| REQUEST AND APPROVAL FOR TRANSFER OF VEHICLE(S) TO Regional Fleet Manager | | INSTRUCTIONS: Prepare with original and two copies; the original filed at the losing FMC after approval and a signed copy filed at the gaining FMC and the gaining regional office. FROM Fleet Management Center | | |
|---|-----------------------------------|--|---|-------------------|
| | | | | |
| FROM (Fleet Management Center) REGIO | N FMC | | TO (Fleet Management Center) REGION FMC | |
| VEHICLE TAG NUMBER(S) | YEAR | | MAKE, DESCRIPTION, MILEAGE | EFFECTIVE DATE |
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| JUSTIFICATION | | | | |
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| SIGNATURE (Fleet Management Center Man | nager) | | | DATE |
| SIGNATI | URE <i>(Regional Fleet Manage</i> | r) | | DATE |

HHS policy regarding portal to portal use of a federal fleet asset to transport a federal employee from his/her personal residence

Transportation of a federal employee from his/her personal residence is limited to only those staff positions outlined in Public Law 99-550, § 1344.

The HHS policy prohibiting to/from residence transportation exists to prevent abuse. The policy is an ASAM policy.

Any waiver request for an Exemption from PL 99-550, Section 1344 shall be addressed to ASAM. For example, please be advised that a statement in a waiver request such as "fleet support to and from _______'s residence is important and would save him/her time" is insufficient and does not meet legislative criteria set out in PL 99-550, § 1344.

To see whether there is a fit under the Public Law in which the Agency Head (HHS Secretary Only - non-delegable) will certify a need for to/from residence transportation, please look up P.L. 99-550 (Section 1344). The latter allows to/from residence transportation for only a very limited number of 4-star flag officers, or for those cases where transportation from residence to field work would "substantially increase the efficiency and economy of the Government."

Policy - Identifying and Registering Motor Vehicles And

Use of more than one Registration TAG for any single vehicle

The Department general policy related to the practice of maintaining more than one tag for any single vehicle is prohibited. This means that the latter policy will preclude any new or continuing business practice where a Federal Fleet asset, either leased via GSA, Commercial lease or owned, retains two registration(s) and/or Tags. Here's why:

Security Considerations:

- (1) A deployed Fleet asset with two tags introduces an increased frequency and risk of loss or theft of either a G Tag and/or A State Tag.
- (2) A deployed Fleet asset with two tags introduces an increased frequency and risk of federal tags in the execution of criminal activity at U.S. locations at or near border locations.

Operational Considerations:

- (1) A deployed Fleet asset with two tags introduces an increased frequency and risk illegal actions by the drivers of a Federal asset. For example, display of G Tags so as to circumvent parking, standing or storage of Federal Fleet assets in an illegal manner. Each driver participating in illegal activity, e.g., illegal parking is personally subject to the fines appertaining.
- (2) A deployed Fleet asset with two tags introduces an increased frequency and risk of drivers of a Federal asset, switching tags, to gain access to facilities where a routine State Tag would require additional scrutiny at the point of entry.
- (3) A deployed Fleet asset equipped with State Tags because of the nature of the work, e.g., undercover investigations, etc., shall continue the use of the State Tag for the duration of the lease agreement. Retaining two tags is prohibited.
- (4) The Department maintains a central repository of all fleet assets in its MVMIS data management resource. The baseline of the data is sustained with a single TAG number not two.
- (5) The Department will entertain an emergency exemption from the normal rule which calls for one tag for one vehicle.

It has come to our attention that GSA is contemplating a discontinuance of the use of G Tags with exceptions allowed only as outlined in Code of Federal Regulation 41 §102.34 Subpart B-Identifying and registering Motor vehicles (Motor vehicle Identification).

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