

PC-1457 (2-71)			REQUEST FOR DATA PROCESSING SERVICES			INSTRUCTIONS — Prepare in duplicate and submit to Operations Branch			
TITLE OF PROJECT				REQUEST DATE		NO. OF COPIES REQUIRED			
				REPORT DUE DATE					
CUSTOMER OR CONTACT		PHONE	ORG. CODE NO.		APPROVED				
INSTRUCTIONS <i>(State problem and source material below)</i>									
FOR ADP USE ONLY									
Check if this is <input type="checkbox"/> NEW APPLICATION		<input type="checkbox"/> SYSTEMS		<input type="checkbox"/> PROGRAMMING		<input type="checkbox"/> COMPUTER OPERATIONS		<input type="checkbox"/> KEYPUNCH	
ESTIMATED TIME RUN		PRIORITY		TYPE RUN <i>(Check one)</i>					
HOURS	MINUTES			NORMAL <input type="checkbox"/> 1. PRODUCTION <input type="checkbox"/> 2. RERUN		SPECIAL <input type="checkbox"/> 3. PRODUCTION <input type="checkbox"/> 4. RERUN			
APPROVED			DATE APPROVED		OPERATIONS CONTROL NO.				
ESTIMATED COMPLETION DATE		COMPLETION DATE		INITIALS		ORGANIZATION		JOB NO.	

FOR ADP USE ONLY				
KEY PUNCH SECTION				
<input type="checkbox"/> PUNCH		<input type="checkbox"/> PUNCH AND VERIFY		<input type="checkbox"/> PER PROCEDURE
<input type="checkbox"/> VERIFY		<input type="checkbox"/> PUNCH, VERIFY & INTERPRET		<input type="checkbox"/> VOR (<i>See Instructions</i>)
E.A.M. SECTION				
INTERPRET				
<input type="checkbox"/> 60-80 LINE _____ /OR NAME OF PANEL _____ LINE _____ <input type="checkbox"/> 57-60 LINE _____ /OR NAME OF PANEL _____ LINE _____				
REPRODUCE				
<input type="checkbox"/> 80-80 LINE <input type="checkbox"/> BINARY <input type="checkbox"/> OTHER (<i>See Instructions</i>)				
BURST		DECOLLATE		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		
SORT		COLLATE		
MAJOR _____ _____ _____ _____		MAJOR _____ _____ _____ _____		
MINOR _____		MINOR _____		
<input type="checkbox"/> OTHER (<i>See Instructions</i>)		<input type="checkbox"/> OTHER (<i>See Instructions</i>)		
INSTRUCTIONS				
TO BE USED BY THE OPERATIONS BRANCH				
OPERATOR NO.	DATE COMPLETED	ACTUAL TIME RUN:	HOURS	MINUTES