



# Meeting Notes

February 17, 2012

<b>Attendees</b>	
<p><b>Members:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Bill Kaage – NWCG</li> <li><input checked="" type="checkbox"/> Douglas MacDonald – I-Chiefs</li> <li><input type="checkbox"/> Glenn Gaines – DHS/USFA</li> <li><input checked="" type="checkbox"/> Jim Erickson – ITC</li> <li><input type="checkbox"/> Jim Karels – NASF</li> <li><input type="checkbox"/> Kirk Rowdabaugh – DOI</li> <li><input checked="" type="checkbox"/> Mary Jacobs – NLC</li> <li><input checked="" type="checkbox"/> Ryan Yates – NACo</li> <li><input type="checkbox"/> Tom Harbour – USFS</li> </ul>	<p><b>Support Staff:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Roy Johnson – DFO – OWF</li> <li><input checked="" type="checkbox"/> Shari Shetler – Exec. Sec. – OWF</li> </ul> <p><b>Others:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Caitlyn Pollihan</li> <li><input checked="" type="checkbox"/> Joe Stutler</li> <li><input checked="" type="checkbox"/> Jenna Sloan</li> <li><input checked="" type="checkbox"/> Patti Blankenship</li> <li><input checked="" type="checkbox"/> Tom Quigley</li> <li><input checked="" type="checkbox"/> Brad Simpkins</li> <li><input checked="" type="checkbox"/> Mike Zupco</li> <li><input checked="" type="checkbox"/> Sandy Cantler</li> <li><input checked="" type="checkbox"/> Ann Walker</li> </ul>

#	Topic
1	<b>Welcome/Introductions</b>
2	<p><b>Meeting Objectives &amp; Expectations</b></p> <p><u>Decisions:</u> None</p> <p><u>Actions:</u> None</p>
3	<p><b>CS Sub-Committee Status Reports</b></p> <p><u>Key Points:</u></p> <p>CSSC</p> <ul style="list-style-type: none"> <li>• Sandy reviewed the activities that have been accomplished – see status report</li> <li>• Developed draft timeline which Dan went over</li> <li>• Talked about the action plan template for the regions</li> <li>• CSSC submitting comments back and then forward to WFEC for approval</li> <li>• Use the same action plan template for the regions and the national level</li> <li>• Begin drafting now and continue to work on through the Phase III activities</li> <li>• Region immediate opportunities will be the beginning of putting that together</li> <li>• Discussed a contingency plan – looking to develop during the next two weeks and will go to WFEC for approval</li> </ul> <p>W-RSC</p> <ul style="list-style-type: none"> <li>• Will address what we will do if people get pulled out because of fire season. Will also have some key messages to develop if we get calls related to the cohesive strategy</li> <li>• Barriers document – Alan Quan has done a first draft which CSSC is reviewing. This will also be forwarded to WFEC for approval and potential action</li> </ul> <p>W-RSC</p> <ul style="list-style-type: none"> <li>• West put forward their work plan a month of go</li> <li>• West revised after the CSSC meeting</li> <li>• 2 conference calls</li> <li>• Requests to add or modify the RSC and workgroup members – one change in the west – BLM – John Roos has replaced Aden Seidlitz</li> <li>• Workgroup remains the same – developed a process to add folks through the RSC members</li> <li>• Had a great presentation by the Science Team on the trade-off analysis – we agree with the process and timelines which may have to be adjusted as work proceeds</li> </ul>



- Have 5 silos for the 64 pages of comments that we have received
- Next activities – depends on the approval of the WRSC program of work
- Joe Freeland – leading an effort of putting together a Western Communications Group
- Involvement of stakeholders beyond Phase III
- Very important for WFEC to approve the W-RSC of work
- Really like the adaptive management concept as presented by the NSAT

**NE-RSC**

- Had a conference call where we revised the NE timeline
- Discussed the interaction between the NE-RSC and the NSAT
- Developed a 4 person subcommittee to work with the NSAT
- Discussed the work plan
- Discussed a proposal that METI sent to the NE
- Planned activities – another conference call – expecting additional working team members
- They haven't been together for quite a while – identified additional groups that should be included
- How can WFEC be of assistance to fill in any representation gaps? How can we be aware of them?

**SE-RSC**

- Had a good call this last week – brought everyone up to speed
- Dan Smith presented the timeline
- Danny Lee provided an overview of the NSAT process, interactions and opportunities
- Finalized draft program of work
- Had multiple one-on-one calls to confirm that everyone is on the same page
- We have two new members – BIA and NACo
- Still have two more slots – NPS is considering some changes from a line officer to someone from the region – NLC has not had representation which we feel we need.
- Work group is good – we pull in people as we need
- Need to understand the level that WFEC expects the RSC and WG work at

Decisions:

None

Actions:

1. Lock in membership for the regions by 2/27 so they can be updated and presented at the next meeting

**CSSC, RSCs Program of Work for 2012**

Key Points:

- All have workplans which reflect the work that they want to do
- All of them have either incorporated a funding need or developed a separate funding request
- Need to continue to define the deliverables
  - National phase III report
  - 3 regional phase III report
  - National action plan
  - 3 regional action plans
- CSSC – 30,000 ft plan that incorporates everything that needs to be done for the CSSC
- CSSC work plan includes the key milestones and dates
- The regional work plans are a step down from that
- Need to know how much detail WFEC wants and what does WFEC need to approve?
- It creates the perception is that the vast majority of the work for the CS is looking at alternatives.

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This is not all of what Phase III is about. There is a lot of communication and collaboration that does not require additional science analysis that does not seem to be captured. Perhaps a few key words in this document for folks to understand that the work that they are doing is integrated within the cohesive strategy.

- Need more specificity to depict the ongoing work by groups such as NWCG that supports the CS work plan
- Include the other components with the same level of detail
- Anyone that isn't privileged to this information would not understand the interrelationship between ongoing activities
- Want to get concurrence on the significant milestones – then will get into additional details
- Need enough detail so that people who are looking for ownership can find where they fit in

#### WRSC

- Specifically tied our POW with the Phase II document which you can see in our document
- At the request of the RSC, we revised and put some additional detail
- In the immediate opportunities – when you look at the milestone graph – is going to be a big workload. Perhaps in the milestones for the regions we can include some words that indicate some additional immediate opportunities specifics – may be a place to include some of the activities that are ongoing by other groups
- There is a contractual component
- We have a subgroup that is identifying folks to participate beyond the Phase III report
- Membership of the RSC and WG is going to exceed the entire budget for the west
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#### NERSC

- A couple we need to do sooner than later: get the membership up to speed, had the least amount of feedback during Phase II – reached out to a lot of folks, but not much feedback. We want to figure out why we didn't get the feedback we expected and increase that feedback during Phase III
- Need to tailor our messages to the audience
- Many of the things that the west says can be repeated for the NE
- Need a full time person to lead us through Phase III
- Need to get key messages out on a frequent consistent basis – believe we will have to contract some of that work out

#### SERSC

- The work plans are very similar in their structure
- Hesitant to put much detail until we know how much support we have from WFEC
- Because of all the private lands, our work plan will be a bit different which is also reflected in our funding request
- Had some good feedback through email – we need more direct contact with specific groups including local landowners

#### NSAT

- On the back of the chart shows the engagement of the NSAT
- Chosen to work as a single team instead of sub-teams
- We are working on a more detailed timelines
- Our engagement is included in what
- Danny did put together a description of who will be involved, how, when, and cost
- Considerable amount of work and interaction between NSAT, RSCs, CSSC and WFEC



	<p><u>General comments:</u></p> <ul style="list-style-type: none"> <li>• Putting together a package with all of the requests</li> <li>• Talking with Tom and Kirk related to available resources – personnel and money</li> <li>• Looking at priorities</li> <li>• Bring a proposal back to WFEC for discussion and decision at next meeting</li> <li>• Don't believe that we missed much in our discussion – frustration is in the decision making part of this</li> <li>• The previous comments help with concerns</li> <li>• What wasn't presented was the makeup of the CSSC – concerned about the membership – seems to need another person from DOI who could improve the communication with NWCG – want to build as many bridges as we can and help with the workload</li> <li>• We will be requesting that the CSSC establish a chair</li> </ul> <p><u>Decisions:</u></p> <ol style="list-style-type: none"> <li>1. WFEC comfortable with the CSSC key milestones</li> </ol> <p><u>Actions:</u></p> <ol style="list-style-type: none"> <li>1. Add detail so that people can see where they fit in – see ownership</li> <li>2. Feds will be discussing resource availability – personnel and money</li> <li>3. Develop proposal for next WFEC meeting</li> </ol>
5	<p><b>Public Comments</b></p> <ul style="list-style-type: none"> <li>• How does the governance group that CSSC put together relate to what WFEC is going to address on March 14</li> <li>• That group seems to have a much larger focus than just WFEC</li> <li>• The intent of the subgroup is more focused on NWCG, etc.</li> <li>• This is not a tasking that CSSC has – the outcome should be shared with WFEC</li> <li>• Perhaps this group should meet prior to the WFEC admin meeting and give WFEC that perspective for their family meeting</li> <li>• Then WFEC can bring something forward to the following regular meeting.</li> <li>• This is not a CSSC only issue – it is a much larger issue</li> <li>• SE needs to engage a full time lead that can really engage at the high level rather than someone that only coordinates some of the RSC's activities</li> <li>• WGA along with ..... is hosting a CS workshop – focused on targeting collaborative groups</li> <li>• Observation – decision items on the agenda with no decisions made – history of repeating itself – from the science perspective, we need to continue to go forward – this points out challenges</li> <li>• The council did not have a quorum in order to make the final decisions today</li> </ul>
6	<p><b>Follow-up on Communication Issues</b></p> <p><u>Key Points:</u></p> <ul style="list-style-type: none"> <li>• Judith has been taking the lead</li> <li>• Discussion next week related to resources and budget</li> <li>• Until we have the final staffing from DOI we are in the solid planning stages</li> <li>• Judith keeping involved in everything – good thoughts about where to focus our time and energy</li> <li>• We need to do a better job in reaching out – including people that we haven't been able to touch</li> <li>• More information at the next meeting</li> <li>• Communication proposal will be included in next week's discussion of the programs of work as</li> </ul>



	<p>well as the science piece</p> <ul style="list-style-type: none"> <li>• Do have a commitment from the DOI Bureau's on a full time detail for 1 year</li> </ul> <p>Decisions:</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li>• None</li> </ul>
7	<p><b>Sub-Committee Phase III Roles and Responsibilities - Update</b></p> <p>Key Points:</p> <ul style="list-style-type: none"> <li>• Have the updated subcommittee roles and responsibilities drafted and will updated based on the approval of the programs of work</li> <li>• Expectation is that we will have a draft of these at the next WFEC meeting on March 2</li> </ul> <p>Decisions:</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Have draft ready for next meeting – Roy Johnson</li> </ul>
8	<p><b>Identify Follow-up Agenda Items for the March 2 WFEC Meeting</b></p> <ul style="list-style-type: none"> <li>• QFR discussion – April 6 – Caitlyn Pollihan</li> <li>• Proposal on Subcommittee Roles and Responsibilities including membership – March 2 – Roy Johnson</li> <li>• Proposal on resources and funding resulting from next week's conversation – March 2 – Tom H and Kirk R</li> <li>• More detailed CS Program of Work that results in wider ownership by other groups performing activities that are in support of the CS. May be identified in immediate opportunities. - CSSC</li> <li>• Additional follow-up on Communication Issues – March 2 – Judith Downing</li> </ul>
9	<p><b>Closeout/Open Discussion</b></p> <ul style="list-style-type: none"> <li>• Need to look for another facility so that we can meet for the whole day on March 14</li> <li>• What is our relationship with WFLC? What do they expect from WFEC?</li> <li>• We have some commitment from NSAF and I-Chiefs to participate on the steering committee – need to re-affirm that commitment</li> <li>• QFR topic has been popping up – what is the difference between that and what we are doing? Is that something that is going to come right after this efforts. What is the difference? How are they related?</li> <li>• Caitlyn – QFR definitely needs to be on the agenda for a future WFEC meeting – use it to help build toward the next cohesive strategy – don't want them to overlap but be companions</li> <li>• NWCG – concern brought up over the use of MyFireCommunity website from an IT perspective – need to be prepared if this is no longer available</li> </ul>