

Name of Form:

Registration of Printers/Vendors.

Section Reference:

Section 51.013, Texas Election Code.

Purpose:

Identify Printers/Vendors involved in the primary and November general elections.

Number of Copies Required:

One.

Completed by:

Printing Company/Voting System Vendor.

Filing Date:

Not later than 60th day before each primary and general election for state and county offices.

Filed with:

Secretary of State.

Comments:

The printer/vendor shall file supplemental reports if he obtains additional clients after the original report is filed.

Registration is not required to print or program ballots and election supplies for city, school, and other political subdivision elections.

Current form is 3/07.

REGISTRATION OF PRINTERS/VENDORS

Name of company: _____

Mailing address: _____

City, State, Zip: _____

County in which business is located: _____

Date of registration: _____

Name of company contact ¹: _____

Telephone number of company contact: () _____

Names and telephone numbers of sales representatives:

(If you have more than four sales representatives, attach additional list of sales representatives.)

Type(s) of materials you will print (check as many as appropriate):

- | | |
|--|--|
| 1. <input type="checkbox"/> Paper ballots | 3. <input type="checkbox"/> Election supply kits |
| 2. <input type="checkbox"/> Optical scan ballots | 4. <input type="checkbox"/> Other (brief description including Ballot Now, Ballot on Demand, Programming of DRE's) |

Signature of Company Contact

See reverse side for instructions. See next page for registration of customers.

¹ Give the name of the person who is actually in charge of the printing of ballots or the forms, and who will serve as the contact person between the printing company and the Secretary of State.

REGISTRATION OF CUSTOMERS

Name of printing company: _____

Date: _____

(check one.)

- Original registration for customer
- Supplemental registration for customer ²

Name of customer (political subdivision) you sell to (include separate registration page for each customer i.e., county Democratic party, county Republican party, or the county):

Identify county (and party):

Name of customer contact: _____

Type of election: Primary Runoff General

Type of printing (check as appropriate) ³

A. BALLOTS (check appropriate type of ballot):

- 1. Paper ballots 2. Optical scan ballots 3. Other: Ballot Now, Ballot on Demand, Programming of DRE's

B. ELECTION FORMS (brief description):

C. OTHER (brief description):

² If any information should change or additional services are provided after the original registration has been filed for a particular customer, indicate that this is a supplemental registration.

³ If you are registering for a primary election, and the services will be different between the first primary and the runoff, indicate the election at which the service will be provided. For example, you may be printing Optical Scan Ballots for the first primary and paper ballots for the runoff election. You will check both numbers 1 and 2 and indicate to which election each pertains.

INSTRUCTIONS FOR REGISTRATION

DO NOT register with the Secretary of State if you only print ballots for city, school, or other types of elections other than the primary elections or November general elections for state and county officers.

REGISTRATION IS NOT FOR A BID LIST. The name of the printing company will be filed and information regarding the printing for the primary or general election will be mailed to you, as necessary.

The Texas Election Code requires you to register your printing company with the Secretary of State at least 60 days before each election at which you will be printing ballots or forms for the primary and/or general election for state and county officers.

If you do not have any contracts to print ballots or forms 60 days before the Republican or Democratic party in a primary election or for a county in the November general election, you may register with the Secretary of State without any customers. Once you secure a contract or order, you must immediately notify the Secretary of State of the name of the customer and the type of work you will be doing for that customer.

If you have your customer list on a computer, you may submit a computer printout in lieu of this form, as long as the printout contains the required information.

Mail registration forms to Secretary of State, Elections Division, P.O. Box 12060, Austin, TX 78711.