

UNITED STATES COURT OF INTERNATIONAL TRADE

CM/ECF REGISTRATION - Page 1

(Please type)

Personal Information

Last Name:	Generation (i.e., Jr., Sr., II):
First Name:	Middle Name:

Are you a practicing Attorney (if yes, answer next 2)	_____ Yes	_____ No
Are you admitted to the bar of the USCIT	_____ Yes	_____ No
Are you a member in good standing	_____ Yes	_____ No

Firm/Agency Information

Office:		
Address 1:		
Address 2:		
Address 3:		
City:	State:	Zip Code + 4 : -

User Information

User's Primary E-mail Address:
Notice of Electronic Filing: E-mail Notice Option - <i>One Daily Summary</i> <input type="checkbox"/> <i>Single E-mail for Each Filing</i> <input type="checkbox"/>
User's Additional E-mail Address(es) (Firm/Agency):
Notice of Electronic Filing: E-mail Notice Option - <i>One Daily Summary</i> <input type="checkbox"/> <i>Single E-mail for Each Filing</i> <input type="checkbox"/>
User's Telephone Number: ()
User's Fax Number: ()
Mother's Maiden Name (used for security verification):
Date of Birth:

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By submitting this form the undersigned agrees to abide by the following:

1. Unless otherwise ordered by the Court, all pleadings and other papers required to be filed with the Clerk shall be filed electronically. The System may be used to file and view electronic documents and docket sheets.
2. Documents are to be submitted electronically only in **Portable Document Format (PDF)**.
3. Each use of my password for filing documents will meet the requirements of USCIT R. 11 and Administrative Order 02-01. If I file a document that is to be signed by two or more persons, I understand that it is my responsibility to maintain a copy of that document bearing the original signatures of the signers in my records until one year after the final disposition of the action in which the document was filed.
4. The combination of the user identification and password constitutes my signature. I agree to protect and secure the confidentiality of my password and will immediately notify the Clerk's Office if I learn my password has been compromised.
5. I understand that Administrative Order 02-01 and any order subsequently issued with regard to the Court's CM/ECF System governs the use of the CM/ECF System.
6. I understand that the Court reserves the right to suspend, and in some cases terminate, my ability to E-File.

Applicant's Signature

Dated

Return completed form by mail to:

United States Court of International Trade
Office of the Clerk
Case Management - CM/ECF Registration
One Federal Plaza
New York, NY 10278-0001
Telephone: (212) 264-2902