to house, cleaning and removing unwanted trash/debris in yard, cutting brush around home to prevent the older adults from arson or wildland fire (fire reduction). Members will also build upon cultural preservation with the elder(s) by helping them gather and/or prepare traditional foods and materials such as: acorns, fish, basket weaving materials, eels. Included in this, a large component of this strategy to achieve this result: To have logging decks of wood donated by the Hoopa Forest Industries. The members will cut and deliver the wood to older adults; to be used for firewood for heat. Members will also help older adults cut existing wood at their home to be smaller and easier to carry to prevent injury to the older adult.

Result: Output

Result.

90 Older adults will receive services from AmeriCorps members to allow them to live independently.

Indicator: H8: Individuals receiving independent living services.

Target :90 older adults will receive service from AmeriCorps members to allow them to live independently.

Target Value: 90

Instruments: Elder Time Logs, Elder Service Project Application, Elder Files Teh program will be using a pre and post elder survey to compare the results in survey in obtaining the data needed for this performance measure.

PM Statement: 90 older adults age 62 and older, or disabled adults 59 and older, with proof of 75% disability will receive 20 hrs of service from AmeriCorps members to allow them to live independently.

Result: Intermediate Outcome

Result.

75% of the 90 service beneficiaries will report an increased quality of life related to living independently.

Indicator: Increase the impact of older adults living independently longer by the services received

Target :Elders will report improvement of living independent from the services received from Hoopa

AmeriCorps.

Target Value: 68

Instruments: The elder is required to complete an AmeriCorps service project application prior to requesting services from the AmeriCorps members. This application asks the elder a series of questions

National Performance Measures

Result.

from Hoopa AmeriCorps Members.

relating to what has made it hard for them to live independently? If so, please identify." Elders in immediate need of AmeriCorps Services are required to have a letter documented from the outside organization, stating why it is an emergency for the elder to receive services from AmeriCorps within 1-2 days.

PM Statement: 75% of the 90 service beneficiaries will report an increased quality of life related to living independently. Elders will report improvement of living independent from the services received from Hoopa AmeriCorps.

Required Documents

<u>Document Name</u>	<u>Status</u>
Evaluation	Sent
Federally Approved Indirect Cost Agreement	Sent
Labor Union Concurrence	Not Applicable