



# MONTHLY REPORT NOTICE

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FEDERAL ELECTION COMMISSION

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**PARTIES AND PACS**

August 27, 2012

## MONTHLY REPORTING SCHEDULE FOR 2012

### REPORTING DATES

REPORT	CLOSE OF BOOKS <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DEADLINE	FILING DEADLINE
September	08/31/12	09/20/12	09/20/12
October	09/30/12	10/20/12	10/20/12 <sup>2</sup>
Pre-General	10/17/12	10/22/12	10/25/12
Post-General	11/26/12	12/06/12	12/06/12
Year-End	12/31/12	01/31/13	01/31/13

[Click here for Supplemental Filing Information](#)

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<sup>1</sup>A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered up through the close of books for the first report due.

<sup>2</sup> Notice that this filing date falls on a weekend or federal holiday. Filing deadlines are not extended when they fall on nonworking days. Accordingly, reports filed by methods other than Registered, Certified or Overnight Mail, or electronically, must be received before the Commission's (or for committees supporting only Senate candidates, the Secretary of Senate's) close of business on the last business day before the deadline.

## 2012 SUPPLEMENTAL FILING INFORMATION PACs AND PARTY COMMITTEES

**PLEASE NOTE:** The Commission provides reminders of upcoming filing dates as a courtesy to help committees comply with the filing deadlines set forth in the Act and Commission regulations. Committee treasurers must comply with all applicable filing deadlines established by law, and the lack of prior notice does not constitute an excuse for failing to comply with any filing deadline.

### WHO MUST FILE

All Party Committees and PACs (Nonconnected Committees and Separate Segregated Funds) must file either quarterly or monthly reports in 2012. See [11 CFR 104.5\(c\)](#). Before a committee can stop filing with the FEC, it must file a termination report with the Commission. See [11 CFR 102.3](#). Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

### METHODS OF FILING REPORTS

#### Electronic Filing

Reports filed electronically must be received and validated by the Commission by 11:59 p.m. Eastern Time on the filing deadline. See [11 CFR 104.5\(e\)](#). See also [11 CFR 104.18](#) and [100.19](#).

- Web Page: [Electronic Filing Page](#)
- Campaign Guide: [Nonconnected Committees \(Nonconnected\), pp. 51-53](#) [PDF]; [Corporations and Labor Organizations \(SSF\), pp. 49-51](#) [PDF]; [Political Party Committees \(Party\), pp. 69-71](#) [PDF].

#### Paper Filing -- Meeting the Filing Deadline

Paper report filing options – Registered, Certified or Overnight or First Class Mail. See [11 CFR 104.5\(e\)](#). See also [11 CFR 100.19](#).

- Web Page: [Link to Paper Forms](#) (for downloading and printing)
- Campaign Guide: [Nonconnected, pp. 47-48](#) [PDF]; [SSF, pp. 45-46](#) [PDF]; [Party, p. 65](#) [PDF].

### CHANGE IN FILING FREQUENCY

Committees able to change their reporting schedule (for example, from monthly to quarterly) who wish to do so must notify the Commission in writing and may change their filing frequency no more than once per calendar year. See [11 CFR 104.5\(c\)](#).

- Web Page: [Filing Frequency by Type of Committee](#)
- Campaign Guide: [Nonconnected, p. 51](#) [PDF]; [SSF, p. 49](#) [PDF]; [Party, p. 67](#) [PDF].

### 2012 REPORTING SCHEDULE

- Web Page: [2012 Reporting Dates Page](#)
- The Record:
  - [FEC Record Blog: Reporting](#)
  - [January 2012 issue](#) [PDF]
- Campaign Guide: [Nonconnected, pp. 49-51](#) [PDF]; [SSF, pp. 46-48](#) [PDF]; [Party, pp. 67-68](#) [PDF].

## PRE-ELECTION REPORTING

Quarterly filing committees that make contributions or expenditures (including independent expenditures) in connection with an election must also file a Pre-Election Report, if the activity was not previously reported. See [11 CFR 104.5\(c\)\(1\)\(ii\)](#).

- Web Page: [2012 Congressional Pre-Primary Reporting Dates Page](#)
- The Record:
  - [FEC Record Blog: Reporting](#)
  - [January 2012 issue](#) [PDF]
- Campaign Guide: [Nonconnected, pp. 49-51](#) [PDF]; [SSF, pp. 46-48](#) [PDF]; [Party, pp. 67-68](#) [PDF].

## COMPLIANCE

### Treasurer Responsibility

Committee treasurers are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time. See [11 CFR 104.14\(d\)](#).

- [Statement of Policy Regarding Treasurers Subject to Enforcement Proceeding](#) [PDF]
- Campaign Guide: [Nonconnected, pp. 3-4](#) [PDF]; [SSF, pp. 1-2](#) [PDF]; [Party, pp. 6-7](#) [PDF].

### Administrative Fine Program

Failure to file reports on time may be subject to civil money penalties up to \$17,600 (or more for repeat late- or non-filers). See [11 CFR 111.43\(b\)](#). See generally, [11 CFR Part 111 Subpart B](#). See also [11 CFR 111.43](#).

- Web Page: [Administrative Fine Program Page](#)
- Campaign Guide: [Nonconnected, pp. 48-49](#) [PDF]; [SSF, p. 46](#) [PDF]; [Party, p. 66](#) [PDF].

## DISCLOSURE OF LOBBYIST BUNDLING ACTIVITY

Party committees and Leadership PACs must file [FEC Form 3L](#) [PDF] if they receive two or more bundled contributions from lobbyists/registrants or lobbyist/registrant PACs that aggregate in excess of \$16,700 during the applicable reporting period ([see page 1 of this notice](#)). See 11 CFR [104.22](#) and 11 CFR [110.17\(f\)](#).

- The Record: [March 2009 issue](#) [PDF]

## 48- AND 24-HOUR REPORTS OF INDEPENDENT EXPENDITURES

Any PAC or Party Committee that makes independent expenditures in 2012 may have to disclose this activity within 48- or 24-hours based upon the date and amount of the expenditure.

See [11 CFR 104.4\(b\)\(2\) and \(c\)](#). See generally, [11 CFR 104.4](#).

- Web Page: [State-by-state chart of 2012 48- and 24-hour periods for independent expenditures](#)
- Campaign Guide: [Nonconnected, pp. 72-74](#) [PDF]; [SSF, pp. 65-67](#) [PDF]; [Party, pp. 87-89](#) [PDF].

These reports are not required when a PAC or Party Committee makes a contribution directly to a candidate.

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**FOR INFORMATION, CALL: (800) 424-9530 or (202) 694-1100**