

Medevac Access Form

A. Instructions for Volunteers/Trainees on Medical Evacuation status (Medevacs)

- 1) Bring this form with you on your first trip to Headquarters.
- 2) At Peace Corps Headquarters, after going through the metal detector, proceed to the Reception Desk in the lobby.
- 3) Reception will direct you to the Physical Security Office.
- 4) Present this form to the Physical Security Office and you will be issued a Medevac Badge.

B. Request for Access (VS/MS)

Name of Medevac: _____

Expected Arrival Date: _____

Volunteer Services Representative Signature: _____

C. Issuance (SS/EPSTE)

Physical Security Representative Signature: _____

Date of Arrival: _____

Per Peace Corps Manual Section 401:

Volunteers/Trainees on Medevac requiring access to Peace Corps Headquarters are issued a specialized TFAC. To obtain a Medevac TFAC, a V/T on Medevac must present a completed *Medevac Access Form* obtained from the Medevac Coordinator in the Office of Medical Services. See Attachment D. V/Ts on Medevac must display their Medevac TFAC in plain view at or above the waist at all times while in Agency space. The Medevac TFAC will be issued for a period of up to 45 days. Upon completion of their time at the Headquarters building, the Medevac is required to return the Medevac TFAC to the Medevac Coordinator or the EPPTE.

Visitors must be sponsored by a covered individual or a Volunteer or Trainee (V/T) on Medevac status to access additional areas within Peace Corps facilities. Visitors to Peace Corps Headquarters (20th and L Street facilities) must enter the building at 1111 20th Street and present valid government issued photo identification (drivers license, passport, federal ID, etc.) in order to receive a Visitor Badge (with the exception of dependent children 18 years of age or younger accompanied by a covered individual, parent, or guardian of a V/T on Medevac status). Visitors must display their Visitor Badge in plain view at or above the waist at all times while in the Agency's space. Sponsors must escort visitors at all times within Peace Corps facilities and are responsible for their oversight and compliance with stated Agency policies. Unescorted visitors are subject to immediate removal from the facility. All visitors exiting the facility will be subject to screening upon reentry.