

# Project Status Report FY 08-09

## Public Works

Engineering, Streets, Water, Sewer, Water & Wastewater Plants

### FY 2007-2008

#### 1999 Water & Wastewater CIP– Fund 355

##### **Wastewater Treatment Plant Headworks Equipment**

Status: Installation – 100% Complete

Engineer: City Staff

Contractor: N/A

Project Cost: \$737,050

Change Orders: N/A

Completed

##### **Wastewater Treatment Plant Chlorine Contact Basin**

Status: Design - 40% Complete

Contractor: N/A

Project Cost: \$760,000

Change Orders: N/A

Freese and Nichols has been contacted by staff for a response.

Staff discussed with Freese and Nichols multiple issues regarding testing. Freese and Nichols will be re-evaluating their recommendation.

### FY 2008-2009

##### **ORCA GRANT – Rita - Generators**

Status: Construction – 100% complete

Architect/Engineer: Goodwin-Lasiter .

Project Estimate: \$485,000

Disconnects are installed. Staff met with the grant consultant on 4/14/09. We are working on final cost documents. We expect to close the project in July.

### Water Projects 05-06

##### **Hazard Mitigation Grant Program**

Status: Construction - 90% Complete

Engineer: City of Lufkin

Project Estimate: \$1,072,658

All houses have been demolished. Staff is working on updating the paper work to be turned in for payment.

Staff met with the grant consultant on 4/14/09. We are working on final cost documentation.

## **Sewer Projects 09-10**

### **TCDP Sewer Improvement Grant**

Status: Planning - 95% Complete

Contractor: N/A

Project Cost: \$292,920

Change Orders: N/A

Bid opening is scheduled for May 26<sup>th</sup>, 2009.

Bids were opened on May 26<sup>th</sup>. Staff to go to Council to recommend the award of bid.

### **Kit McConnico I/I Project J Old Oleta 8" Main**

Status: Planning - 10% Complete

Contractor: N/A

Project Cost: \$147,440

Change Orders: N/A

The project was approved by Council on May 26<sup>th</sup>. Staff is reviewing the project.

### **Kit McConnico I/I Project K Trunk Main Replacement**

Status: Planning - 10% Complete

Contractor: N/A

Project Cost: \$918,730

Change Orders: N/A

The project was approved by Council on May 26<sup>th</sup>. Staff is reviewing the project.

### **US 59 South Lift Station/line Extension**

Status: Planning - 10% Complete

Contractor: N/A

Project Cost: \$1,100,000

Change Orders: N/A

The project was approved by Council on May 26<sup>th</sup>. Staff is working on the request for proposals.

### **Central I/I Project H Waggoner Service Area**

Status: Planning - 10% Complete

Contractor: N/A

Project Cost: \$710,200

Change Orders: N/A

The project was approved by Council on May 26<sup>th</sup>. Staff is reviewing the project.

### **Central I/I Project I Raguet**

Status: Planning - 10% Complete  
Contractor: N/A

Project Cost: \$1,255,860  
Change Orders: N/A

The project was approved by Council on May 26<sup>th</sup>. Staff is reviewing the project.

## **Waste Water Treatment –Fund 380**

### **Roof Repair**

Status: In Process – 05% Complete  
Architect/Engineer: City

Project Estimate: \$60,000

Bid opening is scheduled for June 2<sup>nd</sup>, 2009.

Bids were opened; there were only two (2) bidders, Carney Roofing and Precision Roofing. The bids were lower than estimated. Staff is working on the documentation to award the contract.

### **Painting of WWTP Buildings**

Status: In Process – 10% Complete  
Architect/Engineer: City

Project Estimate: \$ 19,000

Staff is working on obtaining two more bids.

### **Paint Gravity Thickener**

Status: In Process – 10% Complete  
Architect/Engineer: City

Project Estimate: \$ 30,000

Staff is currently working on contract documents.

### **Paint Final Clarifiers**

Status: In Process – 10% Complete  
Architect/Engineer: City

Project Estimate: \$ 135,000

Staff is currently working on contract documents.

## **Engineering Projects 08-09**

### **Pines Theater - Fund 3006120**

Status: Construction – 05% complete  
Architect/Engineer: Scott and Strong

Project Estimate: \$250,000

Gutters and downspouts are painted and ready for installation. Staff is working on starting the plaster work.

The painter is currently working on the plaster work and painting of the front behind the sign. The painter expects to be complete by June 11<sup>th</sup>. AdFab expects to be finished with the sign by June 26<sup>th</sup>. Childers Glass should be completed with the doors and window trim by June 16<sup>th</sup>. Once the sign is complete, City staff will install the lighted bollards.

### **Sayers Street**

Status: Design – 100% complete  
Architect/Engineer: City

Project Estimate: \$

Complete

### **69 South Annexed Areas**

Status: Design – 100% complete  
Architect/Engineer: City

Project Estimate: \$ 139,120

The design and sizing of the lift station is being considered due to a new annexation. The lift station design is 80% complete and staff is working on obtaining easements.

Bid opening is scheduled for June 11<sup>th</sup>, 2009.

### **Kurth Lake Lodge Repair**

Status: Design – 95% complete  
Architect/Engineer: City

Project Estimate: \$ 30,000

Staff is working on the scope of work. The project has been broken into four parts: roof, siding/beams, painting, and concrete.

### **Morris Frank Girls Softball Restrooms Complex**

Status: Design – 95% complete  
Architect/Engineer: City

Project Estimate: \$ 150,000

Staff met with the building committee on 6/10/09 to go over the build plans. The changes have been made and the project is out for bid. Bid opening is scheduled for June 30<sup>th</sup>.

### **Train Restoration**

Status: Design – 80% complete  
Architect/Engineer: City

Project Estimate: \$ 100,000

Project description and cost has been presented to Council for review.

### **Bridge for Bike trail at Kit McConico Park**

Status: Design – 100% complete  
Architect/Engineer: City

Project Estimate: \$

Complete

### **Toran Sewer Project**

Status: Construction – 80% complete  
Architect/Engineer: City

Project Estimate: \$40,000

City crews are installing sewer line down the back of Mrs. Toran's property.

One of the home owners that had agreed to give the City an easement changed their minds during the construction process. Staff had to obtain a new easement and redesign the sewer. Staff is staking the new section of sewer line. The utility department will be moving back in to complete the job.

## **Sewer Collection**

### **Central I&I Study**

Status: In Progress - 95% Complete  
Contractor: Claunch & Miller, Inc./HDR

Project Cost: \$323,625

All previously requested information has been submitted to the engineers. We are waiting for the final report from them.

### **I&I Study (Remainder of City)**

Status: 99% Complete (City)  
Contractor: Claunch & Miller, Inc. /HDR

Project Cost: \$576,695

All smoke testing has been completed. Waiting on further instructions from engineers.

Claunch & Miller will be here on October 15<sup>th</sup> to set the flow monitors for this area. These will be set and data gathered through January 2008. Once this data is gathered the engineers will be able to complete the report for submittal. Crews are currently smoke testing and are approximately 60% complete. Weather has been a major factor

in slowing the process down. Engineers estimate about another four weeks of work, weather permitting.

We have completed the smoking testing in the West area of the I & I Study. Rain gauges and flow monitors will be set on October 15-16. City crews will assist with gathering data until the first part of December. At that time the devices will be removed and Claunch & Miller/HDR will compile the information for the final report.

Claunch & Miller has installed gauges. They are being read once a week. City crews are continuing with manhole inspections of those that were not found originally. This will be completed the week of November 10<sup>th</sup>. All inspection work has been completed by city crews. Flow Monitors will be removed on December 15 & 16. Claunch & Miller will then proceed with finalizing the report.

### **Ten (10) Lift Station Wireless Scada Controls**

Status: In Progress

Contractor: Tegron

Project Cost: \$25,000

Scada Controls for the Fuller Springs lift station has been completed. The remaining lift stations only need the programming completed and they will be functional. This work is being completed by our own personnel without the assistance of outside PLC programmers. By doing this, we will be able to save a fairly large sum of money.

We will be preparing to set the antenna poles at seven locations for the scada system installations. All materials are here and crews are working to install the equipment into the boxes.

### **608 Randybrook Directional Bore for 8" Sewer 200' long**

Status: Pending

Contractor: N/A

Estimated cost: \$12,000

Moved to Year 2009

Engineering did not find any records of easements. We are currently talking face-to-face about getting an easement to move the line.

### **Oleta Street - Pipeburst 12" Sewer between Broussard & Atkinson**

Status: Pending

Contractor: N/A

Estimated cost: \$38,000

Moved to Year 2008

Need to pipeburst 450 feet of 12" sewer that is 15' deep and it is in an alley easement.

### **Thompson Street Sewer, from dead-end of Glenn to Thompson Street**

Status: [BID \(MAY 26, 2009\)](#)

Contractor: [Duplichain Contractors](#)

Estimated cost: \$73,000

Plans are being finalized by the Engineering Department. We will be ready to get bids on the road bore and material cost by the end of the year.

### **Booker Street Sewer Line**

Status: Pending

Contractor: N/A

Moved to 2008

Estimated cost: \$38,000

We are currently gathering elevation information through Engineering. A grant has been received for this project. The monies for this will be available early 2008.

Waiting on Goodwin-Lasiter to complete the drawings for this area. Once complete, we will bid the project which will be apart of the Dunbar School service area being covered by our grant.

In October, city crews rerouted 341 linear feet of 8" sewer line on Booker St. Two manholes were set and a new service installed for the resident having trouble with sewer backups in his home. This portion of the work can be taken out of the original scope of work that Goodwin-Lasiter was working on.

### **Lift Station Rehabilitation (Lufkin High School)**

Status: **Completed**

Contractor: PSI (Pump Solutions, Inc.)

Estimated cost: \$55,000

The parts for this project have been bid at a cost of \$19,967.00. The supplier of the supplies is PSI (Pump Solutions, Inc.) There is approximately an 8-10 week lead time to get these parts. Once the date for the parts arrival is set, Engineering will bid the installation of the parts. We do not want to do this at this time, because of prices are only good for a 30-day period.

### **Lift Station Rehabilitation (Birdsong St.)**

Status: **Completed**

Contractor: PSI

Estimated cost: \$55,000

The parts for this project have been bid at a cost of \$21,197.00. The supplier of the supplies is PSI (Pump Solutions, Inc.) There is approximately an 8-10 week lead time to get these parts. Once the date for the parts arrival is set, Engineering will bid the installation of the parts. We do not want to do this at this time, because pricing is only good for a 30-day period.

The lid for this lift station has arrived. Contractor should be on site next week. City crews will assist with the cleaning of the lift station and by-pass of the incoming line. Work should take approximately three days.

Contractor to be on site Wednesday, May 13th. City crews will prepare the by-pass prior to the removal of the pumps.

### **Project Review of Water & Sewer Lines**

Status: Pending

Contractor: City Crews

Estimated cost: \$0.00

The Water & Sewer Utilities Division will be working in conjunction with the Street Department to assess the need for water & sewer upgrades along street corridors that are slated to be overlaid with emphasis on those to be done during the coming fiscal year and then those to be done in subsequent years.

### **MAY 2009 MAINTENANCE**

1. Sewer Maintenance Calls - 68
2. Sewer Calls – 105
3. Cleaned 51,900 feet of sewer line
4. Working on maps for H.D.R. (Claunch and Miller)
5. Set 2 manholes on Toran Road
6. 4 point repairs on sewer lines
7. Laid 377 feet of 6" sewer on the Toran Road Sewer Project
8. Rebuilt 2 manholes Tulane and Loop
9. Laid 470 feet of 6" PVC on Sayers Sewer Project
10. T.V.ed 2,776 feet of sewer line
11. Assisted with rebuild of Birdsong Lift Station
12. Made 8" casing bore under Sayers Street
13. Set two new manholes on Sayers Street

### **WATER UTILITIES**

#### **PROPOSED WATERLINE REPLACEMENTS DUE TO AGE OF LINES OR DEAD LINES**

**We will be bringing proposals for replacement of the following waterlines over the course of the new fiscal year:**

1. Denver St.
2. Madison St.



3. John Kolb Rd.
4. Spring Meadow Dr.
5. Garrison Dr.
6. Pinemont Pl.
7. Tower Lane
8. Graham St.
9. Eleanor St./May St. area
10. Everett St.

### **Meter Change-Out Program**

Status: 100% Complete

Contractor: City Crews

City crews have been completing the meter change out program which was begun by National Meter Co. We are currently replacing the larger meters, 2" and above. We have approximately **3** meters left to change out. All meters below 2" have been changed out, retro-fitted or rebuilt. All meters have been changed out; we have approximately 10 meters that will be tested over the next month.

### **MAY MAINTENANCE REPORT** **MAY 1, 2009 THRU JUNE 1, 2009**

Water Taps Received this month – 9

Water Taps Made – 7

Water Taps left to be made – 2

Sewer Taps Received – 1

Sewer Taps Made – 0

Sewer Taps left to be made – 1

Water Leaks Repaired – 41

Meter Leaks Repaired – 16

Line Locates – 12

### **Fire Hydrant Meters**

We currently have **(2)** fire hydrant meters in use.

1 – Zachry Construction – U.S. 59 South Reconstruction

1 – Allen Loggins & Sons – Loop 287 at U.S. 59

### **Automatic Flush Devices**

We currently have **78** automatic flush devices installed and operational.

**AUTOMATIC FLUSHERS**

BURKE – 32                      NORTHWEST – 12                      NORTHEAST - 6  
SOUTHWEST – 8                      SOUTHEAST – 20  
**WATER & SEWER UTILITIES – CODE ENFORCEMENT**

**MAY**

GREASE TRAPS PUMPED - 35  
TOTAL GREASE VOLUME – 32,300 GAL.

CERTIFIED BACKFLOW REPORTS RECEIVED – 96

We have recently implemented the Customer Service Agreement which informs our customers of their responsibility to maintain their water service line to the meter. It addresses issues such as tampering with their meter or service line causing any contamination to the City’s water system and the consequences they could face if they do so. We have also published a FOG (Fats, Oils & Grease) Brochure for the public to inform them of the ramifications of placing these items down the drains. We will be continuing with our visits to the Neighborhood Association meetings during the coming year.

**Street Maintenance/Drainage**

**FY 2007-2008**

**City of Lufkin Bridges**

Status: Complete

Project Estimate \$21,000

A bridge inspection was recently completed by Moehlman Engineering. We will be completing recommendations including the installation of reflectors and signs, making guardrail repairs, correcting erosion, and removing debris.

|            |            |               |                  |              |
|------------|------------|---------------|------------------|--------------|
| California | Copeland   | Crooked Creek | Daniel McCall    | Ellis        |
| Hanks      | Lotus Lane | Moffett       | Palmore          | Pershing     |
| Tulane (2) | Thompson   | Tom Temple    | Kiwanis Park (2) | Turtle Creek |

**FY 2008-2009**

**Waste Water Treatment Plant**

Status: Complete

Project Estimate \$107,100

Existing asphalt pavement is to be resurfaced along with the gravel road around digester #3.

**Fire Station #5**

Status: Complete

Project Estimate \$21,277

Remove existing concrete parking area and reconstruct with asphalt pavement.

**Lane Drive**

Status: 40% Complete

Project Estimate \$10,000

Widen street from Feagin to Mott Drive.

**Fuller Springs**

Status: Complete

Project Estimate \$13,180

Construct turn lane on Fuller Springs at the intersection of Chestnut Drive.

**Bonner Drainage**

Status: 0% Complete

Project Estimate \$42,500

Install new storm drain system to include the following material:

440 Feet – 36” HDPE Pipe

340 Feet – 24” HDPE Pipe

30 Feet – 18” HDPE Pipe

100 Feet – 15” HDPE Pipe

5 – Concrete Boxes

6 – Concrete Safety End Treatments

**Street Reconstruction List Fiscal Year 2008/2009**

**Ward 1**

**Groesbeck**

Status: Complete

Project Estimate \$26,603

Street overlay from Fourth to Chestnut

**Glass**

Status: 0% Complete

Project Estimate \$16,122

Overlay of concrete street from First to Second. Estimate includes glasgrid matting.

**Ellis**

Status: 0% Complete

Project Estimate \$12,857

Overlay of concrete street from Shepherd to railroad tracks. Estimate includes glasgrid matting.

**Hoskins**

Status: 0% Complete

Project Estimate \$7,319

Street overlay from Timberland to First

**Sayers**

Status: Complete

Project Estimate \$26,543

Street overlay from Lakeview to Kurth

**Martin Luther King**

Status: 0% Complete

Project Estimate \$20,464

Street overlay from Abney to city entrance

**Ward 2**

**Fair**

Status: Complete

Project Estimate \$6,741

Street overlay from Wilson to end

**Norwood**

Status: Complete

Project Estimate \$9,209

Street overlay from Banks to Singleton

**Fairy**

Status: Complete

Project Estimate \$9,630

Street overlay from Keltys to Fair

**Lubbock**

Status: Complete

Project Estimate \$31,779

Street overlay from Paul to Knight

**Cairo**

Status: Complete

Project Estimate \$8,932

Street overlay from Richey to end

**Hoskins**

Status: Complete

Project Estimate \$23,534

Street overlay from Timberland to Warren

**Dan**

Status: Complete

Project Estimate \$6,825

Street overlay from Judson to end

**Ward 3**

**Ridgecrest**

Status: Complete

Project Estimate \$9,630

Street overlay from Armory to end

**Ralph**

Status: Complete

Project Estimate \$11,267

Street overlay from Chestnut to Church

**York**

Status: 0% Complete

Project Estimate \$71,504

Street overlay from Tulane to Chestnut. We are currently working on estimates to install storm drains.

**Standley**

Status: Complete

Project Estimate \$3,046

Street overlay from York to Willow Bend

**Ward 4**

**Shirey 1**

Status: 0% Complete

Project Estimate \$5,805

Street reconstruction from Daniel McCall to end. Estimate includes rental of specialized equipment.

**Shirey 2**

Status: 0% Complete

Project Estimate \$27,615

Street reconstruction from Hwy 59S to end. Estimate includes rental of specialized equipment.

**Irving**

Status: Complete

Project Estimate \$9,630

Street overlay from Denman to end

**Peachtree**

Status: Complete

Project Estimate \$20,223

Street overlay from Bartmess to Old Orchard

**Rice Drive**

Status: Complete

Project Estimate \$20,584

Street overlay from Chestnut to end

**Winged Foot**

Status: Complete

Project Estimate \$32,574

Street overlay from Crown Colony to end

**Ward 5**

**Annette**

Status: Complete

Project Estimate \$12,760

Street overlay from end to end

**Epley**

Status: 20% Complete

Project Estimate \$7,800

Street overlay from Copeland to Hanks

**Shadybrook**

Status: 0% Complete

Project Estimate \$8,029

Street overlay from Copeland to cul-de-sac

**Barberry**

Status: 20% Complete

Project Estimate \$8,029

Street overlay from Copeland to cul-de-sac

**Raintree**

Status: Complete

Project Estimate \$6,229

Street overlay from Copeland to cul-de-sac

**Bluebird**

Status: 0% Complete

Project Estimate \$17,443

Street overlay from Live Oak to cul-de-sac

**Carrol**

Status: Complete

Project Estimate \$7,223

Street overlay from Scott to Norris

**Sparrow**

Status: Complete

Project Estimate \$4,430

Street overlay from Hummingbird to Bluebird

**Woodhue**

Status: 20% Complete

Project Estimate \$9,690

Street overlay from Copeland to cul-de-sac

**Ward 6**

**Cimmarron**

Status: Complete

Project Estimate \$7,945

Street overlay from Lee to Sunset

**Weiner**

Status: Complete

Project Estimate \$14,445

Street overlay from Raguet to Texas

**Calvin**

Status: Complete

Project Estimate \$23,534

Street overlay from Pershing to end

**Lark**

Status: Complete

Project Estimate \$8,667

Street overlay from Lotus Lane to end

**California**

Status: Complete

Project Estimate \$39,652

Street overlay from Raguet to Lotus Lane

**Broadmoor**

Status: Complete

Project Estimate \$7,511

Street overlay from Lotus Lane to Grove

## May Maintenance/Repairs

- Closed 141 work order complaints
- Patched 262 potholes
- Patched 18 utility cuts
- Street Lamp Outages Reported / 21
- Sweeping / Wards 1-6, Downtown & Zoo
- Mowing & Herbicide Application along ROWs
- Cleaned Ditches / 2,430 Feet
- Storm Drain Repair / 4207 Chestnut, Columbine & Copeland, & 205 Paintbrush
- Replaced Drainage Culvert / 900b Hanks – 2-18” culverts
- Driveway Culverts Installed / 2302 Centralia, 2006 Cairo, & 1007 Columbus
- Repaired Guardrail / Tulane at Marble Slab
- Began installation of “No Smoking” & “No Loitering” signs in city parks
- Began installation of “Do Not Litter” signs

## **Solid Waste and Recycling**

### **FY 2007-2008**

#### **Recycling/Fleet Maintenance addition**

Project Status: Complete

The loading dock has been completed as well as all other construction.

**Temporary Recycling Employees-**  
Status: Ongoing

Project Estimate: \$100,000.

We are utilizing the service of Express Personnel for the temporary labor. They have been excellent in providing people with a daily average of 6-8 temporary employees. This has increased our average collection by approximately 2.2 tons per day. Only using on a limited basis until the price of cardboard rebounds.

### **FY 2008-2009**

**Tire Reclamation/E-waste Day**  
Status: Planned for June 2009

Project Estimate: \$30,000

Tire Day was on June 6<sup>th</sup>. During the event 3,995 passenger vehicle, light truck and large truck tires were collected. An electronic waste day has been added this year to assist in the collection of unwanted/obsolete computer and electronic items. We are going to partner with Goodwill for the collection of old computers and monitors.



## **Regional Recycling Center and Recycling activities**

Status: Ongoing

Project Estimate: \$

The revenues for Recycling have decreased due to the price paid for cardboard falling to lows not experienced in years. Budget revenue estimates were based upon \$120 per ton for recycled material. This price had dropped to \$20 per ton. In February the price increased to \$45 per ton.

The price is currently at \$55 per ton for cardboard. We are shipping at this price due to the warehouse being full.

## **Special Collections**

Project Estimate:

Status: Implementation upon completion of residential cart upgrade.

We are implementing a "Work Order" only system for the collection of refuse placed curbside. This will be for old appliances etc. as well as brush and limbs. We have put information in the Lufkin Daily News on several occasions in an attempt to educate the citizens to call in a work order. Beginning February 1<sup>st</sup> we will only collect debris with a work order. It was discussed for citizens to be charged for collections that are over 2 yards, this is pending Council approval.

## **Voluntary Residential Recycling-**

Project Estimate:

Status: On: Pending completion of hurricane Ike debris removal

This program will allow residential recycling customers to voluntarily participate in curbside recycling. This should reduce contamination and improve efficiency at the Recycling Center.

At this time over 4,500 residential customers have chosen to participate. Two of ten routes have been completed. We continue to work on Thursdays and Fridays to change out or pick up carts, depending on the requests of the customer.

## **Litter Abatement Crew**

Status: Ongoing

The litter abatement crew continues to collect an average of 450lbs of litter daily. This is collected off City of Lufkin R.O.W.'s. The "Purple Pride" anti-litter campaign is under way. The purple signs have arrived and will soon be installed.

## **Fleet Maintenance and Amortization**

Status: Ongoing

Have started the process of evaluating the vehicles and equipment for purchase in the 2010 budget.

### **Fueling Facilities**

Status: Under Construction

Project estimate: \$360,000.

Tanks and equipment are installed and there is fuel in the tanks. The "Fuelmaster" management system is installed and set-up is underway. A "pilot" training program is underway using Solid Waste vehicles. The Street dept. will soon begin using the Public Works fueling facility as set-up and training are completed.

## **Parks and Leisure Services**

### **FY 2007-2008**

#### **Kiwanis Playground Equipment**

Status: 100% Complete

Project cost: \$36,597

Swings and curbs will be added to this project. The swings have been installed, as well as, the curbing. Benches will be added soon to complete this project. This project has been completed with the benches installed.

#### **Martin Luther King Blvd and Kurth Drive Landscaping**

Status: 100% Complete

Project cost: \$50,000

Final details need to be completed on this project. Maintenance has started for the grounds surrounding the brick structures. Plaques have been added to the three locations.

### **FY 2008-2009**

#### **Beautification Projects**

Status: 0% Complete

Project cost: \$13,000

The Parks Department maintains several areas in town with new plant material, mulch, and fertilizer. Plant material was installed at City Hall and Bronaugh Park.

Car damage to the Lufkin and Frank Median has been repaired. New bulbs, crepe myrtle, and shrubs were added. Irrigation was repaired to allow the new material to be maintained. Claim was paid by the insurance company for \$7,000 and repairs paid from the insurance loss fund.

Kiwanis Park had more azaleas added along Tulane in two locations.

### **Brandon Center Roofing Project**

Status: 0% Complete

Project cost: \$5,000

Several shingles are missing on this roof.

### **Chambers Play Equipment**

Status: 100% Complete

Project cost: \$38,850

The Park Advisory Board recommended additional play features for this park. The old swing and climbing apparatus will be removed and a new playscape and swings will be added with retaining curbs. This project will increase the number of children that can be accommodated with increased play features. A grant application was submitted for this equipment. It has been funded and additional swings and curbing for this playground and Winston Park will be added. The equipment has been delivered and Park Maintenance has scheduled the installation to begin after some of the debris is removed from the Azalea Trail. Installation of the main unit is near completion, but is open for use. The two swings remain closed, until more sawdust is available and the power pole in the play ground area is relocated by ONCOR. Once electrical is relocated, the top of the main unit will be added and curbing around the playground will be installed with the remaining sawdust. Electrical is being moved on 1-28-09. Playground has been completed with swings, curbs, and sawdust.

### **Downtown Center Lighting**

Status: 100% Complete

Project cost: \$3097.06

The lighting system will be replaced on the second floor. This should also improve lighting efficiency in this old building. The City Electrician has consulted with us and will work on this project. Our crew will help with demolition, painting the ceiling, and installation of the fixtures, while the electricians will take care of the wiring of the new fixtures. This project continues as electricians have time and we have no classes in that area. Project is completed.

### **Kit McConnico Lost Arrow Trail Extension**

Status: 80% Complete

Project cost: \$74,730

This project is being funded by a grant from Texas Parks and Wildlife. We have been told the grant contract should be mailed to us January 13, 2009. Deep East Texas Trail and Route Coalition will then begin working through the City of Lufkin to purchase equipment and trail construction for the extension of the trail. The grant is for 80% of the total and 20% will come from cash and labor provided by DETTRAC. Bids are due

back, February 19, for the design and construction of the trail. Bridge, benches, and other components will be bid as the project develops. S&S Trails were the successful bidders and plan to start construction in April. Bridge information is being studied by the City Engineer and bids will be advertised soon.

The Contractor has completed their work on the trail. Volunteers will continue with bridge building, compaction, hardening of drain trenches, and minor drainage work.

Volunteers will be constructing the bridge soon. It has been delivered to our Maintenance Facility. The foundation will be set, fabrication of the bridge will be done, and decking with deck timbers will complete the bridge.

The first reimbursement has been submitted for the majority of the project. It includes the contractor fee, bridge purchase, and 200 volunteer hours. The budget calls for 1000 volunteer hours total to as a portion of the match. Greg Turner says there is lots of armoring along the trail and the bridge to keep the volunteers very busy.

### **Kiwanis Tennis Resurfacing**

Status: 100% Complete

Project cost: \$23,700

This project will resurface six courts. Two were completed last year. Bids have been accepted and a purchase order issued for the project. Work began April 7<sup>th</sup> and should be complete by the end of the month. Project is complete.

### **Morris Frank Fencing**

Status: 0% Complete

Project cost: \$9,500

This project will improve the worst of the fences in the park. We anticipate lower parts of backstops, damaged top rails, and bent fencing will be replaced.

### **Morris Frank Girls Softball Restroom Renovation**

Status: 90% Complete

Project cost: \$7,650

The existing restrooms at the Girls Softball Complex are being renovated. New ceiling, doors, trim, electric dryers, plumbing fixtures, and light fixtures are being installed. The interior will be repainted.

The Women's side is near completion with new ceiling, light fixtures, grab bars, mirrors, and dryers. Work is underway on the Men's side and the primer coat is currently being applied to the new ceiling with paint to follow.

A sink was broken and replaced. Hand dryers and light fixtures under the pavilion need to be installed. Electricians may need to replace the panel, since it is currently loaded.

Electric panel needs to be replaced along with installation of lighting and hand dryers.

### **Park Equipment**

Status: 0% Complete

Project cost: \$15,000

Park equipment will be replaced in various parks. Benches, tables, bleachers, and trash receptacles will be replaced or repaired as needed this year.

### **Park Maintenance Building Renovation**

Status: 90% Complete

Project cost: \$32,900

The move from Winston Park to Morris Frank Park will take place as soon as the annual auction is completed. Damaged exterior walls will be replaced and painted. Restrooms will be remodeled completely. Office areas will be remodeled. New storage bins will be purchased and stocked. There will be a major cleaning of the interior of the building, as well as, improvements to fencing and the surrounding landscape. Bids have been received for plumbing and walls are being removed in the restroom area to get them remodeled. Floor surfacing will be completed, when rough-in plumbing and walls are complete. Additional floor material was ordered and added. Doors and plumbing fixtures have been installed and available for use during the auction item review. No bids were received for the exterior repair of the building. Our crew will obtain the materials and do the work in-house.

Painting of the exterior will have bid opening April 30<sup>th</sup> and will be completed as soon as the contractor can get started. Fencing the perimeter will be a project for the future. All pickups and most trailers can be parked inside the building each evening.

Painting is complete and the new Park Maintenance sign is up on the end of the building.

The crew continues to organize the materials and equipment on the exterior of the building. Fencing needs to be replaced and straightened, but is a low priority during the summer season. Electrical repairs are being made to the building and some of those materials are back-ordered. The old sludge pit has been drained and cleaned and will be tied to the sewer soon by the Water and Sewer crews. The pit will then be filled and capped with concrete.

### **Parks and Recreation Master Plan**

Status: 10% Complete

Project cost: \$54,000

The current master plan for Parks and Recreation is ten years old. Several projects have been accomplished and there has been updating of the plan during this time period.

Requests for Proposals were mailed on January 30<sup>th</sup>, to thirteen companies and were due by February 27<sup>th</sup>. We received seven proposals from some very good firms. Staff review is underway and a meeting for selection is scheduled for March 12<sup>th</sup>. Four firms were interviewed on March 30<sup>th</sup>. The selected company will be presented to City Council for approval.

Council approved the company selection and the contract has been signed. The decision will be made soon for who will be on the Master Plan Committee. Work should begin in May. The first meeting for the Committee will be May 20<sup>th</sup>, 2009.

The first meeting of the Park Master Plan Committee was held at Chambers Park Community Center. Committee members are Trent Ashby, Nathan Gann, Mark Hicks, Johnny Giles, Ellen Temple, Victor Bruce, Lela Simmons, Roy Reyes, Dorothy Wilson, Steve Floyd, Mike Akridge, Barry Cox, and Don Hannabas.

Mark Spencer and his associates are collecting data, developing maps, inventorying the parks, other public and semi-private facilities in Lufkin. They will be meeting with focus groups in the future to find out the current needs and trends of various parks and recreation users.

### **Park Signage**

Status: 50% Complete

Project cost: \$5,000

Now that most parks have directional signage, new park signs will be added to each park. The worst parks will be done first. This year we hope to provide a new entry sign for Kit McConnico Park. The improvements to the park in recent years have not been reflected by the sign as you arrive at the park.

Smoking ordinance signs will take some of the funding for signs this year. They have been ordered and will be installed when delivered. We have had a request from the Police Department to add No Loitering signs to parking areas. This will allow enforcement for some problem spots. Signs are being installed in parks now.

### **Winston Park Special Needs Softball Field**

Status: 100% Complete

Project cost: \$25,300

There has been an interest in a special needs softball program. The Parks Department offered space at Winston Park for this activity. A Board of Directors has been organized and will be raising funds to improve facilities at the park. We will be removing top soil adding compacted clay to improve the area for wheelchairs, walkers, and crutches.

The restroom in the park will be renovated to meet the needs of this special group and to provide a more sanitary facility. Facility is completed.

## Ellen Trout Zoo

### **Education Center/Office**

Status: Complete

Project Cost: \$1,700,000.00

Architect: Scott and Strong

The General Curator and Director of Educational Services are currently working out of the facility. Furnishings are still being delivered in stages and we are waiting on computers to complete the move. Landscaping will continue throughout the spring and summer.

### **Crowned Crane/Duiker Antelope Exhibit**

Status: 85% Complete

Project cost: \$6,000.00

This exhibit will be the Rotary Club 2009 project. It involves developing an exhibit on the south end of the restroom facility in the African area of the zoo. We will move the cranes and duikers from their current display next to the Australian exhibits into a more appropriate setting keeping African animals in the African geographic area of the zoo. The current fence will be relocated to allow additional space for the animals and viewing will be over a moat. Landscaping will be installed to complete the natural setting for these animals. Off-exhibit holding will be located behind the rear stockade fencing. Rotarians have re-developed an interest in this project and will seek volunteers to perform the work. If a volunteer group is developed, then the exhibit work will start in late January or early February 2009.

Currently, plans are for the project to begin on February 25<sup>th</sup> with work on Tuesday afternoons and Saturday mornings. Work completed thus far includes setting up fence posts and 2 x 4 stringers. Rough cut dog-ear pickets have been put up on three sides of the enclosure.

The exhibit area and one of the holding pens have been finished. Work is proceeding on the second holding pen. Glass has been installed on the south end of the pavilion where the exhibit will be viewed. All that remains to be done is the completion of the second holding pen, gate installation and landscaping.

### **Park Gates**

Status: 2% completed

Project cost: \$36,500

Ornamental gates are being designed for the entrance to Ellen Trout Park. They will be stone and wrought iron with some animal designs on the actual gates. Initial concepts indicate the gates will be operated electrically on timers to close at sundown with trigger mechanisms to open them to allow visitors to exit the park but not re-enter. Funding has been acquired from an anonymous donor.

Frames for the sliding gate and gate receiver have been installed on each side of Zoo Circle.

### **Small Animal Building Renovations**

Status: Design

Project cost: TBD

Four large exhibits in the Small Animal Building have major repair issues. Concrete facings have begun to crack and fall off the sides of the exhibits. Zoo Staff members are looking at ways to remove the old concrete and make the necessary repairs. These exhibits are forty years old and have held up very well until now. Work is being done in the invertebrate room to make these exhibits nicer.

Work necessary to repair exhibits in the main exhibit room is being determined. Some of the window jambs are rotten, some of the flooring is coming up and some of the bases of the walls are beginning to show wear.

Quotes are being taken for the work to be done by outside carpenters.

### **Komodo Outdoor**

Status: Design

Project Cost: TBA

This project will involve remodeling the old Lion exhibit into the outdoor display for the Komodo Dragons. This space is adjacent to the Komodo Dragon indoor exhibit and will give the animals access to outdoor conditions during the summer. The project will involve: installing artificial rock cliffs on the block walls; developing a waterfall and pool; replacing the chain link fence with glass for viewing; and building an awning and deck for the viewing area. Work will be done by zoo staff with funding from the Zoo Building Fund. Currently, enclosure area and dimensions are being determined in order to develop a cost estimate and schedule.

### **Old Hippo Renovations**

Status: [98% Complete](#)

Project Cost: \$3,000.00

The pool that had been the previous hippo exhibit now houses Koi Carp and it is being fitted with a filtration system that will showcase these colorful fish. This will also make a vast improvement in the exhibitry in this area. Work is being done by zoo staff with a filter obtained when Winston Pool was closed.

A filter has been obtained from the old Winston Park swimming pool and placed behind the picket fence on the west side of the pool. Also, a pad for the filter has been installed. Plumbing for the pump and filter system is being worked on. The waterfall feature for the north side of the pool has been put on hold pending installation of the pump and filter. Once the water is clarified, work will resume on the waterfall.



Koi carp have been temporarily relocated and the pool has been drained and cleaned. Piping for the filter system is being installed. To assist filtration by adding the biological element, river rock has been placed on the bottom of the pool. This will also make the exhibit more aesthetically pleasing. Plans are also to remove all the steel surrounding the pool and from the building during the week of 11-15 May 09.

Plumbing from the filter to the pool has been set up. The waterfall has been installed and tested. Work remaining includes replacing some plywood siding, placing sand in the filter and concealing the exposed plumbing.

The filter is now working, the plywood has been replaced, the steel has been removed and the fish have been returned to the pool. Work is being done with landscaping to conceal the filter pipes and make the area more aesthetic.

### **Hippoquarium Filtration Repair**

Project Cost: \$12,000

Status: 60% Complete

Since the opening of the Hippoquarium the pumps and filters have become worn and water flow has been inadequate to clarify the exhibit pool water. All pumps have been replaced. Three pumps are working very well and one needs a thermal coupler in the electrical supply to the pump. As a result, the pool water clarity is almost the same as when the exhibit opened.

Other work that needs to be completed includes: replacing the wench in the pre-filter tank, reinstalling the original pre-filter basket and repairing the chlorinator.

Once the system is back in original working condition, we will evaluate the possibility of installing a UV sterilizer system to eliminate the need for chlorine.

The wench has been replaced and work is underway on the pre-filter basket and chlorinator.

### **African Aviary**

Status: 100% Complete

Project Cost: \$2,000.00

This exhibit for African birds was constructed by and with funds donated from the Lufkin Rotarians. It is located in the junction between the path to the rhinos and the path to the hippos. This exhibit fell victim to Hurricane Ike; it was hit by three trees falling from three directions. The aviary sustained damage to the holding quarters and the wire mesh and wood frame exhibit.

Project was completed by a contractor in January 2009.

## **Maintenance Facility**

Status: Design

Project Cost: TBA

Two trees falling due to Hurricane Ike landed squarely on the zoo's Maintenance Facility nearly completely destroying it. Zoo staff and the City Engineer are developing plans and specifications to construct a new Maintenance Facility. We are considering locating it on property that we call Zoo North, land once occupied by the animal control shelter.

## **Remodeling Current Office/Residence**

Status: Design

Project Cost: TBA

Once we move in and occupy the new Education Center/Administration complex the existing office space will be remodeled into additional living space in the Zoo Director's residence.

## **Main Street**

### **Historic Building Ordinance**

Status: On-going

Estimated Budget: NA

Main Street Lufkin continues to work with Planning and Zoning Department and Inspection Services to develop an Ordinance for downtown that would require any renovations of buildings to maintain the historical appearance and integrity of the structure. This ordinance would give the downtown area a more uniform and historic look and would also help the City in applying for grant requests.

### **Entertainment in the Park**

Estimated Budget: \$ 500

October 3,10,17,21, 31 2008

Status: Complete

Each Friday at noon in October, a band or choir, etc. performs for an hour in Cotton Square Park. People in downtown and in the community can enjoy an hour of entertainment. The entertainment for each Friday is paid \$100 by Main Street for their performance. October 3, Mullins Family entertained with bluegrass gospel music and lunch was provided by Howard's Tea Room. October 10 the Lufkin Police Department Crime stoppers band played with lunches sold by the LDP Relay for Life team. October 17, Rev. Valencia Edner and Adrienne Collins performed spirituals and lunch was provided by Dominos Pizza. October 24, GMC Trio played favorites from the 50s, 60s and 70s with lunch served by Centro Christiano. The final Friday, Glenn Lenderman performed with lunch again provided by Howard's Tea Room. Drawings were held each Friday for gift baskets filled with a variety of items including caps, candles, mugs, T-shirts and more donated by Main Street and downtown merchants.

### **Halloween Main Street Trick-or-Treat**

October 31, 2008  
Status: Complete

Estimated Budget: \$ 300

Downtown merchants offered area children a safe and fun opportunity to trick-or-treat. Hundreds of children and parents visited downtown for the annual event. The Angelina County District Clerk's office won first place in the decorating contest with Lufkin Police Department coming in second and Story-Wright earned third place honors.

### **Main Street Accreditation**

Status: Complete

Estimated Budget: N/A

The Main Street Lufkin staff attended the Annual Downtown Conference in Temple Nov. 11-14. Thursday evening of the conference accredited Main Street Cities were recognized.

### **Main Street Lufkin Christmas Parade**

December 2, 2008  
Status: Complete

Estimated Budget: \$ 500

The 2008 Christmas Parade was a great success! Walter Diggles, Executive Director of DETCOG served as parade marshal. Kathi White and Barbara served as commentators for the parade.

"The Songs of Christmas" was the theme for this year's parade and participants did a great job in creating their entries. Home Depot won first place in the commercial division and City of Lufkin Wastewater Treatment Plant took first in non-commercial. Second place in the commercial division went to Southland Health Care and Regions Bank won third. In the non-commercial division, the City of Lufkin Water and Sewer won second and Disable American Veterans Junior Auxiliary won third.

First Street Art Center was opened before and after the parade serving hot chocolate. Following the parade the Lufkin High School Chamber Choir performed at the intersection of First and Lufkin Avenue and Santa was at Mullins Family Music Store for pictures.

### **Christmas Lights**

December, 2008  
Status: Completed

Estimated Budget: N/A

Christmas lights and banners are up downtown, thanks to the Street Department's diligent work. Main Street has added lights to Cotton Square Park. Some electrical

work remains to be done which should be completed this week. Once the electrical work is completed the park will have a holiday glow!

Cotton Square Park glowed with holiday cheer as thousands of lights sparkled. Lights were put on the trees, bushes and around the stage at the park to give a festive holiday glow to the park during the holiday season.

Now that the season is over all the lights and decorations have been removed and stored away for next Christmas.

### **Main Street Lufkin Membership Drive**

December -January

Estimated Budget: N/A

Status: Incomplete

Membership donations are beginning to return. Several new businesses and existing businesses have sent in their memberships. Membership donations are another fundraiser for the Main Street Incentive Program. Membership donations have slowed but a few are still coming. To date total \$5,775 which is a little short of the \$7,450 raised last year.

Memberships for 2009 total \$6,275.

### **Downtown Hoedown**

April 17-18, 2009

Estimated Budget: \$ 4,000

Status: Complete

Work will begin soon on the 17<sup>th</sup> Annual Downtown Hoedown Festival set for Saturday, April 18.

The parade application and vendor applications are updated and added to the Main Street web site. Applications will be mailed to past participants this month.

The downtown Hoedown Festival vendor count is approaching 100 with 84 vendors signed up, including 38 food vendors selling everything from hamburgers and hot dogs to tamales, boudain and crawfish. There are 31 craft vendors and 14 information booths. In addition, a dozen artists affiliated with First Street Art Center will be displaying their art work for sale. Three entertainment stages will be set up providing all-day music and dancing. The Civil War re-enactment is returning this year and will again be set up in Bronaugh Park. A pet show, fashion show, moon walks, giant slide, train rides and kids activities will add to the all-day fun, which starts with the Hoedown Parade at 10:30 a.m.

A cloud came out and rained on the Hoedown parade and then really drowned out Hoedown. Shortly after 10 with a tornado watch in effect, the 30 vendors who had

showed up for the festival began to pack up and head for dryer and safer areas. Our application states: no refunds are given, regardless of circumstances. We received a few calls concerning refunds but most people seemed to understand we don't control the weather. Main Street always takes out weather insurance so we should be receiving a check soon to cover our lost revenue. In the Hoedown after-meeting, the committee discussed moving the festival to June when the weather is a little less unpredictable.

### **Flag Day**

June 14, 2009  
Status: Incomplete

Estimated Budget: \$ 350

Main Street's Annual Flag Day Celebration will be held June 14th in the City Hall Atrium.

Main Street is teaming with the American Legion to sponsor the annual Flag Day Ceremony which will be held in the atrium of City Hall, Sunday June 14. The program will start at 5 p.m. and will include the Pledge of Allegiance to the flag as 6 p.m.

### **Walking Tours**

November  
Status: On-going

Estimated Budget: NA

Monday, November 5<sup>th</sup>, Barbara conducted a tour of students from Herty Primary School through downtown. A second tour visited the downtown area the following Tuesday. City Manager Paul Parker and Assistant City Manager Keith Wright greeted the students in the Council Chambers. The students toured the police station, fire station and then learned about the history of Lufkin as they walked up Lufkin Avenue to Cotton Square. The tours ended at LISD.

A second tour of students from Dunbar Primary was conducted Monday, December 15. Because of the weather and time constraints this tour was limited to City Hall, police department and the fire station.

### **Main Street Lufkin Gala**

TBA  
Status: Incomplete

Estimated Budget: \$ 1,500

A special evening of fine dining, dancing, and fun sponsored by Main Street Lufkin and hosted by downtown businesses and the community. Money raised from the Gala benefits the programs of Main Street.

### **Downtown Merchants**

Status: Ongoing

Estimated Budget: N/A

Bobby Nichols was elected president of the downtown merchants group and Jackie Becker was elected secretary. Barbara Richert will oversee special events. Tracy Pinkerton with Tinsel Town Advertising is developing a new brochure for downtown. The Downtown Merchants group continues to meet. The group held their first after hour's mixer, February 25<sup>th</sup> at A-1 Party Rental with about 30 people in attendance. The next mixer is set for March at The Main Event. First Street Arts Center was selected as the first business to spotlight as the Business of the Month. Criteria for the selection included window display, customer service, reliability, downtown community involvement and outside façade. A new business will be chosen by the merchants each month for the Business of the Month.

The downtown merchants held their quarterly mixer Thursday May 28 at The Main Event, owned by Mark Hicks and Todd Stracener, both members of the Main Street advisory board. The event was the same time as the Chamber's Business After 5 which was held at Consolidated Communications. A number of people attended both events which was a chance to show off two Downtown businesses.

LISD was selected as the Business of the Month by the Downtown Merchants Committee.

### **Business Update**

Status: Ongoing

Estimated Budget: N/A

Re-opened: Downtown Café (formerly First Street Café) has re-opened its doors. A few new items have been added to the menu while keeping the favorites from the original menu. The restaurant is open for breakfast, lunch and dinner with daily specials. Check out the Downtown Café!

New Business Opening---San Juan Restaurant located on 117 Shepherd.\nBeautiful Image Salon relocated from the Angelina Hotel on First Street to 509 E. Lufkin Avenue. (The Angelina Hotel is now vacant.)

Main Street welcomed two new businesses to downtown this month. K-Dogs pool and game room has opened at 212 Burke. Attorney John D. Reeves, has opened an office at 117 First Street. DETCOG'S office of Disaster and Hazardous Relief is locating at 105 S. First Street.

Businesses located in the Old Lodge building/124 S. First Street; Morning Glory Natural Foods and Tinseltown Advertising, both located on First Street, are getting a much-needed facelift this summer. A new awning adorns the building facing First Street.

The Perry Building received windows and outside frame cleaning.

Work continues on The Pines Theater. New windows and doors have been installed and the damaged marquee has been removed.

## **Markers**

Status: Ongoing

Estimated Budget: N/A

A group of students from the Teen Court under the leadership of Benita Bennett cleaned the markers downtown recently. The group of about five students worked one cold windy Saturday to clean the markers. Per Assistant City Manager Keith Wright, the Street Department will re-paint the markers as their schedule permits.

Teen Court participants returned Saturday, February 28<sup>th</sup> and cleaned windows of downtown businesses.

## **Training**

Status: Ongoing

Estimated Budget: \$1,800

Barbara attended the Texas Main Street Annual training session in Bastrop in February. She will be attending the National Main Street Conference in Chicago in March.

Barbara attended the National Main Street Conference in Chicago in March. Paula attended "Texas After Dark" in Nacogdoches in March. The program, geared to encouraging after dark events was sponsored by the Texas Forest Trail Region.

The Main Street Advisory Board will be traveling to Nacogdoches on Monday, April 27<sup>th</sup>.

Main Street Lufkin has also been selected to host a Regional Main Street Meeting. The date and time have yet to be selected but we look forward to hosting other Main Street cities in the North East Texas region for this informative and networking meeting concerning issues before the legislature that impact downtowns and Main Street.

The date for the Regional Main Street Meeting is Friday, June 26 at Manhattan Restaurant. Approximately fifty Main Street attendees are expected to attend.

Due to scheduling conflicts the Main Street Advisory Board trip to Nacogdoches had to be moved to Monday, May 18<sup>th</sup>. The group enjoyed a tour of downtown given by Nacogdoches Main Street Director Sarah O'Brien. Advisory Board Training and Traveling is a percentage of the Annual Ten Point Criteria Certification requirement.

Jill Robinson from the state Main Street office was in Lufkin June 4<sup>th</sup> to conduct board training for the Main street Advisory board which was held at Manhattan's. Training includes duties of each of the board's officers as well the responsibilities of the committees and an overview of the work of Main Street.

## **Visitor**

Status: Ongoing

Estimated Budget: N/A

Barbara spent an afternoon with Tony Eves an architect who works with historic restoration. Tony and Barbara toured downtown and visited with many of the downtown business owners about their buildings.

### **Marketing Downtown**

Status: Ongoing

Estimated Budget: 300.00

Main Street advertised with the Lufkin Daily New about the “goings on” in East Texas. The brochures will circulate though East Texas. They will be included in the followings: hotel, chamber, CVB and local tourist attractions, plus any new upcoming circulars from the Lufkin News.

### **New Main Street Happenings**

Status

Estimated Budget: N/A

Main Street was selected for this month’s featured Department on Channel 15.

[The Main Street web-page is being updated to reflect the new happenings downtown.](#)

### **New Banners**

Status: Ongoing

Estimated Budget: N/A

LISD has agreed to purchase banners for downtown that will be hung around the administration building. The banners are purple and gold with the Lufkin Panther emblem in the center and include the wording: “Back the Pack” and “Lufkin ISD & Main Street Lufkin a Great Team.” The banners will add a lot of color to downtown and we look forward to seeing them mounted on the street lights around LISD and Cotton Square.

The New Panther Banners are in and Councilmember Lynn Torres gave one to Main Street to display in the office for everyone to see before they are displayed in downtown. The other twenty four banners are kept in a location at Lufkin Independent School District. The Panthers banners will be hung on the street lights in downtown before the start of school this year.

### **Mural Damage/Repair**

Status: Complete

Estimated Budget

The Angelina Mural in Cotton Square Park was damaged recently when someone sprayed graffiti on Angelina’s chin. Lance Hunter the mural artist now resides in England. Lance strick contract states no one is to do any repair or paints, etc to his painting. Barbara contacted him by email and his written permission was for Ann Reyes



the artist who painted the mural in Chambers Park might be able to remove the graffiti with paint thinner or denatured alcohol. Ann was able to remove the graffiti with paint thinner. Had Lance been needed to come back to East Texas to repaint the mural it would have been an expensive repair. Main Street is grateful the repair work was able to be done locally and quickly.

## Purchasing

### Amortization Fund 2008/2009

#### **Patrol Cars/Ambulances**

##### **Police Department**

Status: Complete  
Purchase: (9) Patrol Units  
Replacing (9) Ford Crown Vics

Bid Amount: \$223,879  
Budget Amount: \$245,106

##### **Fire Department**

Status: On Order  
Purchase: (1) Med Remount  
Trade-in: 2003 Chevy Chassis

Bid Amount: \$63,575.00  
Budget Amount: \$61,000

#### **Trucks/Pickup Vehicles/Automobiles**

##### **Fire Department**

Status: Complete  
Purchase: (1) Automobile  
Replacing:

Bid Amount: \$14,924  
Budget Amount: \$22,000

##### **Solid Waste**

Status: Complete  
Purchase: (1) Grapple Truck  
Replacing: 1999 Volvo Grapple Truck

Bid Amount: \$129,999  
Budget Amount: \$146,831

##### **Street**

Status: Complete  
Purchase: (2) 3/4 T Pickups  
Replacing:

Bid Amount: \$45,582  
Budget Amount: \$46,000

##### **Utility Collections**

Status: Complete  
Purchase (1) 1/2T Pickup  
Replacing:

Bid Amount: \$14,212  
Budget Amount: \$15,750

#### **Tractors**

**Street Dept**

Status: Complete  
Purchase (1) Tractor

Bid Amount: \$23,332  
Budget Amount: \$18,000

**Dump Trucks**

**Street Department**

Status: Complete  
Purchase: (2) Dump Trucks  
Replacing:

Bid Amount: \$ 222,510  
Budget Amount: \$ 190,000

**Miscellaneous**

**Parks & Recreation**

Status: Complete  
Playground Equipment –Chambers

Bid Amount: \$38,843  
Budget Amount: \$38,850

**Solid Waste**

Status: Complete  
Grind & Remove Wood Waste

Bid Amount: \$24,000  
(\$1.50/cu yd)

Status: Complete  
Purchase 11,000 Refuse Bag Rolls

Bid Amount: \$3.39/roll  
or \$37,290

**City-Wide**

Status: Complete  
Auction of Vehicles/Misc ITEMS  
(102 Items) - All items sold

Amt Rec'd: \$254,433.04  
Seized Fund: \$7,180.69

**Inspection Services**

**City Council Approved Demolition Status Report**

| <b>ADDRESS</b> | <b>STATUS</b>          | <b>APPROVAL DATE</b> | <b>EXPLANATION</b>             |
|----------------|------------------------|----------------------|--------------------------------|
| 811 Keltys     | Pending                | March 7, 2006        | Agreement to Abate<br>11/14/07 |
| 307 Booker St. | Approved<br>by Council | October 21, 2008     | Lien Filed                     |
| 309 Booker St. | Approved<br>by Council | October 21, 2008     | Lien Filed                     |

| <b>ADDRESS</b>    | <b>STATUS</b>       | <b>APPROVAL DATE</b> | <b>EXPLANATION</b>   |
|-------------------|---------------------|----------------------|--|
| 2006 Cairo St.    | Approved by Council | October 21, 2008     | Owner Purchased Demolition Permit  |
| 811 Clark Ave.    | Approved by Council | October 21, 2008     | Lien Filed   |
| 903 Culverhouse   | Approved by Council | October 21, 2008     | Lien Filed   |
| 1904 Culverhouse  | Approved by Council | October 21, 2008     | Structure Burned, Notice sent to Owner to Remove Structure Removed by City<br>Lien Filed |
| 508 Jones         | Approved by Council | October 21, 2008     | Lien Filed   |
| 1927 Keltys       | Approved by Council | October 21, 2008     | Lien Filed   |
| 113 Maas          | Approved by Council | October 21, 2008     | Owner Purchased Demolition Permit  |
| 936 Walker Loop   | Approved by Council | October 21, 2008     | Lien Filed   |
| 938 Walker Loop   | Approved by Council | October 21, 2008     | Lien Filed   |
| 701 Weaver        | Approved by Council | October 21, 2008     | Lien Filed   |
| 703 Weaver        | Approved by Council | October 21, 2008     | Lien Filed   |
| 802 Miller Street | Approved By Council | March 3, 2009        | Structure removed by City<br>Lien Filed  |
| 620 Lining Street | Approved By Council | April 21, 2009       | Notice Posted in Paper<br>Owner signed an Agreement to Abate in 30 days                  |

| <b>ADDRESS</b>      | <b>STATUS</b>          | <b>APPROVAL DATE</b> | <b>EXPLANATION</b>  |
|---------------------|------------------------|----------------------|---|
| 621 Lining Street   | Approved<br>By Council | April 21, 2009       | Utility Disconnect in progress                              |
| 503 N. John Redditt | Approved<br>By Council | April 21, 2009       | Utility Disconnect in progress                              |
| 906 Amey Street     | Approved<br>By Council | April 21, 2009       | Notice Posted in Paper<br>Owner Obtained a Permit to Repair |
| 2203 Cairo Street   | Approved<br>By Council | April 21, 2009       | Owner pulled Demolition Permit                              |
| 901 Hoo Hoo Ave.    | Approved<br>By Council | April 21, 2009       | Contractor pulled Demolition Permit                         |
| 1805 Keltys Street  | Approved<br>By Council | April 21, 2009       | On hold till after Tax Sale                                 |

### **Information Technology**

#### **Public DocuShare System Upgrade**

Status: Pending

Project Cost: \$ 6,900

Pending determination of server to be purchased

#### **Leased PC Rollout**

Status: In Progress – 90% complete

The list of computers which will be coming off lease during FY2009 has been reviewed and plans have been made for replacing them. A total of 23 desktop computers and 7 laptops are scheduled to be replaced during the first quarter FY2009 (October – December 2009). In addition, the Finance department is replacing 3 computer monitors, Fleet Maintenance and Solid Waste are replacing 3 printers, and Animal Control and Municipal Court are adding multimedia projectors.

March, 2009 – Most of the computers have been configured and installed, with only 2 for Utility Collections and 3 for the Zoo remaining. These should be completed by the end of the month.

### **Public Safety Segmentation of Network**

Status: In Progress – 95% complete

IT is conducting and implementing a complete redesign of the City of Lufkin's primary network infrastructure, routing and security in order to segregate and isolate the Public Safety/Law Enforcement information, per the requirements to qualify for upgrading to the new ISIS system as outlined in the CJIS Security Audit.

Project scope has been expanded to include the roll-out and implementation of the Police Department's new CAD6, Field Reporting and Message Switch servers. Hardware for these servers has been received, and configuration is in progress.

March, 2009 – Completion of this project is pending installation of CAD400, listed in this report as part of the Sungard Public Sector (HTE) Software Upgrade project.

### **Recovery of documents in secure DocuShare**

Status: In Progress – approx. 99% complete

Following the loss of two disk drives on the server in August 2007, approximately 3,776 documents need to be recovered and placed back into the DocuShare system. Recovery of documents is continuing as time allows, with requested documents receiving priority.

Researching feasibility of automating the recovery process.

10/15/08 – Automation of the process to recover the "lost" documents is complete, and the documents have been recovered to a temporary storage folder. The recovered documents will now need to be moved into the DocuShare system for review by their respective departments.

### **Purge of Data in AS/400-HTE System**

Status: Pending

Since the AS/400 and HTE application software were installed in 1999, very little historical data has been purged from the system. Utility Collections has purged data on several occasions, and Municipal Court has attempted to purge their data once. Some of the other applications perform automatic purges after a specified period of time. However, some of the more heavily used applications have never had data purged from their files. This situation, while not adversely affecting the amount of storage available on the system, is having an impact on performance for some applications. At the

present time, our storage capacity is showing only approximately 18% used, but users – particularly those using the Work Orders application – are reporting extremely slow response times for their applications. The scope of this project is to determine what data is on the system, what the retention requirements are for this data, and what is needed in order to purge any unnecessary data from the system in order to improve response times.

11/4/08 – Setup of a test environment is complete, which will allow experimentation with the purge processes without affecting production environment data. IT expects to coordinate a meeting in January with key personnel for each application to determine a plan for purging obsolete data from the system.

### **Security Review for AS/400-HTE System**

Status: In Progress

When the AS/400-HTE system was installed in 1999, some aspects of the security were setup to allow more access to applications than was actually needed. Much of this security has remained in place since that time. A complete review of the security for each application is needed, detailing which users have access to which applications, menus, and menu options. This listing will then need to be reviewed by those persons responsible for each application to ensure that system security is what it needs to be. Attempts have been made over the last several years to complete this review, but it is a time-consuming task which has often been pre-empted by other projects.

10/1/08 – With the upgrade to the NaviLine system for the Sungard Public Sector (formerly HTE) applications being scheduled for the second or third quarter of FY2009, this project becomes even more imperative to complete. Reviews of application access have begun, and a list of security groups (including details of applications, menus, menu options and users allowed access) is being compiled for review by those persons responsible for the applications.

### **Wireless WAN Upgrade**

Status: In Progress

The existing Wireless Wide Area Network for the City of Lufkin is now just over 7 years old. Several of the key pieces of radio equipment that form the backbone of this system are no longer being manufactured. We need to refresh the design and technology that makes up the City's Wireless Wide Area Network. This will be a three-stage implementation, first focusing on updating the primary backhauls and one of the legs of the network. Over the next three years, we plan to swap out the outdated technology on section at a time and put in place newer systems that should continue the return on investment (ROI) of the WWAN for some time to come.

March, 2009 – Installation of equipment has been completed at the following sites: Kurth Memorial Library, Wastewater Treatment Plant, Solid Waste, and Fire Station 6.

### **Internet Redundancy**

Status: In Progress

Investigating costs involved in adding a second Internet provider with the same bandwidth that we are currently receiving from the existing provider in order to provide for minimal Internet downtime. A second provider with the same bandwidth would allow City employees access to the Internet whenever the primary provider's service is down.

### **Sungard Public Sector (HTE) Software Upgrade**

Status: In Progress – 65% complete

Estimated Costs (IT): \$111,200  
(includes costs for training)  
(PD to budget for CAD/records)

The current Sungard Public Sector (HTE) AS/400 product suite is scheduled to be end-of-life soon. Currently several modules are no longer being supported. Of primary concern is the CAD and records system used in the Police Department. They are vital elements to the efficiency and productivity of that section and cannot be allowed to lapse. Therefore, there is a mandated upgrade for the Police Department. Due to several factors - including shared hardware resources, economies of scale, and collective bargaining power – if we must upgrade the Police Department's Sungard Public Sector applications, it becomes very cost effective to move the entire City of Lufkin enterprise to the newer Naviline product suite, which introduces several enhancements over the current product suite, has continued research and development occurring for its applications, and provides us with greater longevity in the product's maintenance cycle, as well as a slight reduction in our yearly maintenance costs.

**June 2009** – More users are working in Naviline, with some folks using it almost exclusively for their daily work. Naviline printing issues are being resolved as users report them. Security issues with CAD400 have been resolved, and the first and second rounds of training for the CAD400 administrators have been completed. Training for the end users (Dispatchers) is scheduled for the week of June 16 with the "go live" date set for June 25.

### **Police Department MugShot System Upgrade**

Status: In progress

Project Cost:

The current mugshot system in use by the Police Department (DDSI) has been in place for a number of years. The version currently in use is outdated and unable to support the newer computer operating systems, therefore requiring that any new computers leased for the PD be "back loaded" with Windows 2000 in order for officers to use the

software. Technical support for this version of DDSI has been discontinued as well. A newer solution – SI-2000, by i/t<sup>x</sup> – is being purchased and will be installed as part of the NaviLine/CAD400 project.

March 2009 – The software and server hardware have been purchased, and a PC has been designated for the Capture Station. The server has been installed in the IT department equipment rack. The existing photo database was copied from the iSeries to the Capture Station PC's hard drive and it has been shipped to i/t<sup>x</sup> so that they can convert the DDSI database and photos to their own format and set up the PC for use.

### **DMS (Document Management System) Installations**

Status: In progress

Project Cost: To be determined

DMS is a part of the SunGard Public Sector (HTE) software, and provides various applications the ability to use Microsoft Word to create and issue letters and other documents using information from HTE. It is currently in use by Municipal Court and Utility Collections, but also would be useful for Inspection Services (Building Permits and Code Enforcement applications), and Human Resources (Applicant Tracking application). Preliminary work has been started in Inspection Services to generate Code Enforcement letters. IT hopes to complete DMS setup for Inspections and for Human Resources before the NaviLine installation.

### **DMS upgrade to .NET version**

Status: In progress

Project Cost: To be determined

The current version of DMS is running on an old PC located in Municipal Court. A server has been leased through the Court's Technology Fund to replace the PC. HTE has issued a newer version of DMS that is more integrated with the Windows environment. The upgrade has been requested and an activation key received.

### **AutoFuel & FuelMaster**

Status: In progress – 75% complete

Project Cost: To be determined

In the past, the City has used a custom program from HTE to process the transactions for fuel in the City's vehicles. With the purchase and installation of FuelMaster, the custom program will be replaced by HTE's base application for Auto Fuel. The Auto Fuel program has been installed on the iSeries and is awaiting configuration by HTE personnel.

**June 2009** – Configuration of the HTE software is complete in the test environment. Information regarding the codes to be used for fuel types, locations, equipment numbers, etc. has been decided upon. Some transactions have been completed in FuelMaster and the data exported to a file for uploading to HTE. The file has been



processed correctly in the test environment. IT will be coordinating with Fleet personnel regarding the move to the live environment, which should happen by mid-June.

### **WebEOC Project**

Status: In progress

Project Cost: To be determined

Servers have been ordered (DETCOG funds) for both Lufkin and Jasper. The servers have been received and invoices have been delivered to DETCOG. WebEOC software has been requested.

May 2009 – Setup of the software on the servers is complete. Training was held for interested parties on April 29, April 30, and May 1, and included initial determination of positions and information needed within the software.

### **Laser Checks Project for Finance**

Status: In progress

Project Cost: To be determined

Finance has purchased two new laser printers and software in order to print the Accounts Payable and Payroll checks and Direct Deposit Notices. Finance personnel have selected new check stock to be used. A new layout for the checks was created by IT, approved by Finance and submitted to the laser check solution vendor. Additional information regarding check setup for the AP checks has been submitted, and the same information for Payroll checks and Direct Deposit notices is being gathered from HTE for submission.

**June 2009** – Sample checks have been created from the test environment and sent to the laser check solution vendor. Installation and set up is scheduled for late July or early August.

### **POS Partner for Municipal Court**

Status: Complete

Project Cost: \$1,330 (to be paid by Court's Technology Fund)

Upgrade of Municipal Court's credit card capability. They currently use a manual credit card machine and telephone line to process credit card charges. There is only one machine, located at the window. POS Partner is software that will be loaded on the PC's at the window, as well as the PC's used by the clerks. POS Partner will allow Municipal Court personnel to accept credit cards at the window or over the telephone, and uses the Internet to process the charges. This will be the same type setup as that used by Utility Collections and Parks and Recreation.

The software was installed on the computers in Municipal Court on Saturday, April 4, 2009. IT provided training in the use of the software the following Monday, and Municipal Court personnel are now using POS Partner to process credit cards.

### **Private (Secure) DocuShare Upgrade**

Status: Complete

Project Cost: To be determined

While recovering from the hard drive crash in August, 2007, which disabled DocuShare for several days, IT Department Staff discovered that the version currently being used for the Secure DocuShare service is no longer supported by Xerox. A version upgrade is required in order to comply with maintenance contract requirements for the software. The current hardware is insufficient to run the newer versions of DocuShare, and therefore new hardware is required before the upgrade can be installed. Project is completed.

### **Employee Badge System Upgrade**

Status: Complete

The current system for creating employee badges has become outdated, and needs to be upgraded. The system is currently running on a computer that is at least nine years old, with an operating system (Windows 98) several generations behind the most current. Additionally, the badge printer requires frequent maintenance in order to print the badges for new employees each month. IT is researching a new system which will better meet the needs of the City.

11/4/08 – Purchase of a new printer and new software for creating employee badges is complete. An updated computer was configured and installed in the HR offices, along with the new printer. HR personnel have been trained in the use of the new software, and are now issuing the updated badges for new employees.

### **Animal Tracking Software Replacement for Animal Control**

Status: Complete

Rhonda McLendon has requested that IT Staff review a software package she has found that will replace Animal Control's PetWhere software. PetWhere has become increasingly difficult to maintain, does not work with the latest Windows operating systems (XP and above), and is now obsolete. Rhonda has reviewed several alternatives and has selected the one she believes is the "best fit" for the Animal Control department. IT is reviewing the requirements for installation of the software in order to ensure that it will work with our network. IT has issued a stand-alone laptop computer with a demo copy of the software loaded on it to Animal Control for testing purposes.

January, 2009 – Installation of the software on the server has been completed. The server hardware will be installed at Animal Control during the week of January 26-30. ChameleonBeach personnel are scheduled to be on-site the following week, February 2 through 5, to complete the configuration of the software and train Animal Control personnel in its use.

## **Parks & Recreation Credit Card Project**

Status: Complete

Parks and Recreation personnel have received many requests for the ability to pay recreational activity fees and parks reservation fees with credit cards. Discussions between Parks, Finance and IT resulted in the purchase of POS Partner licenses for the Parks department. This is the same software already in use in Utility Collections and at Ellen Trout Zoo.

January – The computer, cash receipt printer and cash drawer are ready for installation. The card swipe was delivered to Parks and Recreation's office, and is ready to install. An installation date will be scheduled so that Parks personnel can schedule training with Finance.

## **SunGard Public Sector (HTE) Version upgrade**

Status: Completed

Before upgrading the SunGard Public Sector (HTE) software to the NaviLine and CAD400 products, we will be installing the latest version of the current software. A test environment with the latest version (6.0) was set up on the iSeries in November, and various departments have been working with the test environment to check out the changes made by SPS. IT Staff will meet with representatives of Finance, Utility Collections, Inspection Services, Planning & Zoning, Human Resources, Fleet Services, Municipal Court, Engineering, and the Police Department to discuss any issues with version 6. Installation of Version 6 to the live (production) environment is scheduled for Saturday, December 13, 2008.

### **Equipment Upgrades**

| <b>Equipment</b>               | <b>Status</b>              |
|--------------------------------|----------------------------|
| Email Filtering server         | Complete                   |
| Web Filtering server           | In Progress – 90% Complete |
| DMS server                     | Pending                    |
| CAD 6 (for PD)                 | On Hold                    |
| DocuShare server               | In Progress                |
| Animal Control server          | Complete                   |
| NaviLine Public Safety server  | In Progress                |
| NaviLine Public Administration | In Progress                |
| Exchange server                | Pending                    |
| Call Manager                   | Awaiting software          |
| Unity server                   | Awaiting software          |