

Chapter 09 DOCUMENT NUMBERS / DODAAC

9-1. GENERAL. Standardized document numbers as outlined in this chapter shall be used on all obligating documents as a unique identifier. The nine digit document number allows the user to distinguish the appropriation, DoD Component, type of document, and a case file designator for each transaction. The document number shall appear at the end of an accounting classification.

9-2. ORGANIZATION DOCUMENT CODES. The following codes shall be used as the first two digits.

Organization	Appropriation Limit	Document Code
<u>Operation and Maintenance, Defense Agencies</u>		
BTA	0100.2220	BT
OSD	0100.1120	DS
OSD	0100.1130	DS
WHS	0100.2020	DH
FEMP	0100.2320	EM
CMP	0100.3620	RA
OSD (DSCA)	0100.6820	CO
DLSA	0100.1920	DF
DTRMC	0100.3838	RM
 <u>U.S. Court of Appeals for the Armed Forces</u>		
CAAF	0104.0020	DA
 <u>DoD Acquisition Workforce Development Fund</u>		
OSD	0111.6111	AU
OSD	0111.6198	AU
WHS	0111.6120	AW
WHS	0111.6193	AW
 <u>Procurement, Defense Agencies</u>		
OSD	0300.1120	DS
WHS	0300.2020	DH
WHS	0300.2011	DH
 <u>RDT&E, Defense Agencies</u>		
BTA	0400.2220	BT
OSD	0400.1120	DW
WHS	0400.2020	DH
 <u>RDT&E, American Recovery & Reinvestment Act of FY 2009 (ARRA)</u>		
OSD	0401.1120	AR
 <u>DT&E, Defense</u>		
OSD	0450.1120	DT

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Organization	Appropriation Limit	Document Code
<u>Pentagon Reservation Maintenance Revolving Fund</u>		
WHS	4950.2020	RF
PFFA	4950.2015	PF
<u>DOT&E, Defense</u>		
OSD	0460.1120	DV
<u>WHS/GSA Transfer Allocation Account</u>		
WHS	4542.0010	DZ
<u>Vietnam War Comm</u>		
WHS	5750.2020	VF
<u>Base Closure and Realignment Commission</u>		
BRAC	0512.5010	BR
BRAC FY07	0512.5910	BR
BRAC	0512.5310	BR
BRAC FY09	0512.50DT	BC
BRAC FY10	0512.50ET	BC
BRAC FY11	0512.50FT	BC
<u>Special Events</u>	0116.1120	DE
<u>National Security Education Program</u>		
NSEP	8168.1120	NS
<u>Real Property Management</u>		
WHS	0131.2020	DH
<u>Building Management Fund</u>		
WHS	4931.2020	GD
PFFA	4931.2015	PB

9-3. DOCUMENT FORM IDENTIFICATION CODES. The following type of document codes shall be used as the third and fourth digits.

DESCRIPTION AND TYPE OF DOCUMENT	CODE
Standard Form (SF) Form 147, "Orders for Supplies or Services"	AA
GSA 2957, "GSA Reimbursable Work Authorization"	AB
DD Form 1262, "Administrative	AC
Grant Agreement	AG
Representation Fund Expenditures	AH
Miscellaneous Obligation Documents	AL
DD Form 448, "Military Interdepartmental Purchase Request"	AM

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<u>DESCRIPTION AND TYPE OF DOCUMENT</u>	<u>CODE</u>
DD Form 282, "DoD Printing Requisition/Order" and Government Printing Office (GPO) 1476 Printing and Binding Request	AP
DD Form 1149, "Requisition and Invoice/Shipping Document"	AR
Inter-Agency Agreement	IA
Training Requests	AT
Payroll Accruals	CR
Purchase Card	MC
Permanent Change of Station (PCS) Orders	PC
Payroll transaction created from DCPS	PP
Reimbursable assignments and other special personnel services	RD
Stock Fund Request	SF
Travel Orders	
Blanket Orders	TB
TDY Orders	TD
Travel transaction created from DTS	TS
GSA 2957, "GSA Reimbursable Work Authorization" performed by DoD	WO

9-4. SAMPLE OF DOCUMENT REFERENCE NUMBER. The following is a sample of a document number. The fifth digit shall signify the fiscal year. The sixth through ninth digits represents a sequential serial number assigned by the originating office of the document.

Organization Document Code: DS

Type of Document Code: AL

Fiscal Year: 8

Consecutive Numeric Codes: 0001

9-5. CROSS-REFERENCE LIST. The following is a cross-reference list of Agency or Appropriation/Limit Codes to Documentation Code to Defense Supply Service-Washington [DSS-W] DoDAAC number used on DD Form 1262.

A. WHS Installation
Accounting Division

<u>Appropriation Limit/ Organization</u>	<u>FC</u>	<u>OBAN</u>	<u>Payroll Document Code</u>	<u>Document DODAAC</u>
0100.1120 OSD	Y2	8111	DS	HQ0038
0100.1130 OSD	NG			
0100.2020 WHS	Y7	8120	DH	HQ0002 OSD CIO
0100.2320 FEMP			EM	

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<u>Appropriation Limit/ Organization</u>	<u>FC</u>	<u>OBAN</u>	<u>Payroll Document Code</u>	<u>Document DODAAC</u>
0104.0020 USCA	YD	8104	DA	HQ0008
0116.1120 SPECIAL EVENTS			DE	
0131.2020 RPM			DH	
0300.2020 WHS			DH	
0400.1120 RDT&E			DW	HQ0038
0450.1120 T&E			DT	HQ0041
0460.1120 OT&E			DV	HQ0042
0500.2020 WHS			DH	
0510.1120 BASE CLOSURE	2J	8105	BC	HQ0003
0819.2020 HUMANITARIAN ASSISTANCE			DH	
0828.1120 DREG			DS	
0832.1120 SPECIAL OLYMPICS			DE	
4542.0010 GSA TRANSFER ALLOC ACCT	2B	8145	DZ	
4931.2020 BLDG MGMT REVOL FUND	6Y	8131	GD	HQ0017 LFD
4950.2020 PENTAGON	2I	8149	RF	HQ0014 PUP
RESERVATION MAINTENANCE REVOLVING FUND				HQ0015 PBMO HQ0017 AWG HQ0020 DPS HQ0021 FB 2
8168.1120 NSEP	XB	8197	NS	