

# APPLICATION FOR A NEW BIRTH CERTIFICATE BASED ON PARENTAGE

This form is used to **ADD, REMOVE, or REPLACE** information regarding the **father and/or mother** listed on the original birth certificate according to an establishment of **PATERNITY** or a **COURT ORDER**.

**Child's original birth information:** Type or Print in Blue/Black Ink

Full name of child as registered at birth \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_, Texas  
month day year city  
Father's name: \_\_\_\_\_ Mother's full maiden name: \_\_\_\_\_

We/I hereby request a new birth certificate be filed as evidenced by:

**PLEASE CHECK ONE OF THE FOLLOWING:**

- Attached** certified copy of court decree (must send all pages of the court order) **OR**
- Acknowledgment of Paternity (**Date form was faxed to Vital Statistics or signed before a certified entity:** \_\_\_\_\_) **OR**
- Attached** certified copy of the **BIOLOGICAL** parents' marriage license

**INFORMATION TO BE PLACED ON NEW BIRTH CERTIFICATE:**

FULL NEW NAME OF CHILD (may require a court order): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
First Middle Last

Father's Name: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_  
First Middle Last month day year State or Foreign Country

Mother's Full Maiden Name: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_  
First Middle Maiden month day year State or Foreign Country

**WARNING: The Penalty for knowingly making a false statement in this form can be 2-10 years in prison and a fine of up to \$10,000. (Texas Health and Safety Code, Chapter 195).**

\_\_\_\_\_  
Signature of **FATHER** or **Legal Guardian** swearing to this affidavit

\_\_\_\_\_  
Father's address city state zip code

(\_\_\_\_\_) \_\_\_\_\_  
Daytime telephone number

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public, County Clerk, or other person  
authorized to administer oaths

\_\_\_\_\_  
Printed name and title

\_\_\_\_\_  
Signature of **MOTHER** or **Legal Guardian** swearing to this affidavit

\_\_\_\_\_  
Mother's address city state zip code

(\_\_\_\_\_) \_\_\_\_\_  
Daytime telephone number

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public, County Clerk, or other person  
authorized to administer oaths

\_\_\_\_\_  
Printed name and title

## SEE REVERSE SIDE FOR INSTRUCTIONS

- The fee for filing a new birth certificate is \$25.00 An additional fee of \$22.00 must be included for a certified copy of the new birth certificate.

**Mail this completed and NOTARIZED application with either the attached evidence (certified copy of court order/ marriage license), or filed an Acknowledgment of Paternity, and the required fee to:**

TEXAS VITAL STATISTICS  
PO BOX 12040  
AUSTIN TX 78711-2040



**THIS FORM (with an attached court order or marriage license, or a filed Acknowledgment of Paternity in the AOP Registry) MAY BE USED TO:**

- **Add the biological father's name** and information to the birth certificate when the father's information is blank on the original birth certificate. **Evidence needed:** a certified copy of a court order establishing the paternity of the child, OR a filed Acknowledgment of Paternity in the AOP Registry if the biological parents are not married to each other, OR the marriage license of the biological parents if they are now married to each other,
- **Change the name and information of the father** listed on a child's birth certificate to the **biological father's** name and information. This requires a certified copy of a court order OR an Acknowledgment of Paternity signed by all three parties (the biological mother, the biological father, and the father presently listed on the birth certificate) and filed in the Acknowledgment of Paternity Registry.
- **Remove the father or mother's information.** This requires a certified copy of a court order. **Please Note:** A Termination of Parental Rights will not remove a biological parent's information from the birth certificate unless the court order specifically states the biological parent's name and information are to be removed.
- **Substitute the Intended Parents' names** on the birth certificate based on a **gestational agreement.** This requires a certified copy of a court order.

**SPECIAL INSTRUCTIONS:**

- ◆ If a **marriage license** or an **Acknowledgment of Paternity** is being used as evidence, **BOTH** parents must sign the application before a notary public.
- ◆ If a **certified copy of a court order** is being used as evidence to change the birth certificate, only **one** parent is required to sign the application before a notary public.
- ◆ If you are the **father listed** and you are having your name **removed**, a certified copy of a court order is required to make any change to the child's name. You are no longer a qualified applicant to receive a copy of the child's new birth certificate. **Please submit only the \$25.00 filing fee.** You will receive notification when the change is made.
- ◆ A **legal guardian** or the **father listed on the birth certificate** may sign the application before a notary public if a **certified copy of a court order establishing or removing paternity** is presented as evidence with this application.
- ◆ If **one or both parents are deceased**, a court order is required to file a new birth certificate to add the biological father's name and information.
- ◆ If a **birth certificate has previously been changed** based on paternity or a court order, a court order is needed to file a new birth certificate with different information.

**NO CHANGES WILL BE MADE TO A BIRTH CERTIFICATE WITHOUT THE FILING FEE**

The fee to file a new birth certificate based on paternity, removal of a father or mother's information, or a gestational agreement is **\$25.00**. The additional fee for a certified copy of the new birth record is **\$22.00**. If you have any questions, please call (888) 963-7111.