

Name of Form:

Record of Ballot Distribution.

Section Reference:

Section 51.007, Texas Election Code.

Purpose:

Public record.

Number of Copies Required:

One per election.

Completed by:

Authority responsible for distributing ballots.

Filing Date:

After packaging ballots and prior to delivery.

Filed with:

Preserved by authority completing record.

Comments:

Record to be preserved for the period for preserving the precinct election records.

A specimen ballot is an official ballot which is removed and mutilated by marking "specimen ballot" and marking out "Official Ballot." One specimen ballot is required for each ballot format used in each election. The specimen ballot is available to public inspection, but may not be reproduced.

If ballots are reprinted to correct a mistake and some of the original ballots have been used, complete a record of ballot distribution form for the original set of ballots and start another record of ballot distribution for the new set of ballots. In addition, a record of ballot destruction must also be completed and attached to the record of ballot distribution.

Sample ballots are also required for all elections; however, they do not need to be recorded on the ballot distribution form.

Current form is 03/07.

RECORD OF BALLOT DISTRIBUTION

I, _____, the authority responsible for distributing the election supplies, do hereby affirm the following ballots were delivered to the precincts for the _____ election to be held on _____.
(date)

PRECINCT NUMBER	NUMBER OF BALLOTS	SERIAL RANGE OF BALLOTS

I further affirm the following is an accurate record of ballots delivered to the early voting clerk.

SERIAL RANGE OF EACH BALLOT STYLE			
From	Through	From	Through

The following is a correct record of the re-distribution of ballots or distribution of reserve ballots used in this election.

PRECINCT NUMBER	NUMBER OF BALLOTS	SERIAL RANGE OF BALLOTS

The following official ballots were used for specimen ballots.

Ballot Number	Precincts Contained in the Ballot Format

Signature of Authority