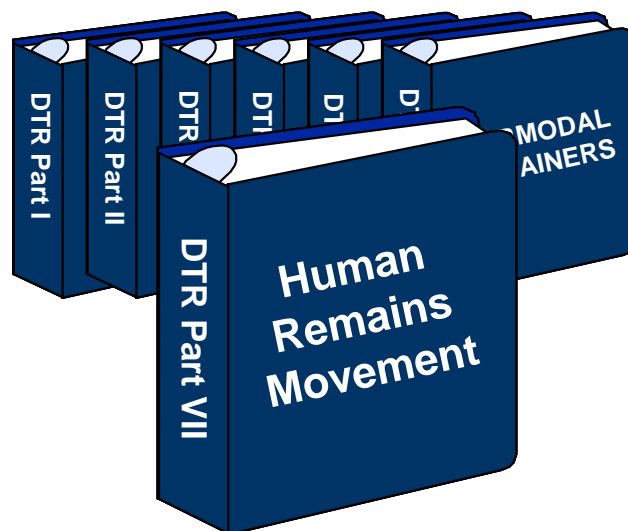




DEFENSE TRANSPORTATION REGULATION PART VII

HUMAN REMAINS MOVEMENT



August 2007

(Includes changes through 18 August 2011)

FOREWORD

This document is the revised Defense Transportation Regulation (DTR) 4500.9-R, Part VII, Human Remains Movement. It is issued under the authority of Department of Defense Directive (DODD) 4500.09E, Transportation and Traffic Management. It implements Department of Defense (DOD) policies governing the use of DOD-owned and -controlled aircraft and sealift/airlift and establishes criteria for human remains movement. In accordance with DOD Directive 5158.04, United States Transportation Command, the Commander, United States Transportation Command (USTRANSCOM) is the DOD single manager for transportation (for other than Service organic or theater-assigned transportation assets). As the DOD Distribution Process Owner, USTRANSCOM oversees the overall effectiveness, efficiency and alignment of DOD-wide distribution activities, including force projection, sustainment and redeployment/retrograde operations, establishes the concepts and operational framework relating to the planning and execution of DOD transportation operations, maintains liaison with the DOD Logistics Executive, and develops and maintains a DOD Distribution Process Instruction defining authority, accountability, resources, and responsibility for distribution process management. Strict adherence to the provisions of this regulation is essential to maintain the integrity of the DOD transportation system.

Use of the Defense Transportation System (DTS) is specified as policy in DODD 4500.09E and DOD 4515.13-R, Air Transportation Eligibility. The Under Secretary of Defense for Acquisition, Technology and Logistics has authority to grant exceptions to DODD 4500.09E. Requests for Exceptions to Policy for air eligibility will be submitted IAW DOD 4515.13-R, Chapter 10, Special Actions and Procedures.

This regulation is effective immediately. To ensure uniformity, there is no provision for supplemental or unilateral modifications to this regulation and all DOD Components will distribute it for use at the operating level. The DOD Components may publish more detailed guidance if needed and will provide a copy to the US Transportation Command (USTRANSCOM)/TCJ5/4-PT. Proposed changes to this regulation may be sent to USTRANSCOM/TCJ5/4-PT after staffing through DOD component traffic management channels. No changes to the DTR may be made without prior coordination with the Services and the Defense Logistics Agency.

The DOD Components may obtain copies of this regulation through their own publication channels and it is approved for public release; distribution unlimited. It is also available on the USTRANSCOM Web at <http://www.transcom.mil/>, select Defense Transportation Regulation. Authorized registered users may obtain copies of this publication from the Defense Technical Information Center, 8725 John J. Kingman Road, Fort Belvoir, VA 22060. Other Federal Agencies and the public may obtain copies for a fee from the U.S. Department of Commerce, National Technical Information Services, 5285 Port Royal, Springfield, VA 22161.

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REFERENCES

(Each applies to the current edition, unless otherwise specified. Due to numerous reorganization efforts, the guidance in some of the references may have been or will be reissued in other publications. It may be necessary to consult a functional area expert to determine the most recent guidance.)

Department of Defense Directive 1300.22, Mortuary Affairs Policy.

Department of Defense Directive 4140.1, Supply Chain Materiel Management Policy.

Department of Defense Directive 4500.09E, Transportation and Traffic Management.

Department of Defense Directive 5010.38, Management Control (MC) Program.

Department of Defense Directive 5158.04, United States Transportation Command.

Department of Defense Instruction 4000.19, Interservice and Intragovernmental Support.

Department of Defense Instruction 4100.31, Reports on Single Manager Operations.

Department of Defense Instruction 4500.17, Proceedings Before Transportation Regulatory Bodies.

Department of Defense Regulation 4515.13-R, Air Transportation Eligibility.

Department of Defense Regulation 5200.1-R, Information Security Program.

Department of Defense Regulation 5500.7-R, Joint Ethics Regulation.

John Warner National Defense Authorization Act for Fiscal Year 2007, Section 562.

Joint Federal Travel Regulations, Para. U7601, Escorts Accompanying Remains of Deceased Members.

Joint Federal Travel Regulations, Volume 1, Uniformed Service Members.

Joint Publication 4-01, Joint Doctrine for the Defense Transportation System.

Joint Travel Regulations, Paragraph C6062, Escort(s) for Employee Remains.

Office of the Administrator Publication 1025.2D, HB, Classified National Security Information.

United States Code, Title 10, Section 162, Combatant Commands: Assigned Forces; Chain of Command.

United States Code, Title 10, Section 1482(a)(8), Expenses Incident To Death.

United States Code, Title 46, Section 1242, Shipping.

United States Code, Title 49, Chapter 443, Insurance.

United States Code, Title 50, Section 196, Emergency Foreign Vessel Acquisition; Purchase or Requisition of Vessels Lying Idle in United States Waters.

WEBSITES

Defense Transportation Regulation (DTR): <http://www.transcom.mil/>

IGC Web page: <https://www.igc.ustranscom.mil/igc/>

DEFINITIONS

The following word/phrase definitions are provided for use in conjunction with this Regulation, Part VII.

1. **Acquired Dependent**. A dependent acquired through marriage, adoption, or other action during the course of the current tour of assigned duty.
2. **Active Duty**. Full-time duty in the active military service of a Uniformed Service. This includes full-time training duty, annual training duty, full-time National Guard duty, and attendance, while in the active service, at a school designated as a Service school by law or by the Secretary concerned.
3. **Actual Placement**. The placing of a carrier conveyance in an accessible position for loading or unloading, or at a place previously designated by the consignor or consignee.
4. **Aerial Port**. An airfield that has been designated for sustained air movement of personnel and materiel as well as an authorized port of entrance into or departure from the country where located.
5. **Aerial Port of Debarkation**. A station that serves as an authorized port to process and clear aircraft and traffic for entrance to the country where located.
6. **Aerial Port of Embarkation**. A station that serves as an authorized port to process and clear aircraft and traffic for departure from the country where located.
7. **Agency**. An agency includes: An Executive agency, as defined in 5 United States Code, Section 101, Executive Departments; a military department; an office, agency or other establishment in the legislative branch; an office, agency or other establishment in the judicial branch; and the Government of the District of Columbia. An agency does not include: a Government-controlled corporation; a member of Congress; or an office or committee of either House of Congress or of the two Houses.
8. **Air Charter Service**. Air transportation procured under an arrangement with an air carrier for the exclusive use of one or more aircraft.
9. **Airline City Pairs Contract Route**. A route between two cities that has been contracted by the General Services Administration for official travel with a specific scheduled service airline at a contracted fixed rate. (Some routes have two levels of coach class city pairs—capacity controlled and non-capacity controlled.)
10. **Air Mobility Command**. The Air Force component command of the United States Transportation Command.
11. **Area of Responsibility**. The geographical area associated with a combatant command within which a combatant commander has authority to plan and conduct operations.
12. **Armed Forces (Military Services)**. The military forces of a nation or a group of nations.
13. **Armed Forces of the United States**. A term used to denote collectively all components of the Army, Navy, Air Force, Marine Corps, and Coast Guard. (Also see “United States Armed Forces.”)
14. **Blue Bark**. United States military personnel, United States citizen civilian employees of the Department of Defense, and the dependents of both categories who travel in connection with the death of an immediate family member. It also applies to designated escorts for dependents of deceased military members/employees. Furthermore, the term is used to designate the personal property shipment of a deceased member/employee.
15. **Carrier**. Any individual, company, or corporation commercially engaged in transporting cargo or passengers between two points.
16. **Channel Airlift**. Common-user airlift service provided on a scheduled basis between two points. There are two types of channel airlift. A requirements channel serves two or more points on a

scheduled basis depending on the volume of traffic; a frequency channel is time-based and serves two or more points at regular intervals.

17. **Close Blood or Affinitive Relative**. A permanent member of a household, a resident in the household of a member, a Department of Defense civilian employee, or an American Red Cross employee, who is dependent on the sponsor for a home. This does not apply to a dependent as defined in “Dependent” below.
18. **Command Arrangement Agreements**. An agreement made between combatant commanders that establishes procedures, relationships, and delineates responsibilities.
19. **Command Sponsored Dependent**. Dependent(s) residing with a member at an Outside Continental United States location where an accompanied-by-dependents tour is authorized, the member is authorized to serve that tour, and dependents are authorized by proper authority to be at the member’s permanent duty station. The member is authorized to receive station allowances at the with-dependents rate on behalf of the dependent(s) as a result of their residence in the vicinity of the member’s permanent duty station.
20. **Commercial Air Movement**. A passenger group booking (either full plane charter or a group block of seats on a commercial flight) arranged by the Air Mobility Command.
21. **Commercial Carrier**. Common, contract, for-hire, and private carriers.
22. **Commercial Travel Office**. The commercial activity providing full range of commercial travel and ticketing services at a Department of Defense installation under a contract or memorandum of understanding.
23. **Common-User Transportation**. Transportation and transportation services provided on a common basis for two or more Department of Defense agencies and, as authorized, non-Department of Defense agencies. Common-user assets are under the combatant command (command authority) of the Commander, United States Transportation Command, excluding Service-organic or theater-assigned transportation assets.
24. **Continental United States**. United States territory, including the adjacent territorial waters, located within North America between Canada and Mexico.
25. **Contract Air**. Air travel over a specified route with a binding contract between the government and a commercial carrier.
26. **Defense Transportation System**. The Defense Transportation System is that portion of the worldwide transportation infrastructure that supports Department of Defense (DOD) transportation needs in peace and war. The Defense Transportation System consists of two major elements: military (organic) and commercial resources. These resources include aircraft, assets, services, and systems organic to, contracted for, or controlled by the Department of Defense. The Defense Transportation System infrastructure, including ports, airlift, sealift, railway, highway, intransit visibility, information management systems, customs, and traffic management that the Department of Defense maintains and exercises in peacetime, is a vital element of the Department of Defense capability to project power worldwide. It provides for responsive force projection and a seamless transition between peacetime and wartime operations.
27. **Department of Defense Aircraft**. An aircraft owned or controlled by any Department of Defense activity or component.
28. **Department of Defense Components**. The Office of the Secretary of Defense (including the organization of the Joint Chiefs of Staff), Department of Army, Department of the Air Force, Department of Navy (including the Marine Corps), Department of Defense Inspector General, and United States Court of Appeals for the Armed Forces; Department of Defense Field Activities:

American Forces Information Service, Defense Prisoner of War/Missing Personnel Office, Defense Technology Security Administration, Department of Defense Counterintelligence Field Activity, Department of Defense Education Activity, Department of Defense Human Resources Activity, Office of Economic Adjustments, TRICARE Management Activity, Washington Headquarters Services; Defense Agencies: Defense Advanced Research Projects Agency, Defense Commissary Agency, Defense Contract Audit Agency, Defense Finance and Accounting Service, Defense Information Systems Agency, Defense Intelligence Agency, Defense Logistics Agency, Defense Security Cooperation Agency, Defense Security Service, Defense Threat Reduction Agency, National Geospatial Intelligence Agency, National Geospatial Intelligence College, National Security Agency/Central Security Service, Missile Defense Agency, Pentagon Force Protection Agency; and Joint Service Schools: Joint Military Intelligence College, Defense Acquisition University, National Defense University, Joint Professional Military Education Colleges, Uniformed Services University of the Health Sciences.

29. **Dependent.** The use of the word “dependent” in this regulation must be as defined in Joint Federal Travel Regulations, Volume 1, Appendix A, for uniformed Service members; and Joint Travel Regulations, Volume 2, Appendix A, for civilians.
30. **Deployment Distribution Operations Center.** The United States Transportation Command Deployment Distribution Operations Center is the single location for managing all movement requirements. The Deployment Distribution Operations Center is comprised of requirements and customer service teams, and includes a meteorological and oceanographic cell, a medical cell, and an intelligence representative. The Deployment Distribution Operations Center serves as the single face to the customer on all requirements moving within the Defense Transportation System.
31. **Domicile.** An individual’s home of record, place from which called (or ordered) to active duty, place of first enlistment, or place of permanent legal residence.
32. **Employee.** A civilian: employed by an agency, regardless of status or grade; employed intermittently as an expert or consultant and paid on a daily when actually employed basis; or serving without pay or at \$1 a year (5 USC §5701(2)) (also referred to an “invitational traveler” for TDY travel purposes only).
33. **Escort(s) or Courier(s), Transportation.** United States Government members or civilian employees, or Department of Defense contractor employees responsible for continuous surveillance and control over movements of classified material. Individuals designated as escorts or couriers must possess a Department of Defense-issued security clearance at least equal to the level of classification of the material being transported.
34. **Global Transportation Network.** The automated support necessary to enable the United States Transportation Command and its components to provide global transportation management. The Global Transportation Network is an automated command and control information system that provides transportation users and providers with an integrated view of transportation information. It gives the United States Transportation Command the ability to perform command and control operations, planning and analysis, and business operations, to meet customer requirements. The Global Transportation Network provides in-transit visibility for the Defense Transportation System. The Global Transportation Network collects and integrates transportation information from selected Department of Defense systems for use by transportation data customers, the Joint Staff, Combatant Commanders, and the Services. The system provides these users the ability to monitor movement of forces, cargo, passengers, and patients and the movement of military and commercial airlift, sealift and surface assets. The Global Transportation Network is accessible on the World Wide Web.
35. **Integrated Data Environment/Global Transportation Network Convergence.** An automated program providing supply chain, distribution, and logistics information fusion through common

integrated data application services enabling development of cohesive business solutions both by and for the supported Combatant Commands, Components, Services, Joint Staff, Agencies, and other Federal organizations. The Integrated Data Environment/Global Transportation Network creates an environment where logistics and distribution data and information from both the United States Transportation Command and the Defense Logistics Agency are accessible from a single place, leveraging work already being done by the Defense Logistics Agency Integrated Data Environment and the United States Transportation Command's Global Transportation Network programs. The Integrated Data Environment/Global Transportation Network enhances capability to interoperate, unifies information technology development across the Domain, and eliminates legacy/redundant data stores and interfaces. The United States Transportation Command J3 declared the Integrated Data Environment/Global Transportation Network the in-transit visibility system of record.

36. **Intransit Visibility**. The ability to track the identity, status, and location of Department of Defense unit and non-unit cargo (excluding bulk petroleum, oils, and lubricants) and passengers; patients; and personal property from origin to consignee or destination across the range of military logistics operations.
37. **Member (Uniformed Services)**. A commissioned officer, commissioned warrant officer, warrant officer, and enlisted person, including a retired person, of the Uniformed Services. “Retired person” includes members of the Fleet Reserve and Fleet Marine Corps Reserve who are in receipt of retainer pay.)
38. **Military Sealift Command**. A major command of the United States Navy and the United States Transportation Command’s component command responsible for designated common-user sealift transportation services to deploy, employ, sustain, and redeploy United States forces on a global basis.
39. **Military Services**. The United States Army, United States Navy, United States Air Force, United States Marine Corps, and United States Coast Guard.
40. **Military Surface Deployment and Distribution Command**. A major command of the United States Army and the United States Transportation Command’s component command responsible for designated continental United States land transportation as well as common-user ocean terminal and traffic management service to deploy, employ, sustain, and redeploy United States forces on a global basis.
41. **Mode of Transport**. The various modes used for a movement. For each mode, there are several means of transport. They are (a) inland surface transportation (rail, road, and inland waterway); (b) sea transport (coastal and ocean); (c) air transportation; and (d) pipelines.
42. **Official Travel**. Authorized travel and assignment solely in connection with business of the Department of Defense or the Government.
43. **Operational Support Airlift**. Operational Support Airlift missions are movements of high-priority passengers and cargo with time, place, or mission-sensitive requirements.
44. **Organic Airlift**. Airlift provided by aircraft owned/operated by each Service.
45. **Organic Asset**. Department of Defense, theater, or tactical-owned assets.
46. **Service-Organic Transportation Assets**. Transportation assets that are:
 - a. Assigned to a Military Department for functions of the Secretaries of the Military Departments set forth in Sections 3013(b), 5013(b), and 8013(b) of Title 10 of the United States Code, including administrative functions (such as motor pools), intelligence functions, training functions, and maintenance functions;

- b. Assigned to the Department of the Army for the execution of the missions of the Army Corps of Engineers;
 - c. Assigned to the Department of the Navy as the special mission support force of missile range instrumentation ships, ocean survey ships, cable ships, oceanographic research ships, acoustic research ships, and naval test support ships; the naval fleet auxiliary force of fleet ammunition ships, fleet stores ships, fleet ocean tugs, and fleet oilers; hospital ships; and Navy Unique Fleet Essential Airlift Aircraft to provide delivery of passengers and/or cargo from forward Air Mobility Command channel hubs to mobile fleet units; Marine Corps intermediate maintenance activity ships, Marine Corps helicopter support to senior Federal officials; and, prior to the complete discharge of cargo, maritime pre-positioning ships;
 - d. Assigned to the Department of the Air Force for search and rescue, weather reconnaissance, audiovisual services, and aeromedical evacuation functions, and transportation of senior Federal officials.
47. **Space Required Travel**. Mission essential traffic as identified in Department of Defense 4515.13-R, Air Transportation Eligibility.
48. **Special Assignment Airlift Mission**. All domestic requirements and those requiring special pickup or delivery by the Air Mobility Command at points other than those within the established Air Mobility Command route pattern, or requirements for movement within this pattern that require special consideration because of the number of passengers involved, the weight or size of the cargo, or other special factors.
49. **Special Assignment Airlift Requirements**. Airlift requirements, including Chairman of the Joint Chiefs of Staff-directed or-coordinated exercises that require special consideration due to the number of passengers involved, weight or size of cargo, urgency of movement, sensitivity, or other valid factors that preclude the use of channel aircraft.
50. **Sponsoring Service**. Department of Defense Component that validates initial requirements and is sponsoring a particular activity, movement, or operation.
51. **Status of Forces Agreement**. An agreement that defines the legal position of a visiting military force deployed in the territory of a friendly state. Agreements delineating the status of visiting military forces may be bilateral or multilateral. Provisions pertaining to the status of visiting forces may be set forth in a separate agreement, or they may form a part of a more comprehensive agreement. These provisions describe how the authorities of a visiting force may control members of that force and the amenability of the force or its members to the local law or to the authority of local officials. To the extent that agreements delineate matters affecting the relations between a military force and civilian authorities and population, they may be considered as civil affairs agreements.
52. **Supported Service or Agency**. Military services or agency whose cargo/passengers are being moved.
53. **Theater**. The geographic area outside continental United States for which a commander of a combatant commander has been assigned responsibility.
54. **Theater-Assigned Transportation Assets**. Transportation assets that are assigned under the combatant command (command authority) of a geographic combatant commander.
55. **Theater Commander**. The commander of a unified command having responsibility and control for military operations in a designated geographical area.
56. **Traffic**. Cargo, mail, passengers, patients, security courier material, accompanied baggage, and human remains. Outbound traffic is that which originates in the continental United States and is destined for an area outside of the continental United States. Inbound traffic is that which originates

outside of the continental United States and is destined to or moving in the general direction of the continental United States.

57. **Traffic Management**. The direction, control and supervision of all functions incident to the procurement and use of freight and passenger transportation services.
58. **Transportation Agent**. Individual designated in writing (in accordance with Service directives) to assume responsibilities of the Transportation Officer. These responsibilities may include administering and/or signing contracts and other documentation which would normally require the signature of the Transportation Officer and performing service-unique procedures.
59. **Transportation Component Command**. The three component commands of United States Transportation Command: Air Force Air Mobility Command; Navy Military Sealift Command; and Army Military Surface Deployment and Distribution Command. Each transportation component command remains a major command of its parent Service and continues to organize, train, and equip its forces as specified by law. Each transportation component command also continues to perform Service-unique missions.
60. **Transportation Officer**. Person(s) designated or appointed to perform traffic management functions. The official at an activity that is appointed as Installation Transportation Officer, Traffic Manager, Traffic Management Officer, Passenger Transportation Officer, Passenger Travel Specialist, Movement Control Team, or Branch Movement Control Team.
61. **Transportation Working Capital Fund**. Transportation Working Capital Fund is the United States Transportation Command portion of the Working Capital Fund transportation business area.
62. **Travel Services**. The full range of travel and transportation services that include but are not limited to: air, bus and rail reservations and ticketing; lodging and rental car arrangements; ticket and itinerary delivery; assistance with visas and passports; detailed management reports; and availability of a 24-hour toll free information/assistance telephone number.
63. **Uniformed Services**. The Army, Navy, Air Force, Marine Corps, Coast Guard, National Oceanic and Atmospheric Administration, and Public Health Service.
64. **United States Armed Forces**. Used to denote collectively only the regular components of the Army, Navy, Air Force, Marine Corps, and Coast Guard.
65. **United States Transportation Command**. The unified command with the mission to provide strategic air, land, and sea transportation for the Department of Defense, across the range of military operations.
66. **Working Capital Fund**. A revolving industrial fund concept for a large number of defense support functions, including transportation, using business-like cost accounting to determine total cost of business activity. (Also see Transportation Working Capital Fund.)

ABBREVIATIONS AND ACRONYMS

AFB	Air Force Base
AMC	Air Mobility Command
AO	Action Officer
AOR	Area of Responsibility
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
AT/FP	Antiterrorism/Force Protection
C2	Command and Control
C4S	Command, Control, Communications and Computer Systems
CAA	Command Arrangement Agreements
CCP	Consolidation and Containerization Point
CCDR	Combatant Commander
CDR	Commander
CJCS	Chairman Joint Chiefs of Staff
COCOM	Combatant Command
CONUS	Continental United States
COR	Contracting Officers Representative
CRAF	Civil Reserve Air Fleet
CTO	Commercial Travel Office
DCMA	Defense Contract Management Agency
DDOC	Deployment Distribution Operations Center
DHS	Department of Homeland Security
DLA	Defense Logistics Agency
DOD	Department of Defense
DODD	Department of Defense Directive
DODI	Department of Defense Instruction
DODR	Department of Defense Regulation
DOT	Department of Transportation
DTR	Defense Transportation Regulation
DTS	Defense Transportation System
DUSD (L&MR)	Deputy Under Secretary of Defense (Logistics and Material Readiness)
E-MAIL	Electronic Mail
ETMP	Emergency Traffic Management Plan
GPMRC	Global Patient Movement Requirements Center
GSA	General Services Administration
GTN	Global Transportation Network
HAZMAT	Hazardous Materials
I.E.	That Is
IAW	In Accordance With
IGC	Integrated Data Environment (IDE)/Global Transportation Network (GTN) Convergence
ITV	In-transit Visibility

JCS	Joint Chiefs of Staff
JFTR	Joint Federal Travel Regulations
JOPES	Joint Operational Planning and Execution System
JS	Joint Staff
JSPS	Joint Strategic Planning System
MARAD	Maritime Administration
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MSC	Military Sealift Command
OCONUS	Outside Continental United States
OSD	Office of the Secretary of Defense
Para	Paragraph
POC	Point of Contact
PPPO	Personal Property Processing Offices
PPSO	Personal Property Shipping Office
SAV	Staff Assistance Visit
SDDC	Military Surface Deployment and Distribution Command
SECDEF	Secretary of Defense
SECTRANS	Secretary of Transportation
SPOD	Seaport of Debarkation
SPOE	Seaport of Embarkation
TA	Transportation Agent
TCC	Transportation Component Command
TO	Transportation Office/Officer
TWCF	Transportation Working Capital Fund
USC	United States Code
USCG	United States Coast Guard
US	United States
USD(AT&L)	Under Secretary of Defense (Acquisition, Technology, and Logistics)
USTRANSCOM	United States Transportation Command
VISA	Voluntary Intermodal Sealift Agreement