



**U.S. OFFICE OF SPECIAL COUNSEL**  
1730 M Street, N.W., Suite 201  
Washington, D.C. 20036-4505

## **Designation of Personal Legal Representative**

As a witness or a subject in an OSC investigation, you may choose to have personal legal counsel present at the OSC investigative interview. Witnesses, because they are not the persons responsible for the actions at issue in the complaint, generally do not need legal counsel to advise them when they respond to OSC's questions. If, however, you have been identified as subject in the investigation, i.e., you are the agency official responsible for the personnel actions at issue, under some circumstances you could be subject to disciplinary action, and you may wish to have personal legal counsel with you at the interview.

You are responsible for arranging for your own legal representation. The representative must be an attorney. OSC will not recommend, designate or arrange for representation for any witness or subject. OSC will permit a reasonable amount of time to arrange for representation. If your employing agency offers an agency attorney to serve as personal legal counsel during an OSC interview, you may accept that offer. An agency, may not, however, require you to be represented by agency counsel.

If you choose to have legal counsel with you at the OSC interview, you must complete the designation of representation form on the reverse side of this page. By signing the form you indicate that you have voluntarily chosen the designated individual to serve as your personal legal counsel. Any representative designated by you must also indicate agreement to such designation by signing the form.



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## **Designation of Personal Legal Representative**

By signing below you indicate that you have voluntarily chosen the designated individual to serve as your personal legal counsel for the purpose of providing advice and counsel in connection with the Office of Special Counsel case identified below. The representative designated by you must also indicate agreement to such designation by signing below.

OSC Case No. \_\_\_\_\_

I hereby designate \_\_\_\_\_ to serve as my personal legal representative during the course of this investigation.

\_\_\_\_\_  
Name of Witness/Subject

\_\_\_\_\_  
Signature of Witness/Subject

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name Personal Legal Representative

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Date

Telephone No. of Representative \_\_\_\_\_

Address of Representative \_\_\_\_\_

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