

RESIDENTIAL (1&2 Family) CONSTRUCTION PERMIT APPLICATION

(New Construction, Additions & Remodels)
City Of Lubbock
Building Inspection Department

Project Information:

Project Street Address: _____
 Property Legal Description: Lot: _____ Block: _____ Subdivision: _____
 Builder: _____ Phone #: _____
 Builder Address: _____ City/State: _____ Zip: _____
 Authorized Contact Person: _____ Phone#: _____

Application for:

- | | |
|---------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> New One Family Dwelling | <input type="checkbox"/> Addition |
| <input type="checkbox"/> New 2 Family Dwelling (Duplex) | <input type="checkbox"/> Remodel/Alteration |
| <input type="checkbox"/> New Townhouse | <input type="checkbox"/> Accessory Building |
| <input type="checkbox"/> New Garden Home | <input type="checkbox"/> Other (Specify) _____ |

**Date & Time Received
(Office Use Only)**

TRCC REGISTRATION# (Where Applicable) _____

Project square footage and valuation information:

Gross Building Floor Area Under Roof (Sq. Ft.) (Include combined area if a two family dwelling)	Heated & Cooled? (Y/N), If Yes, enter in Living Area Column	Living Area (Sq. Ft.)	Market Value
Basement			(A) Value of Improvements: \$ _____
First Floor			
Garage	No		(B) Value of Lot: \$ _____
Second Floor			
Roofed Porches/Patios	No		
Other			
Total Area:		Total Living Area for reporting & permitting purposes:	Total Market Value (A + B): \$ _____ (This amount reported to outside agencies)

Misc. Building Information (New Construction Only- Check all that apply; Review keyed notes in parentheses):

All Electric Gas-fired heating Gas-fired water heater Irrigation system included (1) Fence included (2)
 Corner Lot (3) 4' Property-line sidewalk (4) 5' or 6' Curb-back sidewalk (5) Rear-entry garage (6)

IS A TPDES CONSTRUCTION PERMIT REQUIRED? Yes No (See Note 7 on reverse)

(If yes, attach a copy of the Notice of Intent form (NOI))

HAS AN SWP3 BEEN PREPARED FOR THIS SITE? Yes No (See Note 8 on reverse)

(Required for all areas over 1 acre)

By my signature below I certify that I am the legally authorized agent of the owner for purposes of obtaining the permit requested and all subsequent communications and business related thereto. I further certify that all of the information included above and in accompanying documents is true and complete, and that I have read and understand the information on the reverse of this form. I understand that application for a permit and payment of fees does not guarantee approval of a permit, and that if said permit is issued it does not constitute permission to violate any provision of the technical codes governing the work, whether identified pursuant to plan review or not.

 Applicant Signature

 Printed Name

 Date

Building Inspection Department Website address: <http://buildinsp.ci.lubbock.tx.us/>

Submittal Requirements:

Building Contractor Registration (See Separate Application)

Survey Certificate: Prepared by a licensed surveyor (new construction only).

Flood Plain Elevation Certificate: If the survey certificate determines that the project is in a FEMA special flood hazard area, an Elevation Certificate must accompany the survey certificate. The finished floor elevation must be verified when construction is complete, and a second "as built" certificate submitted to the City prior to scheduling of the final inspection.

TCEQ Notice of Intent (NOI) Form (See Notes 7 & 8 below)

Construction Documents (2 complete sets):

- a. **Site Plan;** to scale, showing building footprint (s), all easements, improvements, flatwork, minimum building setbacks and existing & proposed utility locations and tie-ins;
- b. **Floor Plan;** to scale, showing proposed room layout, window and door locations and sizes; *show locations of required wall bracing with notes indicating method of bracing (effective June 1, 2004)*; Also include electrical, plumbing and mechanical information.
- c. **Foundation Plan & details;** to scale, showing dimensions and location of all footings and beams, slab thicknesses, and size and spacing of reinforcement;
- d. **Elevations;** to scale, with all windows, (temp. glass in hazardous locations) doors, chimneys, and other significant architectural features shown;
- e. **Wall Sections** for the following only:
 - a. **(Two family dwellings "duplexes" only)** interior tenant separation walls required to be provided with one hour of fire-resistance;
 - b. **(Town homes only)** party walls required to have two hours of fire-resistance rating;
 - c. **(Garden homes and all others)** exterior walls required to have one hour of fire-resistance due to being closer than 3'0" to an interior property line. Note: Openings are not permitted in exterior walls closer than 3' to the property line.
- f. **Proof of Energy Code Compliance (New Construction):** Demonstrate compliance with the 2000 International Energy Conservation Code through calculations in a tabular format or through submittal of a RESCHECK report. Free download of the software necessary to generate this report is available at the Dep't of Energy website: <http://www.energycodes.gov>.

Deferred Submittals:

Engineered truss system layout and individual truss design diagrams, where applicable (these do not have to be submitted to the office, but must be on-site with the construction documents for purposes of framing inspection); other engineered elements require submittal as well. Ask the plan reviewer for details.

Keyed Notes from Front Page

- 1) Irrigation permit required. Backflow preventer must be inspected and approved by the City as well as certified upon installation and periodically by a licensed backflow protection specialist. Contact Water Utilities for more information
- 2) Separate permit required if 7' or more in height; no fence shall encroach on public right-of-way or the 25' vision clearance triangle at roadway intersections.
- 3) A curb ramp meeting City specifications must be installed and approved prior to final inspection approval; check department web page for applicable specs on construction and ADA/TAS accessibility
- 4) Check department web page for applicable specs on construction and ADA/TAS accessibility; provide 36" clearance around obstacles
- 5) See (4) above; also, minimum 6' width required along thoroughfares; check with Planning Department for street classifications and applicability
- 6) Alley paving must be complete at time of final inspection
- 7) **Determining Stormwater Construction Permit Coverage**

Determine area disturbed by construction site.

Determine if the construction site is part of a larger common plan of development or sale.

Determine the **Total Area** disturbed by the larger common plan of development or sale.

If the **Total Area** disturbed is less than 1 acre, No Stormwater permit is required (must not contribute pollution to Municipal Separate Storm Sewer System)

If the **Total Area** disturbed is greater than or equal to 1 acre but less than 5 acres, Stormwater permit is required through TCEQ

If the **Total Area** disturbed is greater than 5 acres, Stormwater permit is required through TCEQ.

8) SWP3 Preparation and Compliance

- SWP3 must be completed prior to obtaining authorization (submitting NOI)
- SWP3 must be implemented prior to commencing construction activities.
- SWP3 must be updated as necessary to reflect the changing condition of new operators, new areas of responsibilities, and changes in Best Management Practices (BMPs)
- SWP3 must be prepared so that it provides compliance with terms and conditions of TPDES General Permit TXR150000

IMPORTANT: Builder Notice-TRCC Registration:

The rules of the Texas Residential Construction Commission require that you be registered with them, and that each residential dwelling constructed by you also be registered with them by a specified date. All projects involving changes in square footage or remodels of \$20,000 valuation are regulated as well. For more information, contact the West Texas Homebuilder's Association at 798-1616, or visit the TRCC website at <http://www.trcc.state.tx.us/>

Submittal of the above information with a fully completed application is required in order to process the Permit in a timely manner. Omission of any information will cause the review to be delayed until the information is received.

JOB ADDRESS _____

*****DO NOT FILL BELOW THIS POINT*****

LEGAL DESCRIPTION _____

ZONE _____ ZBA # _____ DATE _____

ZONE CONDITIONS _____

DATE PLANS SENT TO ZONING _____ DATE RETURNED _____

ZONING SIGN _____ DATE _____

BUILDING INSPECTION INFORMATION

OCCUPANCY _____ CONST. TYPE _____ SURVEY C. _____

NO. OF STORIES _____ SQFT/STORY _____

UNITS _____ BEDROOMS _____ BATHS _____

CORRIDOR RATING _____ DOOR RATING _____

WALL RATING _____ CEILING RATING _____

EXT. WALL RATING _____ EXT. OPENING RATING _____

AREA SEPARATION WALL RATING _____

FLOOD ZONE? _____ FLOOD ELEV. CERTIFICATE REQ'D _____

MIN. FLOOR ELEVATION – PER TABLE 403.1.7.3, 2003 IRC AMENDMENTS _____

FIRE DEPARTMENT SIGNATURE _____ DATE _____

SPRKINKLERED BUILDING: YES _____ NO _____

TRAFFIC ENG. SIGNATURE _____ DATE _____

STREETS ENG. SIGNATURE _____ DATE _____

WATER UTILITIES ENGINEERING INFORMATION

PRO RATA DUE: WATER _____ SEWER _____ WT \$ _____ ST \$ _____

COMMENTS _____

BUILDING INSPECTION NOTES _____
