

UNCLASSIFIED/  
FM CNIC WASHINGTON DC  
TO ALSHORECOM

NAVSHORE 003/12  
MSGID/GENADMIN/CNIC WASHINGTON DC/-/AUG//

RMKS/1. THIS MESSAGE PROMULGATES COMMANDER, NAVY  
INSTALLATIONS COMMAND (CNIC) FACILITY SERVICES (FX)  
REDUCTION GUIDANCE FOR ALL NAVY SHORE COMMANDS IN FISCAL  
YEAR 13 (FY13).

2. BACKGROUND: FISCAL PRESSURES ARE CAUSING BUDGETS TO BE  
REDUCED IN FY13 ACROSS CNIC PROGRAMS. CNIC MUST  
IMMEDIATELY REDUCE SERVICE LEVELS IN FX IN ORDER TO MEET  
REVISED CONTROLS.

3. DISCUSSION: SHORE INSTALLATIONS SHALL EXECUTE THE  
CURRENT COMMON OUTPUT LEVEL FOUR (COL 4) FOR FX IN  
FY13. REGION AND INSTALLATION COMMANDERS SHALL COORDINATE  
WITH THEIR NAVFAC FACILITIES ENGINEERING COMMANDS (FEC),  
PUBLIC WORKS STAFFS AND AFFECTED TENANT COMMANDS TO PLAN  
FOR DIRECTED COST REDUCTION MEASURES IN REF A. IN ADDITION  
TO STEPS OUTLINED IN THIS MSG, THE CNIC ENTERPRISE WILL  
WORK TO REDUCE THE TOTAL NUMBER OF CONTRACTS IN PLACE  
SUPPORTING FX. RECYCLING MANDATED BY FEDERAL, STATE, AND  
LOCAL LAW IS MAINTAINED AND REFUSE COLLECTION WILL REMAIN  
AT COL 3 WHILE CNIC HEADQUARTERS EVALUATES FUTURE COL 4  
STANDARDS THAT MAY INCLUDE:

A. DESK SIDE WASTE AND RECYCLING CONTAINER PICKUP WILL  
NOT BE PERFORMED IN ADMINISTRATIVE AND OPERATIONAL  
AREAS. CO-LOCATION OF CONTAINERS FOR COLLECTION OF GENERAL  
WASTE NEAR CENTRALLY LOCATED RECYCLING CONTAINERS IS  
RECOMMENDED.

B. REST ROOM CLEANING WILL BE REDUCED TO THREE TIMES  
PER WEEK WITH DAILY SERVICING AND RESTOCKING OF SUPPLIES.

C. IRRIGATION IS REDUCED TO THE ABSOLUTE MINIMUM FOR  
LAWNS, PLANTS AND SHRUBS NECESSARY TO PREVENT LOSS. USE OF  
PLANT GROWTH RETARDANT AND FERTILIZATION THAT SLOWS OR  
STOPS GROWTH IS ENCOURAGED, IF COST EFFECTIVE.

D. ONLY QUALIFIED RECYCLING PROGRAMS (QRP) THAT  
REPRESENT A POSITIVE ECONOMIC BENEFIT ARE  
RETAINED. REQUESTS FOR WAIVERS TO CONTINUE OPERATING A NON

SELF SUSTAINING QRP WILL BE REVIEWED BY CNIC HEADQUARTERS ON A CASE BY CASE BASIS. SUBMIT REQUESTS AND SUPPORTING DOCUMENTATION VIA YOUR LOCAL N4 ASSISTANT REGIONAL ENGINEER (ARE) OR FX REGIONAL PROGRAM DIRECTOR (RPD) FOR FORMAL SUBMISSION TO CNIC N4.

E. STREET SWEEPING IS LIMITED TO AIRFIELDS AND IS NOT PERFORMED ON STREETS, PIERS, OR PARKING LOTS.

F. ALL PRESTIGE AREAS ARE TO BE MAINTAINED AT SERVICE CLASS B (CUSTODIAL) AND COL 2 (GROUNDS). ALL PRESTIGE AREAS MUST BE VALIDATED AND APPROVED BY THE REGION COMMANDER (REGCOM) OR THE REGCOM'S DESIGNEE.

4. ACTION: REGION AND INSTALLATION COMMANDERS WILL DIRECT THEIR FEC TO MODIFY CONTRACTS AND IMPLEMENT FX COL 4 MEASURES IAW REF A AND BELOW:

A. CONTRACTS AND OPTIONS AWARDED OR EXERCISED IN FY12 WITH FY12 FUNDS WILL NOT BE MODIFIED.

B. CONTRACTS TO BE AWARDED OR EXERCISED IN FY13 SHALL IMPLEMENT FX COL 4 MEASURES. CONTRACT ACTIONS SCHEDULED DURING THE FIRST QUARTER MAY AWARD AS WRITTEN, BUT WILL TRANSITION TO COL 4 WHEN REASONABLE AND CONSISTENT WITH CONTRACT SCOPE. REGCOM IS RESPONSIBLE TO REMAIN WITHIN FX FUNDING CONTROL DURING THIS PROCESS.

C. CONTRACTS AND OPTIONS AWARDED AFTER THE FUTURE COL 4 STANDARD IS FINALIZED ARE NOT REQUIRED TO TAKE THE INTERIM STEP TO THE CURRENT COL 4 STANDARD.

5. THE FOLLOWING FUNDING PRIORITIES SHOULD BE APPLIED AS NECESSARY FOR FURTHER MITIGATION OF SHORTFALLS OR WITH EMERGENT REQUIREMENTS:

A. PRIORITY 1: FACILITY SERVICE REQUIREMENTS DRIVEN BY SAFETY, SECURITY, HEALTH OR SANITATION, AND WITH DIRECT IMPACT TO MISSION CRITICAL OPERATIONS.

B. PRIORITY 2: FACT OF LIFE CHANGES (E.G. INFLATION, WAGE DETERMINATIONS, COLLECTIVE BARGAINING AGREEMENTS, FOREIGN CURRENCY, ETC.)

C. PRIORITY 3: FACILITY SERVICE REQUIREMENTS NOT DRIVEN BY SAFETY, SECURITY, HEALTH OR SANITATION, NOR WITH A DIRECT IMPACT TO MISSION CRITICAL OPERATIONS.

6. CONTRACT MODIFICATIONS AND ORDERING SERVICES VIA INDEFINITE DELIVERY - INDEFINITE QUANTITY (IDIQ) THAT RESULTS IN A SERVICE LEVEL ABOVE COL 4 MUST FOLLOW FUNDING PRIORITIES ABOVE AND BE APPROVED BY THE REGCOM OR THE REGCOM'S DESIGNEE.

7. EXCEPTIONS TO COL 4 FX REDUCTIONS:

A. JOINT BASES/REGIONS SUBJECT TO REFS B AND C.

B. ADVANCED EDUCATION REVIEW BOARD INSTITUTIONS (U.S. NAVAL ACADEMY, NAVAL WAR COLLEGE, NAVAL POSTGRADUATE SCHOOL).

C. CHILD DEVELOPMENT CENTERS (CDC).

D. NON-NAVY TENANTS/COMMANDS NOT FUNDED BY CNIC.

8. ANY NAVY COMMAND DESIRING FX SERVICE ABOVE COL 4 STANDARDS MUST PROVIDE ALL FUNDING AND SUBMIT A FORMAL WAIVER REQUEST. REF D NOTWITHSTANDING, REGCOMS SHALL EXECUTE APPROVAL AUTHORITY FOR FX SERVICE REQUESTS ABOVE COL 4. APPROVED REQUESTS SHALL BE MAINTAINED BY THE REGION. ALL OTHER PROVISIONS OF REF D REMAIN IN EFFECT.

9. ALL NAVY PERSONNEL MUST DO THEIR PART TO PROMOTE EFFICIENCIES AND MAXIMIZE THE EFFECTIVENESS OF OUR DIMINISHING RESOURCES. INSTALLATION COMMANDING OFFICERS ARE ENCOURAGED TO DEVELOP A JUDICIOUS, COST EFFECTIVE APPROACH TO MEETING FX REQUIREMENTS COMMENSURATE WITH SAFE MISSION ACCOMPLISHMENT.

10. RELEASED BY VADM FRENCH, COMMANDER, NAVY INSTALLATIONS COMMAND.//

BT