

**Congress of the United States**  
**House of Representatives**  
Washington, DC 20515

***APPLICATION FOR A NOMINATION TO A  
UNITED STATES UNIFORMED SERVICE ACADEMY***

***IMPORTANT DATES***

January 28, 2012	SAT Testing Date Rep. Van Hollen's Code: <b>5985</b>
February 11, 2012	ACT Testing Date Rep. Van Hollen's Code: <b>7450</b>
March 10, 2012	SAT Testing Date Rep. Van Hollen's Code: <b>5985</b>
April 14 2012	ACT Testing Date Rep. Van Hollen's Code: <b>7450</b>
April/May 2012	<b>Service Academy Information Forum</b>
May 5, 2012	SAT Testing Date Rep. Van Hollen's Code: <b>5985</b>
June 2, 2012	SAT Testing Date Rep. Van Hollen's Code: <b>5985</b>
June 9, 2012	ACT Testing Date Rep. Van Hollen's Code: <b>7450</b>
October 19, 2012	<b>Deadline for receipt of completed application, including all ancillary documents, by Rep. Van Hollen's Rockville office</b>
November 17, 2012	<b>Qualified applicants will meet with Rep. Van Hollen's Service Academy Advisory Board for a personal interview</b>
December 2012	Nominations will be announced
Summer 2013	Classes begin

# APPLICATION INSTRUCTIONS

## 1. MINIMUM REQUIREMENTS

To apply for a nomination to the Air Force, Military and Naval Academies, you must meet the following minimum requirements:

- You must be a citizen of the United States
- You must reside in the Eighth Congressional District of Maryland
- You must not be married, pregnant, or have any dependents
- **You must be at least 17 years of age but not older than 23 years of age on July 1, 2013**

To apply for a nomination to the Merchant Marine Academy, you must meet the following minimum requirements:

- You must be a citizen of the United States
- You must reside in Maryland
- **You must be at least 17 years of age but not older than 25 years of age on July 1, 2013**
- Note: You may seek a nomination from any Member of Congress in Maryland.

## 2. THE APPLICATION PROCESS

To be considered for a nomination to a United States Service Academy, the attached application with **ALL supporting materials** must be **received** in Rep. Van Hollen's Rockville office by 5:00 p.m. **Friday, October 19, 2012**. Because of the extremely strong competition for nominations, you are encouraged to apply for nominations from other sources, including President Obama, Vice President Biden, Senator Cardin, and Senator Mikulski.

**Standardized Testing.** Scholastic Assessment Test (SAT) and American College Testing (ACT) scores will be considered in the selection of academy nominees.

The SAT will be administered on March 10, May 5, and June 2, 2012. You should request that your SAT scores be sent directly to Rep. Van Hollen's office. The office code number is **5985**.

The ACT will be administered on February 11, April 14, and June 9, 2012. You should request that your ACT scores be sent directly to Rep. Van Hollen's office. The office code number is **7450**.

**\*\*\*The results of the fall SAT and ACT will arrive too late for consideration in your application. Those test dates will only be accepted to demonstrate improvement over previous scores.**

**Transcripts.** An official transcript from the Guidance Office of your high school must be included with your application materials. The transcript must list your senior year courses. Please also provide a transcript for any college work that you have completed.

**Letters of Recommendation.** Three letters of recommendation are required, including one from a science or math teacher. Other letters of recommendation may come from teachers, guidance counselors, coaches, and/or employers. Letters from family members will not be accepted. No more than three letters will be accepted.

All recommendation letters must be in sealed envelopes and included with your application materials.

**Service Academy Review Board Interviews.** Each qualified applicant will be interviewed by Rep. Van Hollen's Service Academy Advisory Board. The Service Academy Advisory Board will conduct interviews on **Saturday, November 17, 2012**. Qualified applicants who submit a completed application by October 19, 2012 will be notified by mail of their interview appointment time.

**Your completed application:** Please send your completed application to Rep. Van Hollen's Rockville office. It must include all of the following items:

1. Checklist
2. Basic Fact Sheet, including a 2" x 2" photo of yourself
3. Applicant Questionnaire
4. Applicant Essay – Handwritten and typed
5. Notarized Affidavit of Residence
6. Three letters of recommendation (One letter must be from a science or math teacher)
7. High school/college transcripts

Your SAT and/or ACT scores should be sent directly to Rep. Van Hollen's office by **October 19, 2012**. The completed application must be received no later than October 19, 2012 at the following address:

**Congressman Chris Van Hollen  
51 Monroe Street  
Suite 507  
Rockville, MD 20850**

### **3. SELECTION OF NOMINEES**

In addition to seeking a nomination from Rep. Van Hollen, you must contact the Admissions Office at each academy to open an admissions file. Following consideration of the applicants, Rep. Van Hollen's Review Board will propose slates of candidates for nominations to each of the service academies. Final decisions on appointments and admission are at the discretion of the service academies.

#### 4. STATISTICS

Of the students who applied last year:

- 51% listed the US Naval Academy as their first choice.
- 16% listed the US Air Force Academy as their first choice.
- 30% listed the US Military Academy as their first choice.
- 3% listed the US Merchant Marine Academy as their first choice.

**It is to your advantage to apply to more than one academy.** Rep. Van Hollen urges you to research the opportunities afforded by each of the academies to serve the United States as a career officer in the Armed Forces or in the Merchant Marine.

**US Air Force Academy**  
**Admissions**  
HQ USAFA/RRS  
2304 Cadet Drive, Suite 200  
USAF Academy, CO 80840-9901  
(800) 443-9266  
[www.usafa.af.mil](http://www.usafa.af.mil)

**US Merchant Marine Academy**  
**Admissions**  
300 Steamboat Road  
Kings Point, NY 11024-1699  
(800) 732-6267  
[www.usmma.edu](http://www.usmma.edu)

**US Military Academy**  
**Admissions**  
Building 606  
West Point, NY 10996-9902  
(845) 938-4041  
[www.usma.edu](http://www.usma.edu)

**US Naval Academy**  
**Admissions**  
117 Decatur Road  
Annapolis, MD 21402-9977  
(410) 293-4361  
[www.usna.edu](http://www.usna.edu)

Admission to the United States Coast Guard Academy does not require a nomination. To obtain an application, please contact:

**US Coast Guard Academy**  
**Admissions**  
31 Mohegan Avenue  
New London, CT 06320-8103  
(800) 883-8724  
[www.cga.edu](http://www.cga.edu)

#### 5. QUESTIONS

If you have any questions about the nomination process or the required materials, please contact Char Rosnick at [char.rosnick@mail.house.gov](mailto:char.rosnick@mail.house.gov) or Alex Wong at [alex.wong@mail.house.gov](mailto:alex.wong@mail.house.gov) or call Rep. Van Hollen's Rockville office at (301) 424-3501.



2012 Service Academy Nomination Application

Congressman Chris Van Hollen  
51 Monroe Street, Suite 507  
Rockville, MD 20850  
(301) 424-3501

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**APPLICANT BASIC FACT SHEET**  
**PLEASE TYPE YOUR ANSWERS**

NAME: \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle (Preferred)

PERMANENT ADDRESS: \_\_\_\_\_  
Street Number  
\_\_\_\_\_  
City State Zip + 4

PLEASE  
ATTACH  
2" x 2"  
PHOTO

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

CURRENT ADDRESS (If different: \_\_\_\_\_  
from permanent address) Street Number City State Zip + 4

EMAIL ADDRESS: \_\_\_\_\_

DATE OF BIRTH (MM/DD/YYYY) \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ FATHER'S NAME: \_\_\_\_\_

ARE YOU A US CITIZEN \_\_\_\_\_ IF NOT A CITIZEN, DO YOU EXPECT TO BE NATURALIZED PRIOR TO JULY 1, 2013? \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_ EXPECTED DATE OF GRADUATION: \_\_\_\_\_

ARE YOU CURRENTLY ATTENDING COLLEGE OR ACADEMY PREP SCHOOL? \_\_\_\_\_ IF SO, PLEASE PROVIDE  
SCHOOL NAME AND ADDRESS: \_\_\_\_\_

IF YOU ARE SERVING IN THE ARMED FORCES, IDENTIFY BRANCH OF SERVICE, RANK AND ENTRY DATE:  
\_\_\_\_\_

PLEASE IDENTIFY ANY OTHER SOURCES FROM WHICH YOU PLAN TO SEEK A NOMINATION:  
\_\_\_\_\_ Presidential \_\_\_\_\_ Vice Presidential \_\_\_\_\_ Senatorial \_\_\_\_\_ Other

**ACADEMY PREFERENCE:**  
**(PLEASE INDICATE YOUR 1st, 2nd, 3rd, and/or 4th CHOICES.)**  
\_\_\_\_\_ US Air Force Academy \_\_\_\_\_ US Merchant Marine Academy  
\_\_\_\_\_ US Military Academy \_\_\_\_\_ US Naval Academy

**Indicating your preferences will not in any way affect Rep. Van Hollen's consideration of your first choice. You do not have to include all choices in your rankings. However, multiple preferences increase your potential for receiving a nomination.**

## APPLICANT QUESTIONNAIRE

Please type your answers **in the space provided.**

1. Leadership:

a. Describe a situation in which you successfully exercised leadership. What lessons did you learn?

b. Describe a situation in which your leadership was lacking or resulted in a failure. What lessons did you learn?

2. Strengths and weaknesses:

a. What is your greatest strength and why?

b. What is the one weakness that you most need to address? What have you done to address it?







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9. Please list academic or community honors, prizes or awards you have received in the order of their importance to you.

10. Omitting text books, please list the five most meaningful books you have read in the last year. Which one did you most enjoy and why?

11. Please describe any interesting travel or cultural experiences you have had, whether local, national, or international.

12. Have you been arrested, convicted, or fined for any violation of law (other than minor traffic violations)? Have you ever been placed on probation, suspended or expelled from school? If so, please explain.

13. Do you intend to make military service your career? Why or why not?

14. If you enter a service academy, have you considered the specialty area that you wish to pursue (e.g., infantry, medical, engineering, aeronautics)?

15. To which civilian colleges or universities are you planning to apply?

16. Is there anything else that you would like to share about yourself?

## **APPLICANT ESSAY**

Please write an essay of 250-500 words, in your own handwriting, on this page, explaining why you would like to attend a United States Service Academy. This essay should not be a biographical sketch. **Please attach a typed copy of your essay.**

**AFFIDAVIT OF RESIDENCE**

This form is to be completed by the parent or legal guardian of the individual seeking a nomination to a United States Service Academy. If the applicant is not a minor, the form may be completed by him/her.

This statement establishes that the applicant and his/her parent or guardian is a resident of the State of Maryland. An individual is a resident of Maryland if the individual is domiciled in Maryland on the last day of the taxable year or the individual maintains a place of abode in Maryland for more than six months of the taxable year and is physically present in the State for more than 183 days during the taxable year.

*I, being of lawful age (18) and a resident of,*  
\_\_\_\_\_, *Maryland,*  
(City and County)

*do under oath and penalties of perjury, depose and say that:*

**1.** *I am the parent entitled to the custody, or the legal guardian, of \_\_\_\_\_, a minor, or am the applicant who has reached the age of majority, who has applied to Representative Chris Van Hollen for consideration as a nominee to a United States Service Academy; the applicant is my son/daughter and/or is my legal ward who lives with me; and our/my domicile is:*

\_\_\_\_\_  
(Address, including City/Town and State)

**2.** *In evidence thereof, I depose and say that:*

*I am registered as a voter in \_\_\_\_\_*  
(City, County, and State)

**or**

*I file income tax returns and pay state income taxes to the State of \_\_\_\_\_*

**or**

*I have the following document evidencing my legal residence: \_\_\_\_\_*

\_\_\_\_\_  
Signature Date

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.*

\_\_\_\_\_  
Notary Public