

## ***Computation of Teaching Load Credits (TLCs)***

### **Adjustments to Comply with the new Workload Policy**

Each semester, a Teaching Load Credit (TLC) report is generated by EIS, drawn from activities which generate academic credit. The TLC scale has been changed to align more closely with the new workload policy. Under the previous faculty workload, the TLC report was based on a 3 point scale (because a “typical” class is 3 credit hours). Under the new workload, the TLC report is based upon a 10 point scale (because a “typical” class comprises approximately 10% of a faculty 9-month workload).

Under the previous report, TLCs were also generated for other types of instruction (independent study classes, music performance ensembles, thesis supervision, etc.) and for large class enrollments. The new TLC calculations are proportionally equivalent to the old calculations, with the exception that under the new workload policy, graduate courses are weighted the same as undergraduate courses.

In negotiating faculty workload, the faculty member and chair can take other teaching-related activities into account, including, for example, new course preparation or course re-design, to determine the appropriate percentage of time allocated to teaching within that faculty member’s workload. Previous non-teaching activities that were reported on the old TLC form, such as service as a journal editor, should not be counted in the teaching portion of the workload.

### ***COMPARISON OF OLD AND NEW TLC COMPUTATIONS***

#### ***“Typical” Courses***

	Credit hours	Old TLC	New TLS
Undergraduate Course	3	3	10
Graduate Course	3	4.5	10

Details of the TLC weight for other instructional activities are outlined below:

#### ***Alternative Class Formats***

	classroom contact hours/ week	Old TLC	New TLC
<b>Instructional Activities</b> <sup>1</sup>	1.00	0.67	2.2
<b>Performance Ensembles</b> <sup>2</sup>	1.00	1.50	5.0
<b>Other Music Performance</b>	1.00	1.00	3.3
<b>Individual Studio Music Instruction</b> <sup>3</sup>	1.00	0.75	2.5

<sup>1</sup> e.g. laboratory and clinical courses, physical activity courses, studio art, studio music instruction

<sup>2</sup> symphony, orchestra, symphonic wind ensemble, marching band, a cappella choir, one o'clock jazz lab band

<sup>3</sup> applied to both graduate and undergraduate levels

TLCs for Supervision:

***Supervision (Teachers, Clinical, Intern)***

	Number of Students	Old TLC	New TLC
Supervision, Undergraduate Level	1	0.5	1.67
Supervision, Graduate Level	1	0.75	2.5

***Supervision (Individual Instruction, Research)***

	Student	Old TLC	New TLC
Supervision, Undergraduate Level	1	0.10	0.33
Supervision, Graduate Level	1	0.20	0.67

<sup>a</sup> Under no case will individual instruction in a single course generate more TLCs than scheduled organized courses (see A above)

***Supervision (Dissertations, Thesis, Problems in Lieu of Thesis)***

	Student	Old TLC	New TLC
Dissertation	1	0.33	1.11
Thesis	1	0.20	0.67
Problems in-lieu of Thesis	1	0.20	0.67

***Coordination of Multiple Sections of a Course***

	Number	Old TLC	New TLC	Old Maximum TLC for all sections	New Maximum TLC for all sections
Sections	6	1.00	3.3	3	10.0

***Additional TLCs for Large Classes***

Class Size	Old TLC	New TLC
59 or less	1.0	3.3
60 - 69	1.1	3.7
70 - 79	1.2	4.0
80 - 89	1.3	4.3
90 - 99	1.4	4.7
100 - 124	1.5	5.0
125 - 149	1.6	5.3
150 - 174	1.7	5.7
175 - 199	1.8	6.0
200 - 249	1.9	6.3
250 +	2.0	6.7