Headquarters U.S. Africa Command
Joint Individual & Staff Training (JIST) Program

TUTORIAL

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Headquarters U.S. Africa Command
Joint Individual & Staff Training (JIST) Program
STEP 1 – Add Trusted Sites

Add 'Trusted Sites' to your profile

Open the Internet Explorer browser, go to: TOOLS >> INTERNET OPTIONS

Select the second tab from the left, SECURITY

Select the green check mark (TRUSTED SITES) then click on SITES button

Type in the following: https://jko.jfcom.mil   and click on ADD

**Repeat with   https://jkolms.jfcom.mil
https://www.us.army.mil
https://akocac.us.army.mil**

Make sure the box is checked

Select   CLOSE and then select OK

Close the browser and reopen.

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STEP 2 – Create an Account

To create a Joint Knowledge Online Account –
Go to http://jko.jfcom.mil/

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STEP 3 – Register for an Account

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Contractors

Active Duty, DOD Civilians, National Guard and Reserves

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Click Next

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Fill in SSN & DOB

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STEP 4 – LOGON AKO

Note:

User may be directed to AKO Homepage or LOGIN Box

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EXAMPLE OF LOGIN BOX

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STEP 5 – "JKO Website" ⟶ Select "Take Courses"

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STEP 6 – Select "Joint Courses"

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STEP 7 – Select "J3T" for "SERE 100"

Click Enroll

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STEP 8 – Select "SERE 100 Code of Conduct Course"

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STEP 9 – Select "View Course"

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STEP 10 – Select "Launch Course"

Print Certificate

- LOGON TO JKO

- TAKE COURSES

- GO TO "YOU HAVE PASSED THE FOLLOWING ONLINE COURSES"

- PRINT CERTIFICATE

OR

- LOGON TO JKO

- LAUNCH COURSE AGAIN

- SELECT "RESUME"

- EXIT COURSE

- SELECT HOME (BLACK BOX)

- PRINT CERTIFICATE