

**City of Lubbock - Traffic Engineering**  
**APPLICATION FOR DAYTIME RESIDENTIAL PARKING PERMIT**

PLEASE PRINT

APPLICANT NAME (LAST, FIRST, INITIAL)		DID YOU HAVE A PERMIT IN THE LAST PERMIT YEAR? (AUG. 1 -JULY 31) <input type="checkbox"/> NO <input type="checkbox"/> YES	
PROPERTY OWNER NAME (IF DIFFERENT THAN ABOVE)		PROPERTY OWNER TELEPHONE NUMBER: (DAY)	PROPERTY OWNER TELEPHONE NUMBER: (EVENING)
ADDRESS OF PROPERTY WHERE PERMITS WILL BE USED			ZIP CODE
ADDRESS OF PROPERTY OWNER (IF DIFFERENT THAN ABOVE)			ZIP CODE
MAKE	MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)
MAKE	MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)
MAKE	MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)
MAKE	MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)
MAKE	MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)
Do you want to receive a permit renewal notice? Mark YES only if you will be at your current address after July 1st. <input type="checkbox"/> NO <input type="checkbox"/> YES			
<b>I HAVE READ AND UNDERSTAND THE PROVISIONS STATED ON THE REVERSE SIDE OF THIS APPLICATION.</b>			
SIGNED _____		DATE _____	
IF APPLYING BY MAIL, RETURN APPLICATION FORM TO: CITY OF LUBBOCK - TRAFFIC ENGINEERING, PO BOX 2000, LUBBOCK, TX 79457			

\*\*\*\* FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE \*\*\*\*

PERMIT APPLICATION						
APPLICATION FILING DATE					RECEIPT NUMBER	
AREA	FEE \$	INITIALS	AFFIDAVIT(S): <input type="checkbox"/> DL <input type="checkbox"/> INS <input type="checkbox"/> UTILITY <input type="checkbox"/> RENEWAL	PERMIT # (S)	GUEST PERMIT # (S)	
CHANGES TO PERMIT INFORMATION (Enter only those items which have changed since renewal.)						
MAKE		MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)		
MAKE		MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)		
MAKE		MODEL	COLOR/YEAR	LICENSE PLATE # (OR VIN IF NO PLATE)		
REPLACEMENT PERMITS						
DATE REPLACEMENT ISSUED	PERMIT RETURNED? <input type="checkbox"/> yes <input type="checkbox"/> no	RENEWAL NOTICE? <input type="checkbox"/> yes <input type="checkbox"/> no	NEW PERMIT NO. (s)			
REASON	<input type="checkbox"/> CHANGE OF ADDRESS		<input type="checkbox"/> DIFFERENT VEHICLE/PLATES		<input type="checkbox"/> OTHER: Specify _____	
REVOCATIONS						
DATE PERMIT REVOKED	EFFECTIVE 1 YEAR <input type="checkbox"/> yes <input type="checkbox"/> no	REASON & INITIALS <input type="checkbox"/> MOVED <input type="checkbox"/> OTHER: Specify _____				
COMMENTS						

SECTION 1-4. GENERAL PENALTY; CONTINUING VIOLATIONS; NUISANCES.

(a) Whenever in this Code or in any ordinance of the city an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or whenever in said code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such provision of this Code or any such ordinance shall be punished by such fine as is provided by the general laws of the State of Texas for the municipal courts; provided, however, that no penalty shall be greater or less than the penalty provided for the same or a similar offense under the laws of the state. Each day any violation of this Code or any ordinance is committed shall constitute a separate offense.

(b) Unless otherwise provided, any person charged with the violation of any section of this Code or any ordinance of the city, as provided in subsection (a), shall be issued a citation to appear before the municipal court to answer such complaint and it shall be unlawful and an offense for any person to disobey such citation.

(c) Upon the signing of a promise to appear in municipal court, by the person charged, no arrest shall be made but the person charged shall be held accountable for his written promise to appear.

(d) Any person willfully violating his written promise to appear in municipal court, as directed on a violation as stated above, shall be guilty of a misdemeanor regardless of disposition of the charge upon which he was originally arrested and upon conviction shall be punished by a fine not to exceed two hundred dollars (\$200.00).

Sec. 16-199. OFFENSES; PERMIT REVOCATION; APPEAL; TOWING.

(a) A person commits an offense if he:

- (1) stops, stands, or parks a motor vehicle in a resident parking only zone without displaying a valid permit, guest pass or temporary pass on the vehicle as required by this division; or
- (2) falsely represents himself as being eligible for a resident parking only permit, submits false documents, or otherwise makes a false statement of a material fact on an application for a permit.

(b) In Addition to the above, the City Manager after an administrative hearing may revoke the resident parking only permit, guest pass or temporary pass of any person who:

- (1) violates Subsection (a) of this section; or
- (2) has one or more outstanding delinquent parking citations issued by the City.

(c) Further, the City, acting through its Police Department, may tow or cause to be towed any unauthorized vehicles parked in designated residential parking only zones during the hours of enforcement of such zone as permitted by Chapter 684 of the Texas Transportation Code.

(d) Permit revocations, towing and any other final administrative actions taken pursuant to this Article by City officials may be appealed in writing within ten (10) days of the date of the action to the Permit and License Appeal Board of the City of Lubbock in accordance with the provisions of Chapter 2 of this Code of Ordinances.

SECTION 2. That violation of any provision of this Ordinance shall be deemed a misdemeanor punishable as provided by Section 1-4 of the Code of Ordinances of the City of Lubbock.

Full text of residential parking ordinance is available at <http://www.ci.lubbock.tx.us/general/orddisclaimer.asp> Relevant section is Chapter 16, Article VII.