ORM Program Assessment
Sample Unit Assessment
Internal, 23 April 2007

	Organization	Max.	Pts.	Comments
1	Has the unit/activity XO/Chief of Staff/Civilian equivalent been designated as the ORM Manager?	5	5	
2	Is OPNAVINST 3500.39B on hand or readily available?	5	5	
3	Does the unit/activity have minimum required qualified ORM Assistants (formerly ORM Instructors: 1 officer and 1 senior enlisted)?	10	8	No senior enlisted, although several officers.
	Training			
4	Have ORM Assistant(s) trained command personnel, military and civilian, to a level commensurate with rank, experience and leadership position on ORM during the past year?	10	8	Annual ORM GMT is given but it's not really tailored to the different experience/rank levels.
5	Has the unit/activity included ORM in orientation training?	10	10	Fully implemented.
6	Does the unit/activity document ORM training in member's training records?	5	4	About 80% of the command has proper documentation.
	Implementation			
7	Has the unit/activity incorporated identified hazards, risk assessments and controls into briefs, notices and written plans?	5	3	Command Safety Program instruction requires ORM briefed on every event but not used for det LOIs.
8	Has the unit/activity conducted deliberate or in-depth risk assessments for new or complex evolutions during the past year, to include defining acceptable risk and possible contingencies (e.g., TRACS)?	10	7	Used during individual complex events but not detachments or onload/off-loads.
9	Assess one or more evolutions using attached Evolution ORM Assessment Sheet(s) for ORM process application.	10	7.5	3 evolutions assessed: self-escort strike event, hangar aircraft move, and CQ onload.
10	Have any off-duty risk assessments been documented or controls implemented during the past year?	5	4	Liberty/Leave beyond 300 miles requires command risk assessment sheet be filled out. Only OPS has not incorporated.
	Feedback			
11	Does the unit/activity address the ORM process in safety, training and lessons learned reports, to include comments on hazards, risk assessments and effectiveness of controls?	5	3	ORM addressed in all mishap and hazard reports submitted. Can be better implemented in training and lessons learned reports.
12	Have root causes of conditions that led to mission failures been identified and actionable solutions implemented to prevent recurrence during the past year?	10	7	Some root causes identified and solutions implemented during mission failures (recent CQ det but not for other dets or other complex evolutions).
13	Were hazards that could not be controlled or mitigated to acceptable levels reported to appropriate higher authority during the past year?	5	5	Reported two HAZREPs and our EMIR when controls could not mitigate hazards to acceptable levels.
14	Has the unit/activity submitted ORM "lessons learned" or "best practices" to CNO (N09F) for inclusion into ORM data bases?	5	0	No lessons learned or best practices submitted.
	Maximum Possible ⇒	100	76.5	**⇐ Program Score**
	ORM Program Level ⇒	**O3**	**77%**	**Fair**
	Additional Comments, Lessons Learned or Best Practices			