



Memorandum of Understanding Questionnaire

Please print and fax OR save form on your computer then email as attachment.

A first review draft MOU will be created and emailed back to you for donor review. Once approved, an original will be created and you will be notified to pick it up from the Foundation to obtain the donors' and dean's signatures.

Note: Standard turn-around time for the first review draft is five (5) working days; longer during certain times of the year.

FAX 940-369-7111

email: EndowUNT@unt.edu

Name of Endowment:

(Exactly as to appear in MOU.)

Type: Scholarship Lectureship Professorship Fellowship
 Chair "Stair-Step" Donor Advised General

Payout:
 Endowed - Calculated Distribution Quasi-Endowed Other (Describe in "Comments")

Donor(s):

Anonymous: No Yes

Signatories: Same as Donor(s), Or:

Total Gift Amount: \$

<input type="checkbox"/> Current Gift		
Payment Schedule:	Amount	By December 31st of:
First	\$ <input type="text"/>	<input type="text"/>
Second	\$ <input type="text"/>	<input type="text"/>
Third	\$ <input type="text"/>	<input type="text"/>
Fourth	\$ <input type="text"/>	<input type="text"/>
Fifth	\$ <input type="text"/>	<input type="text"/>

OR

Bequest:

OR

Other Deferred Gift (Describe in "Comments")

Purpose:

**Honoree
Background:**

N/A

**Selection
Criteria:**

Standard as appears in MOU template with this suggested addition:

Administered By: SFAS College/School/Dept of:

Comments:

N/A

Development Officer:

Phone:

Date Submitted:

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