

SANDIA PROPRIETARY INFORMATION
Personally Identifiable Information
(when completed)

**Sandia National Laboratories
Retirement Gift Selection Sheet**

Employee Information			
Name:		SNL ID:	Retirement Date:
Phone:		Years of Service:	Example: (1979-2010)
Ship to Address			
Street:			
City:			
State:		Zip Code:	
OR – If you prefer the gift to go to the manager to be presented to you:			
Send to Manager:		By Date:	
Building/Room:			
Sandia National Laboratories Bronze Eagle Statue			
Do you want to order an Eagle? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If ordering an Eagle, please specify exactly how you want your name engraved on your award.			
Sandia National Laboratories Memory Book			
Do you want to order a memory book? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Choose one of the following items – (gifts can be viewed in the cabinet in the Bldg. 832 Lobby)			
<input type="checkbox"/>	SNL Silver tone Belt Buckle – 2"x3"		
<input type="checkbox"/>	Lady's Silver bracelet (7.5 in)		
<input type="checkbox"/>	SNL Silver Key ring		
<input type="checkbox"/>	SNL Cross Pen/Pencil Set		
<input type="checkbox"/>	SNL Cross Pen – 10k gold-filled		
<input type="checkbox"/>	Checkbook Cover/Credit Card Holder		
<input type="checkbox"/>	Men's Trifold Wallet		
For Benefits Use Only			
Date Shipped:		Shipper/Trip No.:	
Benefit Representative Signature			

Return to Retirement Processing, MS-1021 or e-mail to retiring@sandia.gov

For questions regarding this form, contact [HBE Customer Service](#).