

**Form 2208—General Information  
(Disclosure of Foreign Gifts/Contracts)**

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant code provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

**Commentary**

Section 51.572, Texas Education Code, requires the governing board of a subject institution that receives a conditional gift from a foreign source to file a disclosure statement with the Texas secretary of state. This is the required form for the disclosure statement. Tex. Ed. Code § 51.573.

In addition, institutions owned or controlled by a foreign source or that receive a gift from or enter a contract with a foreign source, the value of which is \$250,000 or more (considered alone or in combination with all other gifts from or contracts with that foreign source within a calendar year), must file a disclosure report with the United States secretary of education. 20 U.S.C. § 1011f. The report must be filed on January 31 or July 31 following receipt of the gift, whichever date is sooner. This form may be used for the federal disclosure report.

**Instructions for Form**

- **Institution Information:** Provide the name and address of the institution filing the disclosure. If the institution is owned or controlled by a foreign source, provide the identity of the foreign source, the date the foreign source assumed ownership or control, and describe any changes to the institution's program or structure as a result of the change.
- **Foreign Nongovernmental Source:** Complete this section to disclose gifts or contracts from a foreign source other than a foreign government. Provide the source country and the aggregate dollar amount of the gifts or contracts received from the source country within the calendar year.

The source country is the country of citizenship, or if unknown, the principal residence for a foreign source who is a natural person, and the country of organization, or if unknown, the principal place of business, for a foreign source which is a legal entity.

In addition, for each conditional or restricted gift or contract, state the dollar amount, conditions or restrictions, and date the gift was received or the contract was executed. If there are no restricted or conditional gifts or contracts, the disclosure need not be filed in Texas.

- **Foreign Governmental Source:** Complete this section to disclose gifts or contracts from a foreign government. Provide the country of the foreign government and the aggregate dollar amount of the gifts or contracts received from the foreign government within the calendar year.

In addition, for each conditional or restricted gift or contract, state the dollar amount, conditions or restrictions, and date the gift was received or the contract was executed. If there are no restricted or conditional gifts or contracts, the disclosure need not be filed in Texas.

- **Execution:** An authorized representative of the institution must sign and date the form before an individual authorized to administer an oath.
- **Delivery Instructions:** The statement may be mailed to the Statutory Documents Section, P.O. Box 13550, Austin, Texas 78711-3550 or delivered to the James Earl Rudder Office Building, 1019 Brazos, Austin, Texas 78701.

Revised 06/09

Submit to:  
SECRETARY OF STATE  
Statutory Documents Section  
P O Box 13550  
Austin, TX 78711-3550  
512-463-6334  
512-463-0873 - Fax  
Filing Fee: None



**DISCLOSURE OF FOREIGN  
GIFTS/CONTRACTS**

**Institution Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

*Street*

*City*

*State Zip*

Is the institution owned or controlled by a foreign source?  Yes  No

*Complete the following three items only if you answered "yes" to the above question.*

Identity of foreign source: \_\_\_\_\_

Date on which the foreign source assumed ownership or control: \_\_\_\_\_

Describe any changes in the institution's program or structure resulting from the change: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Foreign Nongovernmental Source**

*Complete this section to disclose gifts or contracts from a foreign source other than a foreign government.*

Source Country: \_\_\_\_\_ Aggregate Dollar Amount of Gifts/Contracts: \$ \_\_\_\_\_

Restricted or Conditional Gifts/Contracts: *(use additional sheet if needed)*

*Date Amount Description of Restrictions or Conditions*

\_\_\_\_\_  
\_\_\_\_\_

**Foreign Governmental Source**

*Complete this section to disclose gifts or contracts from a foreign government.*

Foreign Government: \_\_\_\_\_ Aggregate Dollar Amount of Gifts/Contracts: \$ \_\_\_\_\_

Restricted or Conditional Gifts/Contracts: *(use additional sheet if needed)*

*Date Amount Description of Restrictions or Conditions*

\_\_\_\_\_  
\_\_\_\_\_

**Execution**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of authorized person for INSTITUTION

\_\_\_\_\_  
Printed or typed name of authorized person for INSTITUTION

.....  
State of \_\_\_\_\_ )

County of \_\_\_\_\_ )

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

(seal)

\_\_\_\_\_  
Notary Public Signature