

**2008-2009**  
**COMMUNITY DEVELOPMENT**  
**PROJECT GUIDE**

*ON THE  
ROAD  
TO A  
BETTER  
BRIGHTER  
LUBBOCK*



**Community Development**

**1625 13<sup>th</sup> St. Room 107  
Lubbock, Tx 79401  
806.775.2301**

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# LEADERSHIP

## City of Lubbock

<b>Mayor:</b>	<b>Tom Martin</b>	775-2010
<b>District 1:</b>	Linda DeLeon	775-2027
<b>District 2:</b>	Floyd Price	775-2007
<b>District 3:</b>	Todd Klein	775-2023
<b>District 4:</b>	Paul Bean	775-2008
<b>District 5:</b>	John Leonard	775-2011
<b>District 6:</b>	Jim Gilbreath	775-2031

**Executive Assistants:** Elisa Sanchez 775-2010

## COMMUNITY DEVELOPMENT AND SERVICES BOARD

### Officers

Peter Laverty - *Chairperson*

Randy Laycock - *Vice Chairperson*

Veronica Lujan - *Secretary*

### Members

Ruben Albares	Ron McClendon
Julio Gonzales	Royce Newsom
Grace Garza	Joe Phea Jr.
James Gerlt	Billie Russell
Emma Jackson	Mary Strong
Angela Taylor	Jody Jenkins
Jerry Hudson	Kevin McConic



## **HOW DOES THE CITY RECEIVE FEDERAL GRANT FUNDS?**

The City of Lubbock annually receives grant funds according to a formula whereby all cities with populations over 50,000 are issued resources from the U.S. Department of Housing and Urban Development (HUD). The U.S. Congress appropriates funds to HUD for a number of programs including CDBG, ESG, and HOME. As Federal budget appropriations to HUD increase or decrease, so does annual funding to cities. The federal budget process for Lubbock's Community Development (CD) programs begins almost one year in advance of the fiscal year (from October 1 to September 30) and follows the subsequent process:

- HUD notifies the City of expected funding.
- Neighborhood assessments are conducted.
- Applications are solicited and reviewed locally by the Community Development Services Board (CDSB).
- Recommendations are formulated and presented to the Mayor and the City Council.
- Lubbock submits a formal application to HUD for the federal funds allocated to the City.

- The City's application is included in the Consolidated Plan.

## **THE CONSOLIDATED PLAN**

The Consolidated Plan is a 3 to 5-year planning document prepared by the Community Development Department. The plan is developed through a process where feedback is taken from citizens, the Community Development Services Board, and the City and then organized into a Consolidated Plan.

This is done in order to establish a unified vision for community development actions in Lubbock. The plan is a requirement by HUD for all cities with populations over 50,000. The main purpose of the Consolidated Plan is to enable communities to offer assistance to low and moderate-income families and to provide a decent, safe, and suitable living environment for them.



# CITY OF LUBBOCK'S COMMUNITY DEVELOPMENT DEPARTMENT

## LOCAL GOALS AND OBJECTIVES

The Community Development Department seeks to improve neighborhoods in Lubbock by helping residents secure and maintain a better way of life. The Department also monitors federally funded projects for performance and compliance. Finally, the Department actively develops and implements goals in accordance with its Consolidated Plan and the City Council. This coordination enhances the City's tax base, home-ownership, economic development, and the overall quality of life for the citizens of Lubbock.

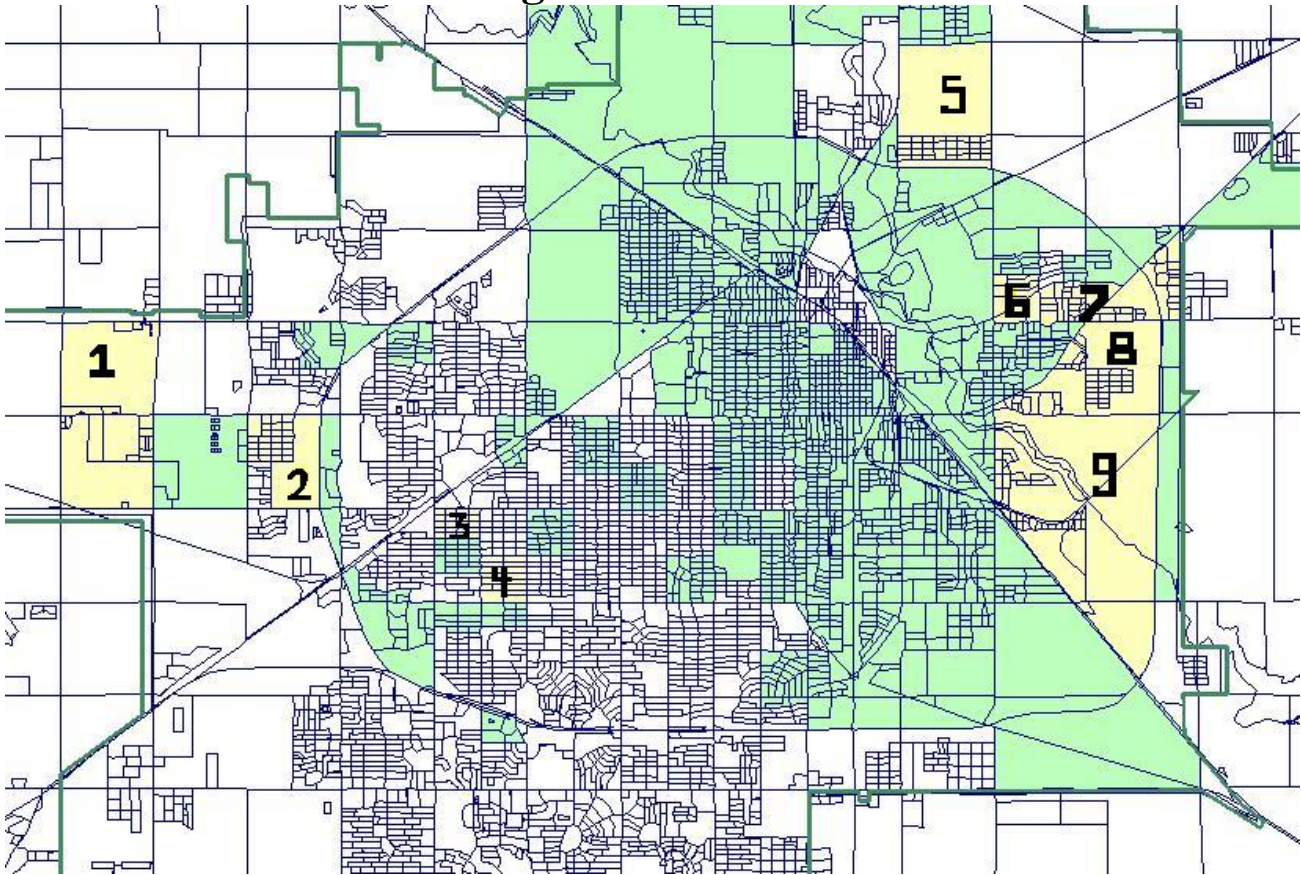
If your organization is interested in applying for federal grant funds, please call the Community Development Office at 775-2301 or pick up more information at the Community Development offices at City Hall, 1625 13th Street Room 107.

## TARGETED AREA

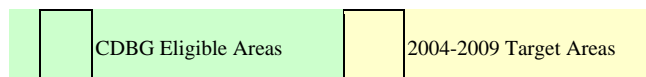
Under the Lubbock City Council's guidance, the Community Development Department takes a concentrated approach to community revitalization. By choosing small areas in which to concentrate programs, success will be realized sooner. HUD considers Block Group areas eligible if over 51 percent of their population is below 80 percent of the median income for the City of Lubbock. Areas, which are eligible under this definition, are considered for targeting. Needs and conditions of all eligible neighborhoods are evaluated in the process. Target areas are chosen through a process that coordinates recommendations of Community Development, Services Board members, neighborhood associations, citizens, and the City Council.



# CDBG Target Areas 2004-2009



Target Area	STREET BORDERS
1	Alcove Ave., 4 <sup>th</sup> St, Upland Ave., 34 <sup>th</sup> St.
2	Milwaukee, 19 <sup>th</sup> St, Loop 289 West, 34 <sup>th</sup> St., Kewanee, 26 <sup>th</sup> St.
3	Slide, 34 <sup>th</sup> St, Utica, 39 <sup>th</sup> St.
4	Utica, 42 <sup>nd</sup> St., Quaker, 50 <sup>th</sup> St.
5	Birch, Kent, Martin Luther King, North Loop 289
6	Martin Luther King, Auburn, Zenith, Parkway
7	Parkway, Idalou Rd, 4 <sup>th</sup> St.
8	Idalou Rd, Loop 289 East, East 19 <sup>th</sup> St.
9	East 19 <sup>th</sup> St., Loop 289 East, Southeast Dr., Martin Luther King Blvd.



# FISCAL YEAR 2008-2009 FUNDED PROGRAMS COMMUNITY DEVELOPMENT BLOCK GRANT

## PUBLIC SERVICE

AGENCY	DESCRIPTION OF SERVICE	AMOUNT
BOYS AND GIRL'S CLUB	SUMMER PROGRAM	\$ 13,500
CITIBUS	PARATRANSIT SERVICES	200,000
COL-PARKS & REC	SUMMER SATELLITE	34,757
COMMUNITIES IN SCHOOLS	PATH TO EXPANSION	10,860
WORKSOURCE*	DIRECT CHILD CARE ASSISTANCE*	21,610
YWCA	CHILD CARE SERVICES	44,210
YWCA	CHALLENGER ED	17,255

**TOTAL: \$342,192**

\*NOTE A: WORKSOURCE CHILDCARE ASSISTANCE GRANT DISTRIBUTION

CHRISTIAN WOMEN'S JOB CORP	\$ 6,790
CATHOLIC FAMILY SERVICES	2,935
EARLY LEARNING CENTER	11,885

**TOTAL: \$ 21,610**

## CDBG - OTHER

AGENCY	DESCRIPTION OF SERVICE	AMOUNT
COL-CODES	PROPERTY MAINTENANCE INSPECTION	\$ 213,793
COL-CD	STREET PAVING-EAST LUBBOCK	150,000
COL-HOUSING	HOUSING REHAB REVOLVING LOAN	125,000
COL-HOUSING	BARRIER FREE	25,000
COL-HOUSING	EMERGENCY REPAIR	192,024
COL-HOUSING	HEEELP	152,017
COL-CD	108 PAYMENT	100,000
COL-CD	HOUSING DIRECT DELIVERY	650,002
COL-CD	INDIRECT COSTS	69,806
COL-CD	ADMINISTRATION	386,450

**TOTAL: \$2,064,092**

**TOTAL CDBG FUNDS: \$2,406,284**



## HOME

AGENCY	DESCRIPTION OF SERVICE	AMOUNT
COMMUNITY HOUSING RESOURCE BOARD	CHDO OPERATIONS	\$ 50,000
COMMUNITY HOUSING RESOURCE BOARD	LEASE-PURCHASE XIII	169,807
HABITAT FOR HUMANITY	NEW HOMES	90,000
CITY OF LUBBOCK CD	AMERICAN DREAM DOWN PAYMENT INITIATIVE	10,146
CD HOUSING	NEW CONSTRUCTION	180,000
CD HOUSING	HOUSING REHAB/RECON	696,988
CITY OF LUBBOCK CD	ADMINISTRATION/DIRECT DELIVERY	113,205

**TOTAL: \$1,360,146**

## EMERGENCY SHELTER GRANT

AGENCY	DESCRIPTION OF SERVICE	AMOUNT
ALCOHOLIC RECOVERY CENTER	OPERATIONS	\$ 12,265
FAMILY PROMISE LUBBOCK	OPERATIONS	12,265
SALVATION ARMY	ESSENTIAL SERVICES (\$15,000) HOMELESS PREVENTION (\$15,000) OPERATIONS (\$12,264)	42,264
VANDELIA CHURCH OF CHRIST	HOMELESS PREVENTION	15,000
WOMEN'S PROTECTIVE SERVICES	ESSENTIAL SERVICES	15,000
ADMINISTRATION	(5% CAP)	5,094

**TOTAL: \$ 101,888**

## TOTAL FOR ALL PROGRAMS

**\$3,868,318**

<b>CDBG</b>	
<b>FORMULA FUNDING</b>	<b>\$2,281,284</b>
<b>PROGRAM INCOME</b>	<b><u>125,000</u></b>
<b>TOTAL CDBG</b>	<b>\$2,406,284</b>
<hr/>	
<b>HOME</b>	
<b>FORMULA FUNDING</b>	<b>\$1,132,049</b>
<b>PROGRAM INCOME</b>	<b>217,951</b>
<b>ADDI</b>	<b><u>10,146</u></b>
<b>TOTAL HOME</b>	<b>\$1,360,146</b>
<b>ESG FORMULA FUNDING</b>	<b>\$101,888</b>

**TOTAL ALL FUNDING SOURCES:**

**\$3,868,318**





## **EAST LUBBOCK STREET PAVING**

North & East Lubbock Street Paving received **\$150,000** to repave streets in the aforementioned areas. This project will provide paved street improvements in CDBG-eligible areas. The Streets are prioritized according to the number of houses served.

## **CITY OF LUBBOCK CD- BARRIER FREE PROGRAM**

This year, the Barrier Free program received **\$25,000**. This program is designed to assist citywide, low-income homeowners in obtaining handicap accessible items within single-family structures. Eligible repairs include building/installing wheelchair ramps; grab bars, accessible showers, handicap toilets, sinks/faucets and widening of doors.

## **EMERGENCY REPAIR PROGRAM**

The Emergency Repair program received **\$192,024** this year. This is a grant program

designed to assist citywide, low-income homeowners in specific areas of repair determined to be of eminent threat. These specific areas include waterlines, sewer lines/private water disposal, gas lines, water heaters, heaters (seasonal), electrical systems and other health and safety issues as may be referred by the Housing Inspectors or other City Departments.

## **CITY OF LUBBOCK CD-HEEELP**

HEEELP received **\$152,017** for its program this year. The main purpose of this program is to improve neighborhoods by helping low to moderate-income families and individuals within the city limits by making limited exterior repairs and/or to provide energy efficient improvements to the home. This program generates income, which is returned to the program for future use.

## **CODES DEPARTMENT-PROPERTY MAINTENANCE INSPECTION**

This project received **\$213,793** this year to provide additional enforcement in property maintenance inspection in CDBG eligible areas only.



## **DIRECT DELIVERY COST FOR HOUSING –CD**

**\$650,002**

This budget supports the direct delivery service associated with providing affordable housing. The staff of the Housing Department performs all reporting, outreach, application intake, screening, inspection, and rehabilitation management for the housing related programs.

## **CDGB PROGRAM ADMINISTRATION**

### **OVERSIGHT & MONITORING – COMMUNITY DEVELOPMENT**

**ADMINISTRATION \$386,450**

**INDIRECT COST \$ 69,806**

**\$456,256**

This budget is for the general oversight, monitoring, and administration of the Community Development Block Grant Program. The department maintains compliance with all federal, state, and local requirements associated with these programs; conducts training, technical assistance and monitors the performance of sub-recipients who receive money; and prepares all materials regarding these grants.

The project fund supports services provided by internal city departments regarding any of the above-mentioned grants. The costs are determined in accordance with cost allocation procedures approved by HUD.

### **ADMINISTRATION/INDIRECT COSTS (COMBINED) SUBTOTAL**

**\$456,256**



### **CDBG -OTHER SUBTOTAL:**

**\$2,064,092**



# PUBLIC SERVICE ACTIVITIES

## BOYS & GIRLS CLUB- SUMMER DAY CAMPS

This year's funding for this program was **\$13,500**. The funds will provide assistance to low-mod income children to participate in summer day camps. The camps provide a safe, fun, and educational site for the children.



## COMMUNITIES IN SCHOOLS- PATH TO EXPANSION

The funding for this program this year was **\$10,860**. This is a year-round, in school prevention and intervention program that uses case management and a multidisciplinary approach to help at-risk students with academics, behavior and attendance. The funds for administrative personnel and promotion of the

program will help to expand the use of resources and provide more direct services to more at-risk students.



## CITY OF LUBBOCK-SUMMER SATELLITE

This year, the funding for this program was **\$34,757**. The program is designed to provide a positive, safe and supervised environment for youth to participate in various recreational activities and field trips, which will benefit participants by fostering positive growth and improving social skills while serving to deter high-risk behaviors. The program will serve the CD eligible areas.



# PUBLIC SERVICE ACTIVITIES (CONTINUED)

## CHILDCARE

### WORK SOURCE-DIRECT CHILDCARE ASSISTANCE

This year, WorkSource received **\$23,515** for childcare assistance. The Local Initiatives Program matches secured local contributions to draw down unmatched Federal childcare funds at a 61.17% rate, thus increasing the number of low-income children that can be served in the city of Lubbock.

### YWCA-CHILDCARE

YWCA received **\$44,210** this year for childcare. The YWCA Childcare Scholarship Program will provide partial funding for childcare after school care and summer care for school-age children of income eligible working families. Parents will be required to pay a percentage of the childcare fee.



## TRANSPORTATION

### CITIBUS- PARATRANSIT ASSISTANCE

The Paratransit Program received **\$200,000** for its assistance program this year. This program will provide funds to the demand response program that provides transportation to the disabled. These funds will assist income eligible people who use the service.



## EDUCATION

### YWCA- CHALLENGER ED PROGRAM

The YWCA Challenger Ed Program was given **\$17,255** this year. The program will provide educational and recreational activities for emotional disturbed children who have severe behavior problems. By intervening in the lives of these troubled children at an early age, the program seeks to prevent school dropout, involvement in gangs and delinquent activities, and drug abuse.

**CDBG PUBLIC SERVICE SUBTOTAL: \$342,192**



## HOME PROJECTS

### CITY OF LUBBOCK CD-HOUSING REHAB/RECONSTRUCTION

This year, Lubbock's CD Rehab/Recon received **\$635,000** for new construction. The Housing Rehab/Recon Program assists qualifying very low, low, and moderate-income homeowners in target areas whose homes cannot be rehabilitated with a combination payback and forgivable loan to demolish the old home and for a new home to be constructed on the same site.

Temporary relocation services are provided under the City of Lubbock's

Optional Relocation Policy during the demolition and construction.

### CITY OF LUBBOCK CD-NEW CONSTRUCTION

The Community Development Department received **\$180,000** to focus on New Construction this year. The New Construction Program is designed to build quality affordable housing in the targeted corridor areas and/or in CD eligible areas by providing infill of newly constructed houses on vacant lots.



**DURING CONSTRUCTION**

### COMMUNITY HOUSING RESOURCE BOARD (CHRB)-OPERATIONS

The CHRB received **\$50,000** this year for operations. This project proposes to finance operating expenses for this Community Housing Development Organization (CHDO). These funds will enhance the CHDO's ability to carryout the management of an eight-unit apartment complex; administer the lease/purchase programs, new construction projects, and new construction elderly housing.



## HOME PROJECTS (CONTINUED)

### COMMUNITY HOUSING RESOURCE BOARD-LEASE PURCHASE

This year, the CHRB received **\$169,807** for lease purchase projects. This applicant proposed to purchase existing single-family homes, rehabilitate them and then lease them to prospective homebuyers who may not be ready to buy a home. Participants must be income eligible. The proceeds from the sale of these homes will be reused to purchase more homes.

### CITY OF LUBBOCK CD- AMERICAN DREAM DOWN-PAYMENT INITIATIVE (ADDI)

The ADDI program received **\$10,146** this year. This program will assist first-time homebuyers with down-payment funds for areas of presumed affordability.



### HABITAT FOR HUMANITY \$90,000

This program will assist in building simple, decent new homes for eligible families in need. Habitat for Humanity builds homes and sells them to selected low to very low income families based on need, ability to pay and willingness to partner..

### ADMINISTRATION /DIRECT DELIVERY **\$113,205**

This budget is for the general oversight, monitoring, and administration of the HOME Investment Partnership Program. The department maintains compliance with all federal, state, and local requirements associated with these programs; conducts training, technical assistance and monitors the performance of sub-recipients who receive money; and prepares all materials regarding these grants.

**HOME TOTAL**

**\$1,360,146**



# EMERGENCY SHELTER GRANT

## ALCOHOL RECOVERY CENTER-OPERATIONS

The Alcohol Recovery Center received **\$12,265** this year to provide funds to operate the shelter located at 608 17<sup>th</sup> Street. Specifically, it will assist with the facility's utilities and telephone bill. The facility will serve men who are recovering from some type of substance abuse.

## FAMILY PROMISE LUBBOCK-OPERATIONS

Family Promise Lubbock received **\$12,265** this year for operations. This project will assist Family Promise with operational expenses of their facility located at 1309 15<sup>th</sup> Street. The day center provides shelter for homeless individuals while local churches provide sleeping quarters on a rotating basis.



## SALVATION ARMY-OPERATIONS, HOMELESS PREVENTION, AND ESSENTIAL SERVICES



This year, the Salvation Army received **\$42,264** to help conduct all associated business. Operations will provide shelter-operating funds for the Salvation Army. This facility serves men, women and families in need of various services. In addition, ESG will allocate funds that are to be utilized for homeless prevention activities. Specifically they will provide mortgage, rent, and utility assistance to individuals and families who experienced a recent loss of income. ESG will also provide salaries for Essential Services Intake Case Workers who provide a variety of services to residential clients that are homeless.

## EMERGENCY SHELTER GRANT (CONTINUED)

### VANDELIA CHURCH-HOMELESS PREVENTION

This year, the Vandelia Church received **\$15,000** for homeless prevention. The project will provide utility and rent assistance to individuals and families who have

experienced a recent loss of income. The assistance is in order to prevent a homeless situation.

### WOMEN'S PROTECTIVE SERVICES-ESSENTIAL SERVICES

This year, WPS received **\$15,000** for essential services. The Essential Services Program is to provide support services and referrals for the purpose of assisting women, children and families of domestic violence to become and remain self-sufficient and free

from violence. The objective is to provide basic client needs for independent living by providing healthcare, job readiness and job placement, mentoring, education, transportation, and referral to community resources and services.

## ESG PROGRAM INFORMATION OVERSIGHT & MONITORING - COMMUNITY DEVELOPMENT

### ADMINISTRATION

**\$5,094**

This budget is for the general oversight, monitoring, and administration of the Emergency Shelter Grant Program. The department maintains compliance with all federal, state, and local requirements associated with these programs; conducts training, technical assistance and monitors the performance of sub-recipients who receive money; and prepares all materials regarding these grants.

**ESG TOTAL: \$101,888**

