

VOUCHER AND SCHEDULE  
OF WITHDRAWALS AND CREDITS

STANDARD FORM 1081  
REVISED JULY 1982  
DEPARTMENT OF THE TREASURY  
ITFRM 2-2500

Transaction Date \_\_\_\_\_  
Document No. \_\_\_\_\_  
Vou.No. \_\_\_\_\_  
(Office billed)  
Vou.No. \_\_\_\_\_  
(Billing Office)

CUSTOMER OFFICE		BILLING OFFICE	
Agency Location Code (ALC)	Amount	Agency Location Code (ALC)	
DEPARTMENT		DEPARTMENT	
BUREAU		BUREAU	
ADDRESS		ADDRESS	
SUMMARY		SUMMARY	
APPROPRIATION OR FUND SYMBOL	AMOUNT	APPROPRIATION OR FUND SYMBOL	AMOUNT
	_____		_____
TOTAL	_____	TOTAL	_____

Details of charges or reference to attached supporting documents

BILLING AGENCY CONTACT:  
PREPARED BY \_\_\_\_\_  
APPROVED BY \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_

CERTIFICATE OF CUSTOMER OFFICE

I certify that the Items listed herein are correct and proper for payment from and to the appropriation(s) designated

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Authorized administrative or certifying officer)

\_\_\_\_\_  
(Telephone No.)

CHARGE AND CREDIT WILL BE REPORTED ON  
CUSTOMER AGENCY STATEMENT OF TRANSACTIONS  
FOR ACCOUNTING PERIOD ENDING \_\_\_\_\_

Original-Forward to Customer for Payment