



Request for OFFICIAL TRANSCRIPT

Office of the Registrar
1155 Union Circle #311400
Denton, TX 76203-5017
Telephone #: (940)-565-2111
Fax #: (940) 565-3878

Transcripts are not issued until all accounts with the university are paid.

A student's transcript includes ONLY the academic record accumulated at University of North Texas. OFFICIAL copies of transcripts from other institutions CANNOT be furnished.

Please PRINT

Last First Middle

Mailing address

Daytime telephone #:

Degree(s) Received from University of North Texas.

- Checkboxes for Bachelor's, Master's, Doctor's degrees and May, Aug, Dec terms.

University Intracampus mail to Department

Special Handling Requirements:

- Checkboxes for Hold for Grades, Hold for degree posting, Separately Sealed Transcripts.

(Please specify course number & semester below)

- Checkboxes for Hold for Duplications, Hold for Grade Change, Hold for I Removal, Other.

Please print plainly the name, address, and zip code of person to receive transcript. (USE A SEPARATE FORM FOR EACH ADDRESSEE.)

Blank lines for printing name, address, and zip code.

Form with sections: COMPLETE ALL AREAS BELOW TO INSURE PROPER IDENTIFICATION, Student ID Number, Date of Birth, Currently Enrolled at UNT, Sem/Yr. First Enrolled at UNT, Sem/Yr. Last Enrolled at UNT, Other Names or ID Numbers You May Have Used, Number of Copies, Today's Date, Will this transcript be submitted to another Texas public university or college?, I understand I am responsible for being aware of the correctness of my records before ordering transcripts., I certify that I am the person whose name appears on the name line of this form, and do hereby authorize release of my academic records to the address listed., State law and university policy, with limited exceptions, allow you to be informed about information the University collects about you, to review and obtain the information on this form and to correct any information you believe is incorrect., SIGNATURE: