

# Participant Information Packet October 12-17, 2009

Schedule of Events and Deadlines Homecoming Policies and Judging Criteria Contact Information Form Parade Information and Entry Form Spirit Wall Information and Entry Form Homecoming Funding Request Form Tailgating Tent Reservation Form "Yell Like Hell" Information and Entry Form



Union 320 940.565.3807





Union 422 940.369.8463



## **Schedule of Events & Deadlines**

Please pay special attention to ALL of the following dates. All deadlines are final and absolute!

<u>Thursday, October 1</u> By 5:00 PM	<b>Organizational Contact Information Sheet due</b> Student Activities, Union 320
	<b>Student Organization Funding Request due</b> Student Activities, Union 320
	<b>Spirit Wall Entry Form Due</b> To Crumley 144, by fax, or by email
<u>Tuesday, October 6</u> By 5:00 PM	<b>"Yell Like Hell" Entry Form and fee due</b> Student Activities, Union 320
<u>Monday, October 12</u> By 5:00 PM	<b>Student Tent Reservation Form due</b> Student Activities, Union 320
9 AM-2 PM, All week	Homecoming Street Crew A decked out Golf Cart will be driving around campus with UNT VIPs To capture your picture and distribute giveaways
<u>Tuesday, October 13</u> 11:00 AM – 1:00 PM	Homecoming Kick Off Picnic & Pep Rally (Noon) Library Mall
<u>Wednesday, October</u> By 5:00 PM	<u>14</u> Homecoming Parade Student Entry Form due Student Activities, Union 320
12:00 PM	<b>Dodge's Dog Pound</b> (a student forum with Coach Dodge) One o'clock Lounge
2:00 PM	Dean of Students/SGA Open House Union 320
7:00 PM	LMAO All Night Long: Comedy Night Lyceum - With the University Program Council



## **Schedule of Events & Deadlines**

CONTINUED

<u>Thursday, October 15</u> 11:00 AM – 2:00 PM	5 Giveaway Day - Photo Booth, Dog Tags, and Movie Tavern Passes Library Mall/Shrader Pavilion
<u>Friday, October 16</u> 2:00 PM	Greek Float Judging
6:45 PM	Various Locations Spirit March (NO VEHICLES ALLOWED) Fraternity Row
7:30 PM (ish)	<b>Bonfire &amp; "Yell Like Hell"</b> Eagle Point (near Victory Hall & Athletic Complex)
<u>Saturday, October 17</u> 11:00 AM	<u>Homecoming Parade Float Line-Up</u> Welch Street, Parking Lot between Sycamore and Chestnut
11:30 AM	President's Trophy Judging Parade Site
1:00 PM	Homecoming Parade Winning floats will be directed into the parking lot at Fouts Field and will be displayed along the fence line of the Mean Green Village.
Afternoon	<b>Tailgating</b> Mean Green Village
7:00 PM	<b>Mean Green vs. Florida Atlantic Owls</b> Fouts Field

PLEASE NOTE:

EVENTS, DATES, AND TIMES ARE SUBJECT TO CHANGE. CHANGES WILL BE COMMUNICATED THROUGH E-MAIL. E-MAILS ARE TO BE REGARDED AS OFFICIAL COMMUNICATION. IT IS IMPERATIVE THAT YOU CHECK AND READ YOUR E-MAIL REGULARLY.



## **Homecoming Policies**

Any derogatory conduct directed toward others or not in the best interest of school spirit will not be tolerated. Foul language, gestures, or destruction of another individual's property will result in disqualification from all events for the group and/or persons in question and be referred to the Center for Student Rights & Responsibilities.

Any University or non-University complaints received by UNT regarding the behavior of any campus organization while participating in Homecoming- related activities will be thoroughly investigated by the University. Improper conduct may result in disqualification from further Homecoming activities.

All organizations must have a Homecoming representative registered with Student Activities. Without a representative, the organization cannot participate in judged Homecoming activities (ex. Parade, Yell Like Hell, Spirit Wall, etc.). **Organizational Contact forms are due Thursday**, **October 1<sup>st</sup> by 5:00 p.m. to Student Activities located in Union 320.** 

Violation of any UNT policy or Homecoming guidelines, including public intoxication will result in immediate disqualification from all Homecoming events.



Dumpsters will be located in Lot 41 Friday, October 16<sup>th</sup> thru Monday, October 19<sup>th</sup>. (Lots behind fraternity row) Please use these to dismantle your floats

In our effort to "GO GREEN" please ensure that your float is dismantled and disposed of in the appropriate recycling receptacles!!!



## **Organizational Contact Information**

#### Homecoming Representative

- 1. Each organization participating in Homecoming MUST have a homecoming representative.
- 2. If an organization is participating with another organization(s), ALL organizations are required to have representatives.
- 3. Representatives are responsible for ensuring that their group understands and abides by all conditions outlined by the Homecoming Committee. Representatives are also responsible for distributing information to each of their fellow group members.
- 4. Representatives are responsible for turning in all paperwork and meeting all deadlines.
- 5. E-MAIL will be the primary and official form of communication. Please be sure to check and read e-mails often.

Please detach the form below and return to Student Activities by October 1, 2009 by 5:00 PM

#### Homecoming Representative Agreement

I, the delegated Homecoming 2009 representative for my organization, have received, read, and understand all Homecoming rules/regulations presented before me in this packet (including deadlines). By signing this document, I also understand that e-mail will be the primary form of communication. I, therefore, agree to check and read my email on a regular basis.

Organization Name (full):	Please Print CLEARLY!
Representative Name:	
Phone:	Email:
UNT ID #:	SAC Box Number
Signature:	Date:

Return to Student Activities, Union 320 by 5:00 p.m. October 1!!!



## **Judging Criteria and Trophy Classifications**

- A. Five categories will be evaluated on a rating scale of 1-6 points, with 6 being the highest, and 30 points being the highest possible amount of points received overall. Judging will be based on the following categories:
  - 1. Originality/Creativity
  - 2. Observance of theme
  - 3. Mean Green Eagle Spirit (enthusiasm and spirit)
  - 4. Craftsmanship (safety, materials used, sturdiness, etc.)
  - 5. Attractiveness (colors, shapes, neatness, etc.)
- B. A panel of judges will consist of representatives from multiple areas of the university community such as faculty/staff, students, alumnae, and community leaders. Judging for Greek floats begins at 2:00 Friday. All other judging will take place on Saturday, October 17<sup>th</sup> @ 11:30 AM.
- C. BANNERS & TROPHIES will be given before the parade so the winning floats can display them along the parade route.
- CASH AWARDS May be picked up from the Office of Greek Life, Union 422.
   DEADLINE IS Nov. 2 to collect the prize money or the money will be forfeited.
- E. The trophy classifications are:
  - 1. <u>President's Trophy</u>: Best "overall" float. (\$500 cash prize)
  - 2. <u>Greek Eagle Spirit Trophy</u>: Most outstanding entry from Greek campus organizations. (\$400 cash prize) (Second place Greek winner if a Greek team wins the President's Trophy)
  - 3. <u>Honorable Mention: Greek Eagle Spirit</u>: (\$300 cash prize)
  - **4.** <u>Independent Eagle Spirit Trophy</u>: Most outstanding entry from Independent campus organizations. (\$300 cash prize)
  - 5. <u>Scrappy Award:</u> Best float decoration 50% and 50% "Yell Like Hell" participation (\$400 cash prize)
  - 6. Honorable Mention: Scrappy Award: (\$200 cash prize)
  - **7.** <u>Eagle Claw Award</u>: 50% "spirit wall" decoration and 50% "Yell Like Hell" participation. (\$400 cash prize).
  - 8. <u>UNT Departmental Spirit Trophy</u>: Most outstanding entry from a department in the University. (\$300 cash prize)
  - **9.** <u>N.T. Friendship Trophy</u>: Most outstanding entry from non-university organizations.
  - 10. <u>McAdow Marching Unit Trophy</u>: Best non band marching entry.
  - **11.** <u>Corporate Trophy</u>: Most outstanding entry from area business.
  - **12.** <u>Mean Green Award:</u> Best use of recycled materials and/or support toward using a recycled theme in conjunction with the homecoming theme (\$300 cash prize)



## Homecoming Parade Student Entry Form

Line-Up 11:00 AM/Parade Time 1:00PM This entry form is due by Oct. 14, 2009. Please return to Student Activities, Union 320 by 5 PM The Mean Green will be playing the Florida Atlantic Owls

Entry Contact Name/Group:
Address where float will be judged:
Phone: Email:
Type of Entry (check one)  Float  Vehicle  Walking Other (please describe)
Judging Division (check one) Greek Campus Organization
Judging Preference (check one)
Are there any animals involved?  Yes No If yes, please describe what kind and how they will be handled
Organizations Represented: Entry description, including any words on vehicle: If more space is needed, please add a page
Is your float going to be considered a "GREEN" ENTRY?
<b>Liability disclaimer:</b> All entries are responsible for having appropriate liability insurance for vehicles used in the parade. The University of North Texas Homecoming Committee accepts no responsibility for damage to vehicles or injuries to persons as a result of participation in the parade. Individuals in the parade should do so at their own risk.
Signature of Contact Person: Date: Date:
*REQUEST FOR ENTRY MUST BE MADE BY COMPLETING AND RETURNING THIS ENTRY FORM.
This form is due by <u>Wednesday, October 14<sup>th</sup>, 2009</u>

Return to: Student Activities, Union 320 For information call 940.369.8463, Dr. Amy Ayres



### **UNT Homecoming Parade Rules and Regulations/Students**

- 1. <u>All</u> applications must be submitted to Student Activities, union 320 by October 14<sup>th</sup>, 2009.
- 2. Only those entries checking in at the designated line-up area will be allowed to participate. Units **may not** join the route in progress.
- 3. The maximum height of each float is 12ft from the ground. The telephone and electrical wires on the parade route make this requirement necessary. The width of the floats shall not exceed 8ft. This is necessary for the floats to make the turns along the parade route. The length shall not exceed 50 feet including the pulling vehicle. Each float is limited to one pulling vehicle. Violations of measurements may be grounds for disqualification.
- 4. If a float is decorated in a way that is not in good taste or might be offensive to the City of Denton or UNT, it will be disqualified and not permitted in the parade.
- 5. One entry per group, one vehicle per entry! In the event an automobile or pick-up truck is used as an entry, there may be only one (1) vehicle for each organization or group. (i.e. a truck with trailer is one entry, a truck with float is one entry: one group may not use three convertibles to carry their representatives/a car and a pick-up truck cannot represent one organization)
- ITEMS MAY <u>NOT BE THROWN FROM ENTRIES</u>. People walking alongside the entry may distribute items into the crowd. The University will be charged for clean up if a large amount of candy is carelessly tossed leaving our square littered. We want to continue to "Keep Denton Beautiful".
- No alcohol will be tolerated. Consumption of alcoholic beverages at any time while in the parade line will be cause for immediate removal, disqualification / forfeiture of prize money and exclusion from participation in the next year's Homecoming Parade.
- 8. This is a family event. NO MUSIC CONTAINING EXPLICIT LYRICS WILL BE TOLERATED.
- 9. An official organization representative must remain within the designated float at all times.
- 10. Student organizations may allow commercial sponsors to place a sign on the float excluding alcohol distributors and/or bars.
- 11. Any entry with children should have an adult to supervise on the entry to ensure safety.
- 12. Signs should be at least 24" x 36" to be seen from a distance.
- 13. All floats must be mechanically propelled so they can keep the proper interval. This interval is three car lengths behind the preceding float or group and must be maintained throughout the parade.
- 14. Marching Units should perform special maneuvers only at designated points along the parade route. This will help maintain the appropriate distance between entries during the parade.
- 15. All participants with animals must provide cleanup of animal waste immediately behind entry.
- 16. Greek floats must be complete and ready to be judged by Friday, Oct. 16 at 2:00 p.m. Floats will be judged at the location where they are being assembled. Please submit complete address and instructions to find the site if applicable. Bear in mind the judges cannot be at every location at 2:00.
- All Floats are also eligible for the President's Trophy that will be judged separately on Saturday, October 17, at 11:30 AM at the parade line-up on the corner of Welch and Chestnut, parking lots 54 & 55. PLEASE call Student Activities at 565.3807 before 3:00 p.m. on Friday if you must cancel your entry.
- 18. Large Floats & 18 Wheelers line up on either side of Welch St. beginning @ Chestnut St.
- 19. Dumpsters will be located at parking lot 41 Oct. 17 19 for float dismantling. Please put all debris in the dumpsters provided. IF YOU HAVE RECYCLED MATERIAL, PLEASE RECYCLE IN APPROPRIATE LOCATIONS.



## **Spirit Wall Competition Registration Form**

Due by Thursday, October 1<sup>st</sup>

Department/Organization:	 	 
Contact Name:	 	 
Email:	 	 
Phone:		 

The Homecoming Spirit Walls are an approximately  $4' \times 8'$  sheet of plywood with a frame that allows for the wall to be stood up.

While the Spirit Wall is provided, each organization will need to provide their own paint or supplies to decorate their wall. Since the Spirit Walls will be displayed outdoors through Homecoming Week, it is recommended that decorations be able to withstand the possibility of bad weather.

Because there are a limited number of Spirit Walls, registration for campus departments and student organizations will be processed on a <u>first come, first served basis</u>. Confirmation will be emailed to the department/organization contact.

Student organizations may pick up their blank wall at the RHA House (1510 West Maple) on Wednesday, October 7<sup>th</sup> from 1 PM to 4 PM. Because the Spirit Walls are large and fairly heavy, it is a good idea to arrange for a truck to transport the wall.

Completed Spirit Walls must be in the Willis Library Mall by Tuesday, October 13<sup>th</sup> by 11 AM. Judging of the Spirit Walls will occur at the Homecoming Kickoff Picnic on Tuesday and the winners will be announced at the event. Participating departments and organizations are encouraged to have representation at their wall during the picnic to show their school spirit.

Spirit Walls need to be removed from the Library Mall and returned to the RHA House on Monday, October 19th by noon.

Completed Spirit Wall Registration Forms can be submitted to James Fairchild in Housing and Residence Life by email at james.fairchild@unt.edu or fax at 940-369-8764.



## **Student Organization Funding Request**

Organization name:
Contact name:
Phone: Email:
Advisor's Name: Phone:
Event/Activity:
Please give a brief description of the event and how it promotes Homecoming 2009:
Please list any equipment necessary and/or materials you intend to purchase:
Estimated Cost of Event: <u>\$</u>
Amount Requested from Student Organization Homecoming Committee: <u>\$</u>
Make Funding Check Payable to:
If an individual, please give UNT Student ID#:
Note: The Homecoming Committee has a total of \$3500 to distribute among those organizations requesting funds. Your amount of funding will depend upon the number of

organizations who submit funding requests. You will receive an e-mail notification shortly after the deadline to inform you of your allocation amount. **Money is typically distributed** <u>after</u> **Homecoming in the form of reimbursement.** 

#### Deadline: October 1, 2009

Return to: Student Activities Suite 320, University Union 940.565.3807



# **Student Tent Reservation Form** This form is due October 12<sup>th</sup> to Student Activities, Union 320

#### Homecoming

Mean Green Village/Tailgating

Saturday, October 17, 2009

Organization: _					
Contact Name:			Phon	e:	
Tent Size	🗆 10 X 10 - \$70	🗆 10 X 20 - \$108	□ 2	0 X 20 - \$155	
	🗆 20 X 40 - \$247	🗆 30 X 30 - \$17	8		
Furnishing	; our ownx	tent <mark>(Requ</mark>	red in ord	er to reserve	space.)
REMEMBER:	Even If you furnish	your own tent, s	pace must b	e reserved with	this form.
<u>DEADLINE</u> :	REQUESTS REC HAVE ELECTRIC SPECIAL REQU DEADLINE. (La	IDAY, OCTOB CEIVED AFTER TH CITY AVAILABLE. ESTS CAN BE HOP est minute change blem for the layo	E DEADLINE ABSOLUTEL NORED AFTE es and reser	MAY NOT Y NO R THE vation requests	
PLEASE RESERV Tables: (	<b>/E:</b> (\$2 ea.) (6' rectangle)	Chairs:	_ (\$1 ea.)	Electricity:	(\$20)
Tent Sign S	510 A sign for e	very tailgating ter	nt is <u>requirec</u>	<u>l</u> and costs \$10	
-	h to park in the Ora you want a Parking				- · ·
Total Amount S	<u>5</u> (Tent	Cost + Tables + C	hairs + Elect	ricity + Sign + Pa	arking Pass)
Payment Meth		the Amount of <u>\$</u> I – Please call Kare	en Selby at 9	40.565.3480 (fc	rm still required)
Plea	ase return <b>tent rese</b> For information.	rvation form to S contact Student			320

	<u>"Yell Like Hell" Entry Form</u>			
	Due October 6 <sup>th</sup> to Student Activities			
	Sponsored by:			
	The Progressive Black Student Organization			
	(To be completed and submitted with your payment)			
Name	e of Organization(s) for Team:			
Conta	act Person:			
Phone	e Number:			
Email	:			
Cost o	of Entry:			
-	anization \$20			
-	anizations \$40			
3 or m	nore Organizations \$45			
Total	# of Organizations participating: = <u>\$</u>			
Signat	ture of Organization Leader: Date: Date:			
Judgir	ng will be based on the following criteria:			
1.	Spirit			
	Creativity			
	Organization			
4.	Time Limit (1-2 minutes)			
	Homecoming Theme incorporated into show			
5.	Clarity			
5.				
5.	Form due by 5:00pm October 6 <sup>th</sup> , 2009			



The **Progressive Black Student Organization** would like to formally invite your organization to participate in the 2009 **"Yell Like Hell"** competition on Friday, October 16<sup>th</sup>, 2009.

In order to confirm your participation in this event, please return the enclosed form along with the entry fee **by 5:00 p.m., Tuesday, October 6<sup>th</sup>, 2009** to Student Activities, Union 320.

#### Entry Fees for organizations is as follows:

1 organization - \$20 2 organizations - \$40 3 or more organizations - \$45

Payments can be made by cash, check, or money order. Please make all checks/money orders payable to the Progressive Black Student Organization. If your check is returned, you will be charged the entry fee and returned check fee and you will not be able to perform.

#### **Important Information**

The Competition will take place at the Bonfire site on Friday, October 16<sup>th</sup>, 2009 and will consist of two categories:

- Greek Organizations
- General Student Organizations

#### Awards will be given to 1st, 2nd & 3rd place.

There will be a MANDATORY meeting in which your Team representatives from each organization must attend. A confirmation letter or e-mail will provide the time and location of the meeting upon receipt of required forms and fees.

#### For the competition, please keep in mind:

- You must arrive 20 minutes before your performance for check in. If you do not show up to check in, you will not be able to perform.
- A time limit of **NO MORE THAN 2 MINUTES** will be strictly enforced. If you go over the time limit, you will be disqualified. *Remember, this is a spirit competition. You may dance and step, but make sure your performance ties into the homecoming theme which is: Wild with Pride*
- Judging will be based on these categories: Spirit, Creativity, Organization, Time Limit (1-2 minutes), Wild With Pride theme incorporation into show, and Clarity
- You are required to give PBSO at least 48 hours notice if your organization is not able to participate because adjustments will have to be made to the show.

If you have any concerns, contact Kristina Coleman- 972-977-6151, klc0233@unt.edu

With Mean Green Pride, The Progressive Black Student Organization