

Citizen Corps Council Registration

Council Contact Information

1. Council name, area served, Council point of contact name, address, phone number, email

Local Sponsoring Organization

2. Sponsoring Organization, point of contact name, address, phone number, email

Information About Your Council

In addition to posting contact information for your Citizen Corps Council, information about your Council membership and your community's preparedness activities will be posted on the National Citizen Corps Website. Although your Council may not yet be able to answer each of the questions below, we hope they will serve as a guide for future planning or goal setting. Please be sure to update your Council's activities when changes occur.

Date Established

3. Month and year your Council was started

Council Mission

4. Please provide a brief statement to describe your Council's mission and goals. This section is limited to 500 characters.

Council Membership

The purpose of a community preparedness council, referred to here as the Citizen Corps Council, is to foster collaboration between government and civic leaders from all sectors to develop goals and strategies for community resilience tailored to specific community vulnerabilities and population. The membership of the Council should therefore reflect the population composition, the hazard profile, and the infrastructure of the community.

While every Council's membership will be different, all Councils should have representation from each of the following sectors of the community: the public sector, the private sector, and the voluntary and community sector. Please check all participants in your Council.

The Public Sector

5. Elected Leadership

- Mayor, City/Town Manager, County/Parish Elected Leader

6. Emergency Responders

- Emergency Management Law Enforcement

Please note that the wording of these questions may be slightly different in the final version of the online registration form.



- Fire Service
- Emergency Medical Services
- Public Health Service
- Hospitals and Health Care Facilities

- Public Utilities

7. Government/Government-Sponsored Organizations

- Public School System/School Board
- Community College Public Universities
- Land-grant Institution Extension Agent (Extension Disaster Education Network)
- Transportation
- Ports and Waterways
- Agriculture
- Animal Control
- Prisons/Correctional Facilities
- Uniformed Armed Forces / National Guard
- Human Services Agencies (e.g. aging, disability, low income)
- Public Housing
- Building Codes and Permits
- Veterans Affairs

- Emergency Communications (e.g. Alerts/Warning Systems, PSAP/911 Call Centers)
- Hazardous Materials Coordinator
- Public Works
- Other

- Post Office
- Internal Revenue Service
- Surveyor's Office
- Weather Service/NOAA
- Local Emergency Planning Committees
- Community Emergency Response Teams
- Medical Reserve Corps
- Volunteers in Police Service
- Fire Corps
- Neighborhood Watch and other Watch Programs
- AmeriCorps/Senior Corps/Learn and Serve/VISTA
- Other

8. The public sector is not yet represented on the Council.

Please note that the wording of these questions may be slightly different in the final version of the online registration form.



The Private Sector

9. Private Sector

- Privately Owned Critical Infrastructure (e.g. power, transportation)
- Entertainment / Sports Venues
- Shopping Centers / Malls
- Private Schools / Universities
- Private Hospitals / Assisted Living Facilities
- Private Security Firms
- Insurance
- Banking / Mortgage Institutions
- Hotel / Tourism
- Media
- Legal
- Other

10. **The private sector is not yet represented on the Council.**

The Voluntary and Community Sector

11. Voluntary Response Organizations

- American Red Cross
- Voluntary/Community Organizations Active in Disaster (VOAD / COAD)
- American Radio Relay League (ARRL)/Amateur Radio Emergency Service (ARES)/Radio Amateur Civil Emergency Services (RACES)/Military Auxiliary Radio System (MARS)
- Salvation Army
- Other

12. Other Civic Organizations/Private Non-Profit Representatives

- Civic Organizations (Rotary, American Legion, VFW)
- Volunteer Center
- Chamber of Commerce/Jaycees
- Neighborhood/Community/Homeowners Associations
- Parent Teacher Associations
- 211 Service
- Humane Society/Animal Advocacy

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- Youth-Based Organizations
- Youth Representative(s)
- Language/Cultural Organizations
- Advocacy/Service Organizations for People with Disabilities
- Advocacy/Service Organizations for the Frail Elderly
- Advocacy/Service Organizations for Low Income Issues
- Other

13. Faith or Interfaith-Based Organizations

- Faith or Interfaith-Based Organizations
- Places of Worship
- Other

14. Philanthropic Organizations

- United Way
- Community Foundation
- Other

15. The voluntary and community sector is not yet represented on the Council.

Preparing the Public and Organizations in the Community

Educating and involving the public is a critical element of community resilience. Please provide information on what your community is doing to elevate the knowledge, skills, and participation of community residents to prepare for community threats and hazards. For each section below, please indicate whether this includes public education materials (e.g., handouts, publications, advertising, PSAs, websites) and/or training/demonstrations.

16. For which of the following preparedness actions does your Council support education and/or training? Check all that apply.

Preparedness Actions	Public Education Materials	Training/Demonstrations
Local alerts/warnings	<input type="checkbox"/>	<input type="checkbox"/>
Protective measures for no-notice hazards	<input type="checkbox"/>	<input type="checkbox"/>

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Family emergency plan	<input type="checkbox"/>	<input type="checkbox"/>
Emergency supplies in multiple locations	<input type="checkbox"/>	<input type="checkbox"/>
First aid	<input type="checkbox"/>	<input type="checkbox"/>
CPR/AED	<input type="checkbox"/>	<input type="checkbox"/>
Local information on evacuating	<input type="checkbox"/>	<input type="checkbox"/>
Local information on sheltering	<input type="checkbox"/>	<input type="checkbox"/>
Guidance on practicing response (drills)	<input type="checkbox"/>	<input type="checkbox"/>
Mitigation measures for property	<input type="checkbox"/>	<input type="checkbox"/>
Prevention measures (crime/terrorism)	<input type="checkbox"/>	<input type="checkbox"/>
Prevention measures (public health)	<input type="checkbox"/>	<input type="checkbox"/>
Cyber safety measures	<input type="checkbox"/>	<input type="checkbox"/>
Other <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

17. For which of the hazards below does your Council support education and/or training? Check all that apply.

Hazard Type	Public Education Materials	Training/Demonstrations
All-hazards	<input type="checkbox"/>	<input type="checkbox"/>
Crime	<input type="checkbox"/>	<input type="checkbox"/>
Explosions	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous materials	<input type="checkbox"/>	<input type="checkbox"/>
Household emergencies	<input type="checkbox"/>	<input type="checkbox"/>
Natural disasters	<input type="checkbox"/>	<input type="checkbox"/>
Nuclear/Radiological Events	<input type="checkbox"/>	<input type="checkbox"/>
Public health	<input type="checkbox"/>	<input type="checkbox"/>
Terrorism	<input type="checkbox"/>	<input type="checkbox"/>
Other <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

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18. In which of the following locations does your Council support distribution of public education materials and/or training/demonstrations? Check all that apply.

Locations	Public Education Materials	Training/Demonstrations
Neighborhoods	<input type="checkbox"/>	<input type="checkbox"/>
Schools	<input type="checkbox"/>	<input type="checkbox"/>
Places of worship	<input type="checkbox"/>	<input type="checkbox"/>
Workplace	<input type="checkbox"/>	<input type="checkbox"/>
Civic / Non-profit organizations	<input type="checkbox"/>	<input type="checkbox"/>
Community events	<input type="checkbox"/>	<input type="checkbox"/>
Other <input style="width: 60px; height: 15px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

19. For which targeted populations does your Council support tailored public education materials and/or training? Check all that apply.

Targeted Populations	Public Education Materials	Training/Demonstrations
General public	<input type="checkbox"/>	<input type="checkbox"/>
Frail elderly	<input type="checkbox"/>	<input type="checkbox"/>
Youth	<input type="checkbox"/>	<input type="checkbox"/>
Pet owners	<input type="checkbox"/>	<input type="checkbox"/>
Diverse language and cultures	<input type="checkbox"/>	<input type="checkbox"/>
Economic factors/Low income	<input type="checkbox"/>	<input type="checkbox"/>
People with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
People with transportation dependencies	<input type="checkbox"/>	<input type="checkbox"/>
Other <input style="width: 60px; height: 15px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

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20. For which of the following response actions does your Council support education and/or training? Check all that apply.

Response Actions	Public Education Materials	Training/Demonstrations
Building evacuations	<input type="checkbox"/>	<input type="checkbox"/>
Community evacuations	<input type="checkbox"/>	<input type="checkbox"/>
Sealing a room (aerosol protections)	<input type="checkbox"/>	<input type="checkbox"/>
Sheltering in place (staying where you are)	<input type="checkbox"/>	<input type="checkbox"/>
Community sheltering (mass care shelters)	<input type="checkbox"/>	<input type="checkbox"/>
Continuity of operations	<input type="checkbox"/>	<input type="checkbox"/>
Other <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

21. What types of outreach does your Council support to increase personal preparedness? Check all that apply.

- Website
- Social media
- Printed materials (brochures, flyers)
- Posters/Displays
- Radio announcements
- Television announcements
- Automated text alerts
- Reverse 9-1-1
- Talking points for community leaders
- Community events
- Other
- None of the above

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22. Does your Council participate in National Preparedness Month?
[Choose Yes/No/Do not know]

Volunteer Service

23. If there is a website for people in the area to sign up for local volunteer opportunities, please provide a link:

24. Which of the following volunteer programs does your Council support? Check all that apply.

- Community Emergency Response Team (CERT)
- Fire Corps
- Medical Reserve Corps
- Neighborhood Watch
- Volunteers in Police Service
- None of the above

25. Please identify other programs or specialized areas in which volunteers can participate? Check all that apply and include program name if appropriate.

- Preparedness Education/Outreach Volunteer: Program name
- Preparedness Education for Youth: Program name
- First Aid/CPR/AED Training: Program name
- Emergency Management: Program name
- Fire Service: Program name
- Law Enforcement: Program name
- Public Health and Medical Services: Program name
- Search and Rescue Volunteer: Program name

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- Language and Cultural Outreach Volunteer: Program name
- Pet/Animal Needs Volunteer: Program name
- IT / Communications Volunteer: Program name
- Emergency Transportation Services: Program name
- Other
- None of the above

26. Approximately how many volunteers participated in Council supported activities community-wide in calendar year 2010? Do not know

27. Approximately how many Council supported volunteer service hours were completed in calendar year 2010? Do not know

28. Does your Council support programs that train volunteers for disaster response or recovery roles? [Choose Yes/No/Do not know]

29. Do disaster volunteers receive training in the Incident Command System? [Choose Yes/No/Do not know/Not applicable]

30. Have volunteers from your jurisdiction helped to respond to disasters in your area? [Choose Yes/No/Do not know]

31. Have volunteers from your jurisdiction helped to respond to disasters outside of your area? [Choose Yes/No/Do not know]

32. Does your jurisdiction include volunteers in response roles when emergency operations plans are practiced or exercised? [Choose Yes/No/Do not know]

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Awards and Recognition

33. Does your Council use the Presidential Volunteer Service Award to honor volunteers? [Choose Yes/No/Do not know]

34. Does your Council celebrate the contributions of volunteers and community leaders with other types of awards and/or recognition ceremonies? [Choose Yes/No/Do not know]

Information About Your Council - Not Publicly Accessible

In addition to the information on your Citizen Corps Council that will be posted on the public National Citizen Corps Website, we would like to request some more detailed information about your Council activities.

Please note: answers to the following questions will NOT be posted on the public website, but will be posted on the password protected portal - accessible only other local Council/CERT Program password holders within your state, the respective state Citizen Corps and CERT Program coordinators and FEMA staff. This data will help us all better understand how community preparedness and resilience efforts are being implemented around the country and will help with growing and expanding these efforts.

Council Administration

35. How often does your Council meet?

- Monthly
- Quarterly
- Bi-Annually
- Annually
- As needed
- Other

36. What is the participation of the local elected leader (e.g. Mayor, County Commissioner)?

- Chairs the Council
- Very involved
- Somewhat involved
- Provides sponsorship only
- Is not at all involved
- Other

Please note that the wording of these questions may be slightly different in the final version of the online registration form.



37. What is the participation of the local Emergency Manager?

- Chairs the Council
- Very involved
- Somewhat involved
- Provides sponsorship only
- Is not at all involved
- Other

38. The Council Point of Contact posted on the public website is:

- A government employee
- An employee of a non-profit organization
- A private sector employee
- A volunteer
- Other

39. Approximately what percentage of the Council Point of Contact's time is devoted to Council activities?

- Up to 25% of his/her time
- 25% - 50% of his/her time
- 50% - 75% of his/her time
- 75% - 100% of his/her time
- Do not know

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40. Does your Council have formal organizational documents? Check all that apply.

- Charter
- Executive Order
- By-laws
- Other
- Do not know

**41. Is your Council registered as a 501c3 organization or is it associated with a 501c3 organization?
[Choose Yes/No/Do not know]**

42. Please estimate the percentage of funding your Council receives from the following sources for its annual budget.

Homeland Security funding through the State %

Other federal funding through State %

Direct Federal funding %

State government funding %

Local government funding %

Private Sector donations %

Foundations or Philanthropic Organizations %

General Fundraising %

Other %

- None
- Do not know

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Collaborative Planning

43. Please indicate which of the following plans have been discussed, reviewed, or revised by your Council within the past two years:

- Community Vulnerability / Risk Assessments
- Comprehensive Emergency Management Plan
- Emergency Operations Plan
- Mitigation Plan
- Homeland Security Strategy
- Continuity of Operations Plan
- Alerts and Warnings Systems
- Evacuation Plan
- Shelter Plan
- Exercise Plan
- Other
- Do not know

Emergency Support Functions

44. Please indicate which Emergency Support Functions in the jurisdiction's Emergency Operations Plan formally include local non-governmental resources, including equipment and/or human resources. For information on Emergency Support Functions please visit:

<http://www.fema.gov/emergency/nrf/>

Transportation

- Yes
- No
- Do not know

Communications

- Yes
- No
- Do not know

Public Works and Engineering

- Yes

- No
- Do not know

Firefighting

- Yes
- No
- Do not know

Emergency Management

- Yes
- No
- Do not know

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Mass Care, Emergency Assistance, Housing, and Human Services

- Yes
- No
- Do not know

Logistics Management and Resource Support

- Yes
- No
- Do not know

Public Health and Medical Services

- Yes
- No
- Do not know

Search and Rescue

- Yes
- No
- Do not know

Oil and Hazardous Materials Response

- Yes
- No
- Do not know

Agriculture and Natural Resources

- Yes
- No
- Do not know

Energy

- Yes
- No
- Do not know

Public Safety and Security

- Yes
- No
- Do not know

Long-Term Community Recovery

- Yes
- No
- Do not know

External Affairs

- Yes
- No
- Do not know

Volunteer and Donations Management

- Yes
- No
- Do not know

Private Sector

- Yes
- No
- Do not know

Traffic Management

- Yes
- No
- Do not know

Military and National Guard

- Yes
- No
- Do not know

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Animal Protection

- Yes
- No
- Do not know

Other

- Yes
- No
- Do not know

45. How has your jurisdiction exercised your Emergency Operations Plan? Check all that apply.

- Table-top exercise
- Full scale exercise
- Drill
- Actual response
- Have not exercised the plan
- Do not know

46. If your jurisdiction has exercised your Emergency Operations Plan, did community members participate in the exercise? [Choose Yes/No/Do not know]

47. If your jurisdiction has exercised your Emergency Operations Plan, when was the last exercise or actual event?

- Within the past 12 months
- 1-2 years ago
- Over 2 years ago
- Have not exercised the plan or had an event
- Do not know

48. If your jurisdiction has exercised your Emergency Operations Plan, was the plan revised as a result of the exercise or event? [Choose Yes/No/Do not know/Not Applicable]

Volunteer Service

49. Does your Council support a community database or electronic listing of volunteers from your jurisdiction? [Choose Yes/No/Do not know]

50. If you have a database of volunteers, do you track their willingness to deploy outside of the local jurisdiction? [Choose Yes/No/Do not know]

Please note that the wording of these questions may be slightly different in the final version of the online registration form.

51. Does your community conduct background checks on participants in volunteer programs or response efforts? [Choose Yes/No/Do not know]

52. Does your community track skills and credentials of volunteers? [Choose Yes/No/Do not know]

53. Has your jurisdiction ever used volunteer contributions as a soft match requirement for a grant? [Choose Yes/No/Do not know]

54. How are legal protections provided for volunteers?

- Federal Volunteer Protection Act
- State Good Samaritan Laws
- State Legislation protecting volunteer actions
- Through a Local Agency
- Not provided
- Other
- Do not know

Evaluation and Assessment

55. How does your Council evaluate the impact / success of its efforts? Check all that apply.

- Conduct surveys
- Track data collected from existing sources, e.g. crime reports
- Completed training and certification by individuals and organizations
- Number of volunteers
- Number of volunteer hours
- Anecdotal feedback from government/community leaders
- Assess performance in exercises
- Response capabilities in an actual event, e.g. evacuation times, numbers sheltered, number of volunteers
- Other
- None of the above
- Do not know

Please note that the wording of these questions may be slightly different in the final version of the online registration form.

56. What are the top three factors contributing to the success of your Council's efforts?

Check three.

- | | |
|---|---|
| <input type="checkbox"/> Council leadership | <input type="checkbox"/> Funding |
| <input type="checkbox"/> Council membership | <input type="checkbox"/> Public interest |
| <input type="checkbox"/> Staff support | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> Regularly scheduled meetings | <input type="checkbox"/> Do not know |
| <input type="checkbox"/> Local government support | |
| <input type="checkbox"/> State government support | |

57. What are the top three obstacles to the success of your Council's efforts?

Check three.

- | | |
|---|--|
| <input type="checkbox"/> Insufficient Funding | <input type="checkbox"/> Infrequent and/or irregular meetings |
| <input type="checkbox"/> Lack of Council membership involvement | <input type="checkbox"/> Lack of Council leadership |
| <input type="checkbox"/> Lack of public interest | <input type="checkbox"/> Insufficient state government support |
| <input type="checkbox"/> Lack of staff support | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> Lack of local government support | <input type="checkbox"/> Do not know |

58. What are the three areas in which your Council could most use assistance?

- | | |
|--|---|
| <input type="checkbox"/> Outreach and communicating with the public | <input type="checkbox"/> Integrating homeland security into emergency plans |
| <input type="checkbox"/> Conducting drills and exercises | <input type="checkbox"/> Coordination with state and federal agencies |
| <input type="checkbox"/> Data management | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> Developing/reviewing local emergency response plans | <input type="checkbox"/> Do not know |
| <input type="checkbox"/> Determining the level of risk in your jurisdiction | |

59. Please provide any additional information on your Council's success, challenges, and needs.

This section is limited to 500 characters.

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60. Rate the following statement: The Council’s activities have had a positive impact on the safety and resiliency of my community.

- Strongly Agree
- Agree
- Neither Agree nor Disagree
- Disagree
- Strongly Disagree

Congressional Involvement

61. Have your Congressional representatives ever participated in a community preparedness event or activity in your area? [Choose Yes/No/Do not know]

Thank you!

Please share any additional practices and good stories about your efforts at <http://www.citizencorps.gov/councils/goodstories.shtm> Thank you for taking the time to submit information on your Council’s efforts to build community preparedness and resilience. Please remember to keep this information current by updating your information as it changes. Send any comments, questions, and feedback to citizencorps@dhs.gov.

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