

FFD MISSION STATEMENT

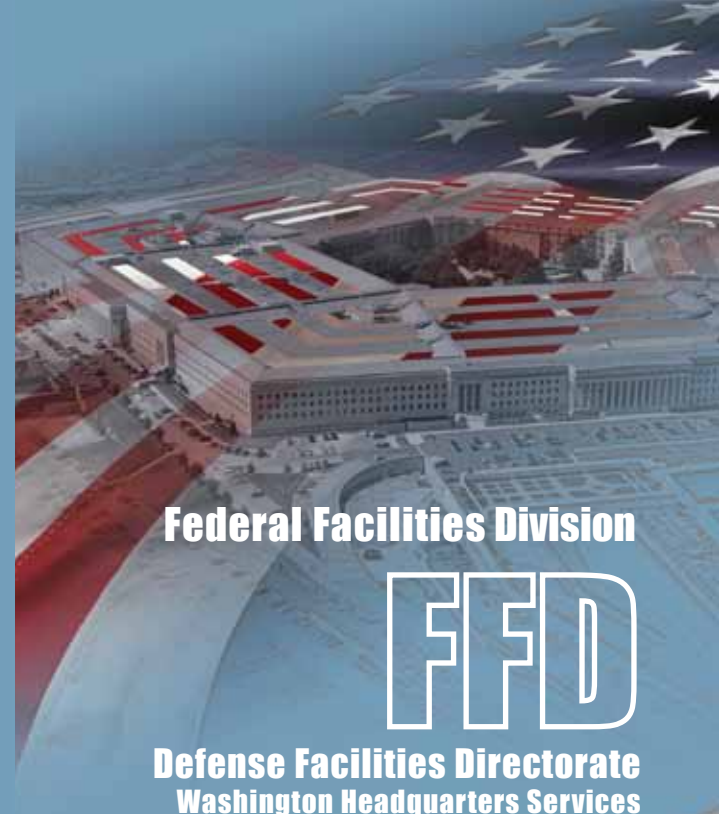
The Federal Facilities Division (FFD) provides and manages facilities resources that supports the Department of Defense mission objective and NCR customers. The Pentagon Reservation O&M provides facilities maintenance, repair and construction services to the tenant agencies in the DoD activities in the National Capital Region, which includes the delegated facilities US Court of Military Appeals and Hybla Valley so that they can conduct their mission objectives. The Pentagon Reservation O&M ensures building equipment and systems maintenance and repairs, custodial services, landscaping and grounds maintenance, utilities service, space alterations, and a safe, healthful work environment. It also supports special events, conducts trash removal, performs recycling, ensures dock operations, receives/distributes materials, ensures vector/pest control, conducts snow removal, supports building circular production and distribution and maintains parking lots.

FFD DIRECTORY

Director's Office	703-695-3472
Deputy Director	703-695-3473
Points of Contact:	
AWG	703-693-6113
FBG	703-699-3303
PBMO	703-697-7351
PH&RP	703-697-4478
PMB	703-697-0791
PRLB	703-692-1800
RSA	703-256-1272
Pentagon Customer Assistant Center	703-697-7351
Dock Master Office	703-692-4070
Special Events Office	703-697-7351

For Pentagon Facility Emergencies
& Service Calls contact the Building
Operation Command Center (BOCC):
703-697-1595

For FBG/Navy Annex Facility
Emergencies and Service Calls contact:
703-614-2177



Customer Service Information

What We Do:

FFD Key Services are:

Alteration Work Group (AWG)

Primary Pentagon organization to provide a full range of building alterations for tenant space on a reimbursable basis.

Federal Building Group (FBG)

Provides facility maintenance and operation services, repairs, custodial and recycling management, and grounds maintenance for the Navy Annex, Court of Military Appeal, and Hybla Valley sites.

Pentagon Building Management Office (PBMO)

Provides facility maintenance and operation services, repairs, custodial and recycling management, and grounds maintenance for the Pentagon Reservation.

Pentagon Heating & Refrigeration Plant (PH&RP)

Provides heating, air conditioning, and uninterrupted utilities to the Pentagon Reservation 24 hours a day, 365 days a year in an efficient and safe manner.

Pentagon Renovation Liaison Branch (PRLB)

Responsible for maintaining current facility drawings, documents, and specifications delivered by the Pentagon Renovation Construction Office and serves as the link between Pentagon Renovation activities and tenants on the Pentagon Reservation.

Property Management Branch (PMB)

Provides the Office of the Secretary of Defense (OSD) agencies furniture and other durable office supplies and maintains property inventory of all OSD property.

Resources, Security, & Administrative Branch (RSA)

Provides support to the FFD organization for Human Resource, Budget and

Procurement, Contract Liaison, Parking, Security (building passes/CAC applications), Training, and Travel.

Pentagon Customer Assistant Center PBMO

is responsible for providing customer assistance to employees and visitors of the Pentagon Reservation.

Dock Master Services PBMO

is responsible for all deliveries to and shipments from the Pentagon Reservation Remote Delivery Facility in partnership with the Pentagon Force Protection Agency (PFPA).

Special Events PBMO

is responsible for the support of all authorized special events and activities within the Pentagon Reservation, which includes ceremonies, corridor dedications, performances, and exhibits.

PBMO and FBG

provides the following support to the Pentagon Reservation and FBG facilities, respectively:

Maintenance-Operation PBMO and FBG

perform preventive maintenance, service calls, and minor repairs to building operating equipment and systems. Doing so helps extend the useful life of equipment, minimizes down time, provides a safe, comfortable working environment for building occupants, and assures that building operating equipment and systems are performing efficiently.

Repair and Improvements

This program includes repairing or replacing a roof; replacing and updating fire detection, alarm, and suppression systems; repaving and painting parking lots; replacing outdated HVAC systems, installing handicap ramps or wheelchair lifts.

Custodial and Recycling Management Program

provides a full range of janitorial services to ensure a well-maintained, clean, safe, and



healthful work environment for building occupants. Provides recycling containers and pick-up services to support a recycling program consistent with all applicable federal, state, and local laws and regulations.

Grounds Maintenance

This program includes the management and beautification of formal grounds and direct oversight of the associated wetland and Chesapeake Bay Resource Area. Grounds are maintained to accommodate multi-functional activities, such as official ceremonies; parades; health, physical fitness, and general recreational activities. This includes the removal and disposal of snow and ice from sidewalks and parking lots.

Integrated Pest Management

This program is a multi-faceted approach to control of common pests such as insects, rodents, birds, etc.