

**CERTIFICATION IN LIEU OF RECEIPT**

\_\_\_\_\_  
Date

I certify that I have paid \_\_\_\_\_ for goods/service indicated below for which no receipt was available, or for which it was impractical to obtain a receipt.

Reason Receipt was not Available:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Itemization (items(s) and amount(s))

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RATE OF EXCHANGE: \_\_\_\_\_ = U.S. \$1.00

CERTIFIED BY

\_\_\_\_\_  
NAME

\_\_\_\_\_  
Rank/Position