

**Rebecca Klein**  
Chairman

**Brett A. Perlman**  
Commissioner

**Julie Parsley**  
Commissioner

**W. Lane Lanford**  
Executive Director



## *Public Utility Commission of Texas*

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**To:** Interested Parties

**From:** Lauren Clark, Retail Market Oversight, Electric Division

**Date:** October 31, 2003

**Re:** Project No. 27711, *Modifications to Electric Low-income Discount Rules*  
Draft of the Low-income Discount Guide  
Strawman Proposal for Adoption of Amendments to §25.451, §25.454 and §25.457

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The following items are being filed for your review:

- Draft of the Low-income Discount Guide
- Strawman Proposal for Adoption of Amendments to §25.451, §25.454 and §25.457

Please review both documents prior to the November 7, 2003 workshop on the Low-income Discount Guide. Please come to the workshop prepared to discuss a potential schedule for the Guide, improvements that should be made to the Guide, the input and approval process for the Guide and questions on the relation of the Guide to Substantive Rules §25.451, §25.454 and §25.457.

Staff is providing the Strawman Proposal for Adoption of Amendments to §25.451, §25.454 and §25.457 so that parties can review the changes that are being considered by Staff in response to comments filed in Project Number 27711, *Modifications to Electric Low-income Discount Rules*, and so that parties can review the proposed changes in correlation to the Guide.

All comments on the Draft of the Low-income Discount Guide and the Strawman Proposal for Adoption of Amendments to §25.451, §25.454 and §25.457 should be filed in Central Records by 3:00 p.m. Wednesday, November 12, 2003.