



Department of Defense

INSTRUCTION

NUMBER 1332.20

February 12, 2007

USD(P&R)

SUBJECT: Minimum Service in Grade for Non-Disability (Voluntary) Retirement

- References:
- (a) DoD Directive 1332.20, "Minimum Service in Grade for Non-Disability (Voluntary) Retirement," February 26, 1982 (hereby canceled)
 - (b) Acting Deputy Secretary of Defense Memorandum, "DoD Directives Review-Phase II," July 13, 2005
 - (c) DoD Directive 5124.02, "Under Secretary of Defense for Personnel and Readiness (USD(P&R))," October 17, 2006
 - (d) Section 1370 of title 10, United States Code

1. REISSUANCE AND PURPOSE

This Instruction:

- 1.1. Reissues Reference (a) as a DoD Instruction according to the guidance in Reference (b) and the authority in Reference (c).
- 1.2. Establishes minimum periods of service in grade for non-disability (voluntary) military retirement.

2. APPLICABILITY AND SCOPE

This Instruction:

- 2.1. Applies to the Office of the Secretary of Defense and to the Military Departments, and covers warrant officers in grades W-3 to W-5, and enlisted members in grades E-7 through E-9 on the active duty lists of the Military Services. The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.
- 2.2. Does not apply to commissioned officers on the active duty lists in the permanent grades major general/rear admiral in the Army, the Navy, the Air Force, and the Marine Corps. Applicable in-grade service requirements and exceptions thereto shall be determined in accordance with Reference (d).

3. POLICY

3.1. It is DoD policy that the approval of requests for non-disability (voluntary) retirement from members serving in grades E-7, E-8, E-9, W-3, W-4, and W-5 shall require a minimum of 2 years of active duty in grade unless such members are entitled by law to a higher retired grade upon retirement. Approval of transfers to the Fleet Reserve or the Fleet Marine Corps Reserve in pay grades E-7 through E-9 also shall require a minimum of 2 years of active duty in such grades.

3.2. This policy shall be known by every Service member accepting promotion to one of these grades.

3.3. Policy exceptions may be authorized by the Secretary of the Military Department concerned in individual cases when the best interests of the Military Service concerned are involved or when substantial hardship otherwise would result.

4. RESPONSIBILITIES

4.1. The Principal Deputy Under Secretary of Defense for Personnel and Readiness (PDUSD(P&R)) shall modify or supplement this Instruction, as appropriate.

4.2. The Secretaries of the Military Departments shall:

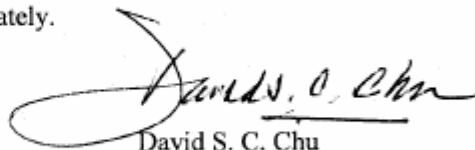
4.2.1. Prescribe regulations consistent with this Instruction.

4.2.2. Address any recommendations for policy changes to this Instruction to the PDUSD(P&R).

4.2.3. Forward any requests for waivers of a minimum Service requirement that require Presidential approval under Reference (d) to the PDUSD(P&R).

5. EFFECTIVE DATE

This Instruction is effective immediately.


David S. C. Chu
Under Secretary of Defense
for Personnel and Readiness