

Job Description

Job Title: Non-Native Plant Management Specialist (Kauai)
Job ID: 12009
Project Name: Pacific Coop Studies Unit
Full/Part Time: Full-Time
Regular/Temporary: Regular

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Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), Division of Forestry and Wildlife (DOFAW) Natural Area Reserves Program located on the Island of Kauai. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY RANGE: \$2,868 - \$5,090/Mon.

DUTIES: Responsible for the development and implementation of a non-native plant management program within the Kauai Natural Area Reserve System (NARS) working for the Division of Forestry and Wildlife (DOFAW). Plans, coordinates and implements various resource management and monitoring activities associated with non-native plant management. Conducts plant monitoring and control throughout the NARS and other natural areas with emphasis working in NARS exclosures. Controls non-native plants using manual, mechanical, and chemical techniques. Develops control plans for the management of individual species. Coordinates plant control fieldwork. Assists with training of lower level staff in regards to non-native plant management techniques. Responsible for collecting and processing field biological and geospatial data related to non-native plant control. Produces reports of work conducted. Coordinates and leads Interns and Volunteers on NARS service trips. Interacts with public to disseminate information about the NARS program.

PRIMARY QUALIFICATIONS: EDUCATION: Bachelor's Degree from an accredited four (4) year college or university in Biology, Botany, Resource Management, Environmental Science, or a related field. **EXPERIENCE:** At least two (2) years of field experience working in natural resource management or closely related field. At least one (1) year of experience in supervisory or leadership role. **ABIL/KNOW/SKILLS:** Knowledge of native Hawaiian flora and fauna and threats from alien species. Working knowledge of the principles of ecology and wildlife biology. Knowledge of and/or expertise in field work techniques and data collection/management. Knowledge of herbicide use and weed control techniques. Ability to read maps and aerial photographs use map and compass to navigate in dense forests. Ability to use Global Positioning System (GPS) as well as Geographic Information Systems (GIS) for analyzing geospatial data, to document features, work locations and transects. Ability to take detailed field notes and develop systems for data collection. Ability to lead volunteers and to coordinate field projects and data collection. Must possess a valid driver's license and able to drive 4-wheel drive vehicle with manual transmission. Ability to use PC and Microsoft Office (Word, Excel, Power point) and have strong ability to learn to use database programs (MS Access). Ability to write work summary reports. Ability to identify native Hawaiian plants and alien weed plant. Ability to work with small mechanized equipment in a safe manner. Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within twelve (12) month new hire probationary period. Post Offer/Employment Conditions: Must be able to complete basic helicopter safety course within twelve (12) months of hire. Must complete State of Hawaii Certification for Application of Restricted Use Pesticides within twelve (12) months of hire. **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to hike, camp and work in remote areas and rugged terrain under inclement weather conditions, up to five (5) consecutive days. Able to backpack and lift and carry sixty (60) pounds.

SECONDARY QUALIFICATIONS: Master's Degree from an accredited college or university in Biology, Botany, Resource Management, Environmental Science, or a related field. More than three (3) years of field experience working in natural resource management or closely related field. Experience in identification of native Hawaiian plants and non-native plants. Field experience working in the Natural Area Reserve System conducting active resource management to protect ecosystems and/or with control of alien species. Knowledge of ArcPad software and using MS access databases. Helicopter, First Aid and chainsaw training. Possess a Hawaii Pesticide Applicators License.

INQUIRIES: Michael Wysong 274-3442 (Kauai).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 01/21/2012

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