

Instructions for

**GROUND FISH DAILY FISHING LOGBOOK (DFL)
CATCHER VESSEL LONGLINE & POT GEAR**

RESPONSIBILITY

Unless using a NMFS-approved catcher vessel longline or pot gear electronic logbook (ELB), the owner or operator of a catcher vessel 60 feet (18.3 m) or greater length overall, required to have a Federal Fisheries Permit (FFP); using longline or pot gear to harvest groundfish; using fixed gear (NMFS), setline (International Pacific Halibut Commission (IPHC)), or pot gear to harvest Individual Fishing Quota (IFQ) halibut, Western Alaska Community Development Quota (CDQ) halibut, or IFQ sablefish; or using pot gear to harvest Crab Rationalization Program (CR) crab is responsible for compliance with the

applicable recordkeeping and reporting requirements, including maintaining a longline and pot gear DFL.

The owner of a catcher vessel is responsible for compliance with the applicable recordkeeping and reporting (R&R) requirements in § 679.5 and in § 679.28 and must ensure that the operator or representative complies with the applicable requirements. In addition, the IFQ permit holder, IFQ hired master permit holder, Registered Buyer, CDQ permit holder, CDQ hired master permit holder, or Registered Buyer must comply with the R&R requirements.

REPORTING TIME LIMITS

The operator of a catcher vessel using longline or pot gear must record in the DFL the information shown in the following table for each set within the specified time limit.

REPORTING TIME LIMITS, CATCHER VESSEL LONGLINE OR POT GEAR	
Required Information	Time Limit for Reporting
Set number, time and date gear set, time and date gear hauled, beginning and end positions, CDQ group number, halibut CDQ permit number, halibut IFQ permit number, sablefish IFQ permit number, crab IFQ permit number, FFP number and/or Federal crab vessel permit number (if applicable), number of pots set, and estimated total haul weight for each set.	Within 2 hours after completion of gear retrieval.
Discard and disposition Information	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information
All other required information	Within 2 hours after the vessel's catch is off-loaded, notwithstanding other time limits
Operator sign the completed logsheets	Within 2 hours after completion of catch delivery.

GROUND FISH LOGBOOKS.

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

Current edition.

The operator must use the current edition of the DFL. Upon written notification and approval by the Regional Administrator, DFLs from the previous year may be used.

Use of Two or More Vessel Logbooks of Same Gear Type.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

Use of Two or More Vessel Logbooks of Different Gear Types.

If two or more different gear types are used onboard a vessel in a fishing year, the operator(s) of this vessel must use the same number of separate vessel logbooks for the different gear types, each separately paginated. The page numbers in each logbook must start with page one.

Retain and record discard quantities over the maximum retainable amount (MRA).

When a catcher vessel is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in prohibited species catch (PSC) status in that reporting area as described in § 679.20, the operator must retain and record up to and including the MRA for Pacific cod or rockfish as defined in Table 10 or 11 to part 679. Quantities over this amount must be discarded and recorded as discard in eLandings.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logsheets distribution and submittal.

The operator must distribute and submit logsheets as indicated below:

White: The operator must retain white logsheets permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit goldenrod logsheets to the observer after signature of operator and prior to departure of observer from the vessel.

Green: *Optional*, but may be required by IPHC (see §§ 300.60 through 300.65). If required, the operator must submit the green logsheet to the IPHC representative after the vessel's catch is off-loaded.

Yellow: The operator must submit yellow logsheets quarterly to:

NOAA Fisheries Office for Law Enforcement
Alaska Region Logbook Program
P.O. Box 21767
Juneau, AK 99802-1767
(Telephone: 907-586-7225)

Blue: The operator must submit blue logsheets to the mothership, shoreside processor, SFP, or buying station that receives the harvest within 2 hours after completion of catch delivery.

RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DFL

The operator must account for each day of the fishing year, January 1 through December 31, in the DFL and indicate whether the catcher vessel was active or inactive during the time period.

If catcher vessel using longline or pot gear is	Then
Active when gear remains on the grounds in a reporting area (except reporting areas 300, 400, 550, or 690), regardless of the vessel location.	Complete one or more logsheets per day
Inactive. An inactive period is a time period other than active.	Use one logsheet. 1. Check “inactive”. 2. Record the first and last day when inactive. 3. Indicate why catcher vessel is inactive

The operator must record the following information on each DFL logsheet regardless of whether the catcher vessel was active or inactive.

Page number.

The operator must record the first day of the fishing year, January 1, on page one of the DFL. Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.

Vessel and permit information.

Name of catcher vessel as displayed in official documentation, FFP number or Federal crab vessel permit number, and Alaska Department of Fish and Game (ADF&G) vessel registration number.

Printed name and signature of operator.

The operator’s name must be printed in the DFL, and the operator must sign each completed logsheet.

The signature of the owner or operator on the DFL is verification of acceptance of the responsibility to provide complete and accurate information.

REQUIRED INFORMATION, IF INACTIVE

If inactive, the operator must record the following information on one logsheet in the DFL and mark the checkbox for “inactive.”

Inactive start date.

Record the date (mm/dd) of the first day when inactive under “Start date.”

Why inactive.

Write brief explanation why the vessel is inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under “End date.”

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE

If the catcher vessel is active, the operator must record one or more days on each logsheet in the DFL and must start a separate logsheet as shown in the following table.

Use a separate logsheet	For up to 7 days on one logsheet
	For each reporting area in which harvest occurred
	For each gear type
	For each separate management program type
	If fishing under more than one management program, use a separate logsheet for each.

Other permit numbers (if applicable).
 IFQ permit number of the operator, if any, and each permit number of any IFQ permit on which anyone aboard is authorized to fish; groundfish CDQ group number; and halibut CDQ permit number.

where gear retrieval was completed, regardless of where the majority of the set took place.

CR crab. Leave this field blank.

Reporting area

Crew size.
 Record the number of crew members (including operator), excluding certified observer(s), on the last day of a trip.

Groundfish. Record the Federal reporting area code (see Figures 1 and 3 to part 679) where gear retrieval was completed, regardless of where the majority of the set took place. Use a separate logsheet for each reporting area.

Gear type.
 Use a separate logsheet for each gear type. From the following table, indicate the gear type used to harvest the fish and appropriate “gear ID.” In addition, if using hook-and-line gear, enter the alphabetical letter that coincides with the gear description.

IFQ halibut and CDQ halibut. Record the IPHC regulatory area (see Figure 15 to part 679)

If gear type is:	Then
Other gear	If gear is other than those listed within this table, indicate “Other” and describe gear
Pot gear	Enter the number of pots lost (<i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)) and number of pots set
Hook-and-line gear	Indicate whether gear is fixed hook (conventional or tub), autoline, or snap (<i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65))
	Length of skate to the nearest foot (<i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), number of skates lost (<i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), and number of skates set
	Number of skates set and number of skates lost (<i>optional</i> , but may be required by IPHC regulations)
	Number of hooks per skate (<i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), size of hooks, and hook spacing in feet
	Seabird avoidance gear code(s) (see § 679.24(e) and Table 19 to part 679)

IF GEAR INFORMATION IS THE SAME

on subsequent logsheets, mark the box instead of re-entering the gear-type information on the next logsheet.

Management program.

Indicate whether harvest occurred under a management program. Use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a) of this chapter

Aleutian Islands Pollock (AIP) Fishery	n/a	subpart F of part 679
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Observer information.

Record the number of observers aboard, the name of the observer(s), and the observer cruise number(s).

CATCH-BY-SET INFORMATION.

The operator must record the following information for each set. If no catch occurred for a day, write “no catch.”

A set includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested. **A set** means

- a string of longline gear,
- a string of pots, or
- a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.

In the case of **pot gear**, when the pots in a string are hauled more than once in the same position, a new set is created each time the string is retrieved and re-deployed.

Set number, sequentially by year.

Gear deployment (or to set gear)

Hook-and-line gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.

Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.

Pot gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

Hook-and-line gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.

Jig or troll gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.

Pot gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

Begin and end buoy or bag numbers. (optional, but may be required by IPHC regulations (see §§ 300.60 through 300.65)).

Begin and end gear depths. Record to the nearest fathom (optional, but may be required by IPHC regulations (see §§ 300.60 through 300.65)).

Species codes. The operator must record and report required information for all groundfish (see Table 2a to part 679), prohibited species (see Table 2b to part 679), and forage fish (see Table 2c to part 679). The operator may record and report information for non-groundfish (see Table 2d to part 679).

Target species code. Enter the species code of the intended species to be harvested. Enter only one target species code.

Estimated total hail weight. Enter the estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species. Indicate whether weight

is estimated to the nearest pound or to the nearest
0.001 mt.

IFQ halibut and CDQ halibut

Enter the estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.

IFQ sablefish.

Enter the number and estimated total round weight of IFQ sablefish to the nearest pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.

CR crab.

Enter the number and scale weight of raw CR crab to the nearest pound.

DISCARD AND DISPOSITION INFORMATION.

The operator must record the discard or disposition information that occurred on board and prior to and during delivery to a buying station, mothership, shoreside processor, or SFP.

Discard or disposition information must include the daily weight of groundfish, daily weight of herring PSC, and daily number of PSC animals.

If no discard or disposition occurred for a given day, the operator must write “no discards or disposition.”

Enter discard or disposition information by species codes and product codes as follows:

Groundfish

Enter species code (see Table 2a, 2c, and 2d to part 679) and discard or disposition code (see Table 1b to part 679) for each discard or disposition.

CR crab

Enter crab species code (see Table 2 to part 680) for each discard or disposition.

Date (mm/dd)

Enter day that discard or disposition occurred.

Whole fish discard or disposition of groundfish or Pacific herring PSC

Daily Total Weight. Record daily the total estimated discard and disposition amounts in Catcher Vessel Longline or Pot Gear DFL
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whole fish weight for each groundfish species or species group and Pacific herring PSC in pounds or to at least the nearest 0.001 mt.

Daily Balance Forward. Record the total estimated amount of discard and disposition, by species and product codes, carried forward from the previous day.

Cumulative Total Amount Since Last Delivery. Enter the total discard/disposition amount by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Whole fish discard or disposition of each PSC species (Pacific salmon, steelhead trout, Pacific halibut, king crabs, and Tanner crabs)

Daily Total Numbers of animals. Record the daily estimated total numbers of PSC discard and disposition, by species and product codes.

Daily Balance Forward. Record the daily estimated balance forward from the previous day of PSC discard and disposition, by species and product codes.

Cumulative Total Numbers Since Last Delivery. Enter the total PSC discard and disposition number by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Summarize the weekly cumulative discard and disposition totals of groundfish weights and number of PSC animals separately by reporting area, management program, and gear type. Determine the weekly cumulative total by adding daily totals and the balance carried forward from the day before.

Zero Balance Forward.

The operator must record “0” or zero balance forward and start a new logsheet after the offload or transfer of all fish or fish product onboard and prior to the beginning of each fishing trip.

Nothing shall be carried forward from the previous fishing trip.

DELIVERY INFORMATION.

The operator must enter the following information for delivery to a buying station, mothership, shoreside processor, or SFP.

Date. Enter date that delivery of harvest was completed.

ADF&G Fish Ticket Number. Enter ADF&G fish ticket number issued to operator by the recipient, Registered Buyer, or RCR receiving the delivery.

Recipient's Name or IFQ Registered Buyer Name. Enter name of recipient, Registered Buyer, or RCR.

Unloading Port. Enter the name of the port or port code (see Tables 14a and 14b to part 679) of delivery location.

INSPECTION AND RETENTION OF RECORDS.

Inspection of records.

The operator must make available for inspection the DFL upon the request of an authorized officer.

Retention of records.

The operator must retain the DFL:

Onboard. Retain the DFL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DFL are retained.

For 3 years. Retain the DFL for 3 years after the end of the fishing year during which the records were made.