

# Subcommittee on Energy and Water Development

## Outside Witness Testimony Instructions FY 2013 Appropriations

### GUIDELINES

#### **Format:**

- Testimony (and supporting material) should be a **maximum** of four (4) pages, in 8 ½ x 11 format and single spaced with a 1" margin.
- Do not include a cover page. At the top of the first page list the name of the organization submitting testimony, the subcommittee for which the testimony has been prepared, and the Department and/or Agency the testimony is addressing.

#### **Delivery:**

- Please e-mail testimony to [ew@appro.senate.gov](mailto:ew@appro.senate.gov) with the subject line "OWT." We will only accept testimony formatted in Word Perfect and Microsoft word. Please **DO NOT SEND PDF** files. Electronic submission only, testimony sent via the US mail or by Fax will not be accepted.
- Include contact information (phone, fax, e-mail, and address).

#### **Deadline:**

- All material must be received no later than close of business on **Wednesday, April 4, 2012**. This deadline will be strictly enforced.

Thank you.  
Subcommittee on Energy and Water Development  
Committee on Appropriations  
United States Senate, SD-184  
Washington, DC 20510  
202-224-8119