

## PART I - FACE SHEET

|   |   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
|---|---|--|--------------|---------|----------|---------|----------|---------|----------|---------|-------------------|---------|----------|--------------|--|--|
| <b>APPLICATION FOR FEDERAL ASSISTANCE</b>   |   | 1. TYPE OF SUBMISSION:<br>Application <input checked="" type="checkbox"/> Non-Construction |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| Modified Standard Form 424 (Rev.02/07 to confirm to the Corporation's eGrants System)   |   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):  | 3. DATE RECEIVED BY STATE:<br><br>23-NOV-10   | STATE APPLICATION IDENTIFIER:  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 2b. APPLICATION ID:<br><br>11ES123167   | 4. DATE RECEIVED BY FEDERAL AGENCY:   | FEDERAL IDENTIFIER:<br><br>09ESHNY0010002  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| <b>5. APPLICATION INFORMATION</b>   |   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| LEGAL NAME: Research Foundation of State University of New York at Stony Brook<br><br>DUNS NUMBER: 804878247  | NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):<br><br>NAME: Urszula Zalewski<br>TELEPHONE NUMBER: (631) 632-6814<br>FAX NUMBER: (631) 632-9146<br>INTERNET E-MAIL ADDRESS: uzalewski@notes.cc.sunysb.edu                            |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| ADDRESS (give street address, city, state, zip code and county):<br>W5510 Melville Library<br>Stony Brook University<br>Stony Brook NY 11794 - 3362<br>County:  |   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN):<br><br>141368361   | 7. TYPE OF APPLICANT:<br>7a. Non-Profit<br><br>7b. 4-year college   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 8. TYPE OF APPLICATION (Check appropriate box).<br><br><input type="checkbox"/> NEW <input type="checkbox"/> NEW/PREVIOUS GRANTEE<br><input checked="" type="checkbox"/> CONTINUATION <input type="checkbox"/> AMENDMENT<br>If Amendment, enter appropriate letter(s) in box(es): <input type="text"/> <input type="text"/><br><br>A. AUGMENTATION        B. BUDGET REVISION<br><br>C. NO COST EXTENSION    D. OTHER (specify below):   | 9. NAME OF FEDERAL AGENCY:<br><b>Corporation for National and Community Service</b>   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:94.006<br>10b. TITLE: AmeriCorps Fixed Amount Grant (State)  | 11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:<br>AmeriCorps Volunteers for Community Service  |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc):<br>Long Island, NY-Suffolk County, NY; Nassau County, NY and New York City  | 11.b. CNCS PROGRAM INITIATIVE (IF ANY):   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 13. PROPOSED PROJECT: START DATE: 09/15/11      END DATE: 09/14/12  | 14. CONGRESSIONAL DISTRICT OF: a.Applicant <input type="text"/> b.Program <input type="text"/>  |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 15. ESTIMATED FUNDING: Year #: <input type="text" value="2"/>   | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?<br><br><input type="checkbox"/> YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:<br><br>DATE:<br><br><input checked="" type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372 |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">a. FEDERAL</td> <td style="text-align: right;">\$ 11,848.00</td> </tr> <tr> <td>b. APPLICANT</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>c. STATE</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>d. LOCAL</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>e. OTHER</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>f. PROGRAM INCOME</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>g. TOTAL</td> <td style="text-align: right;">\$ 11,848.00</td> </tr> </table> | a. FEDERAL  | \$ 11,848.00   | b. APPLICANT | \$ 0.00 | c. STATE | \$ 0.00 | d. LOCAL | \$ 0.00 | e. OTHER | \$ 0.00 | f. PROGRAM INCOME | \$ 0.00 | g. TOTAL | \$ 11,848.00 | 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?<br><br><input type="checkbox"/> YES if "Yes," attach an explanation. <input checked="" type="checkbox"/> NO |  |
| a. FEDERAL  | \$ 11,848.00  |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| b. APPLICANT  | \$ 0.00   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| c. STATE  | \$ 0.00   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| d. LOCAL  | \$ 0.00   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| e. OTHER  | \$ 0.00   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| f. PROGRAM INCOME   | \$ 0.00   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| g. TOTAL  | \$ 11,848.00  |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.   |   |  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:<br><br>Anne Depietri  | b. TITLE:<br><br>NYS Contract Admin.  | c. TELEPHONE NUMBER:<br><br>(631) 632-9949   |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |
| d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:  |   | e. DATE SIGNED:<br><br>05/12/11  |              |         |          |         |          |         |          |         |                   |         |          |              |  |  |

## Narratives

### Executive Summary

Stony Brook University is seeking to impact the community through expansion of the opportunities available for students dedicated to service through the AmeriCorps Education Award program. During the current grant community sites reported 100% satisfaction from work conducted by members. The program created a significant "buzz" beyond campus about health education and hunger programs that have greatly impacted the community for the better. Next year we fully expect AmeriCorps members will prove to be an even greater invaluable asset to the Corporation and local community.

### Rationale and Approach

Compelling Community Need

HEALTHY FUTURES FOCUS AREA: Address unmet health community need- disease prevention, health promotion initiatives and health literacy.

Based on the Suffolk County Community Health Assessment for 2005-10, it is well known in the medical community that health status can be best improved and disparities in status most effectively eliminated by increasing utilization of primary and preventive care services. Such services are seen to have a substantial impact on the leading causes of death and disability in this country, and lack of appropriate primary care, including recommended screening and preventive services, increases poor health outcomes. Persons with routine access to primary care have less than half the hospitalization rate of those who do not.

There are a number of barriers to screening including: financial issues, lack of insurance coverage or lack of coverage for preventive services. Due to the increasing number of individuals at risk and decreasing resources offered by SCDHS, there is a significant need for additional support in the health care preventive services. (Source: Agency for Healthcare Research and Quality Health Resources and Services Administration Healthy People 2010. Chapter on access to quality health services, glossary.)

Key Findings in Health Care Disparities:

One million adult New Yorkers, about 1 in 6, are presently uninsured. More than 1.2 million adults, or 1

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in 5, lack a regular care provider.

Unemployed adults are more likely than employed adults to be uninsured (26% vs. 18%), but about two thirds of uninsured New Yorkers are employed (approximately 708,000 of the 1 million uninsured).

Women in the poorest neighborhoods have a life expectancy 5 years shorter than those who live in the highest income neighborhoods.

More than 1 in 3 women age 65 and older do not get flu shots; fewer than half of women age 65 and older have ever received a pneumonia shot.

In light of the economic crisis, thousands of Long Islanders have lost their jobs, their income and their ability to make ends meet. Many have exhausted all avenues of safety net supports, including health care services. In the next year's predictions, the number of people in need of health care services will triple. Currently, more than 250,000 Long Islanders are either medically underserved or do not have health insurance, which leads to a burden on families, health care facilities and communities as chronic illness and dependence on emergency care increase. <http://www.unitedwayli.org>

As Nassau and Suffolk mature, aging infrastructures, housing shortages, falling wages, and population shifts have exacerbated existing disparities in mental health and contributed to emerging inequalities. Without a coherent, continuous, and accessible system of vocational, housing, mental health, and supportive services, Long Island will not be able to effectively prevent or treat mental illness for many of its residents. To address this situation, proactive and integrated programs are essential.

<http://www.nyshealthfoundation.org>

Together, SBU AmeriCorps VCS and its community partners will work to help people gain access to quality health services, create programs on disease prevention, health promotion initiatives and health literacy providing disadvantaged individuals with necessary health assistance to live independent and healthy lives.

OPPORTUNITY FOCUS AREA: Economic opportunity for economically disadvantaged individuals within communities.

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Key Findings in Homelessness, Hunger and Support Services:

Thousands of Long Islanders are homeless.

Two-thirds are members of families, and 50% are children.

Three-quarters of Long Island's homeless are unseen, moving from one emergency situation to the next, often living doubled or tripled up with relatives or friends.

25% of Long Island's homeless live on the street, in abandoned cars, vacant buildings or in dangerous housing. <http://www.nsch.org/index.html>

In the 2007-2008 school year, over 50% of all students in NYS schools qualified for free and reduced-price school meals by submitting an application or 'direct certification letter'.

With a poverty rate of 14%, New York has the 16th highest poverty rate in the nation

Nassau County- 68.2% of families with children in poverty, 59.7% of households in poverty headed by women with children

Suffolk County -- 73.4% of families with children in poverty, 54.2% of households in poverty headed by women with children

Domestic violence incident reports are higher in Suffolk County with a rate of 242 per 100,000 population, 68% higher than the state figure of 144, and almost twice the Nassau rate of 126.

REASON:

Healthy Futures Focus Area will be the primary area where SB AmeriCorps members and volunteers recruited by members are needed. NY Blood Center provides blood products and transfusion services to nearly 200 hospitals a day in NYC, on Long Island, and in the Hudson Valley and parts of New Jersey (New York Times '07). Stony Brook's Blood Bank AmeriCorps Team annually educates the community about blood donation and recruits hundreds of donors. In addition, more than 250,000 Long Islanders are either medically underserved or do not have health insurance, which leads to a burden on families, health care facilities and communities, as chronic illness and dependence on emergency care increase ([unitedwayli.org](http://unitedwayli.org)). Stony Brook AmeriCorps members and volunteers are needed to coordinate essential

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programs and volunteer with local and city-based nonprofits that are committed to accessing medical care for those who previously had little. The SBU is a perfect location for the AmeriCorps Program. Proximity of Stony Brook University Medical Center and Center for Prevention and Outreach are excellent grounds for building new and expanding existing health related programs.

Opportunity Focus Area is the secondary area planned for the Stony Brook AmeriCorps VCS Program since homelessness, hunger and lack of basic services are major issues that Long Island and NYC communities face. According to the United Way of Long Island, 165,334 Long Islanders are currently living below the federal poverty level. During the winter of 2008 and due to recent economical crisis, these people will have to choose between putting food on the table and paying for heating bills ([unitedwayli.org](http://unitedwayli.org)). Therefore, there is a great need for members to engage in local hunger initiatives and food drives for local food pantries. Approximately 259,000 Long Island residents - 93,000 of them children and 39,000 seniors - turn to soup kitchens, food pantries or shelters for help each year. 45% of these Long Islanders are in households where at least one adult is employed; this speaks of the high cost of living on Long Island ([unitedwayli.org](http://unitedwayli.org)).

Essentially, the AmeriCorps Education Award Program that we wish to continue at Stony Brook University will be built upon the structure and successes achieved by our AmeriCorps VCS program conducted in previous cycles. To address Suffolk County's pressing needs, especially in relation to health care, hunger, poverty and homelessness, the central focus and aims of SBU's AmeriCorps efforts will be devoted to placing our AmeriCorps members and volunteers recruited by the program in health education programs, health care facilities, homeless shelters, non-profit organizations and community and family centers. Primarily, the work of Stony Brook's AmeriCorps members will be directed towards improving awareness in disease prevention and health promotion initiatives, decreasing health disparities as well as addressing poverty, homelessness, hunger issues and serving special populations. We will call this continued initiative AmeriCorps VCS-Volunteers for Community Service.

NEED IDENTIFICATION:

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The AmeriCorps VCS Program has several strong community partnerships. The assessment of the need was identified through the long-term relationships with community based programs and non-profit organizations primarily on Long Island, but also in New York City. Over the years, working closely with agencies serving individuals in need and seeing how much assistance they need to be able to provide basic services, there is no question that AmeriCorps members through their service will only add value to the services provided by these agencies increasing the number of clients and support services offered.

Selected organizations that SB AmeriCorps program currently works with: Suffolk Perinatal Coalition, Island Harvest, Long Island Cares, Long Island Coalition for the Homeless, Suffolk Department of Health and more.

### AmeriCorps Member Roles and Responsibilities

#### HEALTHY FUTURES FOCUS AREA:

To address the Corporation's mission to improve lives, strengthen communities and foster civic engagement through service, SBU AmeriCorps members will primarily focus on satisfying the unmet health needs within communities through projects affiliated with access to health care, disease prevention, health literacy and health promotion initiatives. 55 AmeriCorps members supporting health priority area will consist of five teams of members focused on meeting health needs of vulnerable populations and communities.

#### CPO AmeriCorps Team:

The Center for Prevention and Outreach (CPO) currently coordinates health education programs involving AmeriCorps members. As a result of prior achievements, the expansion and development of more member involvement in health-related programs is greatly needed. CPO staff member, Kathleen (Kate) Valerio, Health Educator, will serve as a supervisor for 10 members on the team. In addition to an intensive training in the beginning of the term, she will conduct one-hour training sessions per week

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throughout the term. Tasks will be accomplished through use of social networks (creating announcements on FaceBook, BlackBoard) and external outreach.

Some projects will include: Influenza Like Illness Task Force, Wash Up Kits for the Homeless campaign, HIV Testing Day supported by the Suffolk Department of Health, Safer Sex presentations and Flu Care events, Depression Screenings, Recreation events with LI State Veterans Home, Red Watch Band initiatives to increase awareness of issues linked to abuse of alcohol and more.

CURRENT ACCOMPLISHMENTS: The CPO AmeriCorps team has been established for the first time in the 2009-2010 term. 4,000 people have received the H1N1 vaccine, and over 1,000 have received seasonal flu vaccine. 24 AmeriCorps members supported 10 PODs (Points of Distribution) and 11 Seasonal Flu/H1N1 vaccine clinics. The Suffolk County Department of Health invited AmeriCorps members to assist their staff in vaccine distribution to diverse county populations utilizing over 10 sites as PODs.

Blood Bank AmeriCorps Team:

The Human Cooperation Project will be the continuation of the work of the existing team. 10 members will build on present successes to educate the community about the importance of blood donations. Jennifer Peace, Blood Bank Coordinator will serve as a supervisor for this team. With every blood drive held, the Blood Bank AmeriCorps Team will be able to treat a larger portion of the population in desperate need of blood. By holding more blood drives and presentations, the team will enhance the opportunity to increase the blood volume, which can then be circulated within a larger geographic region. AmeriCorps members will hold at least 50 Blood Education lectures as an incentive to take action and encourage others to donate blood, as well as hold several blood drives open to the community throughout the year. One pint of blood, one donation, has the potential to save up to three lives!

CURRENT ACCOMPLISHMENTS: In the 2009-2010 term, 9 AmeriCorps members conducted 20 presentations on blood donation awareness and recruited more than 350 blood donors.

Stony Brook Volunteer Ambulance Corps (SBVAC) AmeriCorps Team:

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SBVAC AmeriCorps Team's mission statement is greatly dedicated to Community Outreach. 14 members will be engaged in several projects connected to health education, as well as volunteer recruitment and management; they will be supervised by the President in each term. The SBVAC team will make this task possible through its diverse community outreach programs that will reach various groups of healthcare professionals, the youth, the elderly, special interest groups and many more.

### Cardiopulmonary Resuscitation (CPR)

AmeriCorps members at SBVAC accepted into the program will be experienced and certified instructors in Professional Rescuer CPR, and will donate their time to teach members of the community this important skill.

### Alcohol and Drug Awareness

Alcohol and drug awareness will be also part of the SBVAC AmeriCorps team's outreach program. Members will conduct several substance awareness outreach visits coordinated with Suffolk County police.

### Teddy Bear Clinics

SBVAC AmeriCorps Team members will visit day care programs to conduct Teddy Bear Clinics, where children can bring in their Teddy Bears to be treated for various illnesses or injuries conjured up by the child's imagination.

**CURRENT ACCOMPLISHMENTS:** In the 2009-2010 term, 14 AmeriCorps members already responded to more than 300 emergency calls. They provided 20 CPR training sessions and conducted 10 Teddy Bear Clinics.

### Adaptive Aquatics AmeriCorps Team:

The Adaptive Aquatics Program will be dedicated to the introduction, teaching and advancement techniques offered to children and adults with physical disabilities. 10 AmeriCorps members will teach the disadvantaged population with a broad range of disabilities. Adaptive Aquatics Programs will help develop and refine the children's social and motor skills. In addition, members will recruit and train



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volunteers who will be partnered one-to-one and are needed to assist the child in developing motor skills. The team will be supervised by the Adaptive Aquatics Program Director, Peter Angelo.

CURRENT ACCOMPLISHMENTS: 4 AmeriCorps members assisted more than 150 individuals with disabilities. They also recruited 15 volunteers for the program and who are being managed on regular basis.

AmeriCorps Preventive Health Team:

Along with community agencies like Suffolk Perinatal Coalition or the Elsie Owens Health Center, SBU 10 AmeriCorps members will provide services and programming addressing poor nutrition, preventive health and health education. In addition, we plan to increase the number of bilingual members to assist with medical translations for low income populations. By working with the SNAP, our AmeriCorps team may add-on a new initiative to provide services focused on the prevention of pregnancy, reduction of racial and ethnic disparities in sexual health outcomes, and promotion of sexual health among male and female adolescents, ages 11-19.

Stony Brook University AmeriCorps members will be barred from providing abortion services or referrals for receipt of such services to comply with the Serve America Act.

All the members will report to team supervisors from non-profit organizations.

### OPPORTUNITY FOCUS AREA

In addition to health care programs, 15 members will offer assistance to homeless population, and individuals affected by hunger as well as recruit volunteers to support organizations serving underserved populations. These members will carry out programs that seek to eliminate hunger in low-income communities through service in food donation campaigns by partnering with agencies like Island Harvest, Hope House/Pax Christi, Long Island Coalition for the Homeless and more. Some of the members will be placed with community partners to build capacity of services provided to individuals at risk. A smaller group of Stony Brook AmeriCorps members (3) will participate and recruit other volunteers to take part in services in communities affected by natural disasters.. All the members will

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report to individual supervisors from non-profit organizations.

CURRENT ACCOMPLISHMENTS: In the 2009-2010, 4 AmeriCorps members recruited and trained 45volunteers to work in the community in Atlanta, GA. In the Fall 2009 the Stony Brook AmeriCorps program organized the Community Outreach Day event and brought on campus 32 non-profit organizations in need of volunteers. In addition to collecting food for the homeless (3,177 pounds of donations-nonperishable food, clothing, baby items, and adult personal care items), organizations were able to recruit volunteers to assist underserved populations.

AmeriCorps Member Selection, Training, and Supervision

AmeriCorps Member Selection

We are proud to state that in all grant cycles 2004-2007 and 2007-2010, we achieved 100 percent enrollment and retention and we plan to attain the same goal in the next grant cycle 2011-2012. For the 2010-2011 AmeriCorps Education Award, 70 AmeriCorps members were recruited and placed in various community services sites. 100% retention rates are annually accomplished because members greatly enjoy their experiences that significantly contribute to their career development process.

SBU is a perfect location for a highly achieving program like AmeriCorps. Our institution has a great enrollment of students interested in health clinical and non-clinical fields as well as helping professions in the health care and human service industries. Health priority area makes a perfect sense due to the fact that we have an ideal population for it. All of the health related projects will not only let future members assist underprivileged population but also explore their career development process. With more than 24,000 undergraduate and graduate students, SBU presents an ideal location for member recruitment and development of highly diverse population. Community service and volunteerism are becoming a tradition at Stony Brook, with many service activities taking place on- and off- campus

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involving students, faculty, and staff

The program will screen a diverse set of student applicants for AmeriCorps positions. Applicants are required to have a good overall academic standing and must demonstrate strong communication skills. An essay and interview will be required as part of the application process. Applicants will be recruited from the Stony Brook University student body.

AmeriCorps members differ from regular volunteers because of the nature of their positions - they need to have skills and abilities to manage, direct others and take charge in certain situations. Although the program is open to all the students, we will be looking for these specific skills to make the program more effective as a whole. For that reason, we would like to target students who are in leadership roles already and who are committed to service. This process not only will add value to our program but also will help to manage 70 members more efficient.

AmeriCorps VCS members themselves will engage in volunteer recruitment and, when appropriate, training. Members will be encouraged to recognize the benefit of their efforts on a social and personal level, and will be made acutely aware of the positive impact of volunteering on their professional future. Members' satisfaction will be assessed by utilization of an evaluation form.

### Member Development and Training

All members will be required to attend an Orientation session, where they will learn about the history and mission of AmeriCorps, opportunities for participation, requirements, policies, and begin the process of their volunteer training. AmeriCorps members will receive daily supervision from their site supervisors, as well as weekly supervision from a Program staff or designee (faculty or administrative staff). If extensive training is necessary for particularly sensitive issues including sexual abuse and violent crimes, it will be provided by the partner organization. Bi-weekly reflection meetings, based on the Meaning of Service model designed by New York Council for the Humanities will allow members to discuss and process experiences, share successful strategies, and provide mutual support. In terms of volunteer generation, all members will utilize volunteer guidelines and booklets employed by the

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program. The AmeriCorps director will allow the free flow of communication between herself, supervisors and AmeriCorps members in need of advice, guidance, and/or information through various techniques including Blackboard, a web based system.

Career planning is another component of professional development - members will learn about the career development and decision-making process, as well as learn how to research career options and explore possibilities through discussions with professionals in the field. Delivered trainings to members will ensure compliance with rules on prohibited service activities under AmeriCorps subtitle C programs. Areas of consideration include many activities that are prohibited for members to be involved in.

### Supervision

To manage the AmeriCorps Program at Stony Brook University more efficient, we decided to divide 70 members into teams. This process will allow better communication, meaningful accomplishments, and professional supervision. Each team will have a designated supervisor who not only will be responsible for providing adequate support but also guidance throughout each term. All supervisors were indicated under description of member responsibilities.

Outcomes: Performance Measurements

HEALTH PRIORITY AREA-General Information:

PMs to address unmet health needs within communities.

Service Category: Health Programs

Based on the Suffolk County Community Health Assessment for 2005-10, it is well known in the medical community that health status can be best improved and disparities in status most effectively eliminated by increasing utilization of primary and preventive care services. Health education programs are necessary among economically disadvantaged individuals. 55 AmeriCorps members will create disease prevention and health promotions initiatives. Members will develop, organize presentations,

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workshops, outreach activities offered to individuals at risk or to benefit them.

55 AmeriCorps Members will participate in this activity, 2 days per week, and 3hr per day.

Result: Output

Health education programs will be organized and implemented in the community and each year, at least 200 health programs will be conducted.

Result: Intermediate Outcome

Health education programs will reach individuals at risk and each year, at least 1000 beneficiaries will take part in health programs.

Result: End Outcome

Services provided because of the participation in health education programs and each year, at least 20 services will be provided through health education programs.

The program will address of the Healthy Futures and Opportunity priority areas and we will be using standard performance measures.

Plan for Self-Assessment and Improvement

Through data collection and assessments, we will measure the number of individuals served, the number of service projects as well as the number of educational programs completed. Within the Healthy Futures focus area, we will track the number of health related programs conducted, amount of individuals served and services provided. We will also evaluate the number of community partnerships established and/or maintained by the AmeriCorps program.

To track and evaluate our program toward meeting and achieving our performance measures within Opportunity activities, the information will be collected of the number of housing units developed or repaired, number of individuals receiving support and amount of food donation campaigns. This count will allow us to determine whether we have met the target for the Output, Intermediate Outcome and End Outcome stated in our work plan. The constant communication between community partners, members and stakeholders will ensure the effectiveness of the program and will help to identify any

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issues or challenges.

### VOLUNTEER GENERATION

To address Corporation's mission to mobilize more volunteers and engage students in communities, at least 60 SB AmeriCorps members will participate in volunteer generation initiatives by working towards the goal of increasing the number of students volunteering at the higher education level. At these events, members will advertise and promote the benefits of volunteering and the need for volunteers at a wide variety of organizations on and around the campus community. Currently, programs operated by AmeriCorps members like SBVAC (14 AmeriCorps members recruited and managed close to 80 volunteers last year) , the Alternative Spring Break Outreach Program (3 members recruited 45 volunteers to go to Texas for rebuilding activities), or SB Blood Bank (7 members recruited 1615 blood donors), and our program plans to expand on these successful activities. AmeriCorps members will also work closely with marketing groups to increase the number of service projects and individuals volunteering on campus for those who don't have access to transportation as well as with non-profit agencies from the New York community.

Many members of the SB AmeriCorps program will participate in and will recruit other volunteers to take part in community service activities geared to veterans who live in the LI State Veterans Home, children who are developmentally disabled, or persons who are afflicted with severe head trauma injuries that require them to have special assistance. Since all members participating in the program are under full-time school schedule constraints, we request a minimum time-term of service of 300 hours to be completed within one year. Our plan is to sustain and build upon the successes achieved by the programs described above.

### Partnerships and Collaboration

Feedback from community partners was vital in program planning and development and on-site field supervisors often served as guides for identifying any future needs and potential service projects. The list of partner sites grew continuously throughout the course of the AmeriCorps program and was listed

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above. The AmeriCorps VCS program also expanded its community service programming to work with organizations that serve other populations, such as VIBS, United Way of Long Island, Long Island Cares, and the Red Cross. Conducted community surveys helped in assessment of challenges and opportunities. Moreover, every agency representative had a voice in planning activities. The communication will continue throughout each year of the program as this will serve as a base of ongoing success.

### Relationship to Other National and Community Service Programs

SBU is a member of Campus Compact, a national coalition of more than 1,000 college and university presidents representing some 5 million students dedicated to promoting community service, civic engagement, and service-learning in higher education. This relationship will also assist the AmeriCorps VCS program in creating connections with different programs, and build upon our mutual experiences including the existing SB VISTA program.

### Sustainability

The AmeriCorps VCS Program is designed with the full intent of future replication. As noted in the "Organizational Capacity" section appearing later in this application, SBU has taken several steps towards expanding community service and service-learning initiatives on campus. The Virtual Center for Community Service and Service Learning ([http://www.stonybrook.edu/sb/community service](http://www.stonybrook.edu/sb/community%20service)) is the first centralized vehicle for the dissemination of service opportunity communications on campus. The virtual center will not only advertise service opportunities, but will be instrumental in the publicizing of service-oriented news throughout the campus and local community. Both the center and the undergraduate college at SB are ideal vehicles to replicate and popularize a program like the AmeriCorps VCS Program. The Freshmen Orientation in the Fall 2009 is a perfect example of a service activity beyond the classroom. 400 students newly admitted into SBU participated in community service project packaging 2465 lunches for children identified as a population at risk of hunger. One of the key features of the AmeriCorps VCS Program is the \$1,132 tuition voucher students receive upon completion

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of their service hours. The Federal Work Study requirement requiring 7% of federal work study money to be allocated to service will serve students in a similar manner as the tuition voucher offered through the education award program. Students who are often busy working and attending school will have an opportunity to become more involved in their community without increasing the already high financial burdens placed on them. The relationships developed with non-profit organizations as a result of the AmeriCorps VCS program will be maintained to ensure that the needs of these organizations are consistently met.

### MULTI-SITE PROGRAM

To make the management of multiple sites more effective, we created a team-based approach. Our members will be serving in a team-based environment to increase outcomes for a specific agency in the Suffolk and Nassau counties. With this approach, we will decrease the number of sites and make a greater impact in the community. Some organizations operating in NYC will serve as sporadic sites for a few projects conducted in the city during the winter and/or summer breaks.

The majority of members' activities will address two strategic initiatives identified by the Corporation for National and Community Service for 2011-2012. SBU AmeriCorps members will not replace staff at non-profit agencies nor will play solely volunteer roles. By assisting non-profit agencies, they will add value to existing services and in their positions they need to present leadership capabilities to be able to manage others and challenging service projects. The Stony Brook program will not duplicate any other efforts in our community. The AmeriCorps grant will allow the Stony Brook AmeriCorps VCS program to grow all new initiatives and, at the same time, reward AmeriCorps members for their hard work with the educational award for their 300 hours of service. Due to the nature of our program offered to students with full-time class schedules, we request 70 minimum hours served slot types.

### Organizational Capability

Sound Organizational Structure

SBU, set on northern Long Island and 60 miles from Manhattan, is the premier research campus of the



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State University of New York system and serves approximately 24,000 students. Established in 1962, Stony Brook has risen rapidly in terms of scholarly excellence across the Sciences, Social Sciences and Humanities. Stony Brook is the first public university in NY State to be ranked as a "Type I Research University" by the Carnegie Foundation for the Advancement of Teaching, and was one of ten universities selected for the National Science Foundation's Recognition Award for Integrating Research and Education. In May 2001, SB was elected the 63rd member of the Association of American Universities, the top 2 percent of U.S. research institutions. More recently, SB has been ranked in the top 100 National Universities by U.S. News & World Report and was added to the President's Honor Roll for Higher Education & Community Service in 2007 and 2008.

SB is dedicated to diversity and to fostering greater cultural understanding; it is now the most diverse campus of SUNY's University Centers. More than half of the student body identify themselves as non-European, with 22% of Asian origin, 7% of African origin, 8% of Hispanic origin, and 7% self identified as international.

Dr. Peter Baigent serves as the VP for Student Affairs and Associate Provost for Enrollment & Retention Management at SB and plans to continue and expand service initiatives on campus and in the local community. Dr. Baigent hopes to realize SB's dream of developing a Center for Community Service on campus. While a physical center is not in the immediate future the foundation for such an improvement is being developed this academic year through a virtual center for community service and service learning which features AmeriCorps heavily and will be used as a vehicle of the promotion of service on campus.

Urszula Zalewski will serve as the program administrator that will be responsible for overall program implementation, fiscal reporting, report preparation, and supervision of interns. Urszula served as the program director for the AmeriCorps Education Award Program at SB from 2004-2009 and achieved great successes with the program during that period. Urszula will leverage her experience with the AmeriCorps program to recruit and develop sites, work closely with site supervisors on training and

## Narratives

orientation and conduct monthly meetings with site supervisors and AmeriCorps VCS members to discuss progress. She will develop and maintain close relationships with faculty and administrative staff involved in campus community service and service learning efforts, possibly organizing a steering committee to discuss issues, develop strategies for sustainability and engage in long term strategic planning. She will also lead group reflection sessions on campus with AmeriCorps VCS members, involved faculty and other interested parties.

The presence of the AmeriCorps program on campus had a clear impact on the campus community between 2004 and 2009. Students at SB are traditionally first generation college students and are often operating under tight budget restrictions. There is little doubt that students who could not have previously served for 300 hrs during the academic year could because of the incentive of the \$1,000 tuition voucher. SB also increased the number of non-profit partners it has throughout the 2004-2009 grant period and plans to continue these successes between 2010 and 2013.

### Multi-Site Program:

With the multi-site program, it is important that every supervisor understands program's enrollment, attendance procedures and complete data reports, time sheets and other forms in a uniform way. Member data from each particular site needs to be sent to a central office where program director will key the data into a designed computer application. All forms must be legible, complete and delivered in a timely manner. AmeriCorps Program Director regularly communicates with each site supervisor to ensure effective cooperation. Site visits are performed on regular basis to guarantee adequate programmatic capabilities. To improve even more the programmatic structure of our program, we designed a team- based program to eliminate multiple sites formation going from 22 to 10. The selection of the service sites is based on the long-term relationships with our community partners. However, if a new site is selected, the initial communication will be more frequent to ensure adequate programmatic and financial capabilities.

Board of Directors, Administrators and Staff

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The AmeriCorps program is fully supported by the administrators and staff of SBU. The Americorps VCS program director, Urszula Zalewski, is a Career Counselor holding an MBA and MS who has been with Stony Brook for 5 years. She has spent these years counseling students interested in not for profit organizations, partnered with such organizations, and garnered support for service initiatives like AmeriCorps from university administrators and community leaders.

Urszula is supported by the Director of the Career Center, Marianna Savoca. Marianna is a Fulbright recipient who holds a MS from the Department of Higher Education & Student Affairs, Indiana University. Throughout her 10 year tenure at SB, Marianna has expanded the number of local and national organizations partnering with SBU and has emphasized community service as an essential component of a college student's resume.

Marianna works directly under the Vice President for Student Affairs, Dr. Peter Baigent. Dr. Baigent fully supports the service oriented efforts put forth by the departments he oversees and is also in the process of advocating for a stronger spirit of service on campus and in the local community. With the support of Career Center director Marianna Savoca, and the Financial Aid office, AmeriCorps Program Director, Urszula Zalewski, plans to hire 2 students who value civic engagement to support the Education Award Program. Based on funding availability, these students will be students supported by Federal Work Study dollars who agree to spend 10h/week of their time doing community service and will contribute to the Federal Requirement that 7% of students receiving work study money must be engaged in service activities.

### Plan for Self Assessment or Improvement

Continual contact between departments will ensure that the institution is functioning at the highest level possible. An open line of communication about issues that could arise is established likewise between high level management officers. In the past year, Dr. Peter Baigent, the VP for Student Affairs and Associate Provost for Enrollment & Retention Management, implemented a divisional assessment plan that each department needs to complete on semi and annual basis.

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In addition to communication avenues, goals and objectives in semi- and annual plans are established to rate accomplishments and challenges. These plans are used as tools to improve the functioning of each department in all areas. Furthermore, frequent reports are required of management staff to ensure a viable assessment method. In addition, SBU complies with policies and regulations established by the Association of American Universities. The Five-Year Plan is also one of the assessment tools to monitor the progress of all academic and non-academic goals.

### Plan for Effective Technical Assistance

Financial and programmatic assistance will be supported by SBU as well as individual member sites as needed. Ongoing training will be provided through weekly reflection meetings among member groups and less frequently between the program director and members including the effective communication through Blackboard, web based technical system. SBU provides a vast of technical support including several computer applications and communication tools like Blackboard.

### Sound Record of Accomplishment as an Organization

#### Volunteer Generation and Support

SBU is constantly recruiting and supporting a diverse group of volunteers throughout the academic year. In 2009 there are more than 750 students who are interested in community service/service-learning activities on the official Community Service ListServ. 71% of these students are ethnically diverse. Besides Career Center, there are hundreds of student groups and organizations that are involved in service-oriented programs on regular basis. Each year all 6 undergraduate colleges coordinate service projects for all the freshmen to create a service oriented community. On a professional level, United University Professions at SB, affiliated with NY State United Teachers (NYSUT), The American Federation of Teachers (AFT) and the AFL- CIO, is fully supporting community service efforts. With collaboration with other departments, they conduct service projects open to staff members at the university.

#### Organizational and Community Leadership

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SBU was selected for the 2007 & 2008 President's Higher Education Community Service Honor Roll with Distinction. This recognition was based on the efforts the University has put forth in the recent years to improve the level of community service output by the organization. Locally, Urszula Zalewski serves on the board of directors for Response of Suffolk, Inc (a non-profit crisis center) and is the representative from SB serving on the advisory committee for the NY chapter of Campus Compact. SBU was also recognized for outstanding involvement in Habitat for Humanity each year. Our institution serves communities including high school students, veterans, special populations and seniors through a vast of remarkable programming.

### Success in securing match resources

As support for various community service initiatives on campus increases, such as a physical Center for Community Service and Service Learning, we anticipate increased financial support in the future from administrators of the University. Newly elected President of the University, Samuel L. Stanley, Jr., MD, fully supports service initiatives and community outreach. For the AmeriCorps Education Award Program only we don't have a match requirement. However, since the financial support to manage the program is limited, the University offers more resources to maintain the program at the highest level of performance.

### Success in Securing Community Support

#### Collaboration

SBU is part of many collaborations with non-profit and faith based organizations. One such collaboration is with Island Harvest, a non-profit organization that fights hunger. In honor of opening weekend at SBU in the fall 2009, 400 incoming freshmen from the Undergraduate College of Leadership and Service hosted Island Harvest, Long Island's largest hunger relief organization. There, the undergraduates prepared 2,456 nonperishable food packages for Island Harvest's Weekend Backpack Program, which provides supplemental food to public school students. In addition to packaging food for students in need across Long Island, SBU also collected much-needed school supplies for children in

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recognition of the back-to-school season. Both initiatives highlight SBU's efforts to give back to the community through leadership, outreach, and experiential learning. Another example of a great partnership is RESPONSE of Suffolk County, Inc., a crisis hotline. This fall members assisted the agency with coordination of 4 volunteer trainings consisting of 60 volunteers. Also, Urszula Zalewski is on the Board of Directors with this organization providing excellent venue to communication and improving ties with the university.

### Local Financial and In Kind Contributions

Every semester local non-profit organizations donate, in kind, the time of their staff members to educate Stony Brook students on community needs and what they can do to fill them during workshops held on campus. For the first time SBU will be conducting the Government Career Fair in January 2010 with collaboration and contributions from Congressman, Tim Bishop.

### Wide Range of Community Stakeholders

Because close to 40% of SBU students hail from NYC and the surrounding boroughs, the director of the AmeriCorps program has expanded the repertoire of organizations associated with the University to fit student needs during winter and summer breaks. The benefit of this effort is twofold, organizations in the city benefit from the dedication of more students, and students are able to volunteer when they return to their homes on weekends and during holidays. Therefore the geographic reach of students involved in the AmeriCorps program is extensive, ranging from the east end of Long Island to NYC. Furthermore, because of these extensive and diverse relationships, the possibility of increasing the number of volunteers in general in support of volunteer generation goals is greatly increased.

### Special Circumstances

While Long Island would not be considered an area ridden with a deep poverty a look at the median household income for students attending SBU tells a very different story. Students attending the University often come from difficult financial backgrounds and are first generation students who are often responsible for contributing money and time to their families. Close to 40 percent of Stony Brook

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undergraduate students are eligible for Federal Pell Grants and a very small amount of students are actually receiving them. Because of this fact the \$1,132 tuition voucher offered by the AmeriCorps program is a highly valued commodity to student who otherwise would find volunteering to be a difficult financial burden.

### Budget/Cost Effectiveness

Cost Effectiveness-Corporation Cost per Member Service Year

The Corporation cost per MSY is \$800; therefore, we seek a support from the Corporation for \$11,848.00 each term for 70 minimum-term members (300 hours of service) -- 14.81 MSY.

Program grant request

70 minimum time slots X 0.21= 14.81

14.81 MSY X \$800/MSY \$11,848

Subtotal            \$11,848

Budgetary Expenses:

1. Travel            \$2,500.00
2. Member Development            \$500.00
3. Supplies & Miscellaneous    \$7,980.00
4. Mandatory Background Checks    \$568.00
4. Evaluation      \$300.00

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Subtotal:    \$11,848.00

Diverse Non Federal Support

The AmeriCorps VCS program receives and will be highly supported in the future by a variety of on-campus and off-campus partners, including corporate sponsorship. There are several grant opportunities focused on service that are offered by various corporations. In the future, we plan to seek

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additional funding to support service projects through these small grants. As a member of NY Campus Compact, our program would be eligible for some community service oriented grants. Division of Student Affairs will continue providing all resources to the program to ease implementation and increase program's effectiveness.

### Decreased Reliance on Federal Support

The program constantly works on expanding the horizon of its reach to increase the number of partners year after year. In addition, by working closely with student clubs and organizations, our program will be able exceed program goals even further. The AmeriCorps members will collaborate with student groups and organize service projects on campus utilizing their financial assets and University's resources. One of the great examples would be "College 101", a high school outreach initiative that inspires students to plan and prepare for a college education through exposing students to campus life. PAR FORE is another gang-prevention program that AmeriCorps will be involved in, providing university's resources and opening academic horizons to underprivileged youth. The academic and counseling staff assigned to these programs will provide a variety of services that will enable middle- and high school students to achieve academically, socially, and receive information relative to post-secondary and career opportunities.

### Budget Adequacy

For the first and second AmeriCorps Education Award program cycle, SBUniversity supported most expenses incurred in establishing and coordinating successful community partnerships, including the salary of the program director (50% of salary of the Program Director plus benefits in total of approximately \$25,000), equipment, supplies and administrative costs including marketing activities. The program has received tremendous support from a variety of on-campus and off-campus partners, including corporate sponsorship. We are therefore willing to once again, carry the burden with the intent to secure additional funds through applications to local corporate and private foundations, and local community organizations. Through the two previous cycles, we mastered task of managing a cost-



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effective program at Stony Brook University.

Staff travel includes money to fund Program staff travel to Albany and other locations for meetings, training sessions and site visits. Additionally, the Program Administrator or other staff member will make monthly visits to monitor members on-site and will host monthly site debrief meetings with members and their supervisors. To meet one of the Corporation for National and Community Service requirements, the program needs to allocate at least \$2,000.00 for travel expenses. This category will include members' travel expenses including to and/or from sites.

Supplies and miscellaneous would include AmeriCorps premiums (t-shirts, pens, notebooks w/logo), as well as costs of posters, flyers, brochures and other marketing materials needed to recruit members and showcase the program on campus and in the communities that members serve. Also, this category will cover all expenses related with any community service projects organized on campus.

Member development expenses for members would contain training materials. If expert trainers are brought in to deliver training, payment for expert trainers is available. In addition, cost of attending Etiquette Dinner, organized by the Career Center where members will learn the rules of proper cocktail party and dining etiquette with real employers and faculty will be included in this category. Finally, one half of one percent of the total Corporation funding was requested to cover evaluation expenses.

### **Evaluation Summary or Plan**

AmeriCorps Volunteers for Community Service participated in New York State's independent statewide evaluation focused on mobilizing more volunteers. In an effort to increase volunteer recruitment, training, and support by AmeriCorps programs, the evaluation identify links among volunteer characteristics, recruitment strategies, service activities, etc. At the program level, we were able to target our efforts and effectively increase volunteer mobilization.

This evaluation was conducted by the Center for Human Services Research (CHSR) in collaboration with the New York State Commission on National and Community Service, the NYS Office of Children and Family Services, and all other programs within the NYS Commission's portfolio.

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AmeriCorps Volunteers for Community Service was responsible for directly entering information into a web-based Management Information System (MIS) that track Volunteer Generation activities and outcomes across New York State programs. Data is available on a statewide basis and will be disaggregated on a program level; one full year of data was collected.

The statewide database identifies strategies that AmeriCorps VCS utilizes to recruit, train and manage volunteers. Data is being collected to identify effective practices for both continuous and episodic volunteers. The statewide evaluation was developed and implemented with input from New York State program directors. Reports can be generated by the CHSR; SBU AmeriCorps VCS will utilize those reports in developing effective strategies related to Mobilizing More Volunteers.

Currently, we plan to utilize our academic resources and hire one of the professors with a faculty line to conduct the evaluation of our AmeriCorps program. The faculty member needs to have certain qualifications and experience in grant management before being accepted into an evaluator position.

The evaluation will take place during summer months between June 2011 and August 2011 for the 2010-2011 term and in the following summer for the 2011-2012 term and focus on the effective management practices of the program, accomplishments identified by community partners and outcomes results set for the program.

### **Amendment Justification**

N/A

### **Clarification Summary**

Grant Award Start Date: September 15, 2011

Member Enrollment Start Date: September 15, 2011

05/10/2011 - Clarification Item: criminal history checks:

Please verify that you will conduct criminal history checks on grant-funded staff.

Criminal history checks will be conducted on all AmeriCorps members and grant funded staff in

## Narratives

compliance with the most current Regulation on this subject as required by the Corporation for National and Community Service. Please note that the Stony Brook University AmeriCorps Program is the Education Award Program only and we don't have grant-funded staff. Stony Brook University Police Department provides free of charge finger printing services that the AmeriCorps VCS program will utilize. The finger printing service is open to all Stony Brook University Faculty, Staff and Students (<http://www.stonybrook.edu/police/programs/finger-printing.shtml>). They must present a valid Photo ID or State issued ID card to have their fingers printed. All finger printing results will be sent to appropriate organization for the final criminal history checks verification. Portion of the AmeriCorps budget will be devoted to cover the expense for this service. The three part check will include:

- \*Sex offender registry check (NSOPR)
- \*State criminal history registry check(s)
- \*FBI fingerprint-based check

November 2010 Clarification Items:

Will any members utilize more than 10% of their time fund-raising? Please clarify member duties for the members who will collect food and gently used clothing with Big Brothers Big Sisters and Island Harvest and the members collecting personal care items for homeless wash-up kits with Pax Christi .

None of the AmeriCorps members will exceed 10% of their time devoted to fundraising activities. All hours dedicated to fundraising will be minimal and will be closely monitored by the Program Director. AmeriCorps members will run a few projects devoted to food and clothing collections. However, their responsibilities will be connected with establishing and maintaining partnerships with non-profit organizations that serve population affected by poverty and homelessness. In addition, members will be in charge of the volunteer recruitment who will be involved directly with donation projects.

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How is CPR instruction related to Long Island residents who are currently uninsured, living in poverty, or homeless? Also, how is educating residents on what to expect at the emergency room when abusing alcohol or drugs related to the claimed need.

AmeriCorps VCS Program wishes to expand the Health Center Navigator Project (<http://projecthealth.org/>). Some members and recruited volunteers who will participate in the project and who are CPR certified will be able to provide a better assistance to population who visit the health clinic.

They will work in close partnership with the clinics' physicians, social workers, and administrators to develop individualized roles appropriate to each clinic, and to ensure that they are effective in meeting the needs of patients and their families. Because of the nature of work conducted by AmeriCorps members in the health clinic, CPR will be added value to their qualifications.

AmeriCorps SBVAC Team representing healthy futures priority area will partially focus on substance awareness outreach through presentations focused on alcohol abuse among teenagers, especially those from underprivileged areas.

How many current members are Pell Grant recipients? What is the anticipated number this year?

34% of current members are Pell Grant recipients. We anticipate having a similar number of members who would be Pell Grant eligible. However, we're not able to estimate the changes in the budget and Pell Grant funding.

How long are the biweekly meetings/trainings? Please provide more detail on how this training will prepare members sufficiently to implement the MOS curriculum, the trainings and TA referenced in the

## Narratives

application.

Bi-weekly meetings/trainings (MoS sessions) will last 1-1.5 hours and they will be conducted during the core of the program concentrating around each academic semester ranging from October to the beginning of December and again from the end of January to the end of April. In the 2009-2010 term we implemented the MoS curriculum for the first time and would like to continue in the future terms. Based on the recent experience, members were able to talk to each other about their service assignments, the meaning and impact of their work on the community. These training create a teamwork environment and teach members how to work together more effectively; they were highly evaluated by members this year. MoS sessions and training sessions will be planned throughout the AmeriCorps term to comply with the requirement of not exceeding 20% of service hours devoted to training.

How will the program track aggregate total training hours if sites also provide service specific training? And what staff position is responsible for this?

Unified time sheets that are designed to track the total number of served hours, training hours and fundraising hours are utilized by members and provided to supervisor at each site for their approval on monthly basis. If an additional training is being conducted at the main site, the training will be recorded in the "Training" column on the separate time sheet for the same month and approved by Program Director. This system will assist the Program Director to closely monitor the amount of hours spend on training for each member and to comply with the rule of devoting a maximum of 20% of the total amount of served hours to training activities. In the beginning of the Program, the Program Director meets with each site supervisor to discuss the assignment, involved training and fundraising rules and regulations including the allowed amount of hours for each activity. Both parties plan training sessions for the entire term.

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Please clarify how often site visits occur and what is the monitoring process for site visits.

Site visits occur on bi-weekly and monthly basis. The goal of the program was to divide the group of 70 members into teams to manage the site supervision more effectively. In addition to site visits, we plan to have weekly/bi-weekly conference calls, and video chats to maintain an effective and ongoing communication. Program Director will be in charge of maintaining constant contact between site supervisors to ensure success of the program. Majority of the site visits will be conducted by the Program Director but occasionally site supervisors will come to the main program location.

Programmatic Clarification Items (5/18/10):

Performance Measurement:

National measures were selected and described in detail under the Performance Measures section.

#s for target values were indicated instead of %s.

### Continuation Changes

N/A

## Performance Measures

### SAA Characteristics

- |  |   |
|--|---|
| <input type="checkbox"/> AmeriCorps Member Population - None | <input type="checkbox"/> Geographic Focus - Rural |
| <input checked="" type="checkbox"/> Geographic Focus - Urban | <input type="checkbox"/> Encore Program           |

### Priority Areas

- |  |  |
|--|--|
| <input type="checkbox"/> Education                                       | <input checked="" type="checkbox"/> Healthy Futures                      |
| <i>Selected for National Measure</i> <input type="checkbox"/>            | <i>Selected for National Measure</i> <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Environmental Stewardship                       | <input type="checkbox"/> Veterans and Military Families                  |
| <i>Selected for National Measure</i> <input type="checkbox"/>            | <i>Selected for National Measure</i> <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> Economic Opportunity                 | <input type="checkbox"/> Other   |
| <i>Selected for National Measure</i> <input checked="" type="checkbox"/> | <i>Selected for National Measure</i> <input type="checkbox"/>            |

Grand Total of all MSYs entered for all Priority Areas      14.81

### Service Categories

Community-Based Volunteer Programs

Health Education

## National Performance Measures

**Priority Area: Economic Opportunity**

### Strategy to Achieve Results

Briefly describe how you will achieve this result (Max 4,000 chars.)

15 members will carry out programs that seek to alleviate hunger in low-income communities through support, education and referral services by partnering with agencies like Island Harvest, Pax Christi, Long Island Coalition for the Homeless and many more. Members will be placed with community partners to provide food, offer needed services in nutrition and build capacity of services provided to individuals at risk of hunger. Stony Brook AmeriCorps members will also recruit other volunteers to take part in developing hunger awareness programs and food donation campaigns available for low-income families.

### Result: Output

Result.

Number of unduplicated individuals receiving support, services, education and/or referrals to alleviate long-term hunger.

Indicator: (NOW H11) O7: Individuals receiving services to alleviate hunger.

Target : 1000 individuals will be provided with support and services to alleviate long-term hunger.

Target Value: 2450

Instruments: Participant Output Summary Log

PM Statement: AmeriCorps members working at non-profit organizations and food pantries will provide food, offer needed services in nutrition and assist in obtaining necessary resources. 1000 of unduplicated community members will receive support, services, education and/or referrals to alleviate long-term hunger.

### Result: Intermediate Outcome

Result.

Community members affected by hunger indicate enhanced economic status due to sustained hunger-related service programs conducted by AmeriCorps members. Enhanced economic status indicators include: increased well-being and productivity among adults, stable developmental outcomes for kids, and enhanced compromised health of seniors.

Indicator: Community members affected by hunger improve their economic status.

Target : In instruments distributed by members, 500 community members indicate improvement in economic status by specifying increased well-being, productivity among adults, stable developmental outcomes for kids, and enhancing compromised health of seniors.

Target Value: 500

Instruments: Participant Survey/Behavior Checklist

PM Statement: AmeriCorps members will conduct sustained hunger-related service programs and measure improved economic status outcomes. As a result, 500 community members affected by hunger will indicate increased well-being and productivity among adults, stable developmental outcomes for kids, and enhancing compromised health of seniors due to efforts of AmeriCorps members. Economic Status indicators:



## National Performance Measures

Result.

Poor developmental outcomes for kids. Children who live in households without enough food: are sick more frequently, are more likely to be absent from school, need more medical treatments. Decreased well-being and productivity among adults. People who go without enough to eat: are sick more often, miss work more frequently and show diminished work performance. Compromised health of seniors: Hungry seniors have: more than twice the likelihood of having fair or poor health status, increased disability, decreased resistance to infection, extended hospital stays.

### Priority Area: Healthy Futures

#### Strategy to Achieve Results

Briefly describe how you will achieve this result (Max 4,000 chars.)

To address the Corporation's mission to improve lives, strengthen communities and foster civic engagement

through service, 55 Stony Brook University AmeriCorps members will primarily focus on satisfying the unmet

health needs within communities through projects affiliated with access to health care, disease prevention, health

literacy and health promotion initiatives. Fifty AmeriCorps members supporting the health education priority

area will consist of four teams of members focused on meeting health needs of vulnerable populations and

communities.

#### Result: Intermediate Outcome

Result.

Clients participating in health education programs will increase knowledge and skills in order to leave healthy

lives and access necessary health resources.

Indicator: Clients participating in health education programs will increase knowledge and skills.

Target : 950 clients participating in health, prevention and wellness programs will increase knowledge

and skills in order to leave healthy lives and access necessary health resources.

Target Value: 950

Instruments: Health Education Session Participant Survey

PM Statement: Each year, at least 950 of participants will increase knowledge and skills in order to leave healthy lives and access necessary health resources.

#### Result: Output

Result.

Number of clients who receive translation services at the Medical Clinic.

Indicator: H7: Clients receiving language translation services.

Target : Each year, 200 clients receive translation services at the Medical Clinic.

Target Value: 200

Instruments: Tally Sheets

PM Statement: 5 AmeriCorps members will provide language translation services to 200 clients per year in clinics.

## National Performance Measures

### Result: Output

Result.

Number of clients who will participate in health, prevention and wellness programs.

Indicator: H4: Clients participating in health education programs.

Target : Each year, at least 1,100 beneficiaries will participate in health, prevention and wellness programs.

Target Value: 2500

Instruments: Health Education Multiple Session Attendance Log

PM Statement: Each year, at least 1,100 beneficiaries will participate in health, prevention and wellness programs.

## Required Documents

Document Name

Status

Evaluation

Sent

Labor Union Concurrence

Already on File at CNCS