



RESIDENTIAL PLAN SUBMITTAL GUIDELINES:
(Submit two complete sets of the following)

1. **Plat or survey** of property where work is to be done.
2. **Plot plan/site plan** -showing setbacks and building location along with driveway type. Remodeling without addition show the demolition and new structure in the floor plan. If making an addition to the existing residence you must show it on the site plan with dimensions.
3. **Foundation Plan** -showing steel and beam details. If designing a post tension slab an engineers seal will be required.
4. **Floor Plan** – showing dimensions and rooms labeled for type of use.
5. **Framing Plan** – show type, size, and spacing of lumber to be used. Please show all structure beams. Show window sizes and type of windows. (Aluminum, wood, vinyl and rating, etc.) Show location of safety glass.
6. **Electrical layout plan** – showing the outlets, smoke detectors and water heater location.
7. **Elevations:** showing pitch and type of roof to be used.
8. **Energy Code Analysis** –
9. **Electrical Load Analysis** – by licensed master electrician and or engineer.

For more information contact: revised
Hector J. Landin (Community Development) (281) 290-1491
or David Allen (Building Official) at (281) 290-1406.