

Name of Form:

Sample of Certificate of Qualification of County and Precinct Officers.

Section Reference:

Section 601.006, Texas Government Code.

Purpose:

To commission county and precinct officers.

Number of Copies Required:

Two.

Completed by:

County Clerk.

Filing Date:

Immediately after January 1 following the General Election.

Filed with:

Secretary of State.

Comments:

Only applicable for elected or appointed officers for the state and county.

The Secretary of State will mail the form with appropriate offices filled in to each county clerk before January 1.

The county clerk performs this duty in counties that have Elections Administrators.

GENERAL ELECTION-NOVEMBER, _____ CERTIFICATE OF QUALIFICATION OF COUNTY AND PRECINCT OFFICERS

INSTRUCTIONS

Before taking office, persons elected or appointed to any office qualify to hold the office when they take and sign the appropriate oath of office in Article 16, Section 1, Texas Constitution. Each person must also file the statement of officer with the local authority prior to assuming the duties of office. If a bond is required for such office, the bond is filed with the oath. Section 604.001, Government Code.

Persons elected to regular terms of office take office on the first day of January following their election, or as soon thereafter as possible. Section 601.003, Texas Government Code.

The County Clerk certifies the names and dates of qualification of county and precinct officers to the Secretary of State for issuance of commissions. Section 601.006, Texas Government Code.

Please be sure to sign the certification on the reverse side and place your seal as appropriate.

THE STATE OF TEXAS
 COUNTY OF _____

I, _____, County Clerk of said county, do hereby certify that at the General Election held on the ____ day of November, _____, the following named persons were elected to the respective offices, and duly qualified on the date set opposite their names.

Name	Office Title	Qualification Date	Office Address City, Zip
	County Judge		
	Judge, County Court at Law # ____		
	Judge, County Court at Law # ____		
	Judge, County Criminal Court # ____		
	Judge, County Criminal Court # ____		
	Judge, County Probate Court # ____		
	Judge, County Probate Court # ____		
	County Attorney		
	District Clerk		
	District and County Clerk		
	County Clerk		
	Sheriff		
	Sheriff/Tax Assessor-Collector		
	Tax Assessor-Collector		
	County Treasurer		
	County School Trustee		
	County Surveyor		
	Inspector of Hides and Animals		
	County Commissioner, Prec. 1		
	County Commissioner, Prec. 2		
	County Commissioner, Prec. 3		
	County Commissioner, Prec. 4		

Name	Office Title	Qualification Date	Office Address City, Zip
	Justice of the Peace, Prec. ____		
	Justice of the Peace, Prec. ____		
	Justice of the Peace, Prec. ____		
	Justice of the Peace, Prec. ____		
	Justice of the Peace, Prec. ____, Pl. 1		
	Justice of the Peace, Prec. ____, Pl. 1		
	Justice of the Peace, Prec. ____, Pl. 2		
	Justice of the Peace, Prec. ____, Pl. 2		
	Constable, Prec. ____		
	Constable, Prec. ____		
	Constable, Prec. ____		
	Constable, Prec. ____		
	Public Weigher		

The following persons were elected to UNEXPIRED TERMS to the respective offices set opposite their names:

WITNESS my hand and official seal, this the ____ day of _____, 20 ____.

County Clerk

Mailing Address City Zip
_____ COUNTY, TEXAS

(SEAL)

Telephone Number: _____

E-Mail address: _____

By: _____ Deputy