

**MINUTES OF SPECIAL CITY COUNCIL MEETING  
CITY OF TOMBALL, TEXAS**



**WEDNESDAY, JULY 8, 2009**

**6:00 P.M.**

1.0 Call to Order

The meeting was called to order by Mayor Fagan. Other members present were:

Councilman Quinn  
Councilman Stoll  
Councilman Webb  
Councilman Townsend  
Councilman Driver

Others present:

City Manager – Jan Belcher  
City Secretary – Doris Speer  
Chief of Police – Robert Hauck  
Fire Chief – Randy Parr  
Director of Human Resources – Lisa Coe  
Assistant to City Manager – Shawn Cox  
Finance Director – Monica Kohlenberg  
Director of Public Works – David Kauffman  
Director of Engineering and Planning – Mark McClure  
Community Events Coordinator – Rosalie Dillon

2.0 No public comments or receipts of petitions were received.

3.0 Workshop Session:

3.1 The City Council entered into a workshop session to discuss the Fiscal Year 2009-2010 Budget.

Jan Belcher presented a levy recalculation, demonstrating the revenues that would have been generated if the tax rate had remained at \$0.342520 (2000 tax rate) - \$6,412,932. She also presented an update on sanitation costs; advising Council that Waste Management responded to the City's notice of its intention to renew the contract with a request for a significant rate increase (9% for residential customers and 18% for commercial customers) and no storm debris removal.

Discussion was held regarding current agreement between the City of Tomball and the Greater Houston Regional Computer Forensic Lab (RCFL) and Chief Hauck's recommendations regarding plans to continue an association with the RCFL, along with gaining CALEA Certification. Chief Hauck advised that the Police Department has five reserve officers and five vacant, budgeted positions that will be filled.

Monica Kohlenberg presented information regarding the Proprietary Funds, consisting of the Enterprise Funds (utility funds) and the Fleet Replacement Fund, and the Special Revenue Funds (hotel occupancy tax, court, housing funds, etc.). No rate changes are proposed for water rates in Tier 1 and commercial; varying rates in Tiers 2 and 3, no change in sewer rates, an 18% decrease (\$2.75) in the gas rate, a slight decrease in tap fees, and a \$0.90 increase in the residential garbage rate.

Mayor Fagan called a recess at 7:15 p.m.; Council reconvened at 7:20 p.m. Mayor Fagan announced that Councilman Quinn had to leave due to a family emergency.

Jan Belcher presented an overview of the General Special Revenue Funds, which include Child Safety Fees, Police Seizure Funds, Hotel Occupancy Tax Funds, the Municipal Court Technology Fund, and the Municipal Court Building Security Fund.

Jan Belcher and Monica Kohlenberg recapped the total budget for all funds, provided a summary of personnel levels, and presented the budget calendar. Discussion was held regarding additional information or budget items requested by Council. Jan Belcher requested Council input regarding capital projects needs. The strategic plan will be presented on the July 20, 2009 agenda for Council review and consideration. Consensus of the Council was unanimous to add \$5,000 to the Council budget for advertising town hall meetings to inform the citizens regarding the state of the City and future needs/plans.

4.0 Motion was made by Councilman Townsend second by Councilman Driver, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 20th day of July 2009.

Doris Speer  
Doris Speer, TRMC  
City Secretary

Gretchen Fagan  
Gretchen Fagan  
Mayor