

Job Description

Job Title: JIMAR PIFSC Biological Research Assistant
Job ID: 11685
Project Name: JIMAR
Full/Part Time: Full-Time
Regular/Temporary: Regular

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(9) Regular, Full-Time, RCUH Non-Civil Service positions with the School of Ocean and Earth Science and Technology (SOEST), Joint Institute for Marine and Atmospheric Research (JIMAR), located at the National Marine Fisheries (NMFS), Pacific Islands Fisheries Science Center (PIFSC) in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MINIMUM MONTHLY SALARY: \$1,730/Mo.

DUTIES: Under guidance of field camp leader and/or NMFS personnel, assists in camp preparations, daily maintenance and operation of field camp, and collection of census and life history data on Hawaiian monk seals in the Northwestern Hawaiian Islands or on remote shorelines in the Main Hawaiian Islands. Conducts boating operations at multiple-island atolls. Assists with return, repair, and clean-up of field equipment and supplies at the end of camp and with the processing of field data.

PRIMARY QUALIFICATIONS: EDUCATION: High School Diploma or equivalent. **EXPERIENCE:** One to three (1-3) years of field experience, including experience working within small groups in remote settings. Experience with handling of wildlife. **ABIL/KNOW/SKILLS:** Working knowledge of personal computers including use of word processing, spreadsheets, and databases. Good communication and team skills. Ability to perform data entry. **PHYSICAL/MEDICAL REQUIREMENTS:** Ability to swim. Ability to work in remote locations for extended periods of time. Must be able to work long hours in the sun. Must be able to walk long distances (up to seven (7) miles) in the sand carrying twenty-five to thirty-five (25-35) pounds of field gear. Must be able to manually restrain immature seals (up to two hundred (200) pounds). Must be able to obtain medical clearance for embarking/working on NOAA research vessels or other appropriate vessels which includes providing proof of required immunizations and/or obtaining the necessary immunizations as required by NOAA Marine and Aviation Operations.

SECONDARY QUALIFICATIONS: Prior field experience in a Hawaiian monk seal field camp. Previous experience in field or laboratory studies of marine mammals, previous experience handling marine mammals, previous data entry experience. Prefer applicants interested in pursuing career in marine mammalogy or related field. For positions requiring travel between multiple-island atolls, possess prior experience operating small boats and/or the ability to conduct routine maintenance on small boats. Possess NOAA certification for small boat operations (having completed Motorboat Operators Certification Course (MOCC) and NOAA small boat component training) to work at multiple-island atolls.

INQUIRIES: Nicole Wakazuru 956-5018 (Oahu).

APPLICATION REQUIREMENTS: The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three

supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022, mail, or hand-deliver to: Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Online applications and faxed documents must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time). Mailed documents must be postmarked by the closing date. Hand-delivered documents must be received by our HR office by 4 P.M. Hawaii Standard Time/RCUH receipt time. If you have questions on the application process and/or need assistance, please call (808)956-3100.

EEO/AA Employer.

Please apply before 01/13/2012

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