



Department of Defense INSTRUCTION

NUMBER 1342.28

March 30, 2011

USD(P&R)

SUBJECT: DoD Yellow Ribbon Reintegration Program (YRRP)

References: See Enclosure 1

1. PURPOSE. This Instruction:

a. In accordance with the authority in DoD Directive (DoDD) 5124.02 (Reference (a)) and the guidance in Secretary of Defense Memorandum (Reference (b)), this Instruction establishes policy, assigns responsibilities, and provides instructions and implementation guidance for a national veteran reintegration program to provide National Guard and Reserve Component members and their families with sufficient information, services, referral, and proactive outreach opportunities throughout the phases of the YRRP.

b. Establishes the YRRP Center for Excellence (CfE).

c. Incorporates and cancels Directive-Type Memorandum 08-029 (Reference (c)).

2. APPLICABILITY. This Instruction applies to OSD, the Military Departments (including the Coast Guard at all times, including when it is a Service in the Department of Homeland Security by agreement with that Department), the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (hereafter referred to collectively as the "DoD Components").

3. DEFINITIONS. See Glossary.

4. POLICY. It is DoD policy that:

a. The National Guard and Reserve Component members and their families shall have access to programs, resources, referrals, and services to minimize stress on families during all phases of deployment or accumulated deployment days of 90 days or as Services direct. The

reintegration phases are available at approximately 30-, 60-, and 90-day intervals, which may be extended up to 180 days following demobilization, release from active duty, or full time National Guard or Reserve duty.

b. The YRRP shall consist of a core curriculum and provide uniform information and instruction for each phase as specified in this Instruction. The Services may supplement the core curriculum with additional services, but the minimum procedural requirements must be executed. Inter-Service assistance and execution of support events for all phases of deployment is encouraged.

5. RESPONSIBILITIES. See Enclosure 2.

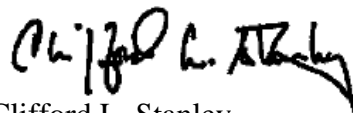
6. PROCEDURES. See Enclosure 3.

7. REPORTING. See Enclosure 4.

8. INFORMATION REQUIREMENTS. Reporting procedures are identified in Enclosure 4 and will remain in effect as part of this Instruction and have been assigned a Report Control Symbol DD-RA (Q) 2323 in accordance with DoD Manual 8910.1-M (Reference (d)).

9. RELEASABILITY. UNLIMITED. This Instruction is approved for public release and is available on the Internet from the DoD Issuances Website at <http://www.dtic.mil/whs/directives>.

10. EFFECTIVE DATE. This Instruction is effective upon its publication to the DoD Issuances Website.



Clifford L. Stanley
Under Secretary of Defense for
Personnel and Readiness

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ENCLOSURE 1

REFERENCES

- (a) DoD Directive 5124.02, “Under Secretary of Defense for Personnel and Readiness (USD(P&R)),” June 23, 2008
- (b) Secretary of Defense Memorandum, “Designation of the Under Secretary of Defense for Personnel and Readiness (USD(P&R)) as the DoD Executive Agent for the Yellow Ribbon Reintegration Program,” July 17, 2008
- (c) Directive-Type Memorandum (DTM) 08-029, “Implementation of the Yellow Ribbon Reintegration Program,” July 22, 2008 (hereby cancelled)
- (d) DoD Manual 8910.1-M, “Department of Defense Procedures for Management of Information Requirements,” June 30, 1998
- (e) Section 582 of Public Law 110-181, “National Defense Authorization Act for Fiscal Year 2008,” January 28, 2008, as amended
- (f) DoD Instruction 5105.04, “Department of Defense Federal Advisory Committee Management Program,” August 6, 2007
- (g) DoD Directive 5125.01, “Assistant Secretary of Defense for Reserve Affairs (ASD(RA)),” December 27, 2006
- (h) Under Secretary of Defense for Personnel and Readiness (USD(P&R)) Memorandum, “Change to Current Mobilization/Demobilization Personnel and Pay Policy,” April 2, 2008
- (i) Joint Federal Travel Regulations, Volume 1, “Uniformed Service Members,” current edition
- (j) Sections 4301-4335 of title 38, United States Code (also known as “The Uniformed Services Employment and Reemployment Rights Act of 1994, as amended”)
- (k) Section 2202 of Public Law 110-289, “Housing and Economic Recovery Act of 2008,” July 30, 2008
- (l) Sections 533 and 534 of title 50, United States Code (also known as “The Servicemembers Civil Relief Act, as amended”)
- (m) DoD 7000.14-R, “Department of Defense Financial Management Regulations (FMRs),” Volumes 1-15, date varies per volume
- (n) DoD Instruction 1342.19, “Family Care Plans,” May 7, 2010
- (o) DoD Directive 6495.01, “Sexual Assault Prevention and Response (SAPR) Program,” October 6, 2005
- (p) DoD Instruction 6490.03, “Deployment Health,” August 11, 2006
- (q) Assistant Secretary of Defense for Health Affairs (ASD(HA)) Memorandum “Post Deployment Health Reassessment”, March 10, 2005
- (r) DoD Instruction 7730.54, “Reserve Components Common Personnel Data System (RCCPDS),” March 31, 2008

ENCLOSURE 2

RESPONSIBILITIES

1. UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS (USD(P&R)). The USD(P&R) shall:

- a. As the DoD Executive Agent for the YRRP pursuant to Reference (b) and in accordance with Reference (a) and section 582 of Public Law 110-181 (2008) (Reference (e)), oversee compliance with this Instruction.
- b. Serve as the Chair and schedule meetings for the YRRP Advisory Board in accordance with Reference (b) and DoD Instruction (DoDI) 5105.04 (Reference (f)).
- c. Develop guidance to implement Reference (e).
- d. Oversee, through Assistant Secretary of Defense for Reserve Affairs (ASD(RA)), the Office for Reintegration Programs (ORP) and the CfE within the ORP.

2. ASD(RA). The ASD(RA), under the authority, direction, and control of the USD(P&R) and in accordance with Reference (b) and DoDD 5125.01 (Reference (g)), shall:

- a. Develop and oversee YRRP policy and manage the YRRP.
- b. Oversee the operations of the ORP in order to:
 - (1) Ensure all Military Department and component deployment support and reintegration programs are provided by the National Guard and Reserve Components.
 - (2) Ensure a national calendar of pre-deployment, deployment, demobilization, and post-deployment and/or reintegration support events is developed and maintained.
 - (3) Ensure an annual training conference, for exchange of information and training for personnel providing services and support to the National Guard and Reserve Component members and their families is available to external and internal stakeholders.
 - (4) Coordinate, consult, and partner with the Defense Centers of Excellence (DCoE) for Psychological Health and Traumatic Brain Injury, Department of Veterans Affairs (VA), Veterans Service Organizations (VSOs), Sexual Assault Prevention and Response (SAPR) Program, Assistant Secretary of Defense for Health Affairs (ASD(HA)), other U.S. Government agencies, non-profit agencies, and public entities to maximize the opportunities for deployment support services at the local and community level when possible.

(5) In accordance with requirements of Reference (e), prepare quarterly reports per enclosure (4), on the first day of March, June, September, and December and provide administrative and logistic support to the YRRP Advisory Board.

c. Advocate National Guard and Reserve Components interests in the development of policy and legislation in order to facilitate execution and implementation of the YRRP.

3. DEPUTY ASSISTANT SECRETARY OF DEFENSE FOR MILITARY COMMUNITY AND FAMILY POLICY (DASD(MC&FP)). The DASD(MC&FP), under the authority, direction, and control of the USD(P&R), shall:

a. Provide National Guard and Reserve Components support focusing on pre-deployment as a major intervention point. Deliver outreach support to Commanders, with a primary focus on pre-deployment, during deployment and post deployment for 30 days after return to home station. Other deployment cycle events may be supported as requested.

b. Provide, in partnership with the ASD(RA), program resources for outreach and other services as appropriate to support events, activities, and informational products to assist National Guard and Reserve Component members and their families.

c. Oversee the implementation of a Joint Family Support Assistance Program (JFSAP) to provide quality of life support and resources to military families who are geographically separated from installation support systems. The JFSAP shall:

(1) Provide mobile support services in local communities to prepare families for deployment, reintegration, and other challenges of military lifestyle, and to promote family resilience. Deploy joint assets to the State Adjutants General to support National Guard and Reserve Component members and their families as requested by each State.

(2) Coordinate as appropriate, family assistance programs and resources provided by Military OneSource (MOS), Military Family Life Consultants, the DoD Components, other Federal agencies, State and local agencies, and non-profit entities, to work in support of the YRRP.

d. Promote the advancement of community outreach and belonging to the Military Services among geographically dispersed National Guard and Reserve Component members and their families.

e. Work with the National Guard and Reserve Component members and their families to provide resources that are readily accessible and help to manage deployments.

f. Ensure that short-term confidential counseling resources are provided to address emotional and financial issues.

g. Engage the National Guard and Reserve Components to build, integrate, and help sustain local community resources and the capacity to respond to deployments.

4. ASD(HA). The ASD(HA) shall provide operational support to the USD(P&R) as outlined in paragraphs 2 and 3 of this enclosure.

5. DIRECTOR, DEPARTMENT OF DEFENSE HUMAN RESOURCES ACTIVITY (DoDHRA). The Director, DoDHRA, shall provide support as requested to the USD(P&R) as outlined in paragraphs 2 and 3 of this enclosure.

6. DIRECTOR, DEPARTMENT OF DEFENSE EDUCATION ACTIVITY (DoDEA). The Director, DoDEA, shall provide support as requested to the USD(P&R) as outlined in paragraphs 2 and 3 of this enclosure.

7. SECRETARIES OF THE MILITARY DEPARTMENTS. The Secretaries of the Military Departments, in conjunction with USD(P&R) as appropriate, and through the Chief, National Guard Bureau (NGB), in the case of the National Guard, shall:

a. Ensure pre-deployment, deployment, demobilization, and post-deployment reintegration support programs are conducted in a timely manner, in geographically central locations, and as often as necessary to ensure maximum opportunity for participation by National Guard and Reserve Component members and their families as outlined in Enclosure 3.

b. Ensure the National Guard and Reserve Component members receive appropriate pay and allowances for attending post-deployment support and reintegration activities in accordance with USD(P&R) Memorandum (Reference (h)).

c. Budget for the pay and allowances and cost of conducting activities and events under this program, to include invitational travel authorizations (ITAs) for family members according to Service regulations. The National Guard and Reserve Components may limit the number of family members eligible for ITAs according to logistic and financial criteria and limitations.

d. Oversee National Guard and Reserve Component YRRP programs.

e. Direct National Guard and Reserve Component event planners to notify the Joint Family Resource Center (JFRC) to support programs that cannot be resourced locally.

f. Coordinate, consult, and partner with other Government and public entities at the national level in order to maximize the access to support services provided at the local and community level.

g. Develop, as appropriate, tailored programs to meet any special needs of deploying Service members and their families while maintaining the intent of this Instruction. Tailored programs must enhance the YRRP for those deploying Service members who have unique support requirements.

h. National Guard and Reserve Components shall provide one liaison officer (LNO), grade O-5/O-6 or civilian equivalent, to work full-time in the YRRP office. Each LNO shall ensure Service-specific issues are coordinated while maintaining the intent of Reference (f). LNOs should be well versed in National Guard and Reserve Component issues and procedures involving deployment cycles and family readiness issues.

i. Provide a representative to the YRRP Advisory Board, in accordance with Reference (f).

j. Require each Military Service to prepare and maintain issuances to implement this Instruction. A copy of Service-specific issuances shall be submitted to the ORP annually not later than September 30 or as changes are published.

8. SECRETARY OF THE NAVY (SECNAV) AND COMMANDANT OF THE U.S. COAST GUARD. The SECNAV, in addition to the responsibilities in paragraph 7 of this enclosure, and the Commandant of the U.S. Coast Guard shall develop joint implementation instructions to ensure compliance for all Coast Guard personnel deployed under title 10 U.S.C.

9. SECRETARY OF THE ARMY (SECARMY) AND SECRETARY OF THE AIR FORCE (SECAF). The SECARMY and SECAF, in addition to the responsibilities in paragraph 7 of this enclosure, and through the Chief, NGB, shall develop a single National Guard implementation instruction that allows the National Guard of the States to operate a single joint program that serves both Army and Air Guardsmen.

ENCLOSURE 3

PROCEDURES

1. DoD YRRP TRAINING EVENTS. YRRP events shall inform Service members and families about the assistance and services available. Events shall utilize local, State, and Federal organizations in order to ensure the readiness and resiliency of Service members, their families, employers, and affected communities for the rigors of deployment and separation. The YRRP events shall be conducted throughout all phases of the deployment cycle.

a. Organizations. Local, State, and Federal government and nongovernmental organizations (NGOs) are authorized to provide information relating to resources and services available when requested and authorized by Services. The content and information presented on similar subjects by these organizations may vary dependent upon the stage of the deployment cycle.

b. Military Departments. National Guard and Reserve Components shall maximize use of inter-Service program materials featuring YRRP CfE best practices. The YRRP CfE shall collect and analyze lessons learned and suggestions from State National Guard and Reserve Components with existing or developing reintegration programs and maintain a selection of best practices, and assist in developing training aids and briefing materials. This enables units to minimize the time, planning, resources, and support required when hosting events. Program materials are available on the YRRP event planner website at <http://www.yellowribbon.mil>.

(1) Hosting Units. Services will host, coordinate, provide appropriate resources for, and execute events as operationally required. Service members and their families will receive consistent and quality core program support regardless of Military Service or unit affiliation at any YRRP event.

(2) Supported Members. Members of the National Guard and Reserve Components, to include Individual Ready Reserve, Individual Augmentee, and Active Component members and their Families who do not reside near the Service member's parent organization, shall be supported by YRRP.

(3) Participation. Service or family members must coordinate participation at YRRP events through their chain of command. Registration for events requires coordination and applicable funding of the chains of command from the Service members or family members and the host unit. Family member participation:

(a) Is strongly encouraged in the pre-deployment, deployment, and 30- and 60-day post-deployment or reconstitution activities in order to ensure awareness of support programs, benefits and entitlements, and available resources. ITAs will be in compliance with Volume I, Appendix E, of the Joint Federal Travel Regulations (Reference (i)).

(b) Is intended to develop resiliency regarding the rigors of the military lifestyle and stressors caused by deployment and reintegration.

(c) May be limited by their Service or host unit constraints.

2. PRE-DEPLOYMENT EVENTS. Pre-deployment events shall focus on providing education and information that ensure the readiness of the unit, their families, employers, and the affected communities for the rigors of deployment and the challenges of family separation. The events will provide the Service member and family member and/or designated representative an understanding of the available support programs and how each phase of deployment is connected. The pre-deployment event will address issues in a proactive manner in order to build resilience and knowledge. This enables the Service member and family members to have resources and information throughout deployment and reintegration phase. The topics in these events shall focus on but are not limited to:

a. Medical, Dental, and Mental Health Benefits. Provide information on medical, dental, and mental health benefits within the military community. These services are often significantly different than those used by private insurance and these differences, including provider care issues, need to be highlighted. Ensure local or regional points of contact are available to coordinate transition in the event a change of provider is required.

(1) TRICARE. Ensure TRICARE briefings provide explanations aimed at those who will be utilizing the system for the first time, as well as any updates or changes for those already enrolled. TRICARE brings together the health care resources of the military components and supplements them with networks of civilian health care professionals to provide access and services while maintaining the capability to support military operations.

(2) TRICARE Dental Program (TDP). Ensure appropriate briefings on TDP, a voluntary dental insurance. While it offers comprehensive dental benefits, information should be provided on the differences between civilian dental providers and those who accept TDP.

(3) Operational Stress Control (OSC). Provide information on the OSC methodology and ensure the long-term understanding of how OSC affects Service members and their families. OSC incorporates policies and programs to prevent, identify, and holistically treat mental injuries caused by combat operations or other experiences. The programs are designed for both Service members and their families and serve to create resiliency. The DCoE for Psychological Health and Traumatic Brain Injury has created a Joint Resiliency Continuum, which works in concert with each Service and can be utilized by any hosting unit. The DCoE resilience website is <http://www.dcoe.health.mil/resilience.aspx>.

(4) Pre-Deployment Health Assessment (PDHA). Ensure the completion of a PDHA. The DD Form 2795, "Pre-Deployment Health Assessment Questionnaire," available at <http://www.dtic.mil/whs/directives/infomgt/forms/formsprogram.htm>, is a required form that allows Service personnel to record information about their general health and concerns prior to deployment. It aids health care providers to identify issues and provide medical care before, during, and after deployment. Service personnel shall complete DD Form 2795 within 60 days before deployment. Internet forms may be locally reproduced; however, copies must be

submitted electronically to the Defense Medical Surveillance System (DMSS). Services may require submission to DMSS via their surveillance hubs.

(5) Suicide Prevention and Community Healing and Response. Provide Suicide prevention training.

b. Administration Information. Provide information and resources on services not limited to Military Service information, Defense Enrollment Eligibility Reporting System (DEERS), and Civilian Employment Information (CEI).

(1) DEERS. Provide appropriate information and coordinate access and enrollment into DEERS, a database of record for eligibility.

(2) CEI. Provide appropriate information and coordinate access for entry of CEI into Service member's Service-specific system. The DoD database of record is the source for employer outreach programs.

(3) Service-Specific Websites. Provide information on Service or unit-specific online websites such as, but not limited to:

(a) NGB:

1. Joint Program Office: <http://www.jointservicessupport.org/>

2. Army National Guard: <http://www.arng.army.mil/>

3. Air National Guard: <http://www.ang.af.mil/>

(b) Army Reserve: <http://www.myarmyonesource.com/>

(c) Navy Reserve: <http://www.navyreserve.navy.mil/>

(d) Marine Forces Reserve: <http://www.mfr.usmc.mil/>

(e) Air Force Reserve: <http://www.afrc.af.mil/>

(f) Coast Guard: <http://www.uscg.mil/>

c. Financial and Employment Information. Provide comprehensive financial and employment information and counseling services for Service members and their families including but not limited to:

(1) Employer Support of the Guard and Reserve (ESGR). Provide information on ESGR's mission to gain and maintain support for the National Guard and Reserve Components by recognizing outstanding support; increasing awareness of sections 4301-4335 of title 38, United States Code (U.S.C.) (also known and hereafter referred to as "The Uniformed Services

Employment and Reemployment Rights Act of 1994, as amended” (USERRA) (Reference (j)); and resolving conflict through mediation. ESGR’s mediation services are available and may be requested via the ESGR Website at <http://www.esgr.mil> or by calling 1-800-336-4590 for additional assistance.

(2) Department of Labor (DOL). Provide DOL related information regarding USERRA benefits and requirements for the Service members to ensure the ability to return to their appropriate positions upon return from deployment.

(3) Counseling and Planning. Provide access or information related to financial counseling to the Service members and their families to aid them in managing their finances during deployment.

(4) Financial and Mortgage Counseling. Provide financial and mortgage counseling information on credit counseling and home mortgage counseling programs to prevent or forestall mortgage foreclosure according to section 2202 of Public Law 110-289 (Reference (k)). Financial and mortgage counseling should provide information on actions to be taken to prevent or forestall mortgage foreclosures including, but not limited to, credit counseling, home mortgage counseling, and provisions of sections 533 and 534 of title 50, U.S.C. (also known and hereafter referred to as “The Servicemembers Civil Relief Act,” (SCRA) (Reference (l))). All Service members covered by this Instruction shall be advised on actions to forestall mortgage foreclosures in accordance with Reference (l).

(5) Savings Plan. Provide information on savings plans to Service members and their families in accordance with DoD 7000.14-R (Reference (m)).

(6) SCRA. Provide written information on SCRA protections involving adverse civil actions (specifically including mortgage foreclosures) and other military-related legal benefits contained in Reference (l).

(7) Small Business Administration (SBA). Provide information regarding SBA programs that maximize utilization of Federal, State, and local entrepreneurial resources and agencies, to include Reservist economic injury disaster loan and business counseling assistance. SBA works in concert with the DOL, transition assistance programs (TAPs), One Stop Work Force Investment Centers, local VA offices, VA Vocational Rehabilitation and Employment Services offices, local or field committees of the National Committee for ESGR, DoD Procurement Technical Assistance Centers, State National Guard Adjutants General, State VA offices, and others.

d. Legal Information. Designated judge advocates and designated civilian attorneys shall provide information and coordination for general legal assistance regarding personal or civil matters to eligible persons regarding their legal rights and responsibilities. Those services may include, but are not limited to, power of attorney (POA), housing and leasing, marriage, separation, divorce, adoptions, name changes, estate planning (wills and trusts), landlord-tenant laws, and immigration matters. Legal assistance to create documents needed during deployment shall be available will be made available to the greatest extent possible.

(1) POA. POA briefings shall provide explanations of the various types of POA and any local variations. Provide POAs as needed during the duration of the deployment.

(2) Wills and Estate Planning. Provide education on the importance of estate planning. These services include, but are not limited to, the areas of; powers of attorney, wills and estate planning, family law, adoptions, consumer law, property law, landlord-tenant law, immigration, and medical and physical disability evaluation system matters. Estate planning has several elements, including a will; assignment of a POA; and a living will or designation of a health-care proxy (medical POA). When putting together a plan, consideration should be given to both Federal and State laws governing estate planning.

(3) Legal Guardianship. Provide guidance, education, and understanding required for the selection of a legal guardian and the personal impact of choosing a legal guardian. Ensure the significance of the issues in selecting persons to act as guardians as well as the short- and long-term implications of the documents which create this position are understood.

(4) Housing and Rental Issues. Provide information on housing and rental agreements.

(5) Professional Licensing. Provide information and assistance in the creation of legal documents necessary to maintain professional licensing and certifications while the Service member is deployed.

(6) Child Custody Issues. Provide information concerning child custody and child support issues.

(7) Family Care Plans. Provide information on family care plans in accordance with DoDI 1342.19 (Reference (n)). The National Guard and Reserve Component members requiring a family care plan should be provided resources for advice on the potential problems that may be encountered when the plans attempt to alter existing court orders or the custody rights of non-custodial biological parents.

e. Community and Outreach.

(1) VA. Provide VA representation, briefings, consultations, and/or reference materials.

(2) American Red Cross. Provide information and services to include their capabilities and limitations and how those capabilities may be useful during the upcoming deployment.

(3) Community Programs. Provide information on local and regional community programs which may provide key sources of integrated information. Participation of these organizations should be encouraged to the maximum extent after being registered through the State National Guard or Reserve Component Family Programs offices.

(4) Youth Programs. Provide information on youth programs and activities designed to involve children. Activities included are generally oriented towards development through

recreation, social life, prevention, intervention, or education. Operation Military Kids, managed by 4-H, is an example of one such significant organization dedicated to building partnerships for community youth development.

(5) Government Agencies and NGOs. Provide information on government agencies and NGOs relating to financial aid. NGOs may provide aid for Service members and their families. Information should focus on emergency assistance for families while the Service member is deployed.

(6) MOS. Provide information on MOS as a 24-hour information and referral service which extends the existing family support system. Programs provided are beneficial to those geographically separated from installation services or those unavailable to seek assistance during traditional working hours. Additional information may be found at the MOS Website: <http://www.militaryonesource.com> or by phone at 1-800-342-9647.

f. Special or Spiritual Programs. Provide information on available services and programs that may include faith-based programs.

(1) Chaplain Programs. Provide information on available chaplains' programs.

(2) Local Faith Based Organizations. Provide information on the many local churches and faith-based organizations that actively seek to aid families during deployments in order to ease stress during deployments.

(3) VA Vet Centers. Provide representation, briefings, or information on services available at the Vet Centers.

(4) Marriage Enrichment. Provide information on marriage enrichment programs that enable married couples to strengthen relationships, enhance personal growth, and family wellness during all deployment phases. These programs may be through Service-related programs such as a chaplain's retreat or through various religious or community-based programs. This information given at this period of deployment as well as post-deployment will enable the spouse to research, gain guidance and feedback, and create a way forward that is best suited to their situation.

(5) Effective Communication Skills. Provide information on effective communication skills and enabling methods that may be used during unexpected events or deployment in order to maintain positive connections with spouse, family, friends, and community. Effective communication skills encompass listening, nonverbal communication, effective feedback and respect, and will provide positive tactics for avoiding or effectively confronting adverse situations.

(6) SAPR. Provide SAPR information and resources in compliance with DoDD 6495.01 (Reference (o)). The DoD has implemented a comprehensive policy that reinforces a culture of SAPR services that ensure the safety, dignity, and well-being of all Service members. Response services are available for victims of sexual assault around the clock. More information on victim

support and contact numbers is available on the DoD website at <http://www.myduty.mil> or by calling MOS at 1-800-342-9647 and the National Sexual Assault Hotline at 1-800-656-HOPE (Extension 4673).

(7) Suicide Prevention and Alcohol and Drug Abuse. Provide suicide prevention and alcohol and drug abuse counseling information. Agencies such as MOS enable assistance utilizing counseling hotlines or outreach during times of crisis. The hours of operation are 0800-1700, or 24-hour access is available at <http://www.MilitaryOneSource.com>. The numbers are:

- (a) Stateside: 1-800-342-9647
- (b) Overseas: 00-800-3429-6477
- (c) Overseas Collect: 1-484-530-5908

(8) Single Service Member Programs. Provide information on programs tailored to unmarried Service members.

(9) Family Team Building Programs. Provide information on family team building programs and spouses organizations. Each Military Service has appropriate family programs and spouse organizations which should be promoted to create unity, resiliency, and support networks among the spouses.

(10) VSOs. Provide information on VSOs that may provide assistance to veterans and their families. VSOs must be federally chartered, recognized, and vetted by the Secretary of the VA.

3. DEPLOYMENT EVENTS. Deployment events shall focus on supporting and enhancing resilience of the family while the Service member is deployed. Deployment events should reinforce spiritual and mental health, outreach, day care, family services, youth programs, community, and informational updates and OSC. Many of the event programs and briefers will reinforce pertinent information while the Service member is deployed. The topics of events shall focus on but are not limited to:

a. Special or Spiritual Programs. Provide information and available services on programs that may include faith-based programs.

- (1) Chaplain Programs. Provide information on available chaplains' programs.
- (2) Substance Abuse. Provide information on local resources and programs.
- (3) Suicide Prevention. Provide information on local resources.
- (4) Faith-Based Organizations. Provide information on local faith-based programs.

b. Medical, Dental, and Mental Health Benefits. Provide information on local resources and programs.

(1) OSC. Provide information on the OSC methodology and ensure the long-term understanding of how OSC affects Service members and their families. Knowing the signs of combat and operational stress is about recognizing the signs and symptoms, developing skills to respond, and mitigating the behavior. Ensure that spouses and families continue to reinforce and use the DCoE or Military Service-specific programs and assets available to address issues that may arise during deployment.

(2) Suicide Prevention and Community Healing and Response. Provide Suicide prevention training.

c. Community and Outreach.

(1) American Red Cross. Provide information on available services.

(2) VSO. Provide information about local organizations.

(3) VA. Provide VA representation, briefings, consultations, or reference materials.

(4) Day Care. Provide information on day care, babysitting, and youth programs in the local community.

(5) Community Youth Programs. Provide information on nonprofit organizations dedicated to building partnerships for community youth programs.

(6) Educational Services. Provide information pertaining to programs offered by schools, colleges, and universities.

(7) Community and Information Updates. Ensure there is a method to access community programs, local resource providers and maintain good civil and military relationships.

d. Financial and Employment Information. Provide comprehensive financial and employment information and counseling services for Service members and their families.

(1) ESGR. Provide ESGR overview and USERRA briefings. ESGR informs and educates Service members and their civilian employers regarding their rights and responsibilities governed by USERRA. ESGR's mission is to gain and maintain support for National Guard and Reserve Component members by recognizing outstanding support, increasing awareness of the USERRA law, and resolving conflict through mediation. ESGR mediation services are available and may be requested via the ESGR Website at <http://www.esgr.mil> or by calling 1-800-336-4590 for additional USERRA information.

(2) Employer Outreach. Provide information on employer outreach programs.

(3) DOL. Provide information from the DOL and to other programs designed to assist military spouses in gaining employment as well as the numerous other programs available.

(4) Financial Counseling. Ensure financial counseling services are available for families to aid them in managing their finances during deployment.

e. VA Vet Centers. Provide information on available services for eligible family members.

4. DEMOBILIZATION, POST-DEPLOYMENT, OR RECONSTITUTION EVENTS

a. Demobilization, post-deployment, or reconstitution events shall focus on Service members and families for their return and reunion. Service members and families are provided information and access that assists in understanding the challenges that may occur after prolonged separation and/or combat stress. Events are tailored to facilitate a successful transition, reunion, and long-term reintegration. Events may commence during demobilization and continue at approximately the 30-, 60-, and 90-day period following demobilization or post-deployment and/or reconstitution.

b. Service members shall be paid, if eligible, for reintegration activities in accordance with Reference (f).

(1) 30-Day Events. 30-day events shall be focused on topics that address and identify potentially adverse behaviors and the challenges related to transition and reintegration. The programs must promote an understanding of changes in the Service member, the family, and the challenges associated with returning and reintegrating into society. The topics in this event shall focus on but are not limited to:

(a) Medical, Dental, and Mental Health Benefits. Provide information on services pertaining to medical, dental, and mental health benefits to Service members and their families.

1. OSC. Provide information to reinforce resiliency, recovery, and reintegration through programs that includes, but is not exclusive to anger management, substance abuse, compulsive behavior, marriage counseling and workshops, single Service member programs, and effective communication skills.

2. VA Medical Centers. Provide information on services and programs available through VA Medical Centers.

3. Transitional Assistance Management Program (TAMP). Provide information regarding post-deployment coverage and the opportunity to enroll into TRICARE Reserve Select.

4. Suicide Prevention and Community Healing and Response. Provide Suicide prevention training.

5. PDHA. Ensure the DD Form 2796 as completed during demobilization in accordance with DoDI 6490.03 (Reference (p)). The DD Form 2796 is required if a DD Form 2795 was completed during the pre-deployment phase. DD Forms 2796 and 2795 are required to be completed and submitted to DMSS. Provide a face-to-face health assessment with a trained health care provider for post-deployment personnel who are required to complete DD Form 2796. The DD Form 2796 also must be completed per the decision of the Combatant Commander, Military Service commanders, or commander exercising operational control of the Service member, or if any health threats evolved from occupational and environment health or chemical, biological, radiological, and nuclear exposure during the deployment that warrant medical assessment or follow-up.

6. Transition Assistance Advisor (TAA) Program. Provide information on the TAA program. The TAA program provides a service as the statewide point of contact to assist members in accessing VA benefits and healthcare services. TAAs also provide assistance in obtaining entitlements through the TRICARE Military Health System and access to community resources. TAAs assist Service members in accessing care and enrollment at VA healthcare facilities near their home of record.

(b) Special or Spiritual Services. Provide information and available services that may include faith-based programs.

1. SAPR. Provide information on SAPR.

2. Chaplain Programs. Provide information on available chaplains' programs.

3. Faith-Based Organization Programs. Provide information on local faith-based organization programs.

(c) Community and Outreach.

1. VA. Provide VA representation, briefings, consultations, or reference materials.

2. MOS. Provide information on MOS and resources and services available.

3. VSOs. Provide information on local and national level VSOs.

4. American Red Cross. Provide information on available services that may be useful after deployment.

(d) Financial and Employment Information. Provide comprehensive financial and employment information and counseling services for Service members and their families.

1. ESGR. Provide information on ESGR services focused on the Service member reentering the work force. Service members will be required to work closely with

employers and the ESGR to ensure successful reintegration and appropriate laws protecting the rights of workers who serve in the Reserve Component are honored.

2. ESGR Ombudsman Services Program. Provide information, counseling, and mediation on issues relating to compliance with USERRA. Hundreds of trained ombudsman, located in all States and Territories, are available to promptly respond to inquiries and conflicts presented by Service members or their civilian employers. ESGR mediation services are available and may be requested via the ESGR Website at <http://www.esgr.mil> or by calling 1-800-336-4590. ESGR's Customer Service Center can be reached Monday through Friday (except Federal holidays).

3. DOL. Provide information on the multiple resources the DOL provides to returning Service members.

4. TurboTransition Assistance Program (TurboTAP). Provide information on and encourage the establishment of a TurboTAP account within 48 hours of attending a TAP or as applicable.

5. Job Fairs. Provide information on job fairs and networking events geared towards a wide range of professional occupations.

6. Financial and Mortgage Counseling. Provide access to financial and mortgage counseling according to References (k) and (l).

7. SBA/VA Business Development. Provide information on the Office of Veterans Business Development and resources from the SBA and VA employment-related services and programs.

(e) Administration Information. Provide information and resources on services not limited to Military Service information, DEERS, and CEI.

1. Update the status of Service members and their families in DEERS as medical and dental benefits are linked to DEERS.

2. Provide information regarding post-deployment limitations regarding TDP.

(f) Legal Issues. Provide information relating to legal issues that may be addressed by designated judge advocates and designated civilian attorneys. Legal assistance may be provided dependent upon the availability of staff resources. The National Guard and Reserve Components are eligible following the release from active duty for legal assistance for duration of up to and no less than twice the period of time that was served on activation orders.

(g) Safety Information. Ensure safety officers, local police, or Department of Motor Vehicle personnel provide information to reacquaint Service members with the local laws governing driving in the communities. Many of the driving strategies utilized in combat are not appropriate and must be addressed and highlighted to the Service members. Post-deployment

safety incidents are significant due to the previous levels of combat, operational activities, or stress. Also, provide information relating to adverse behaviors involving safety and risk management.

(2) 60-Day Events. The 60-day events shall focus on addressing specific issues relating to reintegration or identified challenges. The 60-day events will encompass programs that focus specifically on the OSC and behaviors or attitudes that impede successful reintegration. Family members are highly encouraged to attend. The topics in this event shall focus on but are not limited to:

(a) Medical, Dental, and Mental Health Benefits. Provide information on services pertaining to medical, dental, and mental health benefits to Service members and their families.

1. OSC. Provide information to reinforce resiliency, recovery, and reintegration through programs that includes, but is not exclusive to anger management, substance abuse, TRICARE, or compulsive behavior.

2. TAMP. Provide information regarding post-deployment coverage under TAMP and the opportunity to enroll in TRICARE Reserve Select.

3. PDHA. Ensure the DD Form 2796 was completed during demobilization in accordance with Reference (p). The DD Form 2796 is required if a DD Form 2795 was completed during the pre-deployment phase. If required, DD Forms 2796 and 2795 are required to be completed and submitted to DMSS. Provide a face-to-face health assessment with a trained health care provider for post-deployment personnel who are required to complete DD Form 2796.

(b) Financial and Employment Information. Provide comprehensive financial and employment information and counseling services for Service members and their families. Reinforce obligations and information regarding employment and finance.

1. ESGR. Provide information on ESGR services focused on the Service member reentering the work force. Service members will be required to work closely with employers and the ESGR to ensure successful reintegration and that appropriate laws protecting the rights of workers who serve in the Reserve Components are honored.

2. DOL. Provide information on the multiple resources the DOL provides to returning Service members.

3. TurboTAP. Provide information and services available on TurboTAP.

4. Job Fairs. Provide information on job fairs, networking events geared towards a wide range of professional occupations.

5. Financial and Mortgage Counseling. Provide access to financial and mortgage counseling according to References (k) and (l).

6. SBA. Provide information on the Office of Veterans Business Development and resources from the SBA.

7. VA. Provide information on VA employment related services and programs available for veterans.

8. Finance. Ensure financial counseling services are available for families to aid them in managing their finances post-deployment.

(c) Legal Assistance. Provide general legal assistance regarding personal or civil matters to eligible persons regarding their legal rights and responsibilities may be addressed by designated judge advocates and designated civilian attorneys. Legal assistance maybe provided dependent upon the availability of staff resources. The National Guard and Reserve Components are eligible following the release from active duty for legal assistance for duration of up to and no less than twice the period of time that was served on activation orders.

(d) Safety Information. Provide information and guidance from the local police, safety officers, or the Department of Motor Vehicles in order to reacquaint Service members with the local laws governing driving in the communities. Many of the driving strategies utilized in combat are not appropriate for use in local communities and this should be highlighted to the Service members.

(e) Community and Outreach

1. VA. Provide VA representation, briefings, consultations, and/or reference materials.

2. MOS. Provide information on MOS and resources and services available.

3. VSOs. Provide information on local and national level VSOs.

4. Recognition. If the command deems appropriate, provide a venue for a command freedom salute or Service-specific welcome home recognition program. Recognize the enduring bond among Service members, family, community, and veterans. Programs shall be designed to publicly acknowledge and celebrate the sacrifices of those who supported the Nation's call to duty.

(3) 90-Day Event. 90-day events shall provide programs that focus on the Service member and their adjustment and reintegration progress. Under normal circumstances family members or designated representatives should not attend the 90-day event. This event will be Service member-specific and should provide resources to correct negative behavior and focus on succeeding in reintegration. Completion of the DD Form 2900, "Post-Deployment Health Re-Assessment (PDHRA)," available at <http://www.dtic.mil/whs/directives/infomgt/forms/formsprogram.htm>, is required at this event if

not already completed. The topics in this event shall focus on programs including, but not limited to:

(a) Medical, Dental, and Mental Health Benefits. Provide information on services pertaining to medical, dental, and mental health benefits to Service members and their families.

1. OSC. Provide information to reinforce resiliency, recovery, and reintegration through programming that includes, but is not exclusive to anger management, substance abuse, compulsive behavior, marriage counseling and marriage workshops, single Service member programs, and effective communication skills.

2. Reintegration. Provide information and resources to assist returning wounded, injured, and ill, as well as their family members, throughout the phases of recovery. Each Military Service provides several avenues for wounded Service members. This process provides support, advocacy, and referrals to resources, as well as help for those transitioning to civilian life. Military Service Warrior Transition programs may be utilized in concert.

3. TAMP. Provide information regarding post-deployment coverage under TAMP and the opportunity enroll in TRICARE Reserve Select.

4. PDHRA. (Service members must complete the DD Form 2900.) The PDHRA Program is a program mandated by memorandum from ASD(HA) (Reference (q)) and designed to identify and address health concerns, with specific emphasis on mental health, that have emerged over time since deployment. The PDHRA provides for a second health assessment using DD Form 2900 during the 3- to 6-month time period after return from deployment, ideally at the 3 to 4 month mark. The reassessment is scheduled for completion before the end of 180 days after return so that Reserve Component members have the option of treatment using their TRICARE health benefit. Internet forms may be locally reproduced; however, copies must be submitted electronically to DMSS. Services may require submission to DMSS via their surveillance hubs.

5. Suicide Prevention and Community Healing Response. The suicide prevention training shall describe warning signs and effective strategies for prevention and intervention; examine the influences of the military culture on risk and protective factors; and provide interactive case scenarios and role plays to practice effective intervention strategies.

(b) Administration Information. Provide information and resources on services not limited to Military Service information, DEERS, and CEI. Update the status of Service members and their families in DEERS as medical and dental benefits are linked to DEERS.

(c) Financial and Employment Information. Provide comprehensive financial and employment information and counseling services for Service members. Reinforce obligations and information regarding employment and finance.

1. ESGR. Provide ESGR overview and USERRA briefings. Provide information on ESGR services focused on the Service member reentering the work force. The ESGR

Ombudsman Services Program provides information on mediation of issues relating to compliance with USERRA.

2. DOL. Provide information on the multiple resources the DOL provides to returning Service members.

3. TurboTAP. Provide information and services on TurboTAP. Each transitioning Service member is encouraged to establish a TurboTAP account within 48 hours of attending a TAP or as soon as they learn about this important resource. TurboTAP services are available and may be requested via the TurboTAP Website at <http://www.TurboTAP.org>.

4. Job Fairs. Provide information on job fairs and networking events geared towards a wide range of professional occupations.

5. Financial and Mortgage Counseling. Provide access to financial and mortgage counseling consistent with References (k) and (m). Ensure financial counseling services are available for families to aid them in managing their finances post-deployment.

6. SBA. Provide information on the Office of Veterans Business Development and resources from the SBA.

7. VA Employment. Provide information on VA employment related services and programs available for veterans.

(d) Community and Outreach.

1. VA. Provide VA representation, briefings, consultations, and reference materials.

2. MOS. Provide information on MOS and resources and services available.

3. VSOs. Provide information on local and national level VSOs.

5. FUNDING. Provide appropriate funding for National Guard and Reserve Component members and their families.

a. Family Members. Provide appropriate funding for family member ITAs in accordance with Service-specific policy or regulations. ITAs will be in compliance with Reference (i).

b. Limiting Participants. Military Services may limit, as necessary, the participation of family members due to any logistic or financial issues encountered. Logistical and other constraints limiting attendance should be identified by the host unit when coordinating attendance with non-organic unit Service members.

6. YRRP ADVISORY BOARD. The Board, in accordance with Reference (f), shall analyze the YRRP and report on areas of success and areas for necessary improvements. The Board shall include the Director of the Army National Guard; the Director of the Air National Guard; the Chiefs of the Army Reserve, Marine Corps Reserve, Navy Reserve, and Air Force Reserve; the ASD(RA); the Chief NGB; an Adjutant General on a rotational basis as determined by the Chief, NGB; and any other DoD or Federal Government agency, or outside organization as determined by the Secretary of Defense. The members of the Board may assign representatives in their stead.

7. REPORTING. See Enclosure 4.

ENCLOSURE 4REPORTING

1. REPORTING. Reporting will be accomplished by the National Guard and Reserve Components, and Active Component program managers via the Service LNOs.

a. Forecasting and After Action Reporting (AAR). Provide forecast and after action reports for National Guard and Reserve Components YRRP events to the CfE. Coordinate attendance at events, and provide lessons learned to the DoD YRRP CfE. The AAR recommendations will enable a future ability to select from vetted CfE best practices. The CfE shall collect and analyze lessons learned and recommendations from existing or developing reintegration programs. The CfE will establish reporting requirements, guidelines, and procedures and forward to the NGB and Military Service Components via their LNO.

b. Verification. Verification of pre- and post-event information will be accomplished by NGB or Reserve Component program managers.

c. Data. Provide information and data via LNO for a consolidated national YRRP events calendar. Information will be used by the YRRP Advisory Board for internal and external analysis, performance metrics, and congressional briefings.

2. REPORTING FORMAT. National Guard and Reserve Components will provide information via their LNOs, initially utilizing appropriate spread sheets and formatting as described in the Table.

Table. Data Input Instructions – DoD YRRP Information Requirements

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	COLUMN POSITION	ENTRY TYPE
1. HOSTING UNIT IDENTIFICATION			
1. Hosting Unit Name	Enter hosting unit name	A	
2. Fiscal Year	Enter last two numbers of the fiscal year	B	Ex: 09
3. Quarter	Enter two numbers for quarter of fiscal year	C	Ex: 02
4. Date(s) of event	Enter date in military format (yyyymmdd)	D	Ex: 20090214
5. Change	Enter and asterisk if parameters of event have changed from previous quarters	E	*
6. City	Enter City in which event will be held	F	Ex: Arlington
7. Zip Code	Enter 5 digit zip code to location where event will be held	G	Ex: 22209
8. State	Enter the 2 letter code for the State in which the event will be held	H	Ex: VA
9. Type of Event	Enter only one event code: Pre-deployment, Deployment, 30-day, 60-day or 90 day	I	Unit Name
10. Note	Enter any information on the event which may be pertinent to expand on the type of event	J	Ex: Return & Reunion Brief
11. Service-Specific	Enter Y if the event is service-specific and closed to other Service members	K	Y or N

Table. Data Input Instructions – DoD YRRP Information Requirements, Continued

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	COLUMN POSITION	ENTRY TYPE
2. ANTICIPATED ATTENDANCE			
12. Host Unit attendance	Provide an approximate number of Host unit Service members who are anticipated to attend	L	Number
13. Host Unit Family Member attendance	Provide an approximate number of host unit family members who are anticipated to attend	M	Number
14. Purple Seats available	Provide an approximate number of seats available "Purple" to other Service members	N	Number
15. Purple Seats remaining	Provide updated information on the number seats available "Purple" as necessary	O	Number
16. USAR	US Army Reservist anticipated	P	Number
17. ARNG	Army National Guard anticipated	Q	Number
18. ANG	Air National Guard anticipated	R	Number
19. USNR	US Navy Reserve anticipated	S	Number
20. USMCR	US Marine Corps Reserve anticipated	T	Number
21. USAFR	US Air Force Reserve anticipated	U	Number
22. Spouses	Provide number of spouses anticipated	V	Number
23. Parents	Provide number of parents anticipated	W	Number
24. Children	Provide number of children anticipated	X	Number
25. Other/Family	Provide number of other family member/designated representatives anticipated	Y	Number
26. Informational speakers/booths/programs	Provide any speakers/booths or programs which exceed minimum requirements for each event	Z	Detailed description of each
3. ACTUAL TOTAL ATTENDANCE			
27. USAR	Provide actual number of US Army Reserve attending	AA	Number
28. ARNG	Provide actual number of Army National Guard attending	AB	Number
29. ANG	Provide actual number of Air National Guard attending	AC	Number
30. USNR	Provide actual number of US Navy Reserve attending	AD	Number
31. USMCR	Provide actual number of US Marine Corps Reserve attending	AE	Number
32. USAFR	Provide actual number of US Air Force Reserve attending	AF	Number
33. Spouses	Provide actual number of spouses attending	AG	Number
34. Parents	Provide actual number of parents attending	AH	Number
35. Children	Provide actual number of children attending	AI	Number
36. Other/Family	Provide actual number of other family member and/or designated representatives attending	AJ	Number
4. EVENT COORDINATION INFORMATION			
37. POC	Provide the point of contact as the individual responsible for coordinating the event	AK	Individual Name
38. E-mail	Provide the point of contact email address	AL	E-mail address
39. Phone	Provide a valid point of contact daytime phone number	AM	Area code & phone number
40. Distinguished Guest	Provide any distinguished guest or visitors or guest speakers	AN	Name and position titles
41. Media attending	Provide information on media outlets providing news or event coverage	AO	Station or national call signs
42. Hosting Personnel	Provide the numbers of paid personnel providing support for the event	AP	Numbers
43. Volunteers	Provide the number of non paid volunteers and agencies represented who supported the event	AQ	Number & agency names Ex: 10 Marine Corps League
44. Lessons Learned/Best Practices	Provide lessons learned or best practices used which were significant to a successful event	AU	Topic Discussion Recommendation Format
45. Other	Provide any comments which are not covered in this report	AR	Comments

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

AAR	after action report
AFHSC	Armed Forces Health Surveillance Center
ASD(HA)	Assistant Secretary of Defense for Health Affairs
ASD(RA)	Assistant Secretary of Defense for Reserve Affairs
CEI	Civilian Employment Information
CfE	Center for Excellence
DCoE	Defense Centers of Excellence
DEERS	Defense Enrollment Eligibility Reporting System
DMSS	Defense Medical Surveillance System
DoDD	DoD Directive
DoDEA	Department of Defense Education Activity
DoDHRA	Department of Defense Human Resources Activity
DoDI	DoD Instruction
DOL	Department of Labor
DASD(MC&FP)	Deputy Assistant Secretary of Defense for Military Community and Family Policy
ESGR	Employer Support of the Guard and Reserve
ITA	invitational travel authorization
JFSAP	Joint Family Support Assistance Program
JFRC	Joint Family Resource Center
LNO	liaison officer
MOS	Military OneSource
NGB	National Guard Bureau
NGO	nongovernmental organization

ORP	Office for Reintegration Programs
OSC	operational stress control
PDHA	Post-Deployment Health Assessment
PDHRA	Post-Deployment Health Re-Assessment
POA	power of attorney
SAPR	Sexual Assault Prevention and Response
SBA	Small Business Administration
SCRA	Servicemembers Civil Relief Act
SECAF	Secretary of the Air Force
SECARMY	Secretary of the Army
SECNAV	Secretary of the Navy
TAA	Transition Assistance Advisors
TAP	Transition Assistance Program
TAMP	Transitional Assistance Management Program
TDP	TRICARE Dental Program
TurboTAP	TurboTransition Assistance Program
U.S.C.	United States Code
USD(P&R)	Under Secretary of Defense for Personnel and Readiness
USERRA	Uniformed Services Employment and Reemployment Rights Act of 1994, as amended
VA	Department of Veterans Affairs
VSO	Veterans Service Organization
YRRP	Yellow Ribbon Reintegration Program

PART II. DEFINITIONS

Unless otherwise noted, these terms and their definitions are for the purposes of this Instruction.

AAR. A formal report generated to analyze performance and provide feedback on lessons learned, recommendations, and process refinement.

administrative personnel. Personnel who administer the YRRP at the DoD and State or unit level by implementing the reintegration curriculum through the deployment cycle; obtaining necessary service providers; and educating service providers regarding the unique military nature of the reintegration program.

American Red Cross. A humanitarian organization that provides services and information that assist the needy; facilitate communication among Service members and their families; collect, process, and distribute blood and blood products; provide educational programs on health and safety; and give international relief. The American National Red Cross is governed by volunteers and supported by community donations income from blood products.

CEI. DoD requirement for yearly reporting of Service members' civilian employment information in accordance with DoDI 7730.54 (Reference (r)).

CfE. A center established within the ORP to collect and analyze lessons learned and suggestions from National Guard and Reserve Component organizations with existing or developing reintegration programs, and assist in developing training aids and briefing materials and training representatives from State National Guard and Reserve Component Organizations.

community and outreach. Provides information or resources to organizations that connect groups, organizations, or people who might not otherwise have access to services.

community healing and response. Provides information or resources to enhanced collaboration among community members and local providers to create an integrated coordinated community response to suicide.

DCoE for Psychological Health and Traumatic Brain Injury Outreach. This organization assesses, validates, oversees and facilitates prevention, resilience, identification, treatment, outreach, rehabilitation, and reintegration programs for psychological health and traumatic brain injury to ensure the DoD meets the needs of the Nation's military communities, warriors, and families. It was established in January 2007 to provide 24/7 availability of health resource consultants specializing in providing in-depth information, tools, and resources in psychological health and traumatic brain injury to warriors, families, clinicians, leaders, and the general public. Accessible by dialing 1-866-966-1020 and via e-mail at Resources@DCoEO Outreach.org.

DEERS. DEERS is comprised of the National Enrollment Database, the Personnel Data Repository, and several satellite databases. This system provides accurate and timely information for supporting DoD identification smart cards. Additional information is available at <https://www.dmdc.osd.mil/appj/deerswebsite/home.do>.

demobilization. The phase of the deployment cycle beginning with the arrival of the National Guard or Reserve unit at the demobilization station and ending with its departure for its home station.

deployment. The relocation of forces and materiel to desired operational areas. Deployment encompasses all activities from origin or home station through destination, specifically including intra-continental United States, intratheater, and intratheater movement legs, staging, and holding areas.

deployment phase. Time which shall constitute the period from deployment of the mobilized National Guard or Reserve unit until the unit arrives at a demobilization station inside the continental United States

deployment cycle. Relating to YRRP, the deployment cycle consists of four phases: pre-deployment; deployment; demobilization, and post-deployment and/or reconstitution.

DMSS. An executive information system operated by the Armed Forces Health Surveillance Center (AFHSC) whose database contains up-to-date and historical data on diseases and medical events (e.g., hospitalizations, ambulatory visits, reportable diseases, HIV tests, acute respiratory diseases, and health risk appraisals) and longitudinal data on personnel and deployments. The AFHSC provides the sole link between the DoD Serum Repository and other databases.

DoD National YRRP Events Calendar. A Web-based decision support tool that includes a national calendar of verified events entered by National Guard and Military Service Components. It provides information and allows inter-Service coordination for attendance. Information that may be viewed, available at different and select levels of access, includes: general population; YRRP event host with input permissions; Service program managers with oversight permissions and verification responsibilities; JFRC support viewing permissions; and YRRP management permission. The website is: <http://www.yellowribbon.mil/events.html>.

DOL. DOL administers and enforces more than 180 Federal laws and multiple veterans programs. For additional assistance about employment laws, workplace issues, or other labor topics, call the DOL National Call Center at 1-866-4-USA-DOL (TTY: 1-877-889-5627) or visit the website at <http://www.dol.gov/dol/aboutdol/main.htm>.

ESGR. A DoD organization that seeks to develop and promote a culture in which all American employers support and value the Military Service of their employees by recognizing outstanding support, increasing awareness of USERRA law, and resolving conflict through mediation. ESGR mediation services are available and may be requested via the ESGR Website at <http://esgr.mil> or by calling 1-800-336-4950.

event. Unit or command-hosted YRRP training period that is funded to gather Service members, families, or designated representatives for deployment cycle related training. All events focus on preparation for the successful reintegration of the Service member, family member, or designated representative as applicable. A Yellow Ribbon training event **MUST** be conducted as defined in this Instruction, or in accordance with Service-specific guidance.

family member. May include spouse, children, parents, grandparents, or sibling as recognized by DEERS. The definition as used in this Instruction applies to the YRRP events.

ITA. Compensation for travel, per diem, housing, meals and incidentals. Each Service may limit the number of family members according to fiscal or logistic constraints in order to meet the intent of this Instruction.

judge advocate. Provides general legal assistance or advice regarding personal or civil matters to eligible persons and inform eligible individuals regarding their legal rights and responsibilities. Those services may include, but are not limited to POA, housing and leasing, marriage, separation, divorce, adoptions, name changes, estate planning (wills and trust), landlord-tenant laws, and immigration matters.

JFRC. An organization under the authority of the DASD(MC&FP) that resource programs and personnel provided to the JFSAPs. JFRC will help JFSAP attain state of the art, world-class status by providing comprehensive policy, guidance, support and resources and technical assistance.

JFSAP. A program that augments existing family programs to provide outreach to Service members and families geographically dispersed. Each State and territory will be resourced with a MOS staff member to compile and organize assistance resources. Further, Military Family Life Consultants (counseling) and Child and Youth Behavioral Military Family Life Consultants (child care expertise) will be available to augment State and local resources. Mobile teams are available on demand for pre-separation deployment briefings and 30-day reintegration programs. Additional information is available at the JFSAP Website at <http://www.jfsap.mhf.dod.mil/>.

LNO. The conduit for information requirements from their respective Service. The Directors of the Army National Guard and Air National Guard and the Chief of the Army Reserve, Commander Marine Forces Reserve, Chief of the Navy Reserve, and Chief of the Air Force Reserve will each provide one LNO (O5-O6) or civilian equivalent to the DoD ORP office to work with permanent staff in Washington, DC.

Military HOMEFRONT. The DoD website for official DoD information, policy, and guidance designed to help troops and their families as well as leaders and service providers. Military HOMEFRONT assists the military community in locating a variety of programs and services located on over 250 military installations. Additional information is available at their website at <http://www.militaryhomefront.dod.mil/>.

Military Service. For the purposes of the YRRP the Military Services are: the Army National Guard, the United States Army, the United States Navy, the United States Marine Corps, the United States Air Force, the Air National Guard, the United States Coast Guard, and their respective Reserves.

MOS. The overarching focal point of information and family member assistance to be used in concert with Military Service resources. The 24/7 help center is available at 1-800-342-9647 or <http://www.militaryonesource.com>.

National Enrollment Database. A subset of the DEERS central repository. It contains TRICARE enrollment information such as healthcare delivery programs, civilian primary care provider, and fee payment history generated at all levels within the DoD regardless of location. This common database allows the managed care support contractors and designated providers to transfer and receive pertinent beneficiary enrollment information in real time. The tool they use is a DEERS-developed desktop application-the Defense Online Enrollment System (DOES), at <http://www.military.com/benefits/tricare/defense-enrollment-eligibility-reporting-system>.

National Resource Directory. Provides wounded, ill, and injured Service members, veterans and their families, families of the fallen, and those who support them with a web-based directory of valuable resources. It delivers information on, and access to, the full ranges of medical and non-medical services and resources needed to achieve their personal and professional goals across the transitions from recovery to rehabilitation to community reintegration. Additional information is available at the website at <https://www.nationalresourcedirectory.org>.

non-profit organization. Organizations that exist primarily to provide programs and services that are of benefit to others and may not be otherwise provided by local, State, or Federal entities.

ORP. The ORP administers all reintegration programs in coordination with the Reserve Components, the NGB, and State National Guard organizations. The ORP coordinates with existing National Guard and Reserve Component family and support programs and oversees a joint force Web-based decision support tool on national reintegration activities, programs, and resources.

OSC. Encompasses all policies and programs to prevent, identify, and holistically treat mental injuries caused by combat, deployments, or other operations. OSC ensures that all Service members and family members who bear the invisible wounds caused by stress receive the best resources and help possible. The two goals of OSC are to maintain a ready fighting force, and to protect and restore the health of Service members and their family members. OSC programs have been developed and actions taken by military leadership to prevent, identify, and manage adverse combat stress response in units; optimize mission performance; conserve fighting strength; prevent or minimize adverse effects of combat stress on members' physical, psychological, intellectual, and social health; and to return the unit or Service member to duty expeditiously. OSC activities include routine screening of individuals when recruited; continued surveillance throughout Military Service, especially before, during, and after deployment; continual assessment and consultation to line, medical, and other personnel from garrison to the

battlefield regarding physiologic, psychological, and organizational stressors; and personnel training about combat stress.

post-deployment and reconstitution. The period from Service members' arrival at home station until 180 days following demobilization.

pre-deployment. The period of time from first notification of mobilization or deployment until deployment of the alerted National Guard or Reserve Component members or units.

program. A briefing, informational display, or booth hosted by agencies that provide deployment or reintegration information focused on a particular topic within a YRRP-funded event. It should be tailored and focused for Service members or their families in relationship to their phase in the deployment cycle.

reintegration. The process of enhancing the resiliency and sustainability of both family and Service members for prolonged wartime deployments. This process includes an understanding of the military, military life, and the support mechanisms which are available to deal with the separations and anxieties associated with deployments and military life. This reintegration process begins during pre-deployment and extends through the post-deployment period until Service members and their families are returned to their functional state in society. The culmination of this process is the successful return of the Service member to their family and society.

Reserve Member. A Service member who participates in one of three service categories (Ready Reserve, Standby Reserve, and Retired Reserve) and who, upon completion of active duty service, returns to the civilian community.

Sexual Assault Prevention and Response Program (SAPR). A comprehensive DoD policy that reinforces a culture of sexual assault prevention and response services to ensure the safety, dignity, and well-being of all Service members. 24-hour response services are available for victims of sexual assault. More information on victim support and contact numbers is available on the DoD Website at <http://www.myduty.mil> and by calling MOS (1-800-342-9647) or the National Sexual Assault Hotline (1-800-656-HOPE (4673)).

SBA. The U.S. Small Business Administration (SBA) was created in 1953 as an independent agency of the federal government to aid, counsel, assist and protect the interests of small business concerns, to preserve free competitive enterprise and to maintain and strengthen the overall economy of our nation. It provides outreach, counseling and training, referrals, mentoring, coordination with local or National DOL TAP, One Stop Work Force Investment Centers, local VA Vocational Rehabilitation and Employment Services Offices, local or State Chapters of the National Committee for ESGR and other services as available and appropriate. Additional information is available at: <http://www.sba.gov/index.html>.

SCRA. The SCRA expanded and improved the former Soldiers' and Sailors' Civil Relief Act and provides a wide range of protections for individuals called to active duty in the military, or serving as deployed Service members. It is intended to postpone or suspend certain civil

obligations to enable Service members to devote full attention to duty and relieve stress on the family members of those deployed Service members. All Service members shall receive in writing and be counseled on the benefits afforded them by SCRA. The SCRA covers all active duty Service members, Reservists and the members of the National Guard while on active duty. The protection begins on the date of entering active duty and generally terminates within 30 to 90 days after the date of discharge from active duty. DoD policy requires all members be advised on actions to forestall mortgage foreclosures.

suicide prevention. Provide National Guard and Reserve Component members, their families, and their communities with training in suicide prevention. The suicide prevention training shall describe warning signs and education on effective strategies for prevention and intervention; examining the influences of the military culture on risk and protective factors; and interactive case scenarios and role plays to practice effective intervention strategies.

TAA. An individual in each State or U.S. territory, provided by the TAA program, to serve as the point of contact to assist Reserve Component members (primarily National Guard) and their families in accessing VA benefits and healthcare services. Each TAA also provides assistance in obtaining entitlements through the TRICARE Military Health System and access to community resources. The TAA initiative began in May 2005 when the NGB signed a memorandum of agreement with the VA. The TAA program is staffed by 55 contract positions and two Federal technicians.

TAMP. TAMP offers transitional TRICARE coverage to certain separating active duty members and their eligible family members for 180 days. TAMP eligibility for sponsors and a family member is determined by the sponsor's Service branch and information in DEERS. Sponsors may verify eligibility for themselves and their family members by visiting or contacting the nearest military identification card issuing facility or contacting the Defense Manpower Data Center Support Office at 1-800-538-9552.

TAP. TAP helps Service members and their spouses make the initial transition from Military Service to the civilian workplace with less difficulty and at less overall cost to the Government. An independent national evaluation of the program estimated that Service members who had participated in TAP, on average, found their first post-military job 3 weeks sooner than those who did not participate in TAP. Additional information is available at:
<http://www.dol.gov/vets/programs/tap/main.htm> or
<http://www.transitionassistanceprogram.com/>.

TDP. A DoD-sponsored program for National Guard and Reserve sponsors and their families. It provides a nationwide network of more than 65,000 participating dentist, high quality customer service and comprehensive dental coverage. Additional information is available on the TDP Website at <http://www.tricare dentalprogram.com/>

TurboTAP. An interactive Web portal that provides life-long support to separating Service members (active duty, Guard, and Reserve) and their families. It is a single source starting point for accessing key resources available for Service members transitioning out of the military at any point in their military career. Additional information is available at: <http://www.turbotap.org/>.

USERRA. A Federal law intended to ensure that persons who serve or have served in the Armed Forces, Reserves, National Guard or other “uniformed services: (1) are not disadvantaged in their civilian careers because of their service; (2) are promptly reemployed in their civilian jobs upon their return from duty; and (3) are not discriminated against in employment based on past, present, or future Military Service. The Federal government is to be a model employer in accordance with Reference (f). The law is intended to encourage non-career uniformed service so that the United States can enjoy the protection of those services, staffed by qualified people, while maintaining a balance with the needs of private and public employers who also depend on these same individuals. Additional information is available at <http://www.osc.gov/userra.htm> or <http://www.esgr.mil>. More information on USERRA is available from the ESGR’s national customer service center, operational from 0800 to 1800 (Eastern Standard Time), Monday through Friday at 1-800-336-4590.

VA. The VA provides patient care and a wide range of Federal benefits, programs, and services to veterans and their dependents, including Disability Compensation; Education and Training; Vocational Rehabilitation and Employment; Home Loan Guaranty; Dependent and Survivors’ Benefits; Medical Treatment; Life Insurance; and Burial Benefits. Additional information is available on the VA Website at <http://www.va.gov>.

Vet Centers. The VA Vet Centers program operates as a system of 232 community based counseling centers, providing benefits at no cost to the veteran or family member. The Vet Centers are staffed by small multi-disciplinary teams of dedicated providers, many of which are combat veterans themselves. Vet Center staff members are available during normal business hours at 1-800-905-4675 (Eastern Standard Time) and 1-866-496-8838 (Pacific Standard Time). Readjustment counseling and outreach services are provided to all veterans who served in any combat zone. Services are also available for their family members for military related issues. Additional information is available at <http://www.vetcenter.va.gov>.

VSO. Private, non-profit groups that advocate on behalf of veterans. Additional information is available at <http://www.va.gov/vso/index.cfm>.