

# STANDARD MUNICIPAL REGISTRATION FORM *for* Retail Electric Providers

Registration form may be obtained from the Commission's Central Records Division or downloaded from Commission website at <http://www.puc.state.tx.us>. Information may be inserted electronically to expand the reply spaces as necessary.

## FILING INSTRUCTIONS

Registration Form and Registration Fee should be submitted to:

City of [CITY NAME]  
Attn: [REGISTRATION CONTACT]  
[ADDRESS]  
[CITY], TX [ZIP CODE]  
Telephone: [AREA CODE + 7-DIGITS]  
Facsimile: [AREA CODE + 7-DIGITS]  
Email: [CONTACT EMAIL ADDRESS]

A complete submission of the Registration Form consists of a properly completed form signed by an authorized representative and payment of Registration Fee, in accordance with PUC SUBST. R. § 25.113

Legal Name of Retail Electric Provider  
*(Must include all trade or commercial names)*

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PUC Certificate Number

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Texas Business Address

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Mailing Address

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Principal Place of Business

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Texas Regulatory Contact Information:

Name

Physical Address

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Telephone Number

( )

Fax Number

( )

E-mail Address

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Agent for Service of Process Contact Information  
(if different from above)

Name

Physical Address

Telephone Number

Fax Number

E-mail Address

Customer Service Toll-Free Number

If no toll-free number is available, provide the following:

Customer Service Contact Name

Title

Telephone Number

Types of Electricity Customer Classes Registrant  
Intends to Serve Within This Municipality

I am an authorized representative of the registering party, which is a **certificated retail electric provider**.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Name of Registering Party

\_\_\_\_\_  
Date